



TOWNSHIP OF MELANCTHON ELECTRONIC MEETING AGENDA - THURSDAY, OCTOBER 1, 2020 - 5:00 P.M.

(For information on how to join the meeting, please go to the Council Meetings page on the Township Website to find the link, Meeting ID and Password)

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - September 17, 2020
September 25, 2020 - Special Meeting**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Public Works**
 1. Accounts
 2. 30th Sideroad Emergency Culvert Replacement - Quotation from RJ Burnside and Associates
 3. Recommendations from Roads Sub-Committee Meetings Sept 16 & 23
10. **Planning**
 1. Applications to Permit
 2. 2690044 Ontario Inc - Mini Tower for Dedicated Internet Circuit
 3. Email from Jean-Marie Barker regarding 556112 Mulmur Melancthon Townline, request to waive the Zoning By-law Amendment Application fee
11. **Strategic Plan**
 1. Innovation and Growth - 3.2 - Improve access to high speed internet
12. **Climate Change Initiatives**
13. **Police Services Board**
14. **Committee Reports**
15. **Correspondence**

***Board & Committee Minutes**

1. GRCA - General Membership Meeting September 25, 2020
2. Shelburne Public Library February 18, 2020
3. Shelburne Public Library April 6, 2020
4. Shelburne Public Library April 21, 2020
5. Shelburne Public Library May 19, 2020
6. Shelburne Public Library June 16, 2020
7. Shelburne Public Library July 21, 2020
8. Economic Development Committee Meeting September 17, 2020

*** Items for Information Purposes**

1. Wollaston Township Motion asking Minister of Municipal Affairs and Housing to review the Municipal Elections Act
2. Letter from Ministry of the Solicitor General - Enforcement and Amendments under the Reopening Ontario Act, 2020
3. Email from Nancy Neale regarding Bill 108/Bill 197 Proclamation
4. Email from Heather Gushulak regarding Highway Traffic Act Related To Off-Road Vehicles

*** Items for Council Action**

1. Report from Denise Holmes regarding Monument Repairs At The Horning's Mills Cemetery

16. General Business

1. Accounts
2. New/Other Business/Additions
 1. Council Wage Comparison
 2. Fire Services Discussion (Councillor Thwaites)
 3. NVCA Deputation to Council re: 2021 Budget (Councillor Mercer)
 4. Economic Development in the Township (Councillor Hannon)
3. Unfinished Business
 1. Community Meeting - Horning's Mills Community Hall - Options to be discussed at the Community Meeting (Council members to bring options to the Council meeting for discussion)
 2. Invasive Species - Committee
 3. Quote for lights at the Horning's Mills Community Park

17. Delegations

18. Closed Session

1. Approval of Draft Minutes - September 17, 2020
2. Business Arising from Minutes
3. Personal Matters about an Identifiable Individual - Mulmur Melancthon Fire Board - Fire Chief (Councillor Thwaites)
4. Rise With or Without Report from Closed Session

19. Third Reading of By-laws (if required)

20. Notice of Motion

21. Confirmation By-law

22. Adjournment and Date of Next Meeting - Thursday, October 15, 2020 - 5:00 p.m.

23. On Sites

24. Correspondence on File at the Clerk's Office

Denise Holmes

From: Chris Knechtel <Chris.Knechtel@rjburnside.com>
Sent: Thursday, September 24, 2020 11:16 AM
To: Denise Holmes; Roads
Subject: RE: 30th Sideroad Timber Culvert Damage - Contractor Quotation & Burnside Recommendation
Attachments: 2020-81 Melancton sdr30 emergency culvert replacement.pdf
Importance: High

Hi Craig and Denise,

We have been able to contact the following Contractors to replace the damaged 30th Sideroad Structure and the quotations are summarized below.

- 1) Reeves Construction – Unable to complete work in 2020, no quote provided
- 2) Roubos Farm Services – Unable to complete work in 2020, no quote provided
- 3) Moorefield Excavating – Lump Sum Estimate of **\$40,810 (+HST)** to replace the existing structure with a steel pipe arch (2m x 1.5m), quotation attached.

