

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on January 15, 2020 at 1:30 p.m. in the Council Chambers. The following members were present: David Besley, Chair; David Thwaites, Vice-Chair and Wayne Hannon (1:37p.m.). Also present were: Denise Holmes, CAO/Clerk; Wendy Atkinson, Treasurer and Kaitlin Chessell, Road Sub-Committee Secretary. Chair Besley called the meeting to order at 1:32 p.m.

Additions/Deletions/Approval of Agenda

Additions:

Structure 13 Costing

2019 Bridge Study

Moved by Thwaites, Seconded by Besley that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Thwaites, Seconded by Besley that the minutes of the Roads Sub-Committee meeting held on January 8th, 2020 be approved as circulated. Carried.

Business Arising from Minutes

5 Sideroad Update

The lawyer for the landowners involved in this matter has been in contact with our lawyer, and they are agreeable to the closing of the bridge provided that they have the opportunity to review the land deed and official survey prior to the closure.

Correspondence Items

None.

General Business

1. Routine Maintenance Cost Identification - Road Management Plan

Discussion ensued about adopting the Road Management Plan and Craig, Public Works Superintendent agreed that the report was much more applicable now since the addendum. Craig is to discuss with Arunas what exactly preventative maintenance entails.

Recommendations:

The Roads Sub-Committee recommends that Council adopt the Road Management Plan prepared by RJ Burnside and Associates dated October 2019, as amended by Memorandum dated January 6, 2020 as part of the Township of Melancthon Asset Management Plan.

The Roads Sub-Committee recommends that Council adopt conceptually the Ten Year Improvement Plan attached to the Memorandum dated January 6, 2020 from RJ Burnside and Associates for purpose of projects and budget planning.

The Roads Sub-Committee recommends that Council approve the projects identified at Line 1 and 2 of the Ten Year Improvement Plan be included in the Townships 2020 Budget together with Lines 3 to 19 of the plan subject to out Public Works Superintendent clarifying preventative maintenance and subject to negotiation with NWN Scientific and that RJ Burnside and Associate be retained to prepare the requisite tender invitations.

The Roads Sub-Committee recommends that Council engage the Municipal Council for Southgate on the matter of the use and maintenance of 2nd Line SW as significant usage has been and is attributable to users from "Southgate". To this end the Township is facing immediate costs in 2020 and 2022 of approximately \$446,000 on the stretch of 2nd Line north from 250 Sideroad based on the Ten Year Improvement Plan.

The Roads Sub-Committee recommends that Council engage the County of Dufferin on the matter of County Rd 21, between 4th Line NE and 5th Line OS, as the satisfactory completion of this County project has impacted and will impact the use, maintenance and planning for rehabilitation on Townships roads, specifically 5th Line and 4th Line NE.

The Roads Sub-Committee recommends that Council engage with our MPP, Sylvia Jones, forthwith on the matter of infrastructure funding available from the Province given the projected astronomical cost the Township is facing over the next ten years on Roads and Bridges.

2. Public Works Superintendent - Grader Options and Costing

Craig, Public Works Superintendent submitted two quotes for a grader but feels like we don't have enough man power to run three graders. Discussion ensued that maybe a truck would be a better option but either way they would likely trade in a truck or grader not add to our fleet. A truck costs approximately \$265,000 with a harness and there is a one year wait from purchase before we would take possession of the truck.

Recommendation:

The Roads Sub-Committee recommends to Council that \$150,000 be put in the 2020 budget to go in the Equipment Reserve for a new truck or grader.

3. Other/Additions

Structure 13 Costing

Chris Knechtel from RJ Burnside and Associates sent over the approximate engineering costs for Structure 13 that is to be going for tender early 2020. The engineering fees are estimated at \$32,700 plus HST.

Recommendation:

The Roads Sub-Committee recommends to Council that they accept the Bridge 13 Rehabilitation quotation for engineering costs from Chris Knechtel at RJ Burnside and Associates for \$32,700 + HST.

2019 Bridge Study

Recommendations:

The Roads Sub-Committee recommends that Council adopt the Bridge/Culvert Report prepared by RJ Burnside and Associates dated September 2019 as part of the Township of Melancthon Asset Management Plan.

The Roads Sub-Committee recommends that Council incorporate into its budget planning, the requisite funding to permit the Roads Department to conduct the required routine and preventative maintenance identified in the Report in consultation with the Public Works Superintendent.

Recommendations to Council

Recommendations has been outlined above.

Public Question Period

None.

Confirmation Motion

Moved by Thwaites, Seconded by Hannon that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

3:05 p.m. - Moved by Thwaites, Seconded by Hannon that we adjourn this Roads Sub-Committee meeting to meet again on Wednesday February 12th, 2020 at 1:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY