



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, April 18, 2019 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - April 4, 2019**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Public Works**
 1. Verbal Report from the Roads Sub-Committee meeting held on April 17, 2019
 2. Other
10. **Planning**
 1. Applications to Permit
 2. Other
11. **Police Services Board**
 1. Motion regarding the establishment of a Joint Advisory Board of local municipalities in Dufferin, to complete a Community Safety and Well-Being Report
12. **County Council Update**
13. **Correspondence**
 - *Board & Committee Minutes**
 1. Upper Grand Watershed Committee Meeting - August 22, 2018
 - * Items for Information Purposes**
 1. Letter from Minister of Infrastructure and Communities regarding Gas Tax Fund
 2. Upper Grand District School Board 2019 Long Term Accommodation Plan Annual Review Report
 3. Notification from Ministry of Agriculture Food and Rural Affairs regarding NASM Plan Approval for Lot 1, Concession 4 - Blydorp Farms
 4. Report from Wendy Atkinson, Treasurer/Deputy Clerk regarding Tax Sale - March 20, 2019, Part Lot 16, Concession 1 O.S.
 5. Email from Karren Wallace regarding NDACT submission on Aggregate Reform
 - * Items for Council Action**
 1. Report from Denise Holmes, CAO/Clerk - Code of Conduct for Member of Council and Member of Local Boards Complaint Protocol
14. **General Business**
 1. Notice of Intent to Pass By-law
 1. By-law to adopt the estimate of all sums required during the year and to strike the rates of taxation, and to further provide for penalty and interest in default of payment thereof for the year 2019

2. New/Other Business/Additions
 1. Horning's Mills Community Hall - Alcohol Policy - Councillor Thwaites
 2. Special Meeting of Council Scheduled for Wednesday, May 22, 2019 - 9:30 a.m. - Delegation with MPP Sylvia Jones
 3. Draft Property Standards By-law - clean version with changes made from last meeting - Discussion and Direction
3. Unfinished Business
 1. Heritage Designation/Committee
 2. NDCC Budget 2019
 3. By-law to Authorize the Execution of an Agreement between the Corporation of the County of Dufferin and The Corporation of the Township of Melancthon
 4. Dufferin Climate Change Initiative - Sara Wicks, Climate Change Coordinator for the County of Dufferin has been booked in as a Delegation for the May 2, 2019 meeting - Tabled Motion to be dealt with at the May 2, 2019 Council meeting

- 15. Delegations**
 1. **5:20 p.m.** - Atkinson Farms Limited - Public Meeting for Proposed Zoning By-law Amendment on 478462 3rd Line - East Part of Lot 28, Concession 3 O.S.

- 16. Closed Session**
 1. Approval of the Draft Minutes - December 6, 2018
 2. Labour relations or employee negotiations/personal matters about an identifiable individual, including municipal or local board employees - Compensation Review Report - For Information Purposes Only

- 17. Third Reading of By-laws**

- 18. Notice of Motion**

- 19. Confirmation By-law**

- 20. Adjournment and Date of Next Meeting - Thursday, May 2, 2019 - 5:00 p.m.**

- 21. On Sites**

- 22. Correspondence on File at the Clerk's Office**

APPLICATIONS TO PERMIT FOR APPROVAL
April 18, 2019 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Jacob Martin Applicant: Jaco Enterprises	764050 240 Sideroad Pt Lot 26, Con 7	Cement Pad & Feed Bin	\$4,650.00	NO	
Anson Martin Applicant: Simon Martin Mar Bros Construction	318469 8th Line NE Part Lot 30, Con 9 NE	Manure Storage	\$150,000.00	NO	

PLAN # 1
APR 18 2019



Corporation of the Township of Melancthon

Moved by

Seconded by Date, 2019

Be it resolved that:

Whereas the Province of Ontario, through the recent changes to the Police Services Act, mandates that a Community Safety and Well-Being Plan be developed and implemented by local municipalities prior to January, 2021;

And Whereas the Council of the Township of Melancthon supports the establishment of a Joint Advisory Board, composed of one representative from each of the local municipalities in Dufferin County, for the creation and completion of said Plan;

Now therefore be it resolved that the Council of the Township of Melancthon shall appoint a member of Council as its representative, upon receiving confirmation from the other local municipalities of a like appointment, to a Joint Advisory Board pursuant to the requirements of the provincial legislation.

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Darren White		
Deputy Mayor David Besley		
Councillor Wayne Hannon		
Councillor Margaret Mercer		
Councillor David Thwaites		

Carried/Lost: _____
MAYOR

PSB # 1
APR 1 R 2019

**Upper Grand Watershed Committee Meeting.....Wednesday August 22nd, 2018 at 5:30 p.m.
at the Luther Marsh-Grand Valley**

Chairperson, Jane Aultman, Guy Gardhouse, John Ince, Dave Bennett, Pat Salter, Peter Turrell, Derek Strub, Lenora Banfield, Dan Pinto, Fred Natolochny, Chris Winder and Doreen Still (Secretary) were all present for this meeting.

1. Call to Order/Pecuniary/Conflict of Interest.

Chairperson Jane Aultman called the meeting to order and asked if there were any pecuniary or other conflicts of interest. None were declared at this time.

2. Added Agenda Items

#2018-08-01

MOVED BY GUY GARDHOUSE

SECONDED BY FRED NATOLOCHNY

BE IT RESOLVED THAT an update to the agenda for the following be approved.

- 1) Dufferin Water Quality funding update.

"CARRIED"

3. Approval of Agenda

The agenda was reviewed and the following motion was passed:

#2018-08-02

MOVED BY LENORA BANFIELD

SECONDED BY PAT SALTER

BE IT RESOLVED THAT the agenda dated August 22nd, 2018 be approved as amended.

"CARRIED"

4. Minute Approval

The minutes were reviewed and the following motion was passed:

#2018-08-03

MOVED BY GUY GARDHOUSE

SECONDED BY LENORA BANFIELD

BE IT RESOLVED THAT the minutes of May 31, 2018 meeting be approved as circulated.

"CARRIED"

5. Unfinished Business

- 1) Update on Waldemar (Sarah Properties)

Chairperson Aultman updated the committee on the Sarah Properties in Waldemar. The Amaranth Council turned down the application and the developer of the property has taken the decision to the Local Planning Appeal Tribunal (LPAT) that has replaced the Ontario Municipal Board (OMB). This process will be ongoing.

2) Update on Grand Valley Council-Orica

At the meeting of the UGWS May 31, 2018, the Committee asked that Grand Valley Council ask GRCA to provide written comment on the Orica application for extending hours of operation. At the Grand Valley Council meeting of June 12, 2018, Council reviewed the UGWS letter and a decision was if GRCA wishes to comment they are welcome to do so, but the Town would not be requesting their input. John Ince shared with the committee that the consultant Grand Valley requested to do a noise study has not responded and Council have requested the Town Planner to investigate another consultant to do this study.

6. New Business

1) Historical presentation of Wilde Lake

Board member Peter Turrell gave a historical presentation of Wilde Lake (the original Luther Marsh) of the travels of John Muir from 1864. John Muir travelled by foot approximately 300 miles starting in Bradford and travelling west through Adjala, Mono, Amaranth and Luther to Arthur. He then proceeded to Owen Sound and Meaford. John Muir described much of Adjala and Mono land as very uneven, somewhat sandy many fields here are composed of abrupt gravel hillocks. Amaranth and Arthur abound in extensive Tamarac and cedar swamps, dotted with beaver meadows. He went on to describe the swamps and forest in poetic detail. On his journey John wrote about his travels and gathered pressed flora of the areas he passed through which is now in the collection of the John Muir Society.

2) Added agenda item

Guy Gardhouse presented the progress of a letter UGWS wrote to Dufferin County asking for funding on rural water programs. It was well received by County Council and an update on the Dufferin Rural Water Quality Program was presented and will form part of these minutes.

7. Deputation

Nothing at this meeting

8. Committee Orientation

Nothing at this meeting

9. Board Discussion & Correspondence

Nothing at this meeting

10. Pending items

a) Update of Sanctuary status of the designation-south end of Luther Marsh

GRCA did review with MNR. MNR is in favour of this change in principle. GRCA are putting something in place for the south end of Luther Marsh (new mapping etc.). GRCA and MNR meet three times per year. Hopefully they will have something in place in 2019.

b) Fill Issues

Chairperson Aultman and Fred Natolochny from GRCA updated everyone on the fill issues on Highway 89, Amaranth. There are three properties with fill issues. Two of the properties have been charged. This is an ongoing matter. With the new conservation act, the Municipalities are able to have property owners adhere to their fill process/by-laws. GRCA is working Amaranth staff on communications on the process of permits to ensure when permits are applied for, the municipalities are informed before permits are issued.

11. Adjournment

12. Next Meeting Date

#2018-08-04

MOVED BY PAT SALTER

SECONDED BY JOHN INCE

BE IT RESOLVED THAT we do now adjourn this meeting of the board to meet again at the call of the Secretary.

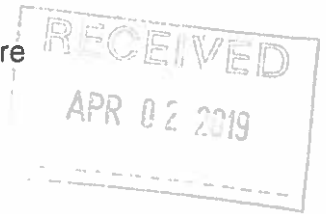
"CARRIED"

ORIGINAL SIGNED BY

Chair

ORIGINAL SIGNED BY

Secretary – Doreen Still



March 27, 2019

His Worship Darren White
Mayor
Township of Melancthon
157101 Highway 10
Melancthon, Ontario L9V 2E6

Dear Mr. Mayor:

I am pleased to inform you that, in accordance with the commitment in Budget 2019, the Government of Canada will provide an additional \$2.2 billion to the Gas Tax Fund. This one-time top-up will provide additional support to municipalities that face infrastructure deficits to support improved productivity, economic growth, a clean environment, and help to build strong cities and communities.

This special funding will be provided to Ontario recipients under the Canada–Ontario–Association of Municipalities of Ontario–Toronto Gas Tax Fund Administrative Agreement. An amount of \$819,443,895 will be provided to Ontario as well as individual signatories, and will then be distributed to ultimate recipients in accordance with the allocation formula used for gas tax payments made in 2018, as follows:

- Ontario: \$819,443,895
 - Association Municipalities of Ontario \$649,940,923
 - City of Toronto \$167,421,424
 - Province of Ontario \$2,081,548

Funds must be used in accordance with all the terms of the current Gas Tax Fund Administrative Agreement. Information on Ontario's federal Gas Tax Fund allocations per community prior to Budget 2019 can be found on Infrastructure Canada's website¹.

The gas tax top-up funding is expected to be transferred following royal assent of Budget 2019.

March 14, 2019 marked one year since the Canada–Ontario Integrated Bilateral Agreement was signed.

¹ <https://www.canada.ca/en/office-infrastructure/news/2018/background-ontarios-2018-19-federal-gas-tax-fund-allocations.html>

As I know you appreciate, under the Investing in Canada Infrastructure Program, proposed projects must first be prioritized by the province before they are submitted to Infrastructure Canada for consideration.

As a reminder, through the Integrated Bilateral Agreement with Ontario, \$11.9 billion is available to the province and is broken down as follows:

- \$8.3 billion for public transit;
- \$2.8 billion for green infrastructure;
- \$407 million for community, culture, and recreation infrastructure; and
- \$250 million for infrastructure in rural and northern communities.

The one-time top-up to the Gas Tax Fund adds substantial dollars to this Agreement. More importantly, those dollars flow to you.

We believe this is an important step to take to ensure your local priorities have the resources needed so projects can get moving and, crucially, the summer construction season is not missed. We all know how important that season is to make real progress on projects, not to mention job creation locally.

In the meantime, we continue to press the Ontario government to open intakes for all four streams so as to maximize the number of projects we can build together for Ontarians in 2019 and the years ahead.

We know you have proposals ready, and last week's announcement in Budget 2019 is a clear signal that we are there to support you.

Spring is already (at last) in the air. It is time to get projects moving so we do not lose a historic opportunity to build our communities and create good-paying jobs now.

I look forward to continuing to work with you on our shared infrastructure interests.

Yours sincerely,



The Honourable François-Philippe Champagne, P.C., M.P.
Minister of Infrastructure and Communities

c.c. City Clerk and Council

Enclosure – Gas Tax Fund fact sheet

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The Honourable François-Philippe Champagne, P.C., M.P.
Minister of Infrastructure and Communities

c.c. City Clerk and Council

Enclosure – Gas Tax Fund fact sheet

THE FEDERAL GAS TAX FUND IN ONTARIO

The federal Gas Tax Fund delivers over \$2 billion every year to over 3600 communities across the country. For the 2018-19 fiscal year, this represents an investment of more than \$819 million from the Government of Canada to Ontario municipalities.

The **federal Gas Tax Fund (GTF) is a permanent source of annual funding to provinces and territories**, who in turn flow this funding to their municipalities to support local infrastructure priorities.

Every year, municipalities benefit from the support and flexibility of the federal Gas Tax Fund. They can pool, bank, and borrow against this funding – providing significant financial flexibility to plan infrastructure projects over the long term. Projects are chosen locally and prioritized according to the infrastructure needs of each community.

Communities select how best to direct the funds and have the flexibility to make strategic investments across 18 different project categories.

Because many municipalities across Canada continue to face serious infrastructure deficits, **Budget 2019** proposes a **one-time transfer of \$2.2 billion** through the federal Gas Tax Fund to address short-term priorities in municipalities and First Nations communities. This will double the Government of Canada's commitment to municipalities in 2018–19, with **Ontario municipalities of all sizes sharing an additional federal investment in local infrastructure of over \$819 million, for a total of approximately \$1.64 billion.**

QUICK FACTS:

- The federal Gas Tax Fund is allocated on a per capita basis for provinces, and provides a base funding amount of 0.75 percent of total annual funding for Prince Edward Island and each territory.
- On-reserve First Nations communities in provinces also receive an allocation on a per capita basis.
- The federal Gas Tax Fund has been indexed at two percent per year, meaning that it will continue to grow to provide additional support to municipalities.
- To date, more than \$23 billion has been invested in municipalities through the federal Gas Tax Fund.



THE FEDERAL GAS TAX FUND

Eligible projects include investments in infrastructure for construction, renewal or material enhancement in each of the following categories:



1. **Local roads and bridges** – roads, bridges and active transportation infrastructure (active transportation refers to investments that support active methods of travel. This can include: cycling lanes and paths, sidewalks, hiking and walking trails).
2. **Highways** – highway infrastructure.
3. **Short-sea shipping** – infrastructure related to the movement of cargo and passengers around the coast and on inland waterways.
4. **Short-line rail** – railway-related infrastructure for carriage of passengers or freight.
5. **Regional and local airports** – airport-related infrastructure (excludes the National Airport System).
6. **Broadband connectivity** – infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
7. **Public transit** – infrastructure that supports a shared passenger transport system which is available for public use.
8. **Drinking water** – infrastructure that supports drinking water conservation, collection, treatment and distribution systems.
9. **Wastewater** – infrastructure that supports wastewater and storm water collection, treatment and management systems.
10. **Solid waste** – infrastructure that supports solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage.
11. **Community energy systems** – infrastructure that generates or increases the efficient usage of energy, including energy retrofits of municipal buildings.
12. **Brownfield redevelopment** – remediation or decontamination and redevelopment of a brownfield site.
13. **Sport infrastructure** – amateur sport infrastructure (excludes facilities, including arenas, which would be used as the home of professional sports teams or major junior hockey teams, e.g. Junior A).
14. **Recreational infrastructure** – recreational facilities or networks.
15. **Cultural infrastructure** – infrastructure that supports arts, humanities, and heritage.
16. **Tourism infrastructure** – infrastructure that attracts travelers for recreation, leisure, business or other purposes.
17. **Disaster mitigation** – infrastructure that reduces or eliminates the long-term impacts and risks associated with natural disasters.
18. **Capacity building** – investments related to strengthening the ability of municipalities to develop long-term planning practices (e.g., including local asset management planning, public transit network planning, etc.)

Note: Investments in health infrastructure (hospitals, convalescent and senior centres) are not eligible.



UPPER GRAND DISTRICT SCHOOL BOARD

Jennifer Passy BES, MCIP, RPP

Manager of Planning

Board Office: 500 Victoria Road N. Guelph, ON N1E 6K2

Email: jennifer.passy@ugdsb.on.ca

Tel: 519-822-4420 ext. 820 or Toll Free: 1-800-321-4025

1 April 2019



PLN: 19-030

File Code: B01

Sent out by: mail and email

Township of Melancthon
Clerk
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Sir/Madam:

Re: 2019 Long Term Accommodation Plan (LTAP) Annual Review Report

We are writing to advise that on March 26, 2019, the Upper Grand District School Board Trustees approved the 2019 Long Term Accommodation Plan (LTAP) Annual Review Report.

The LTAP does not include specific changes to school programs or boundaries. Instead, the LTAP outlines a list of proposed short (1-5 yrs.) and long-term (6-10 yrs.) accommodation priorities requiring other processes to be undertaken.

This purpose of the Annual Review report is for staff to review updated data and any changes that affect accommodation. It is necessary for staff to monitor the relevance of the Board's work plan priorities. The LTAP review report also provides the status of the 5-year work plan priorities identified for 2018-2022.

Please visit www.ugdsb.on.ca/ltap to download a copy of the report, which is listed under the "List of Documents" heading. We invite you to share this information with other members of your organization who may be interested in the Board's accommodation planning.

Sincerely,
Upper Grand District School Board

Jennifer Passy, BES, MCIP, RPP
Manager of Planning

Upper Grand District School Board

• Linda Busuttill; Chair
• Mike Foley

• Mark Bailey; Vice-Chair
• Barbara Lustgarten Evoy

• Jolly Bedi
• Martha MacNeil

• Gail Campbell
• Robin Ross

• Jen Edwards
• Lynn Topping

WFO # 2
APR 18 2019

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales

1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 877-424-1300
Fax: 519-826-3259

1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél.: 877-424-1300
Télééc.: 519-826-3259



Ontario



Environmental Management Branch

April 04, 2019

Township of Melancthon
c/o The Clerk
157101 Hwy 10
Melancthon, ON L9V 2E6

RE: Notification of NASM Plan Approval

This is to inform you that a NASM Plan has been approved in your municipality.

Approval has been granted to: Blydorp Farms Ltd., c/o Jonathon Blydorp
Date Approved: April 1, 2019
Address: 393134 County Road 12
Amaranth, ON L9W 0M9

The NASM Plan has been assigned reference number **23748**.

The approved NASM Plan will expire on **December 31, 2021**.

The NASM Plan refers to the following NASM and land application sites:

NASM		
Description	Source	Category
Sewage Biosolids	Town of New Tecumseth, Alliston	3
Sewage Biosolids	OCWA Angus	3
Sewage Biosolids	OCWA Arthur	3
Sewage Biosolids	Corporation of the City of Barrie, Barrie	3
Sewage Biosolids	Town of the Blue Mountains	3
Sewage Biosolids	Corporation of the City of Barrie, Oro Station	3
Sewage Biosolids	Town of Bradford West Gwillimbury	3
Sewage Biosolids	Muskoka District Municipality, Bracebridge	3
Washwater, with food-grade cleaners, from a confectionery	Ferrero Canada, Brantford	3
Sewage Biosolids	Innservices Utilities Inc., Innisfil	3
Washwater, with food-grade cleaners, from a meat processing facility	Golden Ontario Products Ltd., Mount Forest	3
Sewage Biosolids	OCWA Grand Valley	3
Sewage Biosolids	Region of York, Newmarket	3
Sewage Biosolids	Township of Ramara, Brechin	3
Sewage Biosolids	OCWA Meaford	3
Sewage Biosolids	OCWA Mount Forest	3
Sewage Biosolids	City of Orillia	3
Sewage Biosolids	Town of Parry Sound	3
Sewage Biosolids	OCWA Penetanguishene	3
Sewage Biosolids	OCWA Shelburne	3
Sewage Biosolids	Muskoka District Municipality, Huntsville	3
Sewage Biosolids	Durham Region, Sunderland	3



Good Things
Grow in Ontario
À bonne terre
bons produits



Foodland WFO #3
ONTARIO
APR 18 2019

Sewage Biosolids	The Town of New Tecumseth, Tottenham	3
Sewage Biosolids	OCWA Wasaga, Wasaga Beach	3

Land Application Sites			
Concession	Lot	Geotownship	Roll number
4	1	Melancthon	221900000612400

For more information or questions about compliance and enforcement, visit the Ministry of the Environment's website: www.ontario.ca/nasm-moe or call 1-800-565-4923.

For more information about training, certification, education and NASM Plan approvals, visit the Ontario Ministry of Agriculture, Food and Rural Affairs' website: www.ontario.ca/nasm-omafra or call 1-877-424-1300.



L.A. Senyshyn, Director
Section 28, O. Reg. 267/03, as amended

c: Andrew Barrie, OMAFRA Field Specialist
Travis Burns, MECP District Office



REPORT

TO: Denise Holmes, CAO/Clerk, Mayor White and Members of Council

FROM: Wendy Atkinson

SUBJECT: Tax Sale - March 20, 2019, Part Lot 16, Concession 1 O.S.

DATE: April 18, 2019

Background:

On March 20, 2019 at 3:05 p.m. tenders were opened for a tax sale on the above noted property that was registered for tax arrears in June, 2016. The tax sale was advertised in a local paper and in the Ontario Gazette as per the Municipal Act's requirement. It was also advertised on the Township website. The minimum tender amount was \$21,837.89 and a 20 per cent deposit by way of certified cheque/bank draft/money order was required to accompany the tender submitted.