It should be noted the quotation received is a 'proposal' and the Contractor will firm up their price once they receive the design sketches from Burnside and any final details. However, they do not expect the price to vary much at all (i.e. within 10% of proposal quote).

Following discussions on site with the Township, NVCA and Contractor, Burnside recommends the Township proceed with Moorefield Excavating Ltd. to replace the 30th Sideroad Structure for the quoted price of \$40,810 (+/- 10% fluctuation, to be confirmed before starting construction).

Moorefield is currently working on a culvert replacement project for us in Mono, but they expect to be able to get to the 30th Structure in late October, early November of 2020, potentially sooner.

I expect our engineering fees for this emergency assignment to design and size the new culvert, site meetings, secure NVCA approval and oversee construction will be approximately **\$5,000 +/- (+HST)**.

Therefore, we recommend the Township budget \$50,000 for the engineering and construction to complete this emergency replacement project.

Upon Township approval, we will advise Moorefield to order the materials and schedule in this project. In the meantime, we will continue with the design sketches and NVCA emergency permit paperwork.

Feel free to give me a call if you have any questions or require any clarification at all.

Chris

Chris Knechtel, P.Eng.
Project Engineer

R.J. Burnside & Associates Limited | www.rjburnside.com
Office: +1 800-265-9662 Direct: +1 519-938-3012

From: Chris Knechtel
Sent: Wednesday, September 16, 2020 12:39 PM
To: Denise B. Holmes (dholmes@melancthontownship.ca) <dholmes@melancthontownship.ca>; Craig Micks

(roads@melancthontownship.ca) <roads@melancthontownship.ca>

Subject: 30th Sideroad Timber Culvert Damage - Recommendations and Options for Consideration

Importance: High

Hi Craig and Denise,

I apologize for the long winded email, but wanted to give you all of the information we have regarding the structure on the 30th Sideroad that was recently damaged by farm machinery.

Further to our site meeting yesterday with the Township, and then again this morning with Daniel Dyce from the NVCA, we have the following recommendations and options for the Township to consider for the timber culvert that was damaged by farm machinery over the weekend. The timber culvert structure is located on 30th Sideroad, between 4th and 5th Line, [Google Pin](#). For your reference, there is a link below with some of the photos taken on site of the damage and surrounding area.

Photos:  [200915 - Melancthon 30th Sdrd Timber Structure Damage](#)

Existing Timber Culvert

Span: 1.8 m

Rise: 0.8 m (soffit to creekbed, water height approx. 0.2m)

Length: 7.0 m

Roadway Width: 4.8 m (gravel)

Cover: Approx. 0.5 m in centre of road, 0.3 m on the ends

It is our understanding that on Saturday Sept 12th a large potato digger machine was traveling west bound on 30th Sideroad and the wheel tracks shifted outside the road platform and ended up falling through the timber deck on the south side of the structure and became stuck. Gravel on the SW corner of the structure to assist with pulling the machine out. The timber decking on the south side of the structure essentially slid and was pushed to the south.

Following the site assessment of the structure, our main concern is the east abutment wall has significantly rotated (to the point where some of the base supporting timbers has come loose and separated in the water). Without previously inspecting this structure, it is difficult to tell if this wall was like this before, but the loading from this machine has not helped the situation.

The Township currently has a few barrels along the south shoulder, but has asked for our engineering opinion on the current state of the structure and options for moving forward.

Based on the current condition of the culvert, **our recommendation is to close this portion of road to vehicular traffic until the culvert can be replaced**. Unfortunately, due to the nature of the rotating wall and loss of timbers, repair is not a feasible option.

Options for Township to Consider

- 1) Close Road and Replace Structure under Emergency NVCA Permit in 2020
- 2) Close Road and Replace Structure in 2021
- 3) Temporary Reinstate Structure, apply a 2 tonne load limit posting until structure can be replaced in 2021*

*Option 3 should only be considered if the Township is unable to close the road for some reason.

