

**CORPORATION OF THE TOWNSHIP OF MELANCTHON
COMMITTEE OF THE WHOLE**

A Committee of the Whole meeting of the Council of the Corporation of the Township of Melancthon was held on Thursday, August 11, 2016 at 4:00 p.m. in the Council Chambers to review Township By-law 46-2001 - Property Standards By-law. Mayor D. White (4:20 p.m.), Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk was also present and Wendy Atkinson, Treasurer/Deputy Clerk were present. Deputy Mayor Elliott presided as Chair and called the meeting to order.

Minutes

Moved by Besley, Seconded by Hannon that the minutes of the Committee of the Whole meeting held on July 21, 2016 be approved as circulated. Carried.

Business Arising from Minutes - None.

General Business

Before the Committee delved into the review of the Property Standards By-law, Chair Elliott mentioned that she would like a section on the Agenda at the start of each meeting for approximately 15 minutes to talk about enforcing our By-laws. The Township needs a mechanism in place to enforce the By-laws that it has. Suggestions were made about hiring a full time By-law Enforcement Officer or perhaps hiring a Police Foundations graduate student for part-time work. The Township needs to get away from the written complaint procedure and have someone driving up and down the roads. There is a lot of work to be done out there and this would send a clear message. It was felt that the Township needs to get aggressive on this. Staff were directed to contact other municipalities and find out how they are dealing with By-law Enforcement. Discussion ensued regarding how much to put in the budget next year for this, what the job description would be and what qualifications are required. It was asked if we could put a by-law in place to recoup enforcement costs on the taxes. Staff will contact the Solicitor about this.

Review of the Property Standards By-law

Discussion ensued and all of Council agreed that the By-law is a good by-law, only it is lacking in a mechanism for enforcement. If Council decided to go with a By-law Enforcement Officer, we would have to amend the section that says that "Council and Staff will only act on signed written complaints". Also, the Committee of three needs to be re-established and the meeting rate amended to reflect the Township's current meeting rate. It was suggested that under the "Yards" section, it needs to be tweaked.

cStaff will obtain the information that was discussed regarding By-law Enforcement and bring it back for the next meeting.

Adjournment and Date of Next Meeting

4:40 p.m. - Moved by White, Seconded by Webster that we adjourn Committee of the Whole to meet again on Thursday, September 1, 2016, at 6 p.m. or at the call of the Chair. Carried.

CHAIR

CLERK