Eight tenders were received. As per the Municipal Act deposits received from the two highest bidders were kept and the other deposits were returned to the bidders. The highest tender received was \$74,400.00 and the tenderer had 14 days from the mailing of the notice notifying him that he was the successful bidder, to pay the balance of the amount tendered, the applicable land transfer tax and accumulated taxes, in cash to the Treasurer. On April 4, 2019, the remaining balance of the amount tendered was received. The Solicitor for the successful tenderer will contact the Township Solicitor to arrange for the Transfer of the property.

Financial:

Any excess proceeds beyond the cancellation price after a tax sale are paid into the Superior Court of Justice

Denise Holmes

From: karrenwallace [REDACTED]
Sent: Wednesday, April 10, 2019 2:48 PM
Subject: NDACT Submission on Aggregate Reform
Attachments: April 10, 2019 Submission on Aggregate Review.pdf

Please include the attached in a future Council agenda. NDACT is not planning on making a deputation but would like to submit this for Council's information and consideration. Should Council choose to submit comments on the issue, the deadline is May 1, 2019.

Submitted on behalf of NDACT Board

Karren Wallace, Chair

Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca [Remove this sender from my allow list](#)
From: [REDACTED]

You received this message because the sender is on your allow list.



April 10, 2019

Ministry of Natural Resources and Forestry
Submission on Aggregate Reform
PDF via e-mail aggreatereform@ontario.ca

HISTORY OF NDACT

North Dufferin Agricultural and Community Taskforce (NDACT) is a grassroots group formed in 2009 by local farmers and residents to defend Melancthon's prime farmland at the headwaters of 5 rivers from a proposed mega-quarry. An outline of the proposal is attached as Schedule A. After a successful campaign, NDACT continues to fight for farmland and source water by developing awareness, encouraging people power, and by promoting better legislation. Food & Water First is a campaign of NDACT.

BACKGROUND

NDACT is not against aggregate. We understand aggregates are the raw materials that help build our schools, hospitals and bridges. Aggregate however is also required in paving over farmland for developers to build houses, of which there is ample supply. *"Only about 10,800 hectares of the 56,200 hectares available was developed between 2006 and 2016-leaving 80% of land still available."* (source: Neptis Foundation)

"The aggregate industry contributes almost \$1.4 billion to Ontario's economy and supports almost 20,000 direct and indirect jobs." (source OSSGA Untangling Red Tape).

In 2017 Ontario's family farm and food processing businesses contribute \$39 billion to Ontario's economy and employ over 820,000 Ontarians. Agriculture and agri-food processors are the number one economic contributor to Ontario's overall economy. (Source: Ontario Federation of Agriculture)

Using the word sustainable as it pertains to the aggregate industry is disingenuous. No one is able to create or grow more aggregate. When all the "close to market" aggregate has been depleted the industry will have to source market supply farther away. Depleting all the "close to market" aggregate means digging up and paving over valuable and rare farmland which provides food that is "close to market". The agriculture jobs will be lost forever as will Ontario's ability to feed itself.

"It is important to remember that prime agricultural lands, Classes 1, 2, and 3 and specialty croplands, are a very limited resource in Canada. Only 5% of the Canadian land mass is made up of prime land. Only 0.5% of it is Class 1. 50% of that land is in Southern Ontario and 20% of that is Class 1-the best of the best and extremely rare. Unfortunately, it occurs in one of the fastest-growing regions of the country. This conflict is easily explained. Ontario was initially an agrarian society. Settlement was most successful in good agricultural areas. The

successful agricultural communities attracted service industries and the area grew. When development occurred, level farmland with good soils provided the best sites for development. The very resource that attracted settlement, is ultimately being consumed by it. (Source: <http://www.neptis.org/publications/agriculture-central-zone/chapters/where-are-significant-agricultural-lands-located>)

Within the last five years the rate of farmland being lost to development has decreased from 375 acres a day to 150 acres. (Source Ontario Federation of Agriculture) It is important to remember that when you dig up an acre of farmland to extract aggregate you are also paving over another acre on which to develop.

Losing 150 acres of farmland a day is not sustainable. At its current rate of depletion, Ontario will lose two million acres of farmland by the year 2050. However the world's population is expected to increase by another 1.5 billion people by that time. Without farmland, Ontario farmers will not be able to feed Ontario's population and without farmland, Ontario cannot have food security.

Reducing red tape in all industries and sectors is a admirable goal. Red tape is defined as "excessive bureaucracy or adherence to rules and formalities, especially in public business". Some of the recommendations in the Untangling Red Tape document seem reasonable including:

- Establish a single point of responsibility, at the Provincial level, for the application process and eliminate multi-Agency Review and comment on the same reports and Site Plans.
- Establish clear MOU's or policies between Ministries to identify responsibility for single Agency Review and approval of applications; and,
- Educate Agency staff to ensure policies and/or MoU's are understood and implemented from the top down to the District level within MNRF.

However there has been no real evidence that red tape is handcuffing the aggregate industry. Some of the industry requests do not appear to reduce bureaucracy or adherence to rules and formalities. In fact the industry's own paper, Untangling Red Tape really speaks to opening the industry with little to no oversight, including:

- Insisting municipalities have no right to set hours of operation for pits and quarries
- Allowing below-the-water table aggregate operations anywhere, including places where they are currently excluded (e.g. Oak Ridges Moraine National Linkage and Core areas)
- Allowing commercial fill to be brought in as part of the rehabilitation process – without requiring additional approvals or having to abide by current Table One soil requirements (potable/safe for drinking water)
- Exempting aggregate operations from the Endangered Species Act and requirements to not extract in areas containing significant wetlands or treelots
- No requirement for new studies or approvals once a licence is approved when they apply for, or amend an operational permit
- Removing the Niagara Escarpments role in approving pits and quarries
- Remove the requirement for appeals under an aggregate permit to be heard at LPAT and create a special tribunal specifically for the industry.
- Proclaim permit by rule allowing routine approvals to be automatic upon submission.
- Permit aggregate extraction within endangered and threatened species habitat

- Provincial jurisdiction over hours of operation of a pit or quarry and deem municipal by-laws as inoperative
- Expropriation of municipal road allowances to permit access to aggregate.

Comments in the Untangling Red Tape document that are particularly troubling include:

OSSGA

Management of Ontario's aggregate resources is a Provincial interest that transcends municipal boundaries and localized special interests. Lessons from the past along with current experience tells us that a strong Provincial leadership role in the management and regulation of aggregate resources is essential to maintaining close to market availability and consistent regulation.

NDACT COMMENT

This would seem to suggest the Province be the only oversight body in the approval of a pit or quarry and that municipalities and "localized special interest groups" would have no part in what is occurring in their communities. This does not seem like a very transparent process. NDACT would counter by stating agricultural industry, one of the key economic driver's in Ontario should be a Provincial interest and protected by the province which would be essential to maintaining food security and close to market food sources.

OSSGA

Consider that by 2041 there will be 18.2 million people in Ontario. To support this growth 3.84 billion tonnes of aggregate will be needed to build the roads, schools, hospitals, homes and other public buildings we all use (that's more than 100 million truck loads of aggregate).

NDACT COMMENT

OSSGA ascertains that 3.84 billion tonnes of aggregate will be needed by 2041 which is 174 million tonnes of aggregate annually. In fact this is a reduction from the 2010 MNR report that stated : "Ontario uses about 184 million tonnes of aggregate annually". OSSCA states in their Red Tape report that Ontario uses 164 million tonnes of aggregate annually. This is not a drastic increase to warrant the recommendations they are seeking

OSSCA

For example, Conservation Authorities, are not only reviewing technical studies, but also imposing additional requirements for further information and studies. This duplication adds exponentially to the length of time for an application to proceed through due process as well as the cost of an application.

NDACT COMMENT

Without the Nottawasaga Valley Conservation Authority reviewing the mega quarry proponents proposal, they would not have produced the damning report that basically shut the proposal down. A second or third level of oversight is extremely important when source water is involved.

RECOMMENDATIONS

1. On April 25, 2013 the House ordered a review of the Aggregate Resources Act and a report issued in 2013 with 38 recommendations regarding various aspects of the Aggregate Resources Act. In 2014 the government's response to the report recognized the recommendations represented the consensus of an all-party Committee. We recommend the government and our local MPP Sylvia Jones who sat on the committee, to review the recommendations in the report and to act on them.
2. Provide permanent protection for Class 1, 2 and 3 land by prohibiting aggregate extraction and development on those lands.
3. Provide protection for "close to market" agricultural sources including land and related infrastructure.
4. Status quo on all environmental protections currently in place that are required prior to the approval of a pit or quarry including but not limited to the Greenbelt, Endangered Species Act.
5. Requirement for proof that a pit or quarry will not impact the natural infrastructure provided by gravel in its virgin state.
6. Ensure hours of operation remain under the jurisdiction of the local municipality if not otherwise set out in the Site Plan.
7. Prohibition on permanent pumping, unless letters of credit are provided to ensure the proponent will pay in perpetuity not the taxpayer.

Submitted on behalf of the Board by Karren Wallace, Chair
North Dufferin Agricultural and Community Taskforce (NDACT)

Box 875
Shelburne, ON
L9V 3M1
info@ndact.com

SCHEDULE A

1. Size of proposed Melancthon quarry, in acres · **2,316**
Width, in kilometres · **5**
2. Approximate depth the quarry will dig below the water table, in feet · **200**
3. Height of Niagara Falls, in feet · **167**
4. Amount of water that will have to be pumped in perpetuity each day to divert it from flooding the quarry, in litres · **600,000,000**
5. Hours per day that the quarry plans to conduct extraction, conveyance, maintenance, processing and shipping · **24**
6. Application's traffic scenario showed **150** trucks that will come and go per hour.
7. Amount of residual ammonium nitrate fuel oil (ANFO) explosive that immunologist, Unitarian and antiquarry activist Neil denHollander calculates could be released by quarry blasting into the air, water and soil each day, in tonnes · **1**
8. Approximate amount per acre that Highland Companies paid for its quarry land · **\$8,000**
9. Estimated value per acre of the aggregate reserve on this land · **\$3,500,000**
10. Amount per acre the quarry will pay in annual county and township property taxes · **\$86**
11. Number of permanent jobs Highland says the quarry will provide · **465**
12. Percentage of these jobs that are local, on-site jobs, other than trucking · **35**
13. Percentage decline in the number of MNR aggregate inspectors since 1994, before the Conservative government replaced annual inspections with industry self-reporting · **52**
14. Percentage of quarries that MNR inspectors now attempt to visit in person each year to verify industry compliance reports · **20**
15. Duration that The Highland Companies' scientists searched for amphibians or played recorded birdsong at various locations to determine the presence of endangered species at the quarry site, in minutes · **3 to 6**
16. Percentage of Ontario's stored potato crop located in Melancthon last November · **49**
17. Percentage of Melancthon's prime potato-growing area – a unique 15,000-acre plateau of Honeywood Loam soil – located on the quarry site · **15**
18. Percentage of proposed quarry area that the application says will be rehabilitated to "prime agricultural land and agriculturally related uses" on the quarry floor, where a "hardy crop...is expected to produce acceptable yields" · **58**
19. Lift that will need to be overcome by the quarry's dewatering pumps, in feet · **175**
20. Lift of pumps operating in the Holland Marsh, in feet · **8**
21. Annual amount per acre in 2011 dollars that NDACT estimates it will cost to operate these pumps in perpetuity in order to avoid flooding and sustain farming on the quarry floor · **\$4,500**

(Source: <https://www.inthehills.ca/2011/06/melancthon-mega-quarry-by-the-numbers/>)



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

Denise B. Holmes, AMCT
CAO/Clerk

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, CAO/CLERK

DATE: APRIL 9, 2019

**SUBJECT: CODE OF CONDUCT FOR MEMBERS OF COUNCIL & MEMBERS OF LOCAL BOARDS
COMPLAINT PROTOCOL**

RECOMMENDATION

That Council adopt the Complaint Protocol under the Code of Conduct for Members of Council and Members of Local Boards.