Options for Replacement

Steel Culverts

1a) Twin CSPs (25-50 yr service life)

1b) Ellipse or Pipe Arch Culvert (25-50 yr service life)

Construction Cost Estimate: both options approximately \$50k-\$60k +/-

Concrete

2) Precast Concrete Box Culvert (75 yr + service life)

Construction Cost Estimate: approximately \$100k +/-

The cost estimates noted above are high level and are based on the Township sole sourcing a local Contractor to complete the work and guide rail not being required. I would estimate engineering will be approximately \$10k +/- depending on the option selected for the design, permits and construction oversight, however we can confirm a budget depending on how the Township decides to proceed. The limited cover and minimal rise at this site do not allow for a circular CSP steel culvert. We will confirm the proposed sizing prior to making a submission to the NVCA to match or slightly exceed the existing hydraulic capacity.

The NVCA indicated they would be open to supporting the replacement options noted above if they were properly embedded, however their initial preference would be 1b or 2. They understood the emergency nature of this replacement and seemed willing to work with us to come up with a solution that could be implemented in a quick turnaround.

Next Steps

1. Township to close section of road as soon as possible
2. Township and Burnside to obtain a quotation from local Contractor(s) for the replacement work
3. Township to decide which option they would like to proceed with and if the work is to be completed in 2020 under an emergency NVCA permit
4. Burnside to complete culvert sizing, design sketch and submit to NVCA for approval
5. Structure to be replaced in 2020 or 2021 and road re-opened

Let me know if you have any further questions and we will start pulling together some of the NVCA paperwork while the Township makes a decision on how to proceed to ensure that things are ready to go.

Chris



phone: 519-510-3571
 fax: 519-343-3277

6297 Wellington Road 109 South
 RR 3 Harriston, Ontario. N0G 1Z0

PROPOSAL

Quote To:

Moorefield Excavating Ltd.
 6297 Wellington Road 109 S RR3
 Harriston, ON N0G 1A0
 replacement
 Phone 519-510-3571
 Fax 519-510-3277
info@moorefieldex.ca

Chris Knechtel
 RJ Burnside
 Melancton SDR 30 culvert

To remove and Replace existing structure with a New CSP culvert on sideroad 30 in Melancton as discussed with McKenzie Cressman

Biditem	Description	Bid Price	Bid Total
1010	Mob/Demob	\$ 3,000.00	\$ 3,000.00
1020	Silt Fence	\$ 325.00	\$ 325.00
1030	Water Way Control	\$ 1,915.00	\$ 1,915.00
1040	Remove Ex Structure	\$ 4,600.00	\$ 4,600.00
1050	Excavate for New Culvert (s)and Install	\$ 4,400.00	\$ 4,400.00
1052	CSPA 2000x1500	\$ 1,060.00	\$ 12,720.00
1054	Twim 1100mm CSP	\$ 1,150.00	\$ 13,800.00
1060	Supply and Install River Stone Max 100mm (Prov)	\$ 1,750.00	\$ 1,750.00
1070	Rip Rap Slopes With Geotextile	\$ 2,425.00	\$ 2,425.00
1080	Ditching Max 5m Each Way	\$ 45.00	\$ 900.00
1090	Granular Backfill	\$ 25.00	\$ 5,375.00
1100	Existing Topsoil Placement and Seeding	\$ 1,525.00	\$ 1,525.00
1200	Tree Removal (Prov)	\$ 625.00	\$ 1,875.00
			\$ 54,610.00

\$40,810 + HST



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: KAITLIN CHESSELL, SECRETARY ROADS SUB-COMMITTEE

SUBJECT: RECOMMENDATIONS FROM ROADS SUB-COMMITTEE MEETINGS SEPTEMBER 16TH & 23RD

DATE: SEPTEMBER 25TH, 2020

September 16th, 2020 Roads Sub-Committee Meeting

7. General Business 11. Aggregate Stored on Hiltz Property (Councillor Hannon)

A motion was passed in 2016 to accept gravel stored on the Hiltz property. The County looked at using it for their County Road 21 project but said it was not suitable for them to use as it is a mix of different sized gravel. Public Works Superintendent Craig Micks said that it is not worth the cost to haul it out, and use for our roads.

