



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, June 21, 2018 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - June 7, 2018**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Public Works**
 1. Unfinished Business
 1. Tenders for Surface Treatment - 2nd Line SW opened at June 7, 2018 meeting
 2. Other
10. **Planning**
 1. Applications to Permit
 2. Application for Consent B3-18 - John Playfair Survey
 3. Unfinished Business
 1. Strada OPA and ZBA
 2. Source Water Protection ZBA
11. **Police Services Board**
12. **County Council Update**
13. **Correspondence**

***Board & Committee Minutes**

*** Items for Information Purposes**
 1. Email from Sherri Gray - Growing the Greenbelt Dufferin Federation of Agriculture Comments 2018
 2. GRCA Current June 2018
 3. Email from Natalia Vasilos - OPP Update on Initiatives June 2018
 4. Report from Shara Bagnell - Health & Safety Year End Report 2017 for Melancthon
 5. Dufferin County Press Release - University researchers about flood experiences
*** Items for Council Action**
 1. Letter from RJ Burnside Gerd Uderstadt regarding Dickson Drain Cleaning
 2. Email from Karisa Downey - Main Street Funding for County Wide Signage Plan
14. **General Business**
 1. Notice of Intent to Pass By-laws
 1. By-law to Authorize a Fire Protection Agreement
 2. By-law for Prescribing Standards for the Maintenance and Occupancy of Property within the Township of Melancthon
 2. New/Other Business

1. Open Request for Proposals for Township Signage

15. Delegations

1. 5:20 p.m. - Public Meeting for Zoning By-law Amendment on Lot 5, Plan 2 (Annable)
2. 5:30 p.m. - Public Meeting for Zoning By-law Amendment on Part of Lot 276, Concession 1 NE and West Part of Lot 5, Concession (Copeland)

16. Closed Session (if required)

17. Third Reading of By-laws (if required)

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, July 5, 2018 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

APPLICATIONS TO PERMIT FOR APPROVAL
June 21, 2018 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Manessa Martin Applicant: Eli Sherk	Lot 245-246 Concession 3 SW 118302 2nd Line	Horse Barn/Manure Storage/Buggy Shed	\$180,000	NO	
Kim Goddard Applicant: Sharon Morden	Part Lot 5, Concession 3 OS 476260 3rd Line	2 Portables for Cat Shelter	\$50,000	NO	
Joseph Martin Applicant: Simon B Martin	Lot 23, Concession 5 098042 4th Line SW	Horse Barn/Buggy Shed/Manure Storage	\$100,000	NO	
Leo Blydorp	East Part Lot 1, Concession 4 OS 505083 Highway 89	Grain Storage Bins	\$90,000	NO	
Eliza (Maxine) Stuckey	East Part 15, Concession 2 OS 517283 County Road 124	Storage Shed	\$2,500	NO	

PLAN#1
 JUN 21 2018

Ph: (519) 925-5525
Fax: (519) 925-1110

**TOWNSHIP OF MELANCTHON
Committee of Adjustment**

157101 Highway 10
Melancthon, Ontario
L9V 2E6

**NOTICE OF PUBLIC MEETING
Application for Consent**

File No. B3/18

Date of Meeting: **Thursday, May 17, 2018** Time: **6:00 p.m.**

Name of Owner/Applicant: **John Playfair**

Location of Public Meeting: **Council Chambers, 157101 Highway 10, Melancthon, ON, L9V 2E6**

PROPOSED SEVERANCE: East Part Lot 31, Concession 1 O.S. RP 7R2359 Part 1

Existing Use: **Residential** Proposed Use: **Residential**

Road Frontage: **19 m.** Depth: **170 m. (Irregular)**

Area: **0.808 ha. (2.02 acres approx)**

RETAINED PORTION: East Part Lot 31, Concession 1 O.S.

Existing Use: **Agricultural** Proposed Use: **Agricultural**

Road Frontage: **430 m.** Depth: **473.3 m.**

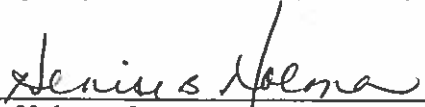
Area: **24.54 ha. (61.35 acres approx)**

The land is not the subject of an application under the Act for an Official Plan Amendment, Zoning By-law Amendment, or Minor Variance application.

If you require additional information on this application, it may be obtained by contacting the Secretary-Treasurer at the above address during regular office hours.

If a person or public body that files an appeal of a decision of the Melancthon Township Committee of Adjustment in respect of the proposed consent does not make a written submission to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

If you wish to be notified of the decision of the Committee of Adjustment in respect of the proposed consent, you must make a written request to the Committee of Adjustment, Township of Melancthon, 157101 Highway 10, Melancthon, Ontario, L9V 2E6.



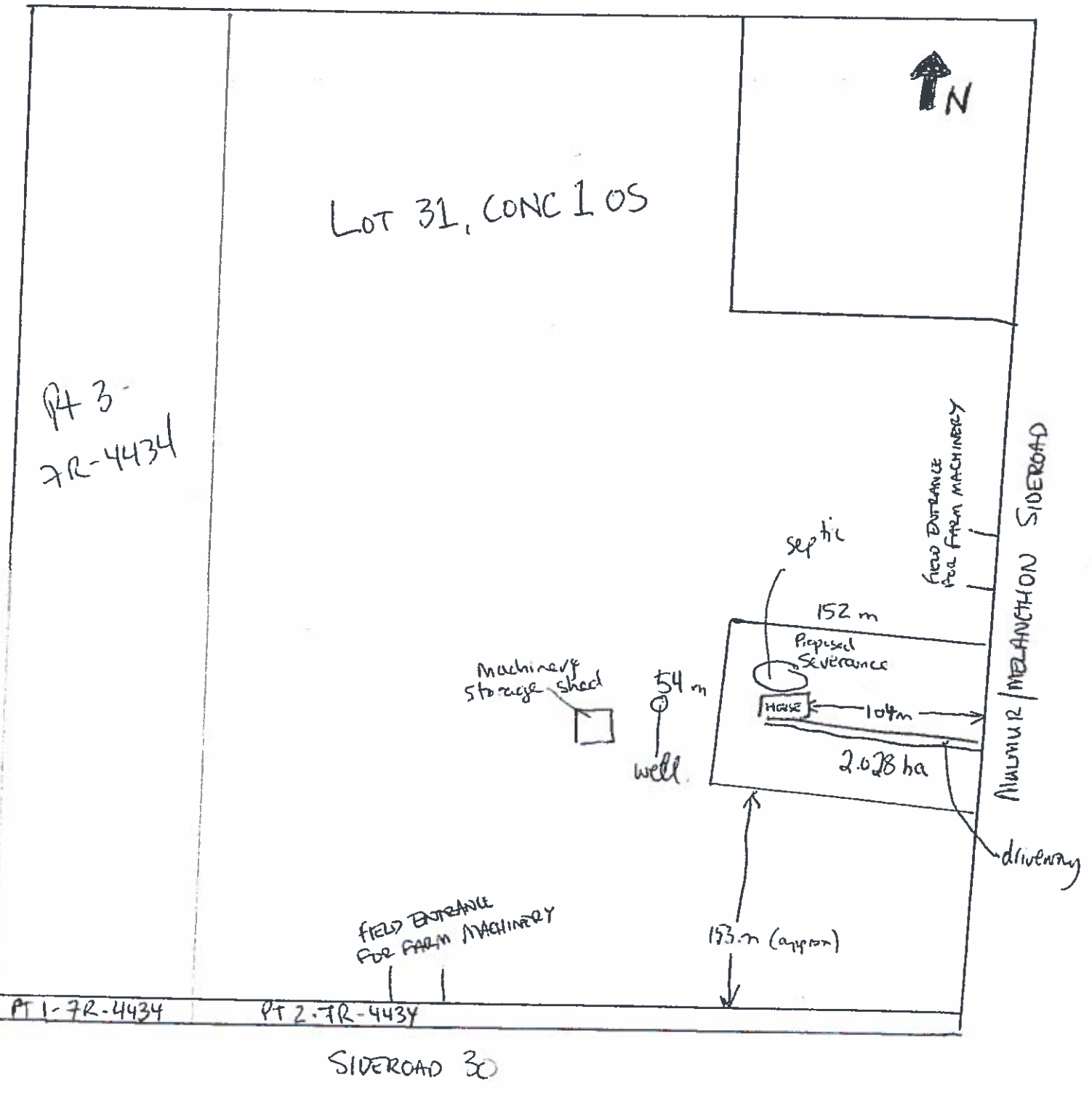
Denise B. Holmes, Secretary-Treasurer

PLAN# 2
JUN 21 2018

Property Owner's Name: John Playfair

Location of Property: Pt. Lot 31, Conc 1 OS, Pt 1 on 7R-2359
Sawet except Pts 1, 2 + 3 on 7R-4434

Area: 62.64 acres
25.35 ha



TOWNSHIP OF MELANCTHON COMMITTEE OF ADJUSTMENT
NOTICE OF DECISION UNDER THE PLANNING ACT

FILE NO. B3/18

We, the undersigned members of the Committee of Adjustment, do hereby certify that the following decision was reached by us at a meeting in Melancthon Township on

Thursday, May 17, 2018

The said decision was reached on the application of: John Playfair to sever approximately 2 acres from the East Part Lot 31, Concession 1 OS-RP7R-2359, Part 1

DECISION: APPROVED (if granted, is subject to the following conditions which must be, in the opinion of the Committee, substantially complied with or waived by the party requesting the condition:)

1. A reference plan of survey is required. Draft survey to be provided to the Township for review prior to registration. A severance sketch to be provided with the draft survey showing all buildings and distances from the lot lines.
2. That the severed lot be rezoned to a Rural Residential (RR) Zone and the retained farm parcel be rezoned for Agricultural Purposes Only (APO).
3. Written approval for the septic system, including confirmation that the filter bed is located in its entirety on the lot to be severed, must be received from the County of Dufferin Building Department before the deed is submitted for endorsement.
4. That the applicant install a new well on the lot to be severed and the well must be installed before the deed is submitted for endorsement. A written confirmation of the installation signed by the well driller shall be submitted to the Clerk confirming that the well has been drilled and is operational.
5. That an entrance to the retained parcel must be approved by the Township's Director of Public Works and the entrance installed before the deed is submitted for endorsement.
6. That a County Rural Civic Address must be assigned to each entrance by the County of Dufferin before the Deed is submitted for endorsement.
7. Taxes and special charges must be paid to date when the deed is submitted for endorsement.
8. Conditions must be fulfilled and deeds stamped by the Secretary on or before one year from the mailing date of the Notice of Decision, as signed by the Secretary.

REASONS FOR DECISION:

There were no public comments brought forward with this application for Committee to consider. This application conforms with the Official Plan of the Township of Melancthon and is consistent with the Provincial Policy Statement.

CHAIRMAN

MEMBER

MEMBER

MEMBER

MEMBER

I, Denise B. Holmes, Secretary-Treasurer of the Melancthon Township Committee of Adjustment hereby certify that the above is a true copy of the decision of the Committee with respect to the application recorded herein.

DATED THIS 24th day of May, 2018

Secretary-Treasurer

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have made a written request to be notified of changes to the conditions of the provisional consent.