STRATEGIC PLAN ALIGNMENT

Strategic Objective – Effective Governance – 5.1 Improve local autonomy

BACKGROUND AND DISCUSSION

On April 4, 2019, Council reviewed a Report by the Integrity Commissioner regarding a Code of Conduct complaint against a Member of Council. It was recommended in the Report *“that the Code of Conduct By-law be amended to provide that no complaint may be made more than three months after the facts giving rise to when the complaint occurred or first came to the Complainant’s attention”*.

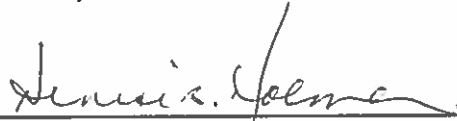
Staff recommended to Council that rather than bringing the By-law back to be amended, that Council adopt a Complaint protocol similar to the County of Dufferin and Council concurred with the recommendation. Some changes were made to the County’s Protocol due to the passage of Bill 68.

ACT # 1
APR 18 2019

FINANCIAL

N/A.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Denise B. Holmes", is written over a solid horizontal line.

Denise B. Holmes, CAO/Clerk

CORPORATION OF THE TOWNSHIP OF MELANCTHON
Complaint Protocol under the Council & Local Board Members Code of Conduct

A. DEFINITIONS

1. In this Complaint Protocol:
 - 1.1 "Code" means the Council & Local Board Members Code of Conduct.
 - 1.2 "Complainant" means the individual who makes a complaint.
 - 1.3 "Member" means a member of Township of Melancthon Council and of Local Boards of the Municipality
 - 1.4 "Respondent" means a Member who is the subject of the complaint.

B. INFORMAL COMPLAINT PROCEDURE

2. Any individual who believes behaviour or activity by a Member contravenes the Code may address the behaviour or activity by doing one or more of the following:
 - 2.1 Inform the Member that the behaviour or activity appears to contravene the Code.
 - 2.2 Encourage the Member to acknowledge and to agree to stop the prohibited behaviour or activity and to avoid future occurrences of it.
 - 2.3 Document the incidents including dates, times, locations, other individuals present, and any other relevant information.
 - 2.4 Request the Integrity Commissioner to assist in informal discussion with the Member about the alleged behaviour or activity in an attempt to resolve the issue.
 - 2.5 If applicable, confirm to the Member the individual's satisfaction with the response of the Member, or, if applicable, inform the Member of the individual's dissatisfaction with the response.
 - 2.6 Consider the need to pursue the matter in accordance with the formal complaint procedure outlined in Part C, or in accordance with any other applicable judicial or quasi-judicial process or complaint procedure.
3. Individuals are encouraged to pursue the informal complaint procedure as the first means of remedying behaviour or an activity believed to violate the Code.
4. With the consent of both the complaining individual and the Member, the Integrity Commissioner may participate in any informal process. The parties involved are encouraged to take advantage of the Integrity Commissioner's potential role as a mediator of issues relating to an informal complaint. However, the informal process is not a precondition to pursuing the formal complaint procedure outlined in Part C.

C. FORMAL COMPLAINT PROCEDURE

5. Any individual who identifies or witnesses behaviour or an activity by a Member and believes it to be in contravention of the Code may file a formal complaint as follows:
 - 5.1 The complaint shall be made in writing and be dated and signed by an identifiable individual.
 - 5.2 Where possible, the complaint shall be made using the Complaint Form (Appendix A) which will be posted on the Township of Melancthon Website. If the Complaint Form is not used then the complaint must contain all of the information required by the Complaint Form, in the same order.
 - 5.3 The complaint must state the section(s) of the Code that the Complainant believes has (have) been breached.
 - 5.4 The complaint must include background (including date(s), time(s) and location(s) of conduct, supporting documentation, details and names of all persons involved, and name(s) of any witness(es)) that contains reasonable grounds for the allegation that a Member has contravened the Code.
 - 5.5 The Complainant is encouraged to include relevant documents.
 - 5.6 The complaint shall be submitted directly to the Integrity Commissioner by email, fax, mail or delivery.
 - 5.7 In the event that a complaint is sent to or left at the Township office, the Clerk shall ensure that it is delivered unopened (or, if left unsealed, is placed in an envelope without being read and then sealed and delivered) to the Integrity Commissioner.
 - 5.8 No complaint may be made more than three (3) months after the facts giving rise to when the complaint occurred or first came to the Complainant's attention.

Integrity Commissioner's Classification and Decision to Investigate

6. The Integrity Commissioner may not help anyone to draft the content of a complaint but the Commissioner may for any reason
 - (a) invite a Complainant to clarify, or
 - (b) permit a Complainant to amend or resubmit

any complaint, including a complaint that does not meet the requirements of this Complaint Protocol. The complaint is deemed to be received by the Commissioner when it is clarified, amended or resubmitted and henceforth the complaint consists of the amended complaint, the resubmitted complaint, or the original complaint plus amendments or plus clarifications, as the case may be.

7. Upon receiving the complaint, the Integrity Commissioner will conduct an initial classification to determine whether the complaint is within the Commissioner's jurisdiction and whether the Commissioner should commence an investigation.
 - 7.1 The complaint, or part of it, lies outside the Commissioner's jurisdiction if the subject matter of the complaint, or part, relates more properly to another law or to other complaint process or dispute resolution procedure.

- 7.2 The Commissioner shall only commence an investigation of a complaint, or part of it, that on its face contains allegations that if substantiated would constitute a breach of one or more provisions of the Code, and then only in relation to such provision(s).
 - 7.3 The Commissioner has the discretion to decline to commence an investigation if on its face the complaint appears to be frivolous, vexatious or not made in good faith, and subsequently the Commissioner may terminate an investigation if at any time the Commissioner forms the opinion that the complaint is frivolous or vexatious or that the Complainant is not acting in good faith.
 - 7.4 If the Complainant is a Member, where the Integrity Commissioner declines to commence or terminates an investigation on the ground that the complaint is frivolous or vexatious or that the Complainant is not acting in good faith, the Integrity Commissioner may report that fact to Council and name the Member.
8. If on its face the complaint, or part, relates more properly to another law or to other complaint process or dispute resolution procedure then the Integrity Commissioner shall respond to the Complainant in writing as follows:
 - 8.1 If the allegation might relate to an offence under the *Criminal Code* or another criminal statute then the Complainant shall be informed that such allegation, if the Complainant wishes to pursue it, should be brought to the attention of the police.
 - 8.2 If a complaint or part is more appropriately handled under the *Municipal Freedom of Information and Protection of Privacy Act* then the Complainant shall be informed that the matter falls under the responsibility of the Clerk, and shall be given the Clerk's phone number and email address.
 - 8.3 If the complaint or part seems to fall under another Township policy then the complainant shall be informed how to pursue the matter under the other policy.
 - 8.4 If for any other reason the complaint or part is not within the jurisdiction of the Integrity Commissioner then the Complainant shall be so informed and given such additional reasons and/or referred to such agencies or authorities as the Integrity Commissioner considers appropriate.
 - 8.5 If the complaint or part relates to a matter that is already subject to another process, including but not limited to a human rights complaint, an arbitration hearing, or another court or tribunal proceeding, then the Integrity Commissioner may, in the Integrity Commissioner's sole discretion, suspend any investigation pending the result of the other process.

Settlement, Withdrawal and Other Opportunities for Resolution

9. Following receipt of a formal complaint, or at any time during an investigation:
 - 9.1 Where the Integrity Commissioner believes that an opportunity to resolve the matter may be successfully pursued without starting or continuing an investigation, and both the Complainant and the Respondent agree, the Commissioner may pause or delay the investigation and make efforts to achieve an informal resolution.

- 9.2 If a complaint is withdrawn, settled or informally resolved, the Commissioner shall not report to Council except as part of the annual report described in section 24.

Investigation

10. Within three business days after receiving the complaint, the Integrity Commissioner shall decide whether to investigate the complaint or part of it.
11. Except where the Integrity Commissioner exercises powers under sections 33 and 34 of the *Public Inquiries Act*, the investigation process shall be as follows:
- 11.1 Without identifying the Complainant, the Respondent or the circumstances, the Integrity Commissioner shall give notice to the Clerk that an investigation is being commenced.
- 11.2 The Integrity Commissioner shall, the same day, give the Respondent notice of the complaint (including a copy of the complaint and all supporting documentation) and invite the Respondent to provide a written response within seven business days.
- (a) To protect the right of a full and fair opportunity to respond, the Respondent shall be given the entire complaint, including the Complainant's name but not the contact information of a Complainant who is not a Member.
- (b) In exceptional circumstances and only where the Integrity Commissioner is satisfied that a fear of intimidation or reprisal is well-founded, the Integrity Commissioner may redact information that would identify the Complainant or a witness, provided that the Respondent receives sufficient disclosure to understand the allegation(s) and to receive a full and fair opportunity to respond.
- (c) Despite paragraph (b), where the Complainant is a Member of Council the Complainant's identifying information will not be redacted.
- 11.3 The Integrity Commissioner shall, the same day, give the Complainant notice that an investigation has commenced.
- 11.4 Within three business days after receiving the Respondent's response, if any, the Integrity Commissioner shall send it to the Complainant with an invitation to reply within seven business days.
- 11.5 Within three business days after receiving the Complainant's reply, if any, the Integrity Commissioner shall send it to the Respondent.
- 11.6 After reviewing the complaint, the response and the reply, the Commissioner may speak to anyone, access and examine any other documents or electronic materials, and may enter any Township work location relevant to the complaint for the purpose of investigation and potential resolution.
- 11.7 Within 45 calendar days after the complainant is received, or such longer period as the Commissioner deems necessary, the Commissioner shall draft a report

containing the findings of the investigation, including draft conclusions about whether the Respondent contravened the Code and, where applicable, a draft recommended penalty, and submit it to the Respondent for representations and comments within seven business days.

- 11.8 Within five business days after receiving the representations and comments of the Respondent, and taking them into account, the Integrity Commissioner shall finalize the report and deliver it to the:
 - (a) Clerk, for delivery to Council.
 - (b) Complainant.
 - (c) Respondent.
 12. The Commissioner has the discretion to extend any of the time frames and deadlines in this Protocol. If, however, a report will not be completed within 90 days of the receipt of a complaint, the Integrity Commissioner shall provide an interim report to Council (and the Respondent and Complainant). The interim report shall describe the complaint without identifying the Respondent and the Complainant, explain the delay and state when the final report is expected to be ready.
- Report to Council and Recommendation***
13. Upon receipt of a report, the Clerk shall place it on the next regular agenda of Council.
 14. Where a report states the Integrity Commissioner's opinion that a Respondent has contravened the Code:
 - 14.1 The Integrity Commissioner may include in the report a recommended penalty.
 - 14.2 If the Integrity Commissioner is of the opinion that the contravention was trivial or committed through inadvertence or an error of judgment made in good faith, or occurred despite the Respondent taking reasonable measures to prevent it, then the report shall so state.
 - 14.3 The Respondent shall have the right of reply when the report is considered by Council.
 15. If the Integrity Commissioner is of the opinion that a Respondent did not contravene the Code but the Respondent's conduct was blameworthy or otherwise deserving to be brought to Council's attention then the report shall so state.
 16. If the Integrity Commissioner is of the opinion that the investigation has revealed the need for an amendment to the Code, this Protocol or Township policy then the report shall so state.
 17. The Integrity Commissioner may make interim reports to Council where necessary and as required, including to address any instances of interference, obstruction, delay, reprisal retaliation associated with the investigation.

Confidentiality to Ensure a Fair Process

18. To ensure that a complaint is investigated (or settled or informally resolved) in a fair manner that respects the rights of the Complainant, the Respondent and witnesses, until the final report is delivered to Council the parties shall maintain the confidentiality of the complaint process, including but not limited to the confidentiality of the complaint, responses, replies and other communications from the Complainant, the Respondent and the Integrity Commissioner.
19. If a Complainant (whether or not the Complainant is a Member) discloses information about a complaint or investigation then the Integrity Commissioner may take that fact into account in exercising discretion before declining to commence or terminating an investigation on the ground that the complaint is frivolous or vexatious or the Complainant is not acting in good faith.
20. The following paragraphs apply where a Member (whether or not the Member is a Complainant, a Respondent, a witness or uninvolved) discloses information about a complaint or an investigation:
 - 20.1 Section 1.5 of the Code provides the Members shall not disclose or release by any means to any member of the public either in verbal or written form any confidential information acquired by virtue of their office, except when required by law to do so. The fact and the content of a complaint or investigation, including the identity of all parties and witnesses, are to be treated as confidential. Further, section 1.5 of the Code provides that Members must protect the confidentiality of the source of a complaint where the identity of the complainant was given in confidence. Where the Integrity Commissioner is of the opinion that the disclosure breached confidentiality, the Commissioner, after giving a Member who disclosed a fair opportunity to respond, may report to Council that the Member contravened section 1.5 of the Code and may recommend a penalty.
 - 20.2 Section 1.15 of the Code states that harassment of another member of Council, staff or any member of the public is misconduct. Where the Integrity Commissioner is of the opinion that the disclosure constituted harassment the Commissioner, after giving the Member who disclosed a fair opportunity to respond, may report to Council that the Member contravened section 1.15 of the Code and may recommend a penalty.
 - 20.3 Section 1.16 of the Code states that bullying another member of Council, staff or any member of the public is misconduct. Where the Integrity Commissioner is of the opinion that the disclosure constituted bullying the Commissioner, after giving the Member who disclosed a fair opportunity to respond, may report to Council that the Member contravened section 1.16 of the Code and may recommend a penalty.
21. If the disclosure of information about a complaint or investigation makes it impossible, in the Integrity Commissioner's opinion, to conclude a fair and proper investigation that respects the rights of the parties then the Integrity Commissioner shall report that opinion to Council.
22. For greater certainty, a report under this section shall name the individual who disclosed or caused the disclosure of information about a complaint or investigation, and may name any Member who is involved as a Complainant, Respondent, witness or other involved individual.

Annual Reports to Council

23. The Integrity Commissioner shall report to Council annually. In the annual report, the Commissioner shall report on all complaints received and on their disposition (including complaints not falling within the jurisdiction of the Integrity Commissioner and other complaints that were not investigated). Unless otherwise provided in this Protocol, a complaint that has not been the subject of a public report to Council will be described in the annual report without identifying the Complainant or the Respondent.

Confidentiality, Record Keeping and Public Disclosure

24. The Integrity Commissioner and every person acting under the instructions of the Integrity Commissioner shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of his or her duties under Part V.1 of the *Municipal Act*, the Code and this Protocol. Nevertheless, information may be disclosed as required by law or otherwise in accordance with Part V.1 of the Act, the Code and this Protocol. In a report on whether a Member has contravened the Code, the Integrity Commissioner may disclose such matters as in the Integrity Commissioner's opinion are necessary for the purposes of the report.
25. The Integrity Commissioner shall retain all records related to the complaint and investigation.
26. For greater certainty, if the Integrity Commissioner is of the opinion that a Member has contravened the Code then the Member's identity is not confidential information and the Member shall be named in the Integrity Commissioner's report to Council.
27. All reports from the Integrity Commissioner to Council will be made available to the public on the Township Website under the Council Section – Integrity Commissioner Reports on Code of Conduct Complaints that is easily accessible.

APPENDIX A
Code of Conduct for Members of Council
& Members of Local Board Members
Complaint Form

Name:

Address:

Telephone:

E-mail:

I, _____, hereby request the Integrity Commissioner for the Township of Melancthon to conduct an inquiry pursuant to Part V.1 of the *Municipal Act, 2001* and section 1.19 of the Code of Conduct for Members of Council & Members of Local Boards, about the following Council Member(s)/Local Board Member(s):

Background: (including date(s), time(s) and location(s) of conduct, supporting documentation, details and names of all persons involved, and name(s) of any witness(es); attach extra pages if necessary):

Code of Conduct

The Code of Conduct for Members of Council & Members of Local Boards is available here. You may also request a copy by phone, e-mail, fax or in person.

Please state which section(s) of the Code of Conduct you believe have been breached:

I hereby request the Integrity Commissioner to conduct an inquiry pursuant to the provisions of section 223.4 of the *Municipal Act, 2001* with respect to the above conduct. This complaint is being filed under section 1.19 of the Code of Conduct for Members of Council & Members of Local Boards.

Please mail, fax, e-mail, or otherwise deliver this request to:

Guy Giorno, Fasken Martineau
Integrity Commissioner
333 Bay Street
Suite 2400
P.O Box 20
Toronto, Ontario
M5H 2T6
Tel: 416-366-8381
Fax: 416- 364-7813
E-mail: ggiorno@fasken.com

Note: You may print this form and mail it to the above address. You may also press the "Submit by E-mail" button below, but you must be signed into your e-mail client.

Your name, address, comments, and any other personal information, is collected and maintained for the purpose of conducting an investigation under Section 223.4 of the *Municipal Act, 2001*.

This complaint is being filed under section 1.19 of the Code of Conduct for Members of Council & Members of Local Boards. Questions about this collection should be directed to the Clerk (519)-925-5525.

Supporting Documentation

It is recommended that you provide supporting documentation that will help verify your complaint. Please attach any supporting documentation either in your e-mail (as an attachment), or attach physical copies in mailed and faxed forms.

Use of Your Information / What Happens Next

The Integrity Commissioner will use the contact information you have provided to communicate with you about this complaint.

If the complaint falls under the Code of Conduct, a copy will be provided to the Council Member(s)/Local Board Member(s) you named. Your name but not your contact information will be included.

If the Commissioner conducts an investigation, you, the Council Member(s)/Local Board Member(s) and other persons may be asked for more information.

At the end of an investigation, the Commissioner will report to Council about whether the Council Member(s)/Local Board Member(s) contravened the Code of Conduct. The Commissioner may disclose in the report such matters as in the Commissioner's opinion are necessary for the purposes of the report. Reports to Council become public documents.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER -2019

BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO STRIKE THE RATES OF TAXATION, AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2019

WHEREAS the Council of the Corporation of the Township of Melancthon has, in accordance with the Municipal Act, 2001, S.O. 2001, Chapter 25 as amended, Section 290 (1)(2)(3)(4) and Section 291 (1) considered the estimates of the Municipality for the year 2019;

AND WHEREAS pursuant to the County of Dufferin By-law No. 2019- 23, the County of Dufferin passed a by-law to set tax ratios and to set tax rate reductions for prescribed property subclasses for county purposes and lower tier municipal purposes;

AND WHEREAS the tax ratios established the relative amount of taxation to be borne by each property class and have been set for the taxation year 2019 under the authority of the Municipal Act, 2001, S.O. 2001, Chapter 25 Section 308(5) as follows:

Residential Class is	1.0000
Multi-residential Class is	2.1500
Commercial Class is	1.2200
Industrial Class is	2.1984
Landfill Class is	1.1815
Pipeline Class is	0.8421
Farmland Class is	0.2300
Managed Forest Class is	0.2500

AND WHEREAS all property assessment rolls on which the 2019 taxes are to be levied have been returned and revised pursuant to the provision of the Assessment Act, R.S.O. 1990, c.A.31, as amended (hereinafter referred to as the "Assessment Act") subject to appeals at present before the Assessment Review Board, the Ontario Municipal Board and the District Court;

AND WHEREAS the "Residential/Farm Assessment", "Multi-Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Pipeline Assessment", "Farmlands Assessment" and "Managed Forests Assessment" and the applicable subclasses pursuant to Section 7 of the Assessment Act, as amended by the Fair Municipal Finance Act, 1997 and Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls and are detailed on Schedule "A" attached hereto and which forms part hereof;

AND WHEREAS pursuant to the County of Dufferin By-law 2019-24, the County of Dufferin passed a by-law to adopt the estimates of all sums required by the County of Dufferin for the purposes of the County and to provide a Levy on area municipalities;

AND WHEREAS the Province of Ontario has regulated all education tax rates for 2019; and hereby adopted to be applied against the whole of the assessment for real property as set out in Schedule D

AND WHEREAS the Treasurer shall add all or any arrears for special charges such as developer charges; fees regarding registered tax properties; service charges for cutting weeds, dog licensing fees and drain maintenance arrears pursuant to any statute or by-law to the respective properties chargeable thereto and that the same shall be collected by the collector in the manner as all other rates or levies.

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

GB # 101
APR 18 2019

THAT the Corporation of the Township of Melancthon adopt the sum of Two Million, Six Hundred and Forty-Six Thousand, Four Hundred and Sixty-Seven Dollars (\$2,646,467) as detailed in Schedule “B” attached hereto and which forms part hereof as the estimate of the Property Tax Levy required during the year 2019 for general purposes of the Corporation of the Township of Melancthon.

THAT for the year 2019 in the Corporation of the Township of Melancthon, the lower tier municipalities shall levy upon Residential/Farm Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipeline Assessment, Farmlands Assessment and Managed Forests Assessment and applicable subclasses the tax rates for Township purposes set out in Schedule “C” attached hereto and which forms part hereof.