Recommendation:

The Roads Sub-Committee recommends to Council that we repeal the motion passed on January 14, 2016 to accept the gravel from the Hiltz property.

7. General Business 13. Unfinished Business 3. Sidewalks in Corbetton

Coppertone Paving provided us with a quote to do paved shoulders in Corbetton, the same as what was done in Horning's Mills for \$38,000 + HST. They would be four feet wide on the south side of the road. This will not be able to be completed this year but could be done in the spring.

Recommendation:

The Roads Sub-Committee recommends to Council that we proceed with the installation of paved shoulders in Corbetton.

PW# 9.3

OCT 01 2020

September 23rd, 2020 Special Roads Sub-Committee Meeting

4. General Business 1. 30th Sideroad Timber Culvert Damage

A piece of farm equipment went through a timber culvert on 30th Sideroad between 5th Line OS and 4th Line OS. The road has been closed by the Public Works Department as recommended by Chris Knechtel at RJ Burnside and Associates. The Nottawasaga Valley Conservation Authority is willing to give us an emergency permit for this and we have money left over from the 2nd Line SW job we could use. There is another timber culvert along the same stretch of road that should be completed at the same time.

Recommendation:

The Roads Sub-Committee recommends to Council that we proceed with fixing both timber culverts on 30th Sideroad this year.

#17



Corporation of the Township of Melancthon

Moved by Alan Bule

Seconded by James C. Webster

Date Jan 14, 201

Be it resolved that:

Municipality of the Township of Melancthon
accept the offer of ^{approved} 110,000 Tonnes of
gravel from Longueuean Power at no
cost to the township

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Darren White		
Deputy Mayor Janice Elliott		
Councillor Dave Besley		
Councillor Wayne Hannon		
Councillor James C. Webster		

Carried/Lost: James C. Webster
MAYOR

✓

Kaitlin Chessell

From: Roads
Sent: Wednesday, September 16, 2020 1:19 PM
To: Kaitlin Chessell
Subject: Fwd: 30th Sideroad Timber Culvert Damage - Recommendations and Options for Consideration

Sent from my iPhone

Begin forwarded message:

From: Chris Knechtel <Chris.Knechtel@rjburnside.com>
Date: September 16, 2020 at 12:38:48 PM EDT
To: "Denise B. Holmes (dholmes@melancthontownship.ca)" <dholmes@melancthontownship.ca>, "Craig Micks (roads@melancthontownship.ca)" <roads@melancthontownship.ca>
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Chris



Chris Knechtel, P.Eng.
Project Engineer

R.J. Burnside & Associates Limited
15 Townline, Orangeville, Ontario L9W 3R4
Office: +1 800-265-9662 Direct: +1 519-938-3012
www.rjburnside.com

COVID 19: We remain open for business

The health and safety of our employees and clients is of paramount importance. Most of our staff are working remotely and continue to serve clients using our well established collaborative technology platforms. For our full COVID 19 response please [click here](#).