Any person or public body may, not later than 20 days after the giving of notice under subsection (17) of the Planning Act is completed, appeal the decision or any condition imposed by the Committee of Adjustment or appeal both the decision and any condition to the Municipal Board by filing with the clerk of the municipality a notice of appeal setting out the reasons for the appeal, accompanied by the fee of \$300.00 payable to the Minister of Finance. **THE LAST DATE ON WHICH THIS DECISION MAY BE APPEALED TO THE LOCAL PLANNING APPEAL TRIBUNAL (LPAT) IS THE 13th day of June, 2018**

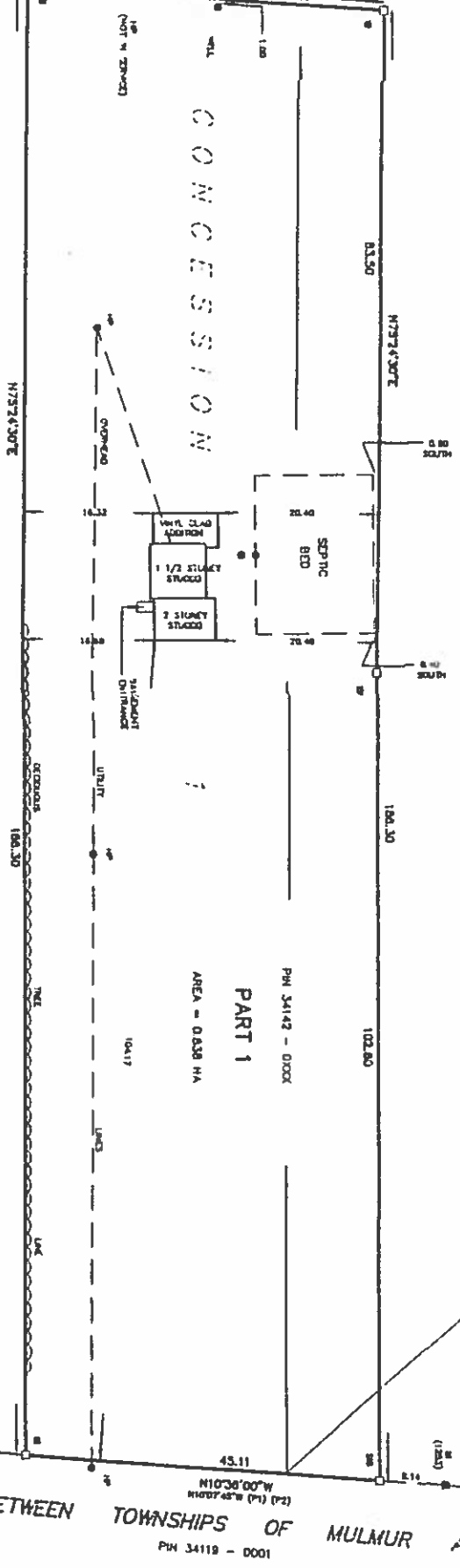
Only individuals, corporations and public bodies may appeal decision in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group.

Young King
 519 925-5331
 X-231



DAVID J PESCE B.Sc. REGISTRAR FOR THE LAND TITLES			
ONTARIO LAND SURVEYOR DIVISION OF DUFFERIN (NO.7)			
SCHEDULE			
PART	PART OF LOT	CONVESSION	PART OF P.M.
1	31	1 Q.S.	34142 - 000X

LOT 31



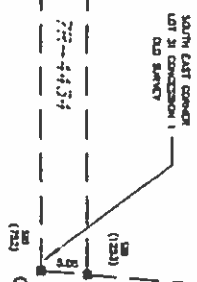
OLD SURVEY

PART 2 72-4434

ROAD ALLOWANCE BETWEEN TOWNSHIPS OF MULMUR AND MELANCTHON

BEARING NOTE
 BEARINGS ARE UTM GRID BEARINGS, DERIVED FROM GPS OBSERVATIONS AND ARE REFERRED TO THE UTM PROJECTION, ZONE 17, NAD83 (GRS 2011) ADJUSTMENT. DISTANCES SHOWN ON THIS PLAN ARE ADJUSTED GROUND DISTANCES AND CAN BE CONVERTED TO UTM GRID DISTANCES BY MULTIPLYING BY A CORRECTION FACTOR OF 0.99954985. COORDINATES ON THIS PLAN ARE UTM, ZONE 17, NAD83 (GRS 2011) AND ARE BASED ON GPS OBSERVATIONS TO A NETWORK OF PERMANENT GPS REFERENCE STATIONS.

ROAD ALLOWANCE BETWEEN LOTS 30 AND 31



P.M. 34118 - 0001

Denise Holmes

From: Sherri Gray <sherri.dfa@hotmail.com>
Sent: Monday, June 04, 2018 10:53 AM
To: clerk; dholmes; jwilson; Keith McNenly; Iszarmes; phillock@dufferincounty.ca; suestone; thorne; Jennifer Willoughby; Susan Greatrix; Keith McNenly
Subject: Comments - Greenbelt Expansion
Attachments: GrowingTheGreenbelt DFA Comments 2018.pdf

Hi,

The Dufferin Federation of Agriculture would like everyone aware of our comments on the proposed Expansion of the Greenbelt, the comments from the DFA are attached.

Thank you,

Sherri Gray
Dufferin Federation of Agriculture
sherri.dfa@hotmail.com

Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca
From: sherri.dfa@hotmail.com

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) hotmail.com

This message was delivered because the content filter score did not exceed your filter level.

March 7, 2018

Protecting Water
Ministry of Municipal Affairs and Housing
Provincial Planning Policy Branch
777 Bay Street, 13th Floor
Toronto, ON, M5G 2E5

The Dufferin Federation of Agriculture (DFA) has over 500 members across the Dufferin landscape representing farm businesses both big and small from all commodities. While consensus among such a diverse group of independent, business people is always a challenge, there are some truths held by all. Additional overlays of legislative requirements on the business of farming are unwelcomed if those requirements duplicate existing requirements or unnecessarily frustrate normal farm practices. The proposal to "Grow the Greenbelt" in an effort to add further protection for our water resources seems superfluous and will add another layer of red tape to the business of farming in Dufferin.

Currently at least seven Ontario statutes are in place to protect our water resources either wholly or in part:

- Clean Water Act,
- Conservation Authorities Act,
- Environmental Protection Act,
- Great Lakes Protection Act,
- Lake Simcoe Protection Act,
- Oak Ridges Moraine Protection Act
- Ontario Water Resources Act

Other statutes like the Nutrient Management Act also set standards for the careful use of fertilizers, manure and biosolids with the effect of protecting water resources. Similarly, the Pesticides Act sets guidelines for the safe use and storage of crop protection products. The Livestock Medicines Act provides similar guidelines to keep veterinary medicines away from water resources.

Concern for water resources is high in the farm community. Farm households need clean drinking water from their wells for their families and their livestock.

In Dufferin most farm businesses have participated in the Environmental Farm Plan (EFP) program which focuses on identifying risks for ground water or surface water contamination. A 2011 survey of EFP participants revealed that 94% of participants were attracted by cost-share funding but 87% also reported education as another major factor in attending workshops. The cost-share funding model seems to act as an environmental multiplier as the same survey showed that for every \$15,600 of funding spent the participants invested \$53,900 of their own finances towards environmental improvements on the farm. The EFP has a long history of educating and incentivizing the farm community to enhance our natural heritage. The EFP program has been in place since 1993. The quiet effectiveness of this program means it is often overlooked as an alternative to regulatory muscle.

The Rural Water Quality program is building momentum in Dufferin. This program has resulted in significant, visible changes to the Grand River watershed with nearly 20 years of projects in place in Wellington and the Region of Waterloo. More than \$27 million has been invested by rural landowners in more than 5,000 projects. As a result, these projects kept an estimated 100,000 kilograms of phosphorus on the land and out of rivers and streams. 140 kilometers of stream banks are now fenced, keeping 13,500 head of livestock away. Almost 2,300 acres of fragile lands including steep slopes, wetlands and riparian areas are now reforested. The same potential to enhance water quality exists for Dufferin as the county renews its financial commitment. Like EFP, the Rural Water Quality program is a great alternative to legislation.

The 4R Nutrient Stewardship program is another initiative that holds great promise to reduce risks and enhance the environmental benefits of agriculture. This program will create certification standards for those who sell and use fertilizers in Ontario. 4R stands for the right source, right rate, right time and right place of fertilizer application. Now Ontario's Certified Crop Advisors can become certified as a 4R Nutrient Management Specialists. The 4R program is seen as an important initiative to reduce phosphorous loading in the western basin of Lake Erie. A paper published in the Journal of Great Lakes Research, December 2016 suggests that the 4R program has great potential because of its private sector connection:

"Harnessing market forces to promote voluntary adoption of conservation practices could potentially dwarf any gains that can be achieved merely by increasing the cost-effectiveness of government programs."

Any proposal to extend the Greenbelt must answer at least two questions:

1. What is missing from the existing statutes protecting water?
2. Are legislated tools like Greenbelt designation the most effective means to engender a sense of stewardship for our water resources?"

The Greenbelt was established in 2005 with the best of intentions to protect farmland, as well as, natural and cultural heritage. Despite the best of intentions, in the rush to protect farmland, warnings from the farm community about leapfrogging development were ignored. Between 2006 and 2016 according to the Agricultural Census the total area farmed in Dufferin has declined from 190,607 acres to 156,593 acres for a total loss of 34,014 acres. This is the equivalent of 9.3 acres of farmland lost every day for the last ten years! Similarly, other municipalities on the edge of the Greenbelt experienced a high loss. The Township of Puslinch that straddles the 401 in Wellington County just below the City of Guelph lost nearly 27% of its total farm area since the 2011 Agricultural Census. In hindsight, more time should have been taken to listen to the concerns of communities in the first iteration of the Greenbelt.

The current proposal to "Grow the Greenbelt" impacts municipalities that will need to update land use policies. There will be more confusion as municipal staff develop processes to deal with farmers looking to expand facilities or launch new farm enterprises just as there is confusion now with changes in farm businesses in the Niagara Escarpment Commission's grasp.

The existence of the Greenbelt has always begged the question, "If the protection for farmland and natural heritage found in existing land use legislation was enforced, would we need a Greenbelt?" Since the Greenbelt was established in 2005 the Provincial Policy Statement (PPS) has been revised to strengthen protection for farmland, as well as natural heritage features. Municipalities are required to update their Official Plans to reflect the enhanced protections found in the revised PPS. Perhaps greater internal resources are needed so that municipalities can stand up to unbridled development pressures. All rural municipalities struggle with budgets and fear protracted legal battles at the OMB.

The DFA would suggest that "Growing the Greenbelt" for the sole purpose of protecting water resources is a redundant exercise that will likely cause unnecessary confusion and concern in the farm community.

Respectfully,

Original Copy Signed

Bill McCutcheon
President
Dufferin Federation of Agriculture

GRCA Current



June, 2018 • Volume 22 Number 5

GRCA General Membership

Chair	Helen Jowett
Vice-Chair	Chris White
Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley	Guy Gardhouse
Townships of Mapleton and Wellington North	Pat Salter
Township of Centre Wellington	Kirk McElwain
Town of Erin, Townships of Guelph/Eramosa and Puslinch	Chris White
City of Guelph	Bob Bell, Mike Salisbury
Region of Waterloo	Les Armstrong, Elizabeth Clarke, Sue Foxton, Helen Jowett, Geoff Lorentz, Jane Mitchell, Joe Nowak, Wayne Roth, Sandy Shantz, Warren Stauch
Municipality of North Perth and Township of Perth East	George Wicke
Halton Region	Cindy Lunau
City of Hamilton	George Stojanovic
Oxford County	Bruce Banbury
County of Brant	Brian Coleman, Shirley Simons
City of Brantford	Dave Neumann, Vic Prendergast
Haldimand and Norfolk Counties	Bernie Corbett, Fred Morison

Students break ground for new nature centre

It may not be a typical groundbreaking ceremony, but students from the Conestoga College Heavy Construction Equipment Operation program had plenty to celebrate when they began working on the grounds of the future Guelph Lake Nature Centre May 22.

Approximately 40 students are working on the site using a range of heavy equipment to construct an access road, parking lot and school bus turning circle. These features will serve as the future entrance to the facility, expected to open in the fall of 2020.

This unique partnership between the GRCA and Conestoga College provides the students with an opportunity to gain real-life construction experience, while providing a substantial donation of in-kind labour toward the project. It has saved \$30,000 in site development costs, bringing the Grand River Conservation Foundation closer to its \$2.5 million fundraising target for the new nature centre.

Emergency exercise at Rockwood Park

An emergency training exercise took place at Rockwood Park on May 28 for staff and emergency responders.

This involved many GRCA staff members, including some who were acting as victims and park visitors impacted by a serious crash. In the scenario, a speeding truck crashed through a fence into the park from Guelph Line. It toppled over, leaving the driver unconscious and the passenger injured. The truck happened to be carrying hazardous material that then spilled into the water, so an emergency spill cleanup also had to take place. If that was not enough, two fishing rods were found unattended, and this was the last known location of two young children whose mother was frantic to find them.

GRCA summer staff receive extensive training, but this hands-on test brought it all to life. This exercise was undertaken in order to verify the effectiveness of emergency procedures at the park, to improve communications and to prepare summer staff for a potential emergency situation.

Participants in the training included Dufferin Emergency Search and Rescue (DESAR), 22 members of the Guelph/Eramosa Volunteer Fire Department and staff from Wellington and Dufferin counties. This exercise helped prepare for a situation that could arise at the park and is a way to develop a co-operative approach to emergency planning.