THAT tax rates for the Township of Melancthon portion of the tax bill are hereby adopted to be applied against the whole of the assessment for real property as set out in Schedule “D”.

1. The taxes shall become due and payable in two instalments:

First installment due and payable on August 26, 2019
Second installment due and payable on November 22, 2019

2. A penalty at the rate of 1.25% will be charged on the first day of default and on the first day of each calendar month thereafter in which default continues, on all unpaid instalments of taxes until December 31, 2019 after which the interest rates of 1.25% per month for each month or fraction thereof will be added.

3. The Treasurer may mail or cause the same to be mailed to the resident or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

4. The taxes are payable at the Municipal Office, 157101 Highway 10, Melancthon, Ontario, L9V 2E6, the Toronto Dominion Bank or Credit Union in Shelburne, the CIBC or Credit Union in Dundalk, by mail, or by telephone/internet banking and by direct debit but not credit card.

5. In the event that the Provincial OPTA system does not have the necessary data to provide on Commercial, Industrial and Multi-Residential tax capping to permit processing tax bills for these installment dates, then the Treasurer is authorized to process tax bills for the remaining tax classes and to establish later tax installment due date(s) for the Commercial, Industrial and Multi-Residential tax classes on a separate bill.

This by-law shall come into force and effect upon the date of the final reading thereof.

By-law read a first and second time this 18th day of April, 2019.

By-law read a third time and passed this 18th day of April, 2019.

.....
Mayor

.....
Clerk

Schedule B

*2018 Actual-Unaudited

Corporation of the Township of Melancthon
2019 Operating and Capital Budget - Draft 3

Acct. No.	Budget Expenditures	2018 Budget	2018 Actual	2019 Budget
	General Government			
	COUNCIL			
01-5001-1010	Salaries, Meetings	66,000.00	64,634.91	68,000.00
01-5001-1022	Training	250.00		800.00
01-5001-1025	Receiver General	1,500.00	1,262.78	1,500.00
01-5001-1030	EHT	1,000.00	840.35	950.00
01-5001-1070	Mileage	1,500.00	1,409.00	1,800.00
01-5001-1080	Conferences/Conventions/Seminars	3,000.00	1,449.63	8,000.00
01-5001-1090	Meals	1,000.00	764.61	1,200.00
01-5001-2025	Council Furniture (Projector, Screen, Speakers)	1,500.00	581.54	
01-5001-2065	I Pads	5,000.00	2,683.42	
01-5001-2190	Miscellaneous	500.00	590.39	600.00
	Sub-total	81,250.00	74,216.63	82,850.00
	ADMINISTRATION			
01-5002-1010	Wages, Vacation Pay, Unused Sick Pay	246,000.00	233,584.65	275,000.00
01-5002-1020	Benefits	15,000.00	14,984.33	22,000.00
01-5002-1022	Training	1,200.00	180.81	1,200.00
01-5002-1025	Receiver General	12,500.00	12,456.97	15,000.00
01-5002-1026	Meetings	1,500.00	673.75	1,500.00
01-5002-1030	EHT	4,700.00	4,752.09	5,500.00
01-5002-1040	WSIB	7,000.00	6,366.17	7,200.00
01-5002-1064	RRSP/OMERS Township Cont.	24,000.00	24,403.77	27,000.00
01-5002-1070	Mileage	1,500.00	1,550.50	1,800.00
01-5002-1080	Conferences	4,500.00	1,424.64	4,500.00
01-5002-2025	Office Furniture	3,000.00		2,000.00
01-5002-2010	Office Supplies	6,000.00	5,739.95	6,000.00
01-5002-2020	Postage	5,300.00	5,241.33	5,500.00
01-5002-2030	Office Equipment	3,800.00	3,107.20	3,800.00
01-5002-2035	Computer Program Updates & IT Services	15,000.00	9,888.08	15,000.00
01-5002-2036	Computers & Server	15,000.00	11,619.31	
01-5002-2037	ESRI Enterprise License Agreement	2,580.00	2,579.37	2,680.00
01-5002-2040	Advertising	2,000.00	1,256.13	2,000.00
01-5002-2050	Audit	21,000.00	17,706.24	18,000.00
01-5002-2060	Memberships	3,500.00	3,374.06	3,800.00
01-5002-2070	Heating	2,000.00	2,858.05	3,000.00
01-5002-2080	Hydro	5,000.00	3,994.64	5,000.00
01-5002-2090	Telephone	2,600.00	2,161.08	2,500.00
01-5002-2094	Internet	1,300.00	1,118.57	1,200.00
01-5002-2095	Website Maintenance	600.00	459.51	250.00
01-5002-2096	Social Media	3,200.00		
01-5002-2100	Professional Fees - Legal	10,000.00	10,033.26	15,000.00
01-5002-2102	Integrity Commissioner Services		167.90	3,000.00
01-5002-2103	Health and Safety Services	5,000.00	4,779.48	5,000.00
01-5002-2107	Development Charges Study and By-law			27,170.00
01-5002-2109	Employee Township Compensation Plan	9,000.00	9,881.85	1,000.00
01-5002-2110	Insurance	35,000.00	35,000.00	34,000.00
01-5002-2120	Elections	10,000.00	9,333.07	
01-5002-2162	Bldg Maintenance	12,000.00	2,378.82	12,000.00
01-5002-2163	Office Cleaning	1,300.00	1,625.00	1,800.00
01-5002-2164	Landscaping & Grass Cutting	500.00	195.76	300.00
01-5002-2165	Water Sampling	100.00	72.08	100.00
01-5002-2190	Other/Miscellaneous	2,000.00	1,835.63	2,000.00
01-5002-2194	Main Street Revitalization		3,653.18	
01-5002-2199	Volunteer Appreciation Night	200.00		
01-5002-2200	Petty Cash	500.00	189.53	500.00
01-5002-4010	Tax Write-Offs	45,000.00	38,385.08	42,000.00
01-5002-4015	Penny Rounding		(0.01)	
01-5002-4030	Bank Charges	1,180.00	1,092.63	1,200.00
01-5002-6135	Grants to Others	1,500.00	1,550.00	2,500.00
01-5002-6136	Erskine Clinic	5,000.00	5,000.00	5,000.00
01-5002-7011	Loan for Municipal Expansion	13,057.00	13,056.66	13,057.00
	Sub-total	561,117.00	509,711.12	597,057.00
	PROTECTION TO PERSONS/PROPERTY			
01-5003-6010	Mulmur Melancthon FD	98,180.00	98,197.42	94,627.00
01-5003-6020	Shelburne and District FD	90,550.00	90,548.66	101,192.00
01-5003-6030	Township of Southgate FD - Operating	24,750.00	24,678.00	24,950.00
01-5003-6031	Township of Southgate FD - Capital	7,000.00	7,000.00	7,000.00
01-5004-3050	Policing (2019 Actual 404,847-Adjustment 2017)	370,589.00	366,470.25	386,723.00
01-5004-3055	Policing - ESO	500.00	231.39	500.00
01-5004-3052	Policing - RIDE	6,707.00	(6,707.00)	6,220.00
01-5004-3053	Police Services Board	1,200.00		1,200.00
01-5004-3056	OCLIF			5,000.00
01-5004-6040	Nottawasaga Valley CA	11,709.00	11,708.56	12,216.00
01-5004-6050	Grand River CA	18,160.00	18,160.00	18,422.00
01-5004-6055	SWP		6,594.05	
01-5013-6140	Livestock Claims	5,000.00	2,542.25	5,000.00
01-5004-6150	Animal Control	3,000.00	2,299.44	3,000.00
01-5004-6155	By-law Enforcement	20,000.00	5,690.25	20,000.00
01-5006-3025	Street Lights LED	5,300.00	4,951.21	5,200.00
01-5006-3026	LED Street Light Repair		498.27	500.00
	Sub-total	662,645.00	632,862.75	691,750.00

	ROADWAYS			
	Road Budget	2,179,258.00	1,790,466.78	2,210,114.00
	Transfer to Reserves			
	Sub-total	2,179,258.00	1,790,582.66	2,210,114.00
	ENVIRONMENTAL SERVICES			
01-5007-2171	Levelling			
01-5007-2105	Landfill Study/Monitoring	22,700.00	22,692.48	22,693.00
01-5007-7001	Rehabilitation Reserve	10,000.00	10,000.00	10,000.00
	Sub-total	32,700.00	32,692.48	32,693.00
	RECREATION			
01-5010-5055	Corbetton Park	3,000.00	2,500.00	2,500.00
01-5010-6060	Homing's Mills Park	4,700.00	4,755.04	4,755.00
01-5010-6061	Homing's Mills Park 165th Anniversary		1,500.00	
01-5010-6065	Homing's Mills Community Hall	5,000.00	6,015.20	6,000.00
01-5010-6066	Homing's Mills Heritage Project	300.00	164.02	300.00
01-5010-5025	Township Entrance Signs	35,000.00		
01-5010-6070	Centre Dufferin Recreation Complex	46,235.00	46,234.65	47,500.00
01-5010-6080	Dundalk Community Centre	14,000.00	14,000.00	14,000.00
01-5010-6100	North Dufferin Community Centre (Start Up)	20,000.00	20,000.00	
01-5010-6100	North Dufferin Community Centre Bd of Management	25,042.00	25,276.51	55,303.00
01-5010-7010	Mulmur-Melancthon Recreation Capital	5,000.00	5,000.00	
01-5016-8902	Homing's Mills Cemetery	12,500.00		12,500.00
01-5016-8904	St. Paul's Cemetery	1,000.00	308.00	1,000.00
	Sub-total	171,777.00	125,753.42	143,858.00
	LIBRARY			
01-5011-6110	Shelburne Library	54,021.00	54,021.00	54,831.00
01-5011-6120	Dundalk Library	7,900.00	7,900.00	8,216.00
	Sub-total	61,921.00	61,921.00	63,047.00
	PLANNING & DEVELOPMENT			
01-5012-2100	Professional/Legal Fees	46,000.00	24,305.73	45,000.00
01-5012-2108	New Official Plan		40.70	
01-5012-2109	New Zoning By-law			
01-5012-2303	Melancthon Growth Plan		923.39	
01-5012-2304	Strada OPA/ZBA		5,290.86	
01-5012-2306	Greenbelt Expansion		1,872.38	
	Sub-total	46,000.00	32,433.06	45,000.00
	DRAINAGE			
01-5009-3060	Drainage Superintendent	50,880.00	45,339.69	50,000.00
01-5015-0100	Tile Drainage Principal & Int Pymts		11,195.52	
	Sub-Total	50,880.00	56,535.21	50,000.00
	RESERVE			
01-5002-5041	Tax Rate Stabilization			
01-5002-5042	Special Reserve Fund Emergency Relief	5,000.00	5,000.00	5,000.00
	TOTAL EXPENDITURES	3,852,548.00	3,321,592.45	3,921,369.00