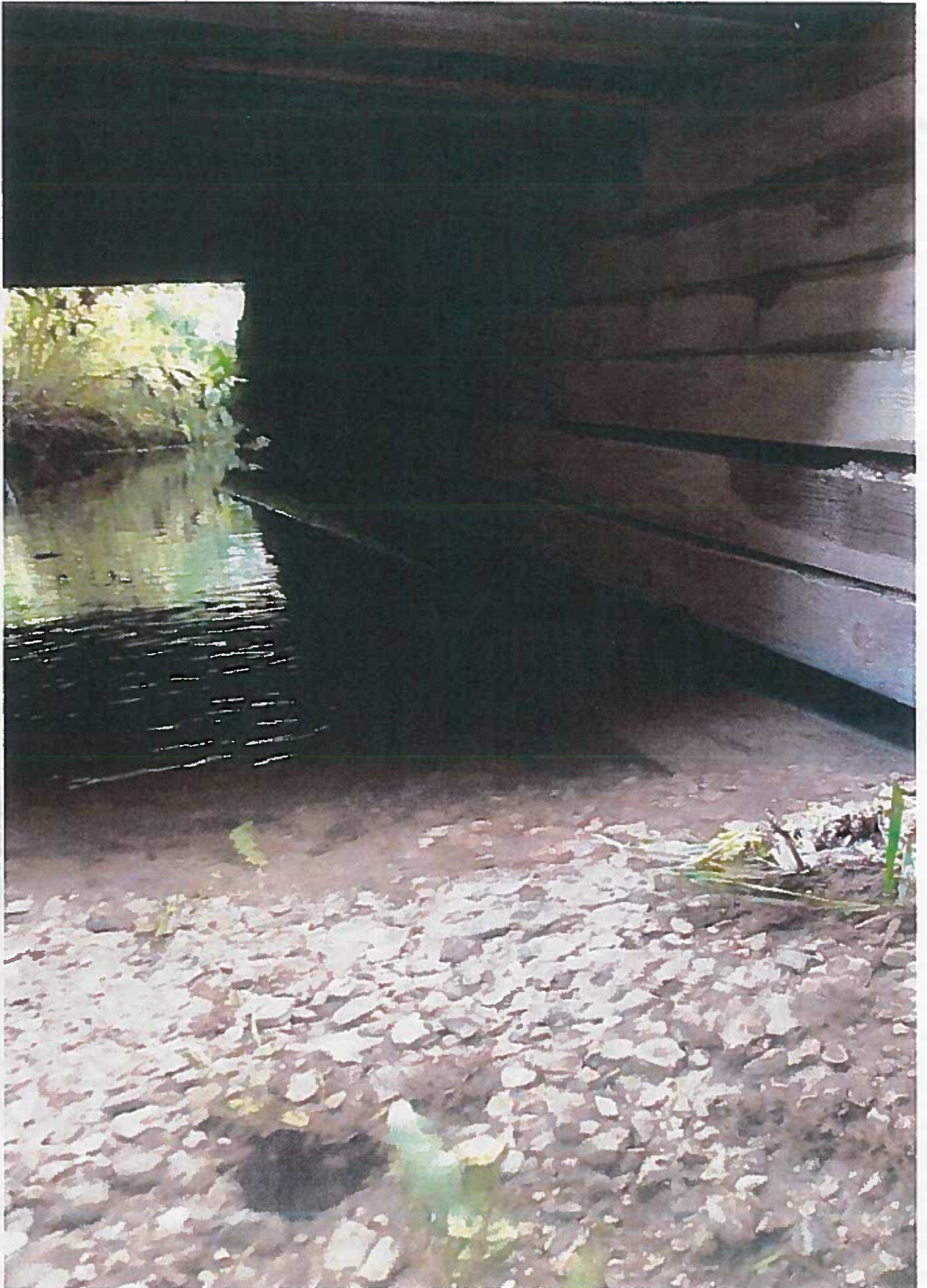
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Thank you.

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**APPLICATIONS TO PERMIT FOR APPROVAL
Oct 1, 2020 COUNCIL MEETING**

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Cleason Martin Applicant: Eli Sherk EMS Construction	762013 240 Sideroad Lot 240, Con 1 NE	Dwelling	\$250,000	NO	has house on property
Devinder Cheema Applicant: Gurdev Singh	157244 Hwy 10 Part lot 277-278, Con 1 SW	Steel Storage Container	\$25,000	NO	
Rachel Martin Applicant: EMS Construction - Eli Sherk	198071 2nd Line NE Lot 18, Con 3 NE	Move shed to new Foundation	\$25,000	NO	

Plan # 10.1
OCT 01 2020

Denise Holmes

From: Genevieve Gagnon <GGagnon@corp.xplornet.com>
Sent: Friday, June 19, 2020 10:30 AM
To: Denise Holmes
Subject: LUA - 2690044 Ontario Inc.
Attachments: Mini Tower Specs.PDF

Good Morning Denise,

As you saw from the other email thread with John Laurie, I am reaching out with respect to Industry Canada Licensing that we are trying to obtain for their dedicated internet circuit.