Warm and windy weather

May was very warm with a significant wind storm.

Rainfall was close to normal across most of the watershed, and most rain was delivered by widespread storm systems. These types of systems are ideal for recharge and they don't produce much runoff. Most of the GRCA reservoirs are at the normal operating level for this time of year and some are slightly above average.

A wind event on May 4 resulted in closure of parks and trails and caused significant tree damage. High wind also resulted in a wind warning for Lake Erie, due to a surge along the shoreline, but the high level of the lake at the mouth of Port Maitland didn't last very long. There were tornado-force winds in Waterloo-Wellington as well as Dufferin County and other parts of southern Ontario, so this event had a widespread impact.

Some natural areas closed

The aftermath of a severe wind storm across the Grand River watershed on May 4 is still being felt by the GRCA.

It resulted in many downed trees blocking trails and roadways. All GRCA trails, parks and properties were closed.

Within a few days all Grand River Parks reopened, and toward the end of the month the rail trails along the Grand River also reopened. But many GRCA natural areas remained closed at the end of May.



Canadian Heritage Rivers System



The natural areas that have reopened include Chesney Wilderness Area, Dumfries Conservation Area, Puslinch Tract, Starkey Hill, FWR Dickson Wilderness Area and Dryden Tract. These are now clear of damage.

Hazard tree management has been a big expense for the GRCA in recent years due to storm damage and diseases. As a result, the Ministry of Natural Resources and Forestry (MNR) has approved a request to use GRCA land sale reserves to augment the hazard tree management budget. Up to \$1.8 million can be applied to hazard tree management between 2018 and 2020.

For their own safety, hikers and visitors to GRCA properties should not go into a GRCA natural area during or immediately after a storm. Stay on trails, respect yellow and black warning tape, fencing and signs that indicate the need to stay away from specific areas. While GRCA staff inspect the properties that are open to the public on a regular basis, hazards can occur at any time. When visiting natural areas be aware of your surroundings and don't forget to look up. Check the service disruptions page for updated information including closures at www.grandriver.ca/servicedisruptions.

Hunters fined \$19,000 for shooting a swan

Hunters are reminded that the Ministry of Natural Resources and Forestry conservation officers monitor hunting on GRCA land.

On May 16, 2018, three hunters were sentenced in the Ontario Court of Justice after pleading guilty to one count each of hunting a trumpeter swan during a closed season at Luther Marsh Wildlife Area in the northern part of the Grand River watershed. The infraction was discovered in September 2017 during a routine patrol of waterfowl hunters. A dead swan was floating in the water near the hunters. This was contrary to the Migratory Birds Convention Act, 1994.

Combined fines of \$19,000 will be directed to the Environmental Damages Fund. There is no open season in Canada for hunting trumpeter swans. A release about this is on the Environment Canada website.

Farmers share their stories online

A new web application called Stories from



A mock emergency exercise took place at Rockwood Park May 28 to help GRCA staff and emergency responders plan for the worst. Assisting a victim was one of several scenarios that were underway in the park in the wake of a serious truck accident.

the Field has been developed by the GRCA to help bring even more farmers to the Rural Water Quality Program.

Thousands of farmers in the Grand River watershed work to improve and protect water quality on their land for all those who live downstream. These projects also benefit the property owners.

Local landowner stories about the projects that have been completed to improve water quality are shared using photos, videos and a map. This application can be viewed online at www.grandriver.ca/ruralwater.

Warning booms installed at dams

The GRCA has installed warning booms or white buoys upstream of GRCA dams to warn paddlers, anglers and boaters to stay away from the dams.

These were installed by early May as one of many safety procedures developed by the GRCA to reduce the risk for people who enjoy water activities on rivers. The hazards around dams can cause serious trouble and the risk of death if warning signs are ignored. Not all dams are owned by the

GRCA, so some do not have warning booms and buoys. The booms are made of plastic floats joined together by a chain.

The buoys and booms are installed each spring and removed in the fall before winter freeze-up.

This issue of *GRCA Current* was published in June, 2018.

It is a summary of the May, 2018 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
June 22 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA Current and other news:
www.grandriver.ca/subscribe

View meeting agendas:
<https://calendar.grandriver.ca/directors>

View coming events:
www.grandriver.ca/events

Wendy Atkinson

From: Vasilos, Natalia (OPP) <Natalia.Vasilos@opp.ca>
Sent: June-11-18 1:14 PM
To: Undisclosed recipients:
Subject: OPP Letter
Attachments: OPP Letter- Update on initiatives June 2018.pdf

Hello,
Please find attached a letter from OPP Municipal Policing Bureau.
Please let us know if you have any questions/concerns
Thank you

Municipal Policing Bureau
Ontario Provincial Police
General Headquarters
2nd Floor, 777 Memorial Avenue
Orillia, Ontario L3V 7V3

Follow us on Twitter  @OPP_Mun_Pol
Visit our website at www.opp.ca/municipalpolicing

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If you have any accommodation needs or require communication supports or alternate formats, please let me know.

Total Control Panel

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To: info@melanctontownship.ca
From: natalia.vasilos@opp.ca

Message Score: 10
My Spam Blocking Level: Medium

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block this sender](#)
[Block opp.ca](#)

This message was delivered because the content filter score did not exceed your filter level.

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, ave Memorial
Orillia (ON) L3V 7V3

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 612-20

June 8, 2018

Mayor/Reeve and Clerk/CAO,

As one of my primary goals is to keep you informed of the latest initiatives relevant to OPP municipal policing.

Please note that:

- The Safer Ontario Act, 2018, which creates, among other legislations, a new Police Services Act, 2018 (PSA 2018), received Royal Assent on March 8, 2018. Before the legislation becomes law, a collection of supporting regulations must be developed, so the Act can be ready for proclamation by the Lieutenant Governor. Until the PSA 2018 is proclaimed by the Lieutenant Governor, the existing PSA 1990 continues to apply.
- As of July 1st, 2018, Motor Vehicle Accident Reports (MVAR) to third party requestors (such as Insurance Services Bureau Canada) are to be directed to the Ministry of Transportation (MTO). The traffic reports are MTO documents that MTO is responsible to provide to third party requestors; the OPP is just assisting with completing them. As such, when the OPP created our internal collision reporting system the decision was made to return the responsibility for providing the requests to third party requestors back to MTO. As a result, the OPP Detachment administrative staff will resume fulfilling their main responsibilities of assisting officers, municipalities and civilian governance structures. This change in process will result in a reduction of the total revenue collected by the detachments on behalf of municipalities as these requests will no longer be processed by the OPP. Paper MVAR unit 4 and 5 provided basic information for the driver, which is now the "driver's " portion of the report. It can either be printed or emailed on eCRS to drivers involved in collisions at their request. Please direct further questions on this initiative to Inspector Luis Mendoza by phone at 416-553-7601 or by email at luis.mendoza@opp.ca

The OPP continues to promote community policing model, where the focus is on community needs and public trust. Recent initiatives such as Fraud prevention month and OPP Gun Amnesty combined with our ongoing community mobilization situation tables showcase the proactive form of law enforcement based on education and community effort adopted to improve community relationships and prevent crime before it happens. Implementation of these recent projects and initiatives demonstrates once again our commitment to decreasing crime through reducing the number of calls for services and making our communities safer.

Between now and the end of this year our bureau will continue develop innovative solutions designed to further streamline our operations and enhance municipal policing services

offered to all OPP-policed municipalities. In fact, I believe that our ongoing efforts to continuously improve our services will be a never-ending quest.

In addition to the ongoing and organic growth of our current projects, the OPP Municipal Policing Bureau recently sought your input on a quick survey which will help us assess your communication needs moving forward. We had some great input and suggestions from survey respondents. We plan on implementing some of them right away and look at others for medium-term implementation. Thank you once again for your time responding to the survey.

Please visit our website at www.OPP.ca/billingmodel Resource section to review the 2018 OPP municipal policing costs, documents on the current billing model and property counts. We update our website regularly with information that may be of assistance to you.

As usual, our Bureau will have a booth at the upcoming Association of Municipalities of Ontario (AMO) Conference, which will be held August 19-22 in Ottawa. Drop in at our booth and speak to our analysts directly or should you like to have a more formal discussion during the conference, please contact us directly at opp.municipalpolicing@opp.ca and we will set up a time to meet you the day following the Minister's delegation meetings.

Thanks for your and your community's help as we continue to make steady and encouraging progress towards our community safety target.

Thank you again.

Sincerely,



M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

Email OPP.MunicipalPolicing@opp.ca
Twitter [@OPP_Mun_Pol](https://twitter.com/OPP_Mun_Pol)

/nv

Denise Holmes

From: Shara Bagnell <sbagnell@dufferincounty.ca>
Sent: Wednesday, June 13, 2018 2:07 PM
To: Denise Holmes
Cc: Joyce Clarke (jclarke@melanctontownship.ca)
Subject: Health & Safety Year End Report
Attachments: Health and Safety Report Melancthon.docx

Hello,

Year end report for 2017 is attached for you.

Any questions, please let me know.

S

Shara Bagnell
Health & Safety Advisor



55 Zina Street | Orangeville | ON | L9W 1E5 | www.dufferincounty.ca
phone: 519-941-2816 ext 2521 | toll free: 877-941-2816 | cell: 519-939-2789
sbagnell@dufferincounty.ca

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REPORT TO MELANCTHON TOWNSHIP

To: Denise Holmes and members of Senior Management Team

From: Shara Bagnell, Health and Safety Advisor

Date: June 13th, 2018

Cc: Joyce Clarke, Health and Safety Representative

Subject: **2017 Health and Safety Review**

Purpose

The purpose of this report is to provide an update of the Health and Safety activities for 2017 and an overview of initiatives for the current year.

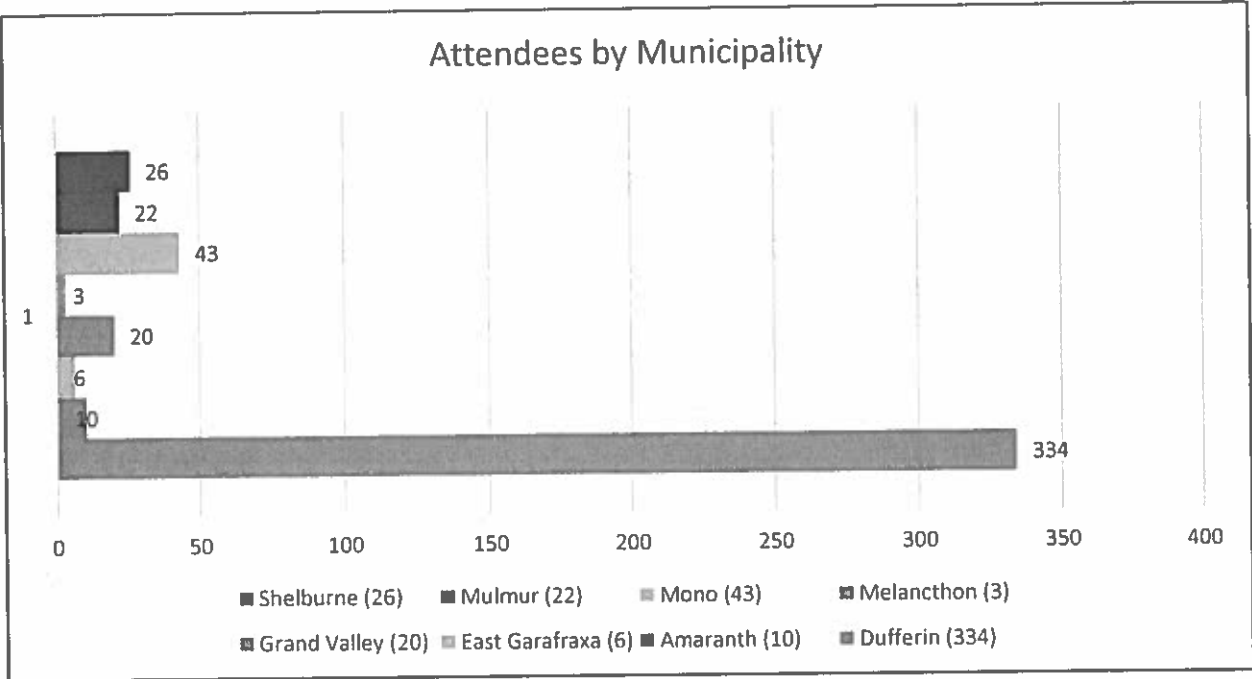
Background & Discussion

In an effort to keep Municipalities aware of the initiatives being taken in terms of health and safety, this report will summarize training, Health and Safety Representative activities, incidents and injuries, and special projects that took place in 2017. In addition, it will outline objectives for 2018.