**Corporation of the Township of Melancthon
2019 Operating and Capital Budget - Draft 3**

*2018 Actual-Unaudited

Acct No.	REVENUE	2018 Budget	2018 Actual	2019 Budget
	Opening Surplus/(Deficit)			
	TAXATION			
01-4001-0700	Supplementary Taxation	40,000.00	63,938.50	40,000.00
01-4001-0800	Capping Adjustments			
	GRANTS			
01-4003-0100	Payment in Lieu	1,000.00	1,100.23	1,100.00
01-4004-0110	Small Business Job Credit			
01-4004-0150	OMPF	174,500.00	174,500.00	174,500.00
01-4004-0300	RIDE Grant	6,707.00		6,220.00
01-4004-0172	Court Security & Prisoner Transportation	2,070.00	2,091.00	2,091.00
01-4004-0500	Library Grant	4,452.00	4,452.00	4,452.00
01-4004-0156	OCIF Funding (Formula Component)	50,000.00	50,000.00	50,000.00
01-4004-0700	Ontario Aggregate Lic. Fee	50,000.00	57,347.14	54,000.00
01-4030-0100	Drainage Superintendent	25,440.00	-9,341.56	25,440.00
01-4004-0220	Dufferin County Emergency Readiness		6,000.00	
01-4004-0186	Main Street Revitalization Grant	38,591.00	40,308.56	
01-4004-0167	Donation - Riverview Signage		779.70	
01-4004-0550	OCLIF			5,000.00
	ADMINISTRATION			
01-4010-0100	Tax Certificates	3,000.00	2,520.00	2,520.00
01-4010-0110	Tax Statement/Duplicate Tax Bill	325.00	485.00	350.00
01-4010-0115	Reminder/Overdue Notice Fee	2,000.00	2,170.00	2,200.00
01-4010-0200	Building Permit Approval	4,500.00	4,800.00	4,500.00
01-4010-0250	Site Alteration Permit Approval		1,000.00	
01-4010-0300	NSF Cheque Charge	140.00	175.00	140.00
01-4010-0400	Photocopies	50.00	37.10	35.00
01-4010-0700	Township Maps		20.00	
01-4015-0100	Dog Licenses	14,000.00	16,398.27	15,000.00
01-4066-0000	Lottery Licenses		20.00	20.00
01-4040-0100	Livestock Claim Grants	5,000.00	1,989.25	4,000.00
01-4064-0000	Business Licenses	300.00	300.00	300.00
	FIRE			
01-4012-0300	Fire Permit Fee	3,800.00	4,275.00	4,125.00
	ROADS			
01-4020-0100	Road Fees	500.00		
01-4020-0125	Entrance Permits	1,000.00	1,700.00	1,200.00
01-4020-0130	Wide Load Permits	1,000.00	800.00	800.00
01-4020-0200	Culverts			
01-4020-0140	Bretton Estates Snow Plowing	900.00	900.00	900.00
01-4020-0500	Shelburne road Agreement	5,100.00	5,266.96	5,300.00
01-4020-0210	Road Crossings	1,000.00		
01-4004-0703	Transfer from Gas Tax	60,000.00	60,000.00	100,000.00
	Transfer from Roads Capital Reserve	50,000.00	50,000.00	
	Transfer from Bridge Reserve			1,280.36
	PLANNING			
01-4035-0100	Official Plan Amendment			
01-4035-0350	Zoning By-law Amendment	4,000.00	4,000.00	
01-4035-0300	Consent Applications	4,800.00	4,000.00	4,000.00
01-4035-0325	Minor Variance	800.00	800.00	800.00
01-4035-0200	Zoning Requests	1,190.00	935.00	935.00
01-4035-0360	Change of Use Certificate Applications		1,000.00	
01-4035-0375	Pre-Application Consultation		250.00	
01-4035-0500	Professional Services Reimbursement		10,253.55	
	OTHER			
01-4050-0100	Miscellaneous Revenue	500.00	985.00	500.00
01-4050-0125	CHD Community Contribution	309,000.00	309,000.00	309,000.00
01-4050-0130	Plateau Community Contribution	33,065.00	33,064.78	33,000.00
01-4050-0135	DWP Community Contribution	248,000.00	258,550.32	250,000.00
01-4050-0200	Penalties and Interest on Taxes	100,000.00	96,672.26	96,500.00
01-4050-0300	Interest on Deposits	10,000.00	32,637.72	30,000.00
01-4050-0400	POA	25,000.00	39,176.33	35,000.00
01-4025-0220	Electronic Recycling Revenue		116.25	100.00
01-4077-0000	Land Rental	2,550.00	2,550.00	2,550.00
01-4002-0100	Tile Drains		11,195.52	
	Transfer from PSB Reserve			2,043.87
	Transfer from Mul-Mel Rec Capital Reserve			5,000.00
	Sub-Total	1,284,280.00	1,349,216.88	1,274,902.23
	Expenditures	3,852,548.00	3,321,592.45	3,921,369.00
	Amount to be raised through Taxation	-2,568,268.00	-1,972,375.57	-2,646,466.77

Taxation

01-4001-0100	Residential		1,893,413.64	
01-4001-0200	Farmland		248,672.22	
01-4001-0300	Commercial and Industrial		415,326.04	
01-4001-0500	Managed Forests		2,777.58	
01-4001-0600	Pipeline		8,078.38	
			2,568,267.86	

**Corporation of the Township of Melancthon
Road Department 2019 Operating and Capital Budget - Draft 3**

***2018 Actual-Unaudited**

Acct. No.	ADMINISTRATION	2018 Budget	2018 Actual	2019 Budget
01-5005-1010	Salaries and Wages	390,000.00	357,231.20	400,000.00
01-5005-1025	Receiver General, EHT & WSIB	42,000.00	38,493.62	42,500.00
01-5005-1020	Benefits	19,500.00	18,179.19	25,650.00
01-5005-1060	Short Term Disability			
01-5005-1064	RRSP/OMERS	25,000.00	25,306.89	30,000.00
01-5005-1070	Mileage	100.00	30.00	100.00
01-5005-1022	Staff Training and Seminars	2,000.00		3,000.00
01-5005-2010	Office Supplies	150.00		500.00
01-5005-2035	Computer Program Updates	250.00		200.00
01-5005-2036	GPS Monthly Tracking Expense	5,000.00	5,493.81	5,000.00
01-5005-2112	Asset Management Plan	12,000.00	9,097.85	12,000.00
01-5005-2115	Road Management Plan			45,793.00
01-5005-3105	Bridge Study/Inspections		7,837.04	17,198.00
	MISCELLANEOUS			
01-5005-2070	Utilities - Heat	10,000.00	13,078.13	14,000.00
01-5005-2080	Utilities - Hydro	8,000.00	5,917.76	8,000.00
01-5005-2090	Telephone	1,150.00	798.56	1,000.00
01-5005-2091	Mobile Phone	1,150.00	892.20	1,000.00
01-5005-2040	Advertising	750.00	172.99	750.00
01-5005-2041	Signs	7,500.00	1,267.21	5,000.00
01-5005-2110	Insurance	46,000.00	46,000.00	45,000.00
01-5005-2100	Legal Fees	2,000.00	515.92	6,000.00
01-5005-2050	Audit	13,000.00	9,667.20	12,000.00
01-5005-2060	Memberships	100.00	90.40	100.00
01-5005-2165	Materials and Supplies/Stock	8,500.00	3,921.98	8,500.00
01-5005-2166	Coveralls	7,500.00	8,204.23	7,500.00
01-5005-3000	Services and Rents/Misc	7,500.00	2,839.10	7,500.00
01-5005-2103	Health & Safety Services	5,000.00	4,779.48	5,000.00
01-5005-2104	Health & Safety Materials/Supplies	3,000.00		3,000.00
01-5005-2162	Building Maintenance	10,000.00	6,657.04	10,000.00
01-5005-2163	Sand Dome Repairs	3,000.00		5,000.00
01-5005-2185	Oil Separator Clean Out	1,000.00	1,611.31	1,500.00
01-5005-2192	Shop Tools	5,000.00	264.56	5,000.00
01-5005-2190	Miscellaneous	1,000.00	600.12	1,000.00
01-5005-3800	Contract Work	2,000.00	875.00	2,000.00
	EQUIPMENT			
01-5005-2150	Fuel - Clear	50,000.00	47,526.53	50,000.00
01-5005-2155	Fuel - Dyed	29,000.00	32,748.94	35,000.00
01-5005-3070	Fuel - Patrol Trucks	12,000.00	11,904.46	12,500.00
01-5005-2180	Oil - Trucks and Grader	4,000.00	384.22	4,000.00
01-5005-3071	TR#1 - Repairs	3,000.00	1,866.76	3,000.00
01-5005-3073	TR#2 - Repairs	15,000.00	8,599.68	15,000.00
01-5005-3074	TR#3 - Repairs	6,400.00	653.97	7,500.00
01-5005-3074	TR#3- Flatbed	8,650.00	7,785.42	
01-5005-3075	TR#4 - Repairs	15,000.00	8,999.95	15,000.00
01-5005-3076	TR#5 - Repairs	15,000.00	22,392.38	15,000.00
01-5005-3077	TR#6 - Repairs	15,000.00	2,370.27	8,500.00
01-5005-3069	TR#7 - Repairs	3,000.00	272.41	3,000.00
01-5005-3079	GR#1 - CAT - Repairs	15,000.00	15,558.31	15,000.00
01-5005-3080	GR#2 - Repairs	15,000.00	5,053.95	15,000.00
01-5005-3081	Backhoe Repairs	2,500.00	2,479.98	2,500.00
01-5005-3082	Loader	2,500.00	665.20	2,500.00
01-5005-3083	John Deere Mower	2,000.00	613.91	1,000.00
01-5005-3084	Power Washer	1,000.00	1,767.41	1,000.00
01-5005-3085	Chain Saw	1,000.00	15.92	1,000.00
01-5005-3086	Roadside Mower	1,000.00		1,000.00
01-5005-3500	Winter Control-Plow & Wing Parts	35,000.00	23,344.63	25,000.00
01-5005-7015	John Deere Grader Loan	32,650.00	32,052.48	32,650.00
01-5005-2191	Radio and Truck Licenses	10,000.00	9,958.50	10,500.00
01-5005-2195	Radio Maintenance & Repair	1,000.00	2.89	1,000.00
01-5005-3060	Water Tank			
	NEW EQUIPMENT			
01-5005-7010	Vehicles			
01-5005-7005	Equipment (GPS,air compressor,mower)	17,000.00	1,550.52	
	BRIDGES, CULVERTS, DRAINS			
01-5005-3100	Bridge & Culvert Mtce	40,000.00	7,897.32	38,000.00
01-5005-3113	Bridge #15		(24,090.59)	
01-5005-3114	Bridge #10	185,000.00	241,001.11	
01-5005-3850	Drain Maintenance	40,000.00	3,219.79	40,000.00
01-5005-7021	Culvert 2027 Loan Payment	40,908.00	40,907.52	40,908.00
01-5005-3146	Culvert 2003			190,000.00
01-5005-3165	Culvert 2021			20,000.00
01-5005-3174	Culvert 2029			765.00