Customer Location: 44.109344, -80.308844

Please find attached the specifications of the mini tower that we will be utilizing for this installation. In the past, when we spoke to RM's regarding this, they have come back stating as this is not a rebroadcast tower and is only 45ft, they don't require a Land Use Authority letter.

If that's the case, we just need a response back in email that we can submit to Industry Canada to have them proceed without the LUA.

Please let me know if you have any questions.

Thank you!

Best Regards,

Genevieve Gagnon

Project Coordinator

Enterprise Solutions

Direct: (204) 578-5617

Email: ggagnon@corp.xplornet.com

Note: I am currently away from my direct line. If you wish to have a call, please let me know and I will happily schedule an audio call



DELHI ANTENNA PRODUCTS

Golden Nugget - Tubular Towers

Features

- Precision swaged legs for perfect fit.
- "Everdur" welded for high strength.
- Sleeve bearing for masts up to 1 1/2" (3.8 cm) diameter.
- Legs and braces "Galvanized" steel.
- Rotor plate for longer rotor life.
- Each section subjected to pressure testing to ensure all weld points pass the minimum strength requirements. The result is a safe and reliable tower - look for dimple on braces.

Load Limits

Designed to support equipment up to 3 square ft. (0.28 m²) projected wind area, mounted not more than 2 sections above house bracket. Guy wires must be used for larger loads or greater heights above bracket.

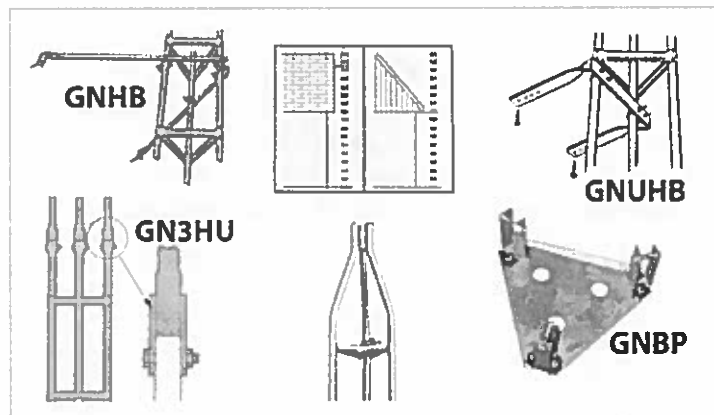
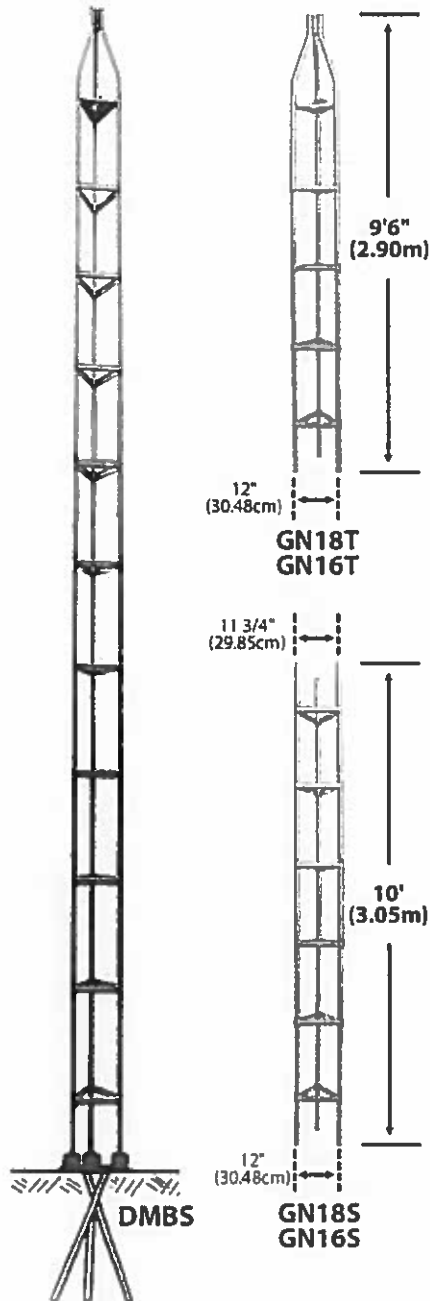
Sections

- GN18T** 18 gauge top section 9'6" (2.90 m).
GN18S 18 gauge straight section 10'0" (3.05 m).
GN16T 16 gauge top section 9'6" (2.90 m).
GN16S 16 gauge straight section 10'0" (3.05 m).