Training

In 2017, 464 County and Municipal staff received training related to workplace safety through the Health and Safety office. As a comparator, there were 770 staff having received training in 2016, and 629 in 2015. Individual Municipal training records are available on the Health and Safety site.

Training Completed in 2017 Broken down by Municipality



Melancthon Training Broken Down by Course

Of the 464 staff that received training in 2017, 3 were Melancthon staff.



Health and Safety Representative

The Health and Safety Representative has put a solid effort into completing monthly workplace inspections as scheduled. In 2017 the Health and Safety Representative completed 24 inspections, with 23 hazards noted. There are no outstanding hazards from 2017. Workplace inspections were not conducted in August or December in 2017.

Incidents and Injuries

There were no incidents reported to the health and safety office in 2017, or in 2016. County-wide 2017 incident statistics showed that the most frequently reported incidents across all departments were categorized as slip and fall incidents, as well as incidents involving overall exertion/ strain.

Legislative Updates

Bill 177 – Stronger, Fairer Ontario Act

On November 14th, 2017 Bill 177 was tabled, and fast-tracked through the approval process to receive Royal Assent on December 14th. This Bill amended approximately

110 Acts, including the following that have the potential to impact the health and safety of workers.

Occupational Health and Safety Act Amendments

- Require an employer to notify the Ministry of Labour if a health and safety representative has identified potential structural inadequacies of a workplace as a source of danger or hazard to workers, and the employer is not the owner of the workplace. This would apply to multiple employer workplaces, such as the Courthouse, Edelbrock Centre, and Grand Valley Community Centre.
- The Ministry of Labour will be allowed, by regulation, to expand the types of situations and incidents that must be reported to them.
- Maximum personal fines have quadrupled from \$20,000 to \$100,000
- Maximum employer fines have increased from \$500,000 to \$1,500,000.
- Inspectors now have one year from the day that they become aware of the alleged offence to bring a prosecution under the Act, in addition to the existing provision of one year from the occurrence of the last act or default upon which the prosecution is based.

Workplace Safety and Insurance Act Amendments:

- Section 13 of the Act is amended to provide that a worker is entitled to benefits for mental stress under subsection 13 (4) as if the mental stress were a personal injury by accident.
- New section 13.1 sets out the transitional rules that apply for the purpose of determining entitlement to benefits under subsection 13 (4) (mental stress).

Globally Harmonized System

The final phase for all labels and safety data sheets in the workplace to be transitioned over to the Globally Harmonized System, and staff to be trained in the Globally Harmonized System under WHMIS 2015 ends on Dec. 1, 2018. Currently, suppliers have made updated information available for 54% of products in the County and Municipal product inventory. Suppliers must provide WHMIS 2015-compliant products exclusively by September 1st, 2018. County and Municipal staff have received training in the Globally Harmonized system. WHMIS 2015 training has incorporated training in both WHMIS 1988 and WHMIS 2015 hazard classification systems. After December 1st of 2018, WHMIS 1988 hazard classification and communication systems can be removed from WHMIS training.

2017 Achievements

The success story of 2017 was the increase in participation of Supervisors and Managers in the Safety Talk program. An initiative was undertaken in the summer of 2017, which has carried forward since then, whereby a safety talk was sent out each week by the health and safety office to Supervisors and Managers on various topics related to safety and wellness. Initiative on the part of Supervisors and Managers should be commended as the number of staff participating in safety talks increased from

640 in 2016 to 1867 in 2017 across all County and Municipal Departments. Amaranth, in particular, saw an increase from 1 participants in 2016 to 34 participants in 2017.

The following is a list of other notable achievements by the Township of Melancthon with respect to the Health and Safety program in 2017:

- Approval of Municipal Office Fire Safety Plan.
- Development and submission of Horning's Mills Hall Fire Safety Plan.
- Creation and approval of Severe Weather Procedures.
- Transitioned to delivery of Health & Safety Orientation and WHMIS training electronically.
- Added to safety resource base through creation of safety talks, provision of more training in e-learning format.
- North American Occupational Safety and Health (NAOSH) Week activities promotions – Daily tidbit!
- Electronic Material Safety Data Sheet/ Safety Data Sheet Management

2018 Goals

The following is a list of some of the current and planned initiatives to be undertaken by the County and Member Municipalities with respect to the Health and Safety program in 2018.

- Work with Public Services Health & Safety Association to ensure that ergonomics programs are in place in preparation for the Ministry of Labour to be conducting proactive inspections targeting ergonomics in Municipalities with a focus on Public Works.
- Transition where possible to electronic only versions of safety information required to be accessible by staff.
- Continue to offer low-org wellness initiatives that can be site-driven by a program site champion.
- Update safety data sheets (SDS) in the fall of 2018.
- Review and update health and safety policies

Financial, Staffing, Legal, or IT Considerations

There are no financial, staffing, or legal impacts resulting from this report.

Recommendation

THAT the report of the Health and Safety Advisor dated June 13th, 2018, regarding the 2017 Health and Safety Review, be received.

Respectfully Submitted By:
Shara Bagnell
Health and Safety Advisor



PRESS RELEASE

County of Dufferin
55 Zina Street
Orangeville, ON L9W 1E5

For Immediate Release: June 7th, 2018

University researchers want to hear about your flood experiences

Dufferin County, Ont.— University of Waterloo researchers are interested in talking to Dufferin residents about their flood experiences, and how they are preparing for the next flood.

The researchers are conducting a voluntary survey on whether flood experience changes how residents view flood risk and prepare for the next big event. Shawna Peddle, Director for Partners for Action, a flood research group based in the Faculty of Environment, University of Waterloo, notes that, based on their 2016 national survey, "Most Canadians are not aware of their flood risk and don't know what their insurance covers. There is no such thing as flood season any more, we are seeing an increase in flooding at any time of year. We want to know what Dufferin residents would tell their neighbours and the rest of the country about flooding, and what they are doing to get ready for the next one."

Partners for Action is conducting the voluntary on-line survey (available at www.floodsurvey.ca/dufferin) until June 30, in partnership with the Canadian Red Cross and Dufferin County. They are looking to hear from anyone who experienced a flood, even if you they not have any damage to their home. Results of the survey will help the researchers to better understand what people need to prepare for flood, and how this information should be provided to residents. The survey is expected to take approximately 20 minutes to complete and participants can enter to win a \$50 Tim Hortons gift card. Participants can also complete the survey over the phone by calling Dufferin County at 519-941-2816 ext. 2400.

"Property owners deserve to know what a flood could mean for their families and homes to be empowered to act," said Shawna Peddle. "Governments and stakeholders, such as realtors and insurers, must meet homeowner demand for more information. Understanding what Dufferin needs will help us to provide the right information, in the right way, to make our neighbourhoods stronger."

About the University of Waterloo

University of Waterloo is Canada's top innovation university. With more than 36,000 students we are home to the world's largest co-operative education system of its kind. Our unmatched entrepreneurial culture, combined with an intensive focus on research, powers one of the top innovation hubs in the world. Find out more at uwaterloo.ca.

About Partners for Action

Partners for Action is an applied research network advancing flood resiliency in Canada in the face of a changing climate and extreme weather. We collaborate with a diverse set of stakeholders from

INFO #5
JUN 21 2018

academia, business, government and non-governmental organizations to protect Canadians from the risks of flooding in the face of climate change.

-30-

Media Contact

Shawna Peddle
Director, Partners for Action
University of Waterloo
519-888-4567 ext 38938 | shawna.peddle@uwaterloo.ca



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]



May 28, 2018

Mrs. Denise Holmes, AMCT,
CAO / Clerk,
Township of Melancthon
157101 Highway No. 10
Melancthon, ON L9V 2E6

**Dickson Drainage Works,
Maintenance and Repair, 2018
File No.: D-ME-SUP**

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Dickson Drain, regarding a request from the owners for maintenance, we have done our investigation and report as follows.

The Dickson Drain, being all open ditch, was constructed pursuant to an Engineer's report of 1985. As far as we are aware, nothing has been done on the drain since that time. Our field investigation now shows the drain has, in places, silted-in up to 0.5m in depth and has willow growth and small trees in the bottom of the channel. A cleanout is definitely warranted.

We recommend the entire drain be cleaned out, as required, to obtain the governing grade and depth. We have discussed the work with all of the directly affected owners and they are in agreement with having the work completed.

The cost of the work is estimated at \$10,000.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners and we will engage suitable machinery to complete the work.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent

Gerd Uderstadt, C.S.T.
Encl.

ACT # 1
JUN 21 2018

Date: June 2018

Drain Maintenance: DICKSON DRAINAGE WORKS

Dear Sir or Madam:

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

- (i) Results of inspections by the Drainage Superintendent,
- (ii) Complaints and concerns of property owners.

The above mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Material will in general be excavated from the bottom only, but owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to clean out the entire open drain from the 2nd Line upstream through Lot 261, to the original grade and depth, as noted on the accompanying plan. (See enclosed plan.)

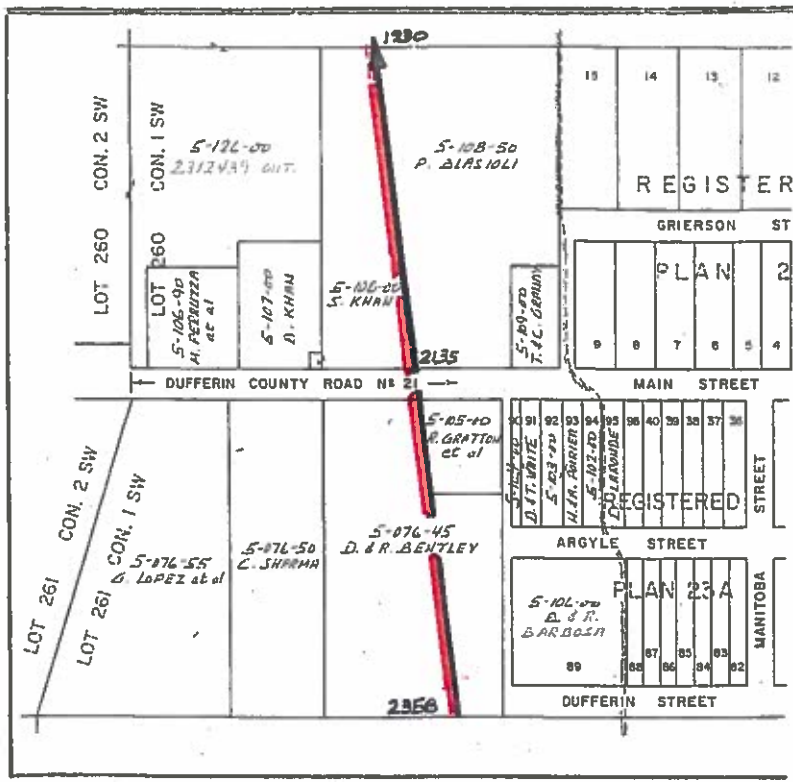
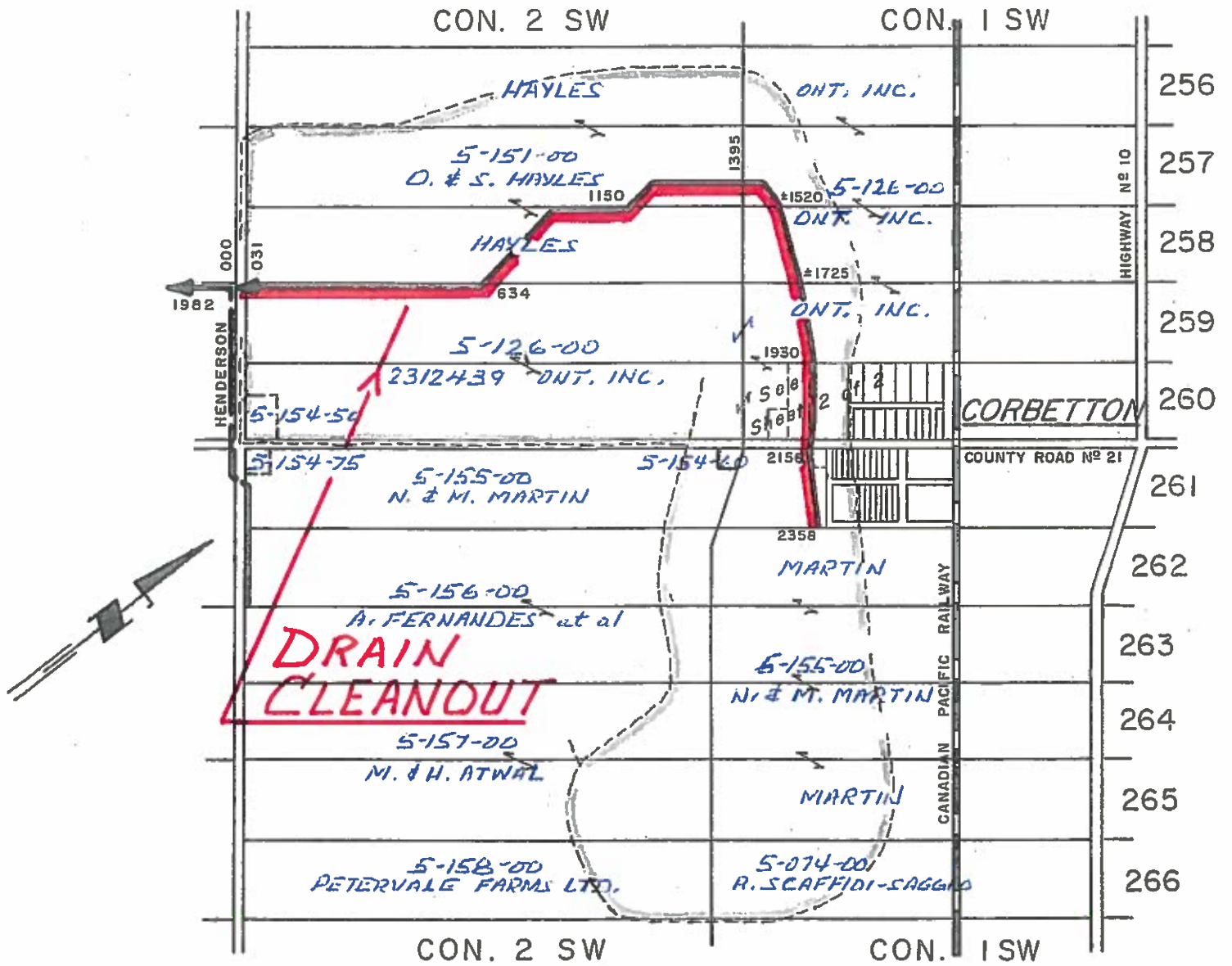
The work is scheduled to be completed later this year after the crop harvest.