	ROADSIDE				
01-5005-3215	Grass Mowing & Weed Spraying	5,000.00	6,144.06	5,000.00	
01-5005-3205	Brushing - Tree Trim and Removal	12,000.00	12,333.31	15,000.00	
01-5005-3206	Ditching	12,000.00	8,318.37	20,000.00	
01-5005-3322	Catch Basins				
01-5005-3610	Guide Posts & Hardware				
01-5005-3315	Shoulder Maintenance	3,500.00	3,865.70	3,500.00	
	HARDTOP				
01-5005-3300	Hardtop Resurfacing	120,000.00	94,403.69		
01-5005-3310	Cold Mix, Patching & Spray Patching	3,000.00	3,725.35	4,500.00	
01-5005-3305	Patch Paving	30,000.00		10,000.00	
01-5005-3306	Pulverizing & Gravel	70,000.00	53,918.68		
01-5005-3320	Sweeping, Flushing, Cleaning	5,000.00	4,294.27	5,000.00	
01-5005-3127	River Road Repair		1,341.60		
	LOOSETOP				
01-5005-3126	High Street Repair		2,323.86		
01-5005-3128	Argyle/Manitoba Street Repair		3,633.36		
01-5005-3400	Loosetop Maintenance				
01-5005-3700	Clearview Townline	1,000.00	203.16	1,000.00	
01-5005-3750	Townlines	1,000.00	105.25	1,000.00	
01-5005-3210	Gravel Resurfacing	255,000.00	243,397.32	255,000.00	
01-5005-3410	Dust Layer (Calcium Chloride)	150,000.00	85,134.81	150,000.00	
	WINTER CONTROL				
01-5005-3510	Sand and Salt	50,000.00	28,482.32	50,000.00	
01-5005-3505	Snow Removal/Blowing	5,000.00	463.01	3,000.00	
	ROAD IMPROVEMENTS				
01-5005-3132	3rd Line Realignment		501.99		
01-5005-3316	Horning's Mills shoulders	50,000.00			
01-5005-5015	Roads Capital Reserve Fund			200,000.00	
01-5005-5030	Replacement Equipment Reserve	150,000.00	150,000.00	150,000.00	
01-5005-2160	New Building		10,611.92		
	TOTAL BUDGET	2,179,258.00	1,790,528.66	2,210,114.00	

Schedule A
Township of Melancthon
CALCULATION OF LOWER TIER TAX RATES

Weighted Assessments Calculation

	"Pure" Assessment	Tax Ratio	Weighted Assessment
Residential	396,439,765	1.0000	396,439,765
Multi Residential - Full	0	2.1500	0
Farmland Awaiting Development - Phase 1	0	1.3975	0
Commercial/New Commercial Full (Occupied)	9,408,330	1.2200	11,478,163
Vacant Units & Excess Land	491,225	0.8540	419,506
Vacant Land	65,250	0.8540	55,724
Farmland Awaiting Development	0	0.7930	0
Shopping Centre (Occupied)	0	1.2200	0
Vacant Unit & Excess Land	0	0.8540	0
Office Building (Occupied)	0	1.2200	0
Vacant Unit & Excess Land	0	0.8540	0
Industrial/New Industrial (Occupied)	34,052,213	2.1984	74,860,385
Vacant Units & Excess Land	0	1.5389	0
Vacant Land	135,750	1.5389	208,903
Industrial Full Shared PIL	115,000	2.1984	252,816
Farmland Awaiting Development - Phase 2	0	1.4290	0
Large Industrial	0	2.1984	0
Vacant Units & Excess Land	0	1.5389	0
Pipeline	1,900,441	0.8421	1,600,361
Farmlands	217,037,605	0.2300	49,918,649
Managed Forests	2,499,504	0.2500	624,876
Total	<u>662,145,083</u>		<u>535,859,148</u>

Schedule C
Township of Melancthon
CALCULATION OF LOWER TIER TAX RATES

Proof of Taxes Raised	Tax Rate	Unweighted Assessment	Tax Levied
Residential	0.493874%	396,439,765	\$1,957,913
Multi Residential - Full	1.061829%	0	\$0
Farmland Awaiting Development - Phase 1	0.690189%	0	\$0
Commercial/New Commercial Full (Occupied)	0.602526%	9,408,330	\$56,688
Vacant Units & Excess Land	0.421768%	491,225	\$2,072
Vacant Land	0.421768%	65,250	\$275
Farmland Awaiting Development	0.391642%	0	\$0
Shopping Centre (Occupied)	0.602526%	0	\$0
Vacant Unit & Excess Land	0.421768%	0	\$0
Office Building (Occupied)	0.602526%	0	\$0
Vacant Unit & Excess Land	0.421768%	0	\$0
Industrial/New Industrial (Occupied)	1.085733%	34,052,213	\$369,716
Vacant Units & Excess Land	0.760013%	0	\$0
Vacant Land	0.760013%	135,750	\$1,032
Industrial Full Shared PIL	1.085733%	115,000	\$1,249
Farmland Awaiting Development - Phase 2	0.705726%	0	\$0
Large Industrial	1.085733%	0	\$0
Vacant Units & Excess Land	0.760013%	0	\$0
Pipeline	0.415891%	1,900,441	\$7,904
Farmlands	0.113591%	217,037,605	\$246,535
Managed Forests	0.123469%	2,499,504	\$3,086
		662,145,083	\$2,646,469
		<u>Rounding Error</u>	<u>\$2</u>

**NOTICE OF A PUBLIC MEETING
TO INFORM THE PUBLIC OF A PROPOSED
ZONING BY-LAW AMENDMENT**

RECEIPT OF COMPLETE APPLICATION

TAKE NOTICE that the Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-1979. The application affects lands located at 478462 3rd Line, located in the East Part of Lot 28, Concession 3 O.S. (see attached Key Map). The purpose of the application is to zone the subject lands to permit the construction of a secondary suite onto an existing detached dwelling.

AND PURSUANT to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

NOTICE OF PUBLIC MEETING WITH COUNCIL

TAKE NOTICE that the Council for The Corporation of the Township of Melancthon will be holding a public meeting under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the application for a proposed Zoning By-law Amendment.

The public meeting is being held for the application described below to enable interested members of the public to understand and comment on the Zoning By-law Amendment.

DATE AND LOCATION OF PUBLIC MEETING

Date: Thursday, April 18, 2019
Time: 5:20 pm
Location: 157101 Highway 10, Township of Melancthon Municipal Office (Council Chambers)

DETAILS OF THE ZONING BY-LAW AMENDMENT

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-1979 as amended, to lands located in the East Part of Lot 28, Concession 3 O.S. located at 478462 3rd Line. The purpose of the application is to permit the applicant to construct a secondary suite onto their existing detached dwelling.

Information relating to this application is available at the Township of Melancthon Municipal Office for public review during regular office hours.

ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION

A key map showing the land to which the proposed amendment applies is provided on this notice.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body is not entitled to appeal the decision of Council to the Local Planning Appeal Tribunal.

If a person or public body would otherwise have an ability to appeal the decision of Council of the Township of Melancthon to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Township of Melancthon before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110.

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APR 18 2019

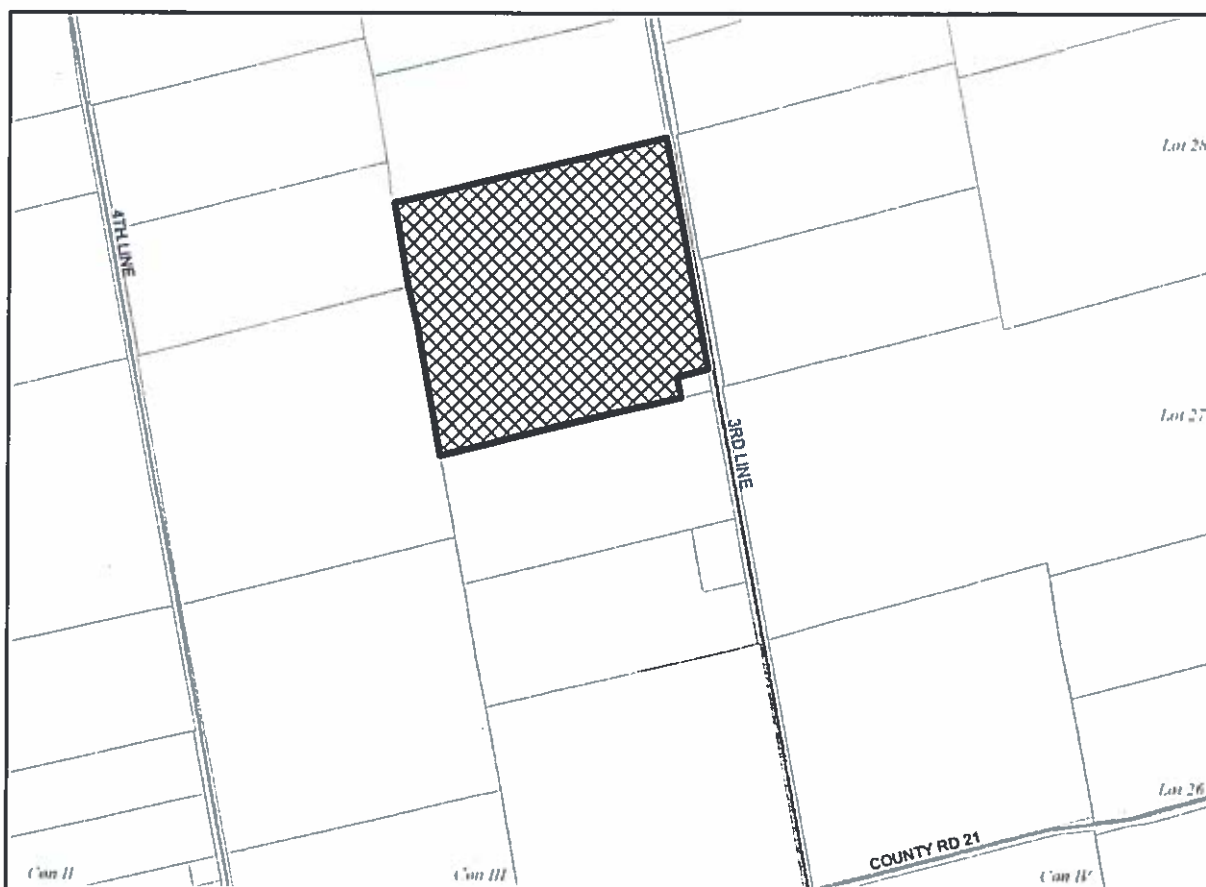
Additional information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: March 25, 2019

Denise S. Holmes

Denise Holmes, CAO/Clerk
Township of Melancthon

**LANDS SUBJECT TO APPLICATION FOR
ZONING BY-LAW AMENDMENT**



 Subject Lands