Note: All sections complete with necessary nuts and bolts. Top sections include top bearing set screw and lower mast clamp assembly.

Accessories

- GNHB** Universal house bracket 1" O.D. (2.54 cm) x 3' (0.91 m) arms.
GNUHB Economical "U" house bracket.
GNBP 16 gauge base plate.
DMBS Galvanized steel drive stakes. Set of three.
1 1/4" (3.2 cm) x 3' (0.91 m).
GN3HU 3' hinge-up base.



Wade Antenna's ongoing policy of continuing development may result in specification changes to its products.

MELANCTHON TOWNSHIP - TELECOMMUNICATIONS PROTOCOL
COMPLIANCE CHECKLIST FOR MINOR INSTALLATIONS

Subsection	Criteria	Yes	No
A.	Co-location on existing sites		
B.	Increase of existing tower to a maximum of 25% of existing height or a maximum of 30 metres with the resulting tower height not to exceed 30 metres		
C.	Roof top or Silo Installion		
D.	Tower does not exceed 30 metres in height, is not located in a settlement area and it has been confirmed in the submission required under Section 5 that the installation will meet the following criteria:		
i.	Provide service speeds of 50/10		
ii.	Service packages must include packages with no data caps or limits		
iii.	Installation must serve a local area where a lack of service currently exists		
iv.	If the Applicant is not the owner of the site property the written consent, irrevocable of the owners		
v.	Must provide proof of required licensing from Government of Canada		
E.	Written confirmation from the Applicant that they have complied with Section 6.4(a) of this Protocol		



Grand River Conservation Authority

*Summary of the General Membership Meeting – September 25, 2020
This meeting was held virtually and streamed live for the public on
[GRCA's Board Webcast Page](#)*

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-09-20-63 - Financial Summary
- GM-09-20-65 - Correspondence - Centre Wellington Tier 3 Water Budget Study

Information Items

The Board received the following reports as information:

- GM-09-20-60 - Budget 2021 (Draft #1)
- GM-09-20-59 - Budget 2021 (Draft #1) - Municipal Levy Apportionment
- GM-09-20-58 - Cash and Investment Status
- GM-09-20-62 - Request for Handling Remains (cremation or alkaline hydrolysis) on GRCA Property
- GM-09-20-64 - Brantford Ice Jam Mitigation Feasibility Study Consulting Contract
- GM-09-20-61 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Prakash Venkataraman - Scattering of Ashes on GRCA Properties
- Hunter and Associates - Fergus/Elora Water Supply Master Plan and Tier 3
- Robert Nash - Critical Bank Swallow Habitat - LJM Development Property
- Jan Beveridge - Concerning Report GM-09-20-65 - Correspondence-Centre Wellington Tier 3 Water Budget Study

Delegations

The Board heard from the following delegations:

- Karen Buratynski (OFSC District 9), Paul Shaughnessy (OFSC), and Patrick Connor (Ontario Trails Council) – Snowmobiling on GRCA Trails
- Prakash Venkataraman - Scattering of Ashes on GRCA Properties

For full information, please refer to the [September 25 Agenda and Addendum Packages](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on October 23, 2020.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Bo|canm #1
OCT 0 1 2020

*Minutes for Shelburne Public Library Board Meeting
Tuesday, February 18, 2020*

Present: Geoff Dunlop Paul Barclay James Hodder
Gail Little Sharon Martin

Also Present: Rose Dotten, CEO/ Head Librarian,

Regrets: Shane Hall, Margaret Mercer, Mikal Archer, Patricia Clark

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M.