The total cost of the work is estimated at \$10,000.00, which will be assessed to the surrounding drainage area. This assessment may be subject to a provincial grant of 1/3 of the assessed amount against lands currently eligible for the Farm Property Class Tax Rate. After completion, this grant, where eligible, will be applied for by the Municipality.

Please contact Mr. Gerd Uderstadt at 519-938-3024 for any questions or evenings at 519-843-3571.

Yours truly,


Drainage Superintendent
Gerd Uderstadt, C.S.T.



DICKSON DRAINAGE WORKS

Maintenance and Repair 2018

DATED: JUNE 2018

R.J. BURNSIDE & ASSOC. LTD.
Drainage Superintendent

Donna Funston

From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: June-15-18 9:11 AM
To: dfunston@melancthontownship.ca
Subject: Fwd: Main Street Funding Signage Project

From: Karisa Downey <kdowney@dufferincounty.ca>
Date: June 15, 2018 at 9:05:41 AM EDT
To: Susan Stone <suestone@amaranth-eastgary.ca>, Meghan Townsend <mtownsend@townofgrandvalley.ca>, Sam Pringle <sam.pringle@ssw.ca>, Denise Holmes <dholmes@melancthontownship.ca>, Mark Early <mark.early@townofmono.com>, Tracey Atkinson <tatkinson@mulmur.ca>, Ruth Phillips <rphillips@orangeville.ca>, Carol Maitland <cmaitland@shelburne.ca>
Cc: Darrell Keenie <manager@dufferinmuseum.com>
Subject: Main Street Funding Signage Project

Hello Everyone

This email is in regards to the Main Street Funding being administered by AMO.
(<https://www.amo.on.ca/MainStreetRevitalizationInitiative>)

I understand that this email is likely being sent a little late, however I wanted to ensure that all municipalities were aware of our County wide signage plan.

As you know, we are going to be branding the economic development function over the next few months. Once that process is complete, we intend to work alongside Public Works to invest in new gateway signage on the perimeter of the County. It has been brought to our attention that East Garafraxa has plans to spend their Main Street Funding on signage. The County is willing to coordinate a greater project that would encourage sign consistency throughout the County. Please advise if this is something that your municipality would be interested in partnering in.

Should you have any more questions, please do not hesitate to contact me.

Thank you,

Karisa Downey | Economic Development Officer | Planning, Economic Development and Culture
County of Dufferin | Phone: 519.941.2816 Ext: 2508 | kdowney@dufferincounty.ca | 55 Zina St,
Orangeville, ON
L9W 1E5

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ALL ABOUT THE MAIN STREET REVITALIZATION INITIATIVE

The \$26 million Main Street Revitalization Initiative has been designed to support capital improvements for energy efficiency, accessibility, aesthetics, and marketability of small businesses within main street areas, and encourage strategic public investments in municipal and other public infrastructure within main street areas that will support small businesses.

PROGRAM LINKS

-  [Allocations](#)
-  [OMAFRA-AMO Agreement](#)
-  [Municipal Funding Agreement](#)
-  [Municipal Funding Agreement Guide *NEW Information - May 2018* \(pdf\)](#)
-  [Municipal Funding Agreement Guide \(Web Page\)](#)

CONTACT

Main Streets Program
mainstreets@amo.on.ca
T 416.971.9856
TF 1.877.426.6527
F 416.971.6191



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TOWNSHIP OF MELANCTHON

BY-LAW NUMBER _____-2018

**BEING A BY-LAW TO AUTHORIZE A FIRE PROTECTION
AGREEMENT**

WHEREAS section 202 (1) of The Municipal Act, 2001, S.O. 2001. C. 25, authorizes two or more municipalities to enter into agreements to establish a joint municipal service board and to provide for those matters which, in the opinion of the participating municipalities, are necessary or desirable to facilitate the establishment and operation of the joint municipal service board;

AND WHEREAS it is the intention of each partnering municipality to enter into an agreement for the joint management and operation of The Shelburne and District Fire Department:

AND WHEREAS the Fire Protection and Prevention Act, 1997, 2001, c. 25, s. 475 (2) The council of a municipality may establish, maintain and operate a fire department for all or any part of the municipality.

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

THAT an agreement be entered into between the Town of Shelburne, the Township of Amaranth, the Township of Melancthon, the Town of Mono and the Township of Mulmur with respect to fire department management and operation and that a joint board of management be established in accordance with the agreement attached hereto

This By-law shall take effect and come into force on _____.

That all or any parts of previous By-laws including By-law #40-1991, not consistent herewith are hereby repealed

BY-LAW READ A FIRST AND SECOND TIME THIS THE ____ DAY OF _____, 2018.

BY-LAW READ A THIRD TIME AND ENACTED THIS THE ____ DAY OF _____, 2018.

G.B.#1.1
JUN 21 2018

AGREEMENT

THE AGREEMENT made this ____ day of _____ 2018, BETWEEN:

THE CORPORATION OF THE TOWN OF SHELBURNE

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

THE CORPORATION OF THE TOWN OF MONO

THE CORPORATION OF THE TOWNSHIP OF MULMUR

WHEREAS section 196 (1) of the Municipal Act, 2001, S.O. 2001. C. 25 authorizes a municipality to establish a municipal service board;

AND WHEREAS it is the intention of each partnering municipality to enter into agreements with one or more municipalities to provide for the joint management and operation of the Shelburne and District Fire Department and for the establishment of a Joint Board of Management thereof;

AND WHEREAS the parties hereto have passed respective by-laws for entering into this Agreement;

AND WHEREAS the parties hereto have agreed to jointly manage and operate a Fire Department known as the Shelburne and District Fire Department, hereinafter called the "DEPARTMENT" for the purpose of providing fire protection in the areas defined in this Agreement. "FIRE PROTECTION", for the purpose of this Agreement shall mean prevention, rescue and suppression services;

AND WITNESSETH THIS AGREEMENT that in consideration of the covenants and terms contained herein, the parties hereto agree as follows:

In this agreement,

- a) "Fire Board" means the Shelburne and District Fire Board of Management
- b) "Department" means the Shelburne and District Fire Department
- c) "Deputy Fire Chief" means the person who, in the absence of the Fire Chief, is assigned to be in charge of the particular activity of the Fire Department and who has the same powers and authority as the Fire Chief.
- d) "Designate" means the person, who in the absence of the Fire Chief or the Deputy Fire Chief, is assigned to be in charge of the particular activity of the fire Department and who has the same powers and authority as the Fire Chief or the Deputy Fire Chief
- e) "Fire Chief" means the chief of the jointly managed and operated by the Shelburne and District Fire Department.
- f) "Response area" means the areas of the participating municipalities, as described in Schedule "A" attached to and forming part of this agreement.
- g) "Fire Protection" means a range of programs designed to protect the lives and property of the inhabitants of the fire Department response area from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by and/or nature and

includes fire prevention and public education, rescue and suppression services.

- h) "Member" means a person employed by the Shelburne and District Fire Department or voluntarily acting as a fire fighter and includes an officer.
 - i) "Municipality/Municipalities" means a member municipality to this agreement.
 - j) "Capital" means tangible asset expenditures as defined by PSAB to include but not limited to Vehicles or Rolling stock, Bunker Gear/Turnout Gear and Breathing Apparatus/SCBA.
1. A Joint Board of Management shall be established and shall be composed of two (2) members from each municipality and to be known as the SHELburne & DISTRICT FIRE BOARD OF MANAGEMENT, hereinafter called the "FIRE BOARD" The Fire Board **members** shall be appointed by the Councils of the participating municipalities, each Council appointing in December, to take office effective January 1st next following, for a term concurrent with Council, two members including at least one elected member. Any vacancy occurring on the Fire Board shall be filled within thirty (30) days of same occurring by the Council of the municipality which had appointed the member wherein the vacancy occurred. Council can change their representation on the Board over the 4 years as they deem fit.
 2. The Fire Board shall appoint a Chairperson and Vice Chairperson from among its members at the first meeting of the Fire Board in each calendar year. The Chairperson shall preside at all meetings of the Fire Board and be charged with the general administration of the business and affairs of the Fire Board. In absence of the Chairperson the Vice Chairperson shall preside.
 3. a) The Fire Board shall hire or appoint a Secretary Treasurer. The Secretary Treasurer shall give or cause to be given all notices required to members of the Fire Board and shall attend all meetings of the Fire Board and enter or cause to be entered in books kept for that purpose minutes of all proceedings at such meetings and be the custodian of all books, papers, records and documents belonging to the Fire Board and perform and do such other duties as may from time to time be prescribed by the Fire Board. The Secretary Treasurer shall keep full and accurate books of account in which shall be recorded all receipts and disbursements of the Department and, under the direction of the Fire Board, shall deposit all monies with respect to the operation of the Department in a special bank account designated for that purpose and shall render to the Fire Board at the meetings thereof, or whenever required, an account of all transactions and of the financial position of the Department. The Secretary Treasurer shall pay only such items as are approved.

b) The Fire Board shall appoint annually an auditor for the Board that shall **audit** perform a **Review Engagement of** the accounts of the Fire Board and shall submit copies of the annual **Financial** statements and copies of **the Review Engagement report** to the Fire Board and to each of the parties to the Agreement.

4. The Fire Board shall hold at least four regularly scheduled meetings annually, and at such other times at the call of the Chairperson or on petition of a majority of the members of the Fire Board. The Fire Board shall ensure the attendance of the Fire Chief of the Department and/or their representative (s) at each Fire Board meeting.
5. The Fire Board shall ensure that all meetings are convened and continued only when a quorum of six (6) members including the Chairperson is present.
6. All Fire Board meetings shall have business conducted by utilizing the Shelburne and District Fire Board's Policy to Govern the Proceedings of the Board. Copies of all agendas and minutes of regular and special meetings of the Fire Board are to be promptly submitted to the Councils of each party to this Agreement. Quarterly statements of the financial position, after consideration by the Fire Board, are to be forwarded to the Councils of each party to this Agreement forthwith.
7. A draft budget shall be circulated to all Councils prior to November 1st. Each party hereto shall endeavour to approve such draft budget or an amendment thereof as agreed to by the other parties on or before the 31st day of January in each year. Each party hereto agrees to pay the amount required from the municipality for Fire Board purposes in the following instalments:
 - i) twenty—five percent (25%) of the amount required for Fire Board purposes in the prior year on or before the 31st day of March in the current year;
 - ii) Fifty percent (50%) of the amount required for Fire Board purposes in the current year, less the amount of the instalment paid under Section (i), on or before the 30th day of June in the current year;
 - iii) Twenty-five percent (25%) of the amount required for Fire Board purposes in the current year on or before the 30th day of September in the current year;
 - iv) Twenty—five percent (25%) of the amount required for Fire Board purposes in the current year on or before the 15th day of December in the current year.

Each annual draft budget submitted to the Councils shall include an appropriate provision for a reserve for the replacement of equipment. The Secretary Treasurer shall submit a report to the Fire Board on the position of the reserve by the 31st day of January of each year.

8. It shall be the responsibility of the Fire Board to prepare draft by-laws and formulate policies and procedures for and relating to the administration of the Department and of the Fire Board.
9. The Fire Board shall provide adequate facilities and equipment for the operation of the Department.

10. The Fire Board shall be responsible for providing fire protection to areas within the boundary lines as per Schedule A attached and forming part of this agreement.
11. The Department shall endeavour to respond as soon as possible to all emergency calls within the defined areas as per Schedule A with such apparatus and manpower as per policy established by the Fire Board.
12. All parties to this Agreement shall give such authority as may be necessary, by by-law, to the members of the Department in all matters pertaining to the Fire Protection.
13. The Fire Board will arrange for the issue of policies of insurance to protect assets in the care, custody and control of the Fire Board from physical loss or damage, and for protecting the Fire Board, the parties hereto and members of the Department against legal liability resulting from the activities of the Fire Board and the operations of the Department, and to ensure that all policies of insurance provide that all parties to this Agreement are endorsed as additional named insureds as their interest may appear.
14. i) The parties hereto agree that, for the purpose of the financial terms and commitments of this Agreements, all capital and operating costs incurred by the Department shall be apportioned to the parties of this Agreement according to Schedule "B" which forms part of this Agreement which will be adjusted annually.

ii) The Township of Amaranth, the Township of Melancthon, the Town of Mono and the Township of Mulmur hereto agree with the Town of Shelburne that capital maintenance and operating costs and assets of the existing Fire Department, shall be administered as set out in Schedule "C" attached and forming part of this Agreement.
15. The Fire Board shall review this Agreement at the end of each term of Council.
16. This agreement shall be in effect when all parties have signed the said Agreement and shall remain in effect until a new Agreement is made. Should one of the parties wish to propose an amendment to this Agreement, such written notice shall be given to the Fire Board and to all parties of this Agreement at least thirty (30) days prior to the next regularly scheduled meeting of the Fire Board.
17. So often as there shall be any dispute between the parties to this Agreement or any of them with respect to any matter contained in this Agreement including, but not limited to, the interpretation of this Agreement, the same shall be submitted to arbitration under the provisions of the *Municipal Arbitrations Act, R.S.O. 1980 c. 304*, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this Agreement. If, for any reason, the said arbitration cannot be conducted pursuant to the

provisions of the *Municipal Arbitrations Act*, then the parties hereto shall agree to the selection of a single arbitrator and, in the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the *Arbitrations Act, R.S.O.1980 c. 25* or pursuant to any successor legislation.

18. In the event that any municipality wishes to cease participating in the Fire Board, they may do so provided that:
 - a) One (1) year written notice be given to the Fire Board and to the other parties. Any written notice given as aforesaid shall terminate this Agreement as of 31 December of the appropriate year.
 - b) Any debt incurred by the municipality for Fire Board purposes, whether through the issue of debentures or any other way, shall remain the responsibility of the municipality.
 - c) Any assets, including reserves but excluding the fire hall, contributed by the municipality to the Department shall remain the property of the Department.
 - d) If the Department is completely dissolved, the assets are to be split, based on the formula in paragraph 14 of this Agreement.
19. It is agreed that, with respect to matters not dealt with in this Agreement, the Fire Board may formulate policies for and relating to the administration and operation of the Department unless otherwise prohibited by any applicable statute or regulation passed thereunder.
20. The parties hereto shall execute such further assurances as may be reasonably required to carry out the terms hereof.
21. Upon the execution of this Agreement by all parties, any existing Agreements among the parties as amended with respect to fire protection shall forthwith become null and void.
22. In the event that any covenant, provision or terms of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail, but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement, which shall remain in full force and effect mutatis mutandis.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their respective corporate seals duly attested to by the hands of their respective proper officers **on their** behalf.

THE CORPORATION OF THE TOWN OF SHELBURNE

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

MAYOR

CLERK

THE CORPORATION OF THE TOWN OF MONO

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF MULMUR

MAYOR

CLERK

SCHEDULE "B"
COST SHARING

Definitions:

"Assessment" shall include all taxable residences taxable commercial and industrial taxable businesses as shown on the **current** year's assessment roll, but shall not include exempt assessment.

2018

<u>Municipality</u>	<u>Assessment</u>	<u>%</u>	<u>Res. & Bus. Units</u>	<u>%</u>	<u>Fire Calls</u>	<u>%</u>	<u>Combined Average %</u>
Amaranth	311,947,232	16.138	666	13.884	26	10.924	13.65
Melancthon	296,420,176	15.335	607	12.654	38	15.966	14.65
Mono	221,259,174	11.447	326	6.796	28	11.765	10.00
Mulmur	191,623,185	9.914	294	6.129	26	10.924	8.99
Shelburne	911,701,537	47.166	2,904	60.538	120	50.420	52.71
TOTAL	1,932,951,304	100.00	4,797	100.00	238	100.00	100.00

"Households" shall include all primary or tenant households and apartments as shown on the **current** year's assessment roll. (RU, PRU, RDU....)

"Fire calls" shall include all emergency calls that involve calling the volunteers and/or vehicle(s) out, including false alarms, but shall not include calls to provincial or county highways which will be billed out direct to those jurisdictions by the Department. Fire calls from the previous three years shall be included.

Capital and operating cost sharing shall be calculated annually by the Secretary/ Treasurer of the Department by taking the data provided by the clerks from the **current** year's assessment roll for total assessment and total households; and average fire calls as recorded by the Department for the previous three years and converting each category into an average percentage as in part " 3" the Combined Average percentage shall be used for cost sharing.

SCHEDULE "C"

ASSETS OF THE SHELburnE & DISTRICT FIRE DEPARTMENT

Existing Fire Hall

- Shelburne shall retain ownership of the existing fire hall.
- In 2018 and succeeding years, the Shelburne & District Fire Department shall lease the fire hall from the Town of Shelburne for one dollar (\$1.00) per year.

- All maintenance, insurance and operating expenses of the fire hall shall be an expense of the Shelburne & District Fire Department.
- Future capital improvements and/or expansions shall be jointly funded as per the cost-sharing formula in Schedule B. These improvements and expansions shall be assets of the Shelburne & District Fire Department.

Vehicles, Equipment and Reserves

All vehicles, equipment and reserves in the possession of the Shelburne Fire Department shall be transferred to the Shelburne & District Fire Department and shall be owned by the Shelburne & District Fire Department.



**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
BY-LAW NUMBER -2018**

BEING A BY-LAW FOR PRESCRIBING STANDARDS FOR THE MAINTENANCE AND OCCUPANCY OF PROPERTY WITHIN THE TOWNSHIP OF MELANCTHON, FOR PROHIBITING THE OCCUPANCY OR USE OF SUCH PROPERTY THAT DOES NOT CONFORM TO THE STANDARDS, AND FOR REQUIRING PROPERTY BELOW THE STANDARDS PRESCRIBED HEREIN TO BE REPAIRED AND MAINTAINED TO COMPLY WITH THE STANDARDS OR THE LAND THEREOF TO BE CLEARED OF ALL BUILDINGS, STRUCTURES, DEBRIS OR REFUSE AND LEFT IN A GRADED AND LEVEL CONDITION.

WHEREAS under Section 15.1(3) of the Building Code Act, S.O. 1992, c.23, a Bylaw may be passed by the Council of a municipality prescribing the standards for the maintenance and occupancy of property within the municipality provided the official plan for the municipality includes provisions relating to property conditions;

AND WHEREAS the Official Plan for The Township of Melancthon includes provisions relating to property conditions;

AND WHEREAS the Council of The Township of Melancthon is desirous of passing a Bylaw under Section 15.1(3) of the Building Code Act, S.O. 1992, c.23;

AND WHEREAS Section 15.6(1) of the Building Code Act, S.O. 1992, c.23 requires that a Bylaw passed under Section 15.1(3) of the Building Code Act, S.O. 1992, c.23 shall provide for the establishment of a Property Standards Committee;

NOW THEREFORE the Council of The Township of Melancthon hereby enacts the following:

Section 1 Title

This By-law may be cited as the "Property Maintenance Standards By-law".

Section 2 Definitions

In this By-Law:

"Accessory Building" means a detached building located on the same lot as the main building, the use of which is incidental or secondary to that of the main building and which is not used for human habitation, except in the case of a guest cabin.

"Accessory Use" means a use of lands or buildings which is incidental and subordinate to the principal use of lands and buildings.

"Basement" means that portion of a building between two floor levels which is partly underground, but which at least 0.5 metres of its height, from finished floor to finished ceiling, is above the adjacent finished grade.

GB# 1.2

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“Building” means any structure as defined by the Ontario Building Code Act, used or intended to be used for shelter, accommodation or enclosure of persons, animals or chattels other than a fence or wall.

“Cellar” means the portion of a building between two floor levels which is partly or wholly underground and which has less than 0.5 metres of its height, from finished floor to finished ceiling, above adjacent finished grade.

“Commercial Property” means any property that is used, has been used or is designed for use, either in whole or in part, as a commercial, industrial or home occupation establishment and includes any land, buildings, mobile buildings or structures, construction equipment or supplies, trucks, cars, vans or buses whether operable or not, and all steps, walks, driveways, parking spaces, fences or signs associated with the premises or its yards.

“Committee” means the Property Standards Committee established under this By-Law.

“Corporation” means the Corporation of the Municipality of the Township of Melancthon.

“Dwelling” means a building or structure or part of a building or structure occupied or capable of being occupied in whole or in part for the purposes of human habitation and includes the land, all outbuildings, fences and structures appurtenant thereto.

“Dwelling Unit” means one or more habitable rooms designed for use by and occupied by not more than one family in which sanitary facilities and only one separate kitchen are provided for the exclusive use of such a family, with dual entrances from outside the building or from a common hallway or stairway inside the building.

“Maintenance” means the preservation and keeping in repair of a property.

“Means of Egress” means a continuous path of travel provided by a doorway, hallway, corridor, exterior passageway, balcony, lobby, stair, ramp or other egress facility for the escape of persons from any point within a building, floor area, room or contained open space used as a dwelling unit to a public thoroughfare or approved open space.

“Occupant” means any person(s) over the age of eighteen years in possession of the property.

“Officer or Property Standards Officer” means a person who has been so appointed or designated by the Corporation.

“Owner” includes the person for the time being managing or receiving the rent of/or paying the municipal taxes on the land or premises in connection with which the word is used whether on his own account or as agent or trustee of any other person or who would receive the rent if such land and premises were let, and shall also include a lessee or occupant of the property who, under the terms of a lease, is required to repair and maintain the property in accordance with the standards for the maintenance of property.

“Property” means a building or structure or part of building or structure and includes the lands and premises appurtenant thereto and all mobile homes, mobile buildings, mobile structures, travel trailers, vans, inoperable vehicles, equipment, outbuildings, accessory buildings, fences and erections thereon whether heretofore or hereafter erected, and includes vacant property.

“Repair” includes the provision of such facilities and the making or additions or alterations or the taking of such action as may be required so that the property shall conform to the standards established by this By-law.

“Residential property” means any property that is used, has been used or is designed for use as a domestic establishment in which one or more persons usually sleep and prepare and serve meals, and includes any land, buildings, mobile homes, trailers, van or buses that are

appurtenant to such establishment and all steps, walks, driveways, parking spaces and fences associated with the dwelling or its yards.

“Rubbish” means any waste material, refuse, broken matter, trash or litter.

“Sewage” means any liquid waste containing animal, vegetable or mineral matter in suspension or solution but does not include roof drainage or other storm water runoff.

“Sewage System” means a private sewage disposal system approved by the Ministry of the Environment and/or the County of Dufferin Building Department.

“Standards” means the standards of physical condition prescribed for property by this By-Law.

“Structure” means anything constructed, placed or erected other than a building, the use of which requires location on the ground, or attached to something having location on the ground, and for the purpose of this By-law, shall include a sign and a vehicle as defined in The Highway Traffic Act, whether or not the wheels have been removed or is operable.

“Yard” means an open, uncovered and unoccupied space appurtenant to a building and, for the purpose of this by-law, it shall include the entire area of any lot in a built-up area, regardless of whether there is a building located thereon.

References to the Building Code Act are to the Building Code Act, S.O. 1992, c. 23 as amended from time to time and to the regulations passed under it, as amended from time to time.

Section 3 Application of By-Law

3.1 This By-law applies to all lands within the Township of Melancthon

Section 4 General Obligations

4.1 No person shall use, permit the use of, rent or offer to rent any property that does not conform to the standards of this By-law.

4.2 Abandoned wells shall be decommissioned in accordance with the requirements of the Ministry of the Environment, or fully protected against accidental opening.

4.3 Where a Property Standards Officer has placed or caused the placing of a placard containing the terms of a notice or order upon the premises under the authority of the Building Code Act, no one shall remove the said placard except with the consent of a Property Standards Officer.

4.4 The obligations created by this by-law on the owner or occupant shall be joint and several.

4.5 Where a notice or order has been issued by the Property Standards Officer pursuant to this By-law, the owner and occupant thereof shall:

- a. repair and maintain the property in accordance with the standards or,
- b. remove or, demolish and remove, the whole or the offending part of the property that is not in accordance with the standards, or
- c. in the event that the property is to be cleared of all buildings, structures, debris or refuse, the owner or occupant shall complete such work and shall leave the property in a graded and leveled condition.

Section 9 Garbage Control

- 9.1 Every building and every dwelling unit within every dwelling shall be provided with sufficient receptacles to contain all garbage, rubbish and ashes which are to be stored outside of a building.
- 9.2 Garbage, rubbish and ashes shall be removed and disposed of at the Corporation's approved landfill site or, where waste collection services are provided by the Corporation, made available for removal in accordance with the pertinent by-law of the Corporation and all amendments thereto.
- 9.3 Plastic bags containing garbage or rubbish shall not be stored outdoors unless protected from damage.

Section 10 Swimming Pools

- 10.1 All swimming pools, wading pools, ponds and any appurtenances thereto, including fences and gates, shall be maintained in a state of good repair.

Section 11 Signs

- 11.1 Signs shall be maintained in good repair and shall be mounted in a safe manner to prevent any hazard to persons or property.

Section 12 Construction, Storage, Salvage and Scrap Yards

- 12.1 All property, whether in operation as a commercial enterprise or not, shall be effectively screened from other property, streets or roads by suitable fences, hedges, trees or landscaping where such property is used for the storage of machinery, goods, salvage or scrap, the parking of vehicles, the operations of machinery or when used for any other purpose which may detract from the good appearance of or from an abutting or neighbouring residential property.

Section 13 Vermin Control

- 13.1 Every property shall be maintained so as to be as free as possible from rodents, insects and vermin, and the methods used for exterminating these pests shall be in accordance with the provisions of The Pesticides Act, and all regulations made thereunder.
- 13.2 Any opening in a basement, cellar, crawl space or roof space used or intended to be used for ventilation, and other opening in a basement, cellar, crawl space or roof space which might admit vermin, shall be screened in order to effectively exclude vermin.

Section 14 Building Standards

- 14.1 For the protection of the public, passersby and visitors, the exterior walls, roof, chimneys, eaves, foundations, doors, shutters, balconies, porches, exterior steps or stairs, ramps and signs appurtenant to or attached to any building or structure shall be maintained so as to be free of defects which may constitute possible accident hazards.
- 14.2 Every part of any building shall be maintained in a safe and structurally sound condition so as to be capable of sustaining safely its own weight and any additional weight as may

be put on it through normal use. Building materials which have been damaged or show evidence of rot or other deterioration shall be repaired or replaced.

- 14.3 Exterior building walls and components shall be maintained in good repair free from cracked, broken, rotten, loose or warped masonry, stucco and other defective cladding or trim.
- 14.4 Roofs of buildings and their components shall be maintained in a weathertight condition so as to prevent the leakage of water into the building and shall be free from loose or unsecured objects or materials.
- 14.5 The exterior of the foundation walls of buildings shall be maintained in structurally sound condition.
- 14.6 All other exterior surfaces shall be composed of materials which provide adequate protection from the weather.

Section 15 Egress

- 15.1 Every building shall have a separate access so as to provide a safe, continuous and unobstructed exit from the interior of the building to the exterior at street or grade level.
- 15.2 A secondary means of egress, as required by the Building Code Act, shall be provided from every separate dwelling unit located on a floor above the main or first floor, so as to provide a safe and convenient means of egress in case of an emergency.
- 15.3 The means of egress and fire warning devices in all buildings shall be to the satisfaction of the applicable Fire Department serving that area of the Township.

Section 16 Roofs

- 16.1 Every roof shall be watertight.
- 16.2 The roof and any cornice flashing, fascia, soffit, coping, gutter, rainwater leader, vent or other roof structure,
- 16.3 shall be maintained to properly perform their intended function; and
- 16.4 shall be kept clear of obstructions, hazards and dangerous accumulations of snow and ice.

Section 17 Retaining walls, guards and fences

- 17.1 Retaining walls, guards and fences in exterior common areas shall be maintained in a structurally sound condition and free from hazards.

Section 18 Structural soundness, etc.

- 18.1 Every floor of a basement, cellar or crawl space, and every slab at ground level, foundation wall, wall and roof shall be structurally sound, weathertight and damp-

proofed and shall be maintained so as to reasonably protect against deterioration, including that due to weather, fungus, dry rot, rodents, vermin or insects.

Section 19 Required fixtures

19.1 Every rental unit shall contain the following functional fixtures:

- a. A toilet.
- b. A kitchen sink.
- c. A washbasin.
- d. A bathtub or shower.

Section 20 Hot and cold running water

20.1 Every kitchen sink, washbasin, bathtub and shower shall be provided, by safe equipment, with hot and cold running water.

20.2 The ordinary temperature of the hot water provided must be at least 43 degrees Celsius.

Section 21 Washroom requirements

21.1 Every washroom shall be enclosed and shall have,

- a. a water-resistant floor; and
- b. a door that can be, secured from the inside, and opened from the outside in an emergency.
- c. The walls and ceiling around a bathtub or shower shall be water-resistant.

Section 22 Supply of electrical power

22.1 A supply of electrical power shall be provided to all habitable space in a residential complex.

22.2 The wiring and receptacles necessary to provide electrical power shall be maintained free of conditions dangerous to persons or property.

22.3 Every kitchen shall have outlets suitable for a refrigerator and a cooking appliance.

Section 23 Maintenance of room temperature

23.1 Heat shall be provided and maintained so that the room temperature at 1.5 metres above floor level and one metre from exterior walls in all habitable space and in any area intended for normal use of at least 20 degrees Celsius.

23.2 No unit shall be equipped with portable heating equipment as the primary source of heat.

Section 24 Maintenance of heating systems

- c. indicating the time for complying with the terms and conditions of the order and giving notice that, if the repairs or clearance is not carried out within that time the municipality may carry out the repair or clearance at the owner's expense, and
- d. indicating the final date for giving notice of appeal of the order.
- e. the order shall be served on the owner of the property and such other persons affected by it as the Property Standards Officer determines and a copy of the order may be posted on the property.
- f. the order may be registered in the proper land registry office and, upon such registration, any person acquiring any interest in the land subsequent to the registration of the order shall be deemed to have been served with the order on the day on which the order was served under the previous subsection and, when the requirements of the order have been satisfied, the Clerk of the Corporation shall forthwith register in the proper land registry office a certificate that such requirements have been satisfied, which shall operate as a discharge of the order.

Section 31 Property Standards Committee

- 31.1 If an owner or occupant upon whom an order has been served is not satisfied with the terms or conditions of the order the owner or occupant appeal may to the Property Standards Appeals Committee by sending a NOTICE OF APPEAL by registered mail to the Secretary of the committee within fourteen (14) days after service of the order, and, in the event that no appeal is taken, the order shall be deemed to be final and binding..
- 31.2 The original complainant or complainants may make a written request to receive notice of any appeal, and notice shall be registered mail not later than ten days prior to the hearing of the appeal, and the original complainant or complainants shall also be entitled to appear before the committee to present their views on the matter at the hearing.
- 31.3 If an appeal is taken, the committee shall hear the appeal and shall have all the powers and functions of the Property Standards Officer and may;
 - a. confirm, modify or rescind the order to demolish or repair;
 - b. extend, or shorten the time for complying with the order if, in the committee's opinion, the general intent and purpose of the by-law and of the Official Plan are, in so doing, maintained.
- 31.4 Any owner or occupant or person affected by a decision of the committee may appeal to a judge of the Ontario Court (General Division) by notifying the Secretary of the committee in writing and by applying to the Ontario Court (General Division) for an appointment within fourteen days after the sending of a copy of the decision.
- 31.5 In accordance with the provisions of the Building Code Act, on an appeal of a Property Standards Committee decision, the judge of the Ontario Court (General Division) has the same powers and functions as the Property Standards Committee.

Section 32 Conflicts with Other By-laws and Statutes

- 32.1 Wherever a standard established by this By-law is different from a standard in relation to the same matter established by any other by-law in force in the Township of Melancthon or statute of the government of Canada or Ontario, the standard which provides the higher degree of protection for the health, safety and welfare of the occupants and of the general public shall prevail.

Section 33**Power of Corporation to Repair or Demolish**

- 33.1 If the owner or occupant of property fails to repair or to demolish the property in accordance with an order as confirmed or modified, the Corporation in addition to all other remedies,
- 33.2 shall have the right to repair, clean-up or demolish the property accordingly and for this purpose with its servants and agents from time to time to enter in and upon the property without a warrant.
- 33.3 shall not be liable to compensate such owner, occupant or any other person having an interest in the property by reason of anything done by or on behalf of the Corporation in its reasonable exercise of its powers under the provisions of this by-law; and
- 33.4 shall have a lien for any amount expended by or on behalf of the Corporation under the authority of this by-law together with interest thereon, upon the property in respect of which such amount was expended, and the certificate of the Clerk of the Corporation as to such amount shall be final and such amount shall be deemed to be taxes and may be added to the collectors roll to be collected in the same manner as municipal realty taxes, or by action in any competent court. The "amount expended" shall include materials, labour, equipment, administration, fees, charges and legal expenses.

Section 34**Immediate Danger to Health and Safety**

- 34.1 If, upon inspection of a property or building, the Property Standards Officer is satisfied that there is non-conformity with the standards prescribed in this by-law to such extent as to pose an immediate danger to the health and safety of any person, the Property Standards Officer may make an order containing particulars of the order and requiring remedial repairs or other works to be carried out immediately to terminate the danger. The provisions of Section 15.7 of the Building Code Act, shall apply with regard to such an order and the proceedings arising from it.

Section 35**Penalties**

- 35.1 Every person who contravenes any of the provisions of this By-law is guilty of an offence and upon conviction therefore is liable to a penalty or penalties as provided in the Provincial Offences Act, R.S.O. 1990, c.P.33.
- 35.2 An owner who fails to comply with an Order that is final, and binding is guilty of an offence under Section 36(1) of the Building Code Act, S.O. 1992, c. 23, and is liable to a penalty or penalties as set out in Section 36 of that Act, as may be amended from time to time.

Section 36**Validity and Severability**

- 36.1 If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law, and it is hereby declared that the remainder of the By-law shall be valid and shall remain in force.
- 36.2 Where a provision of this by-law conflicts with the provision of another bylaw in force within the municipality, the provisions that establish the higher standards to protect the health, safety and welfare of the general public shall prevail.
- 36.3 A property may be determined to be in compliance with the standards set out herein, such compliance shall not be construed, constructed or deemed to mean that there is

SCHEDULE 'A'

Schedule 'A' - Service use and activity charges

Service or Activity	Fee
<p>Appeal Property Standards Order.</p> <p>Where the order is not entirely quashed on appeal, for each order issued pursuant to this Chapter in respect of any property</p>	\$150.00
<p>Attend hearing of the Property Standards Committee or Superior Court of Justice.</p> <p>Where the order is not quashed on appeal, for each Property Standards Officer who attends a hearing before the Property Standards Committee or Superior Court of Justice</p>	\$150.00
<p>Inspections where owner fails to comply with an Order.</p> <p>Owner who failed to comply with a confirmed Order shall pay the fee for each inspection to determine if contraventions of this By-law observed on an initial inspection have been corrected where the contraventions have not been remedied by the time provided for in the said Order.</p>	\$42.80/per inspection
<p>Order have been registered and required discharged.</p> <p>Where a property standards order has been registered, an owner or occupant may apply for an inspection of the property in respect of the order and shall pay a fee at the time of application, this fee includes the registration of a discharge where compliance with the order is found.</p>	\$150.00
<p>Conviction registered for a breach of any order.</p> <p>Where there has been a conviction registered for a breach of any order, for each Property Standards Officer who attended a hearing in the Ontario Court of justice</p>	\$300.00
<p>Town undertakes to complete the work.</p> <p>Where the Town undertakes to complete the work 100% of the required to comply with any final order, for cost of the all work performed necessary work, plus a further administrative fee of an additional</p>	25%.

Certificate of Compliance.

Where after inspecting a property, an officer, may, or on the request of the owner, issue the owner a certificate of compliance

\$50.00

**NOTICE OF A PUBLIC MEETING
TO INFORM THE PUBLIC OF A PROPOSED
ZONING BY-LAW AMENDMENT**

RECEIPT OF COMPLETE APPLICATION

TAKE NOTICE that the Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-1979. The application affects lands in the settlement of Corbetton located at 682395 260 Sideroad, described legally as Lot 5, Plan 2 (see attached Key Map). The purpose of the application is to zone the parcel from the Institutional (I) Zone to the Residential (R1) Zone so the existing building can be converted to a dwelling unit.

AND PURSUANT to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

NOTICE OF PUBLIC MEETING WITH COUNCIL

TAKE NOTICE that the Council for The Corporation of the Township of Melancthon will be holding a public meeting under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the application for a proposed Zoning By-law Amendment.

The public meeting is being held for the application described below to enable interested members of the public to understand and comment on the Zoning By-law Amendment.

DATE AND LOCATION OF PUBLIC MEETING

Date: Thursday, June 21, 2018
Time: 5:20 pm
Location: 157101 Highway 10, Township of Melancthon Municipal Office (Council Chambers)

DETAILS OF THE ZONING BY-LAW AMENDMENT

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-1979 as amended, for a lot in the settlement of Corbetton, located at 682395 260 Sideroad, described legally as Lot 5, Plan 2. The purpose of the application is to rezone the subject lot from the Institutional (I) Zone to a Hamlet Residential Exception (R1-7) Zone to permit the existing building to be converted into a single detached dwelling or a duplex dwelling.

Information relating to this application is available at the Township of Melancthon Municipal Office for public review during regular office hours.

ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION

A key map showing the land to which the proposed amendment applies is provided on this notice.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body is not entitled to appeal the decision of Council to the Local Planning Appeal Tribunal.

If a person or public body would otherwise have an ability to appeal the decision of Council of the Township of Melancthon to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Township of Melancthon before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110.

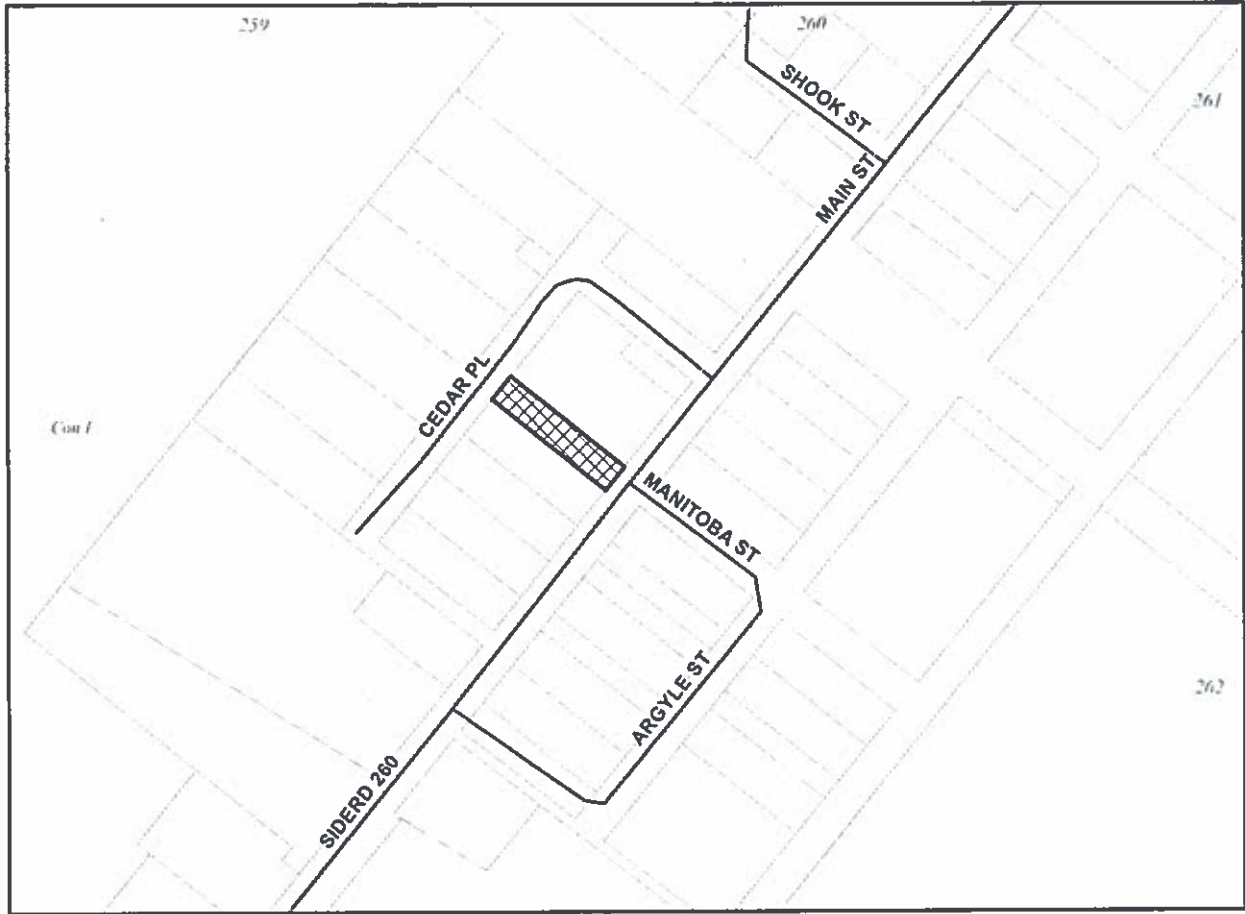
DEL # 1
JUN 21 2018

Additional information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: May 31, 2018

Denise Holmes
Denise Holmes, CAO - Township of Melancthon

**LANDS SUBJECT TO APPLICATION FOR
ZONING BY-LAW AMENDMENT**



 Subject Lands

**NOTICE OF A PUBLIC MEETING
TO INFORM THE PUBLIC OF A PROPOSED
ZONING BY-LAW AMENDMENT**

RECEIPT OF COMPLETE APPLICATION

TAKE NOTICE that the Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-1979. The application affects lands located in Part of Lot 276, Concession 1 N.E. as well as lands located at 156259 Highway 10, located in the West Part of Lot 5, Concession 4, O.S. (see attached Key Map). The purpose of the application is to zone the parcel in Part of Lot 276, Concession 1 N.E to permit a home industry and to rezone the parcel in the West Part of Lot, Concession 4 O.S. to remove an existing home industry as a permissible use.

AND PURSUANT to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

NOTICE OF PUBLIC MEETING WITH COUNCIL

TAKE NOTICE that the Council for The Corporation of the Township of Melancthon will be holding a public meeting under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the application for a proposed Zoning By-law Amendment.

The public meeting is being held for the application described below to enable interested members of the public to understand and comment on the Zoning By-law Amendment.

DATE AND LOCATION OF PUBLIC MEETING

Date: Thursday, June 21, 2018
Time: 5:30 pm
Location: 157101 Highway 10, Township of Melancthon Municipal Office (Council Chambers)

DETAILS OF THE ZONING BY-LAW AMENDMENT

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-1979 as amended, to a vacant lot located in Part of Lot 276, Concession 1 N.E. located on Highway 10. The purpose of the application is to permit the establishment of a home industry (auto repair) on the subject lands and furthermore to allow the home industry to be established prior to construction of a dwelling.

The proposed amendment would also rezone lands utilized by the applicant for his existing vehicle repair business located in the West Part of Lot 5, Concession 4 O.S. The proposed amendment would convert the existing zone permission back to rural residential together a temporary use permission to accommodate the transition of the applicant's business to the new location and ultimately, the cessation of the business on this parcel.

Information relating to this application is available at the Township of Melancthon Municipal Office for public review during regular office hours.

ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION

A key map showing the land to which the proposed amendment applies is provided on this notice.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body is not entitled to appeal the decision of Council to the Local Planning Appeal Tribunal.

If a person or public body would otherwise have an ability to appeal the decision of Council of the Township of Melancthon to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Township of Melancthon before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body may not be added as a party to the hearing of an

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appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110.

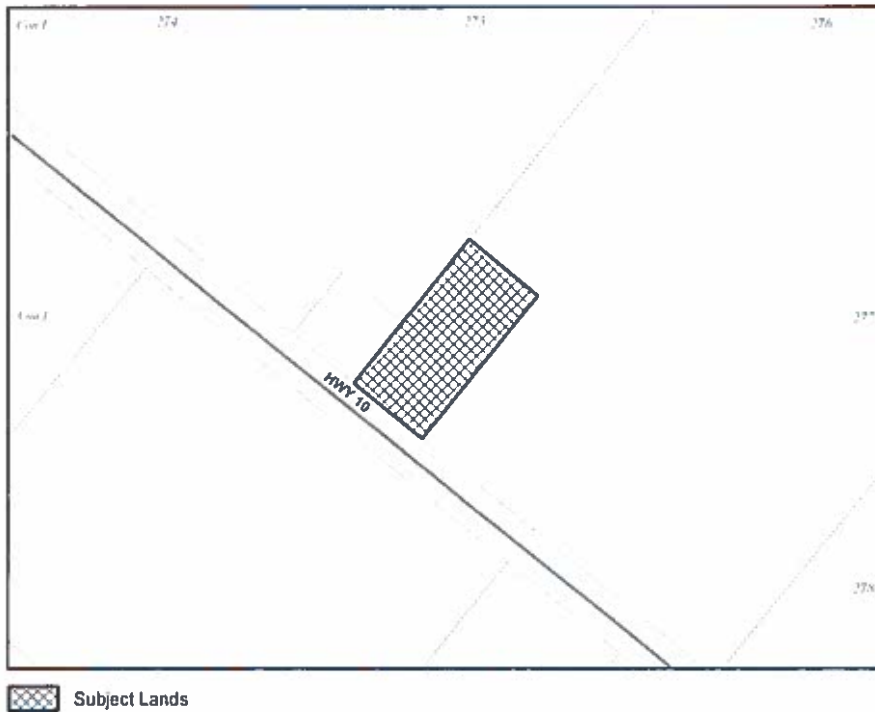
Additional information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: May 31, 2018

Denise Holmes
Denise Holmes, CAO - Township of Melancthon

LANDS SUBJECT TO APPLICATION FOR ZONING BY-LAW AMENDMENT

Lands to be rezoned to permit a home industry



Lands to be rezoned to remove a home industry as a permitted use