Motion 01-20 P. Barclay, J. Hodder

Be it resolved that we approve the Agenda for February 18, 2020, meeting.

Carried

Motion 02-20 J. Hodder, G. Little

Be it resolved that we approve the minutes, as amended, of the board meeting dated December 17, 2019.

Carried

Financial Reports:

Motion 03-20 S. Martin, G. Little

Be it resolved that we approve the Accounts Payable Register for December, 2019, with invoices and payments in the amount of \$34,248.46.

Be it resolved that we approve the Accounts Payable Register for January, 2020, with invoices and payments in the amount of \$29,651.12.

Carried

CEO/ Head Librarian's Report:

- **Statistics**

We include statistics for the months of December, 2019, and January, 2020.. You will see that our statistics really vary but that is not unusual at this time of year. Again, the fact that Inter-Library Loans are down by over 300 items per month is a factor.

- **Library Literary Events**

Our upcoming Library Literary Events are as follows:

- Traveler's Tales—A Night in Australia on January 14, 2020, with Grace (Haskell) Scott was very well received and provided an excellent overview of many exciting things to see and do in that country. Grace presented well-researched information combined with the adventures she experienced during her year there.

BO/camm#2

OCT 0 1 2020

- Traveler's Tales—A Night in Mexico, will be held on May 5, 2020, at 7 pm at the Library, with Gord Gallagher.

Coffee, Conversation & Books

- Liz Jansen, Euphoria, December 18/19, at 7 pm
 - Peter Sandor, Perked Pierogi, January 15, 2020
 - J. M. Tibbott, at Jelly Craft Bakery, February 19/20 at 7 pm
 - Travis Greenely, at Euphoria, March 18/20 at 7 pm.
- **Canadian National Film Day**
The film, *Toxic Beauty*, will be shown at the library on Wednesday, April 22 at 1 pm
 - **The Great Divide Trail Walking Challenge**
This walking challenge will be held April-August, 2020. We will be collaborating with the Bruce Trail Club and possibly the Town of Shelburne.
 - **Seedy Sunday**
Borrow seeds from our seed lending library on Sunday, March 8/20, from 1 to 3 pm and learn about growing in our area. This will be an informative session with experts present to answer questions on gardening. Many seeds will be available to borrow.

Correspondence: none

Discussion ensued about the feasibility for changing meeting dates. However, the consensus amongst the members present was that consistency was an important factor that really helps with planning other activities. In some cases, changes might conflict with set meetings of other committees.

- **In Camera session—not required**

Motion 04 -20 P. Barclay, S. Martin

That we now adjourn at 7:55 p.m., to meet again March 17, 2020, at 7 pm., or at call of the Chair.

Carried

*Minutes for Shelburne Public Library Board Meeting
Monday, April 6, 2020*

Present: Geoff Dunlop Paul Barclay James Hodder
Gail Little Sharon Martin Margaret Mercer
Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian,

Regrets: Shane Hall, Mikal Archer

The participants met on-line through the Zoom platform due to the Covid-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 2:00 P.M. and stated some guidelines for the meeting.

- a) Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.
- b) Participants were to raise their hands to ask questions or comment and wait to be recognized.
- c) Participants were to raise their hands to vote on motions.

Motion 05-20 J. Hodder, P. Clark

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to Covid-19 restrictions.

Carried

Motion 06-20 G. Little, M. Mercer

The sole purpose of this meeting is to discuss the SPL Board response to date to the Covid-19 crisis as it affects the library staff and its patrons as well as future plans.

Be it resolved that we approve the Agenda for April 6, 2020, meeting.

Carried

Motion 07-20 G. Little, P. Barclay

The Board moved into a closed meeting at 2:10 PM pursuant to Section 16.1 (4) OR 16.1 (5) of *The Public Libraries Act, R.S.O. 1990*, as amended for the following reason: Personnel

Carried

At this point the Board went in-camera and the CEO gave a verbal update on library programming and staffing. There ensued a discussion on programming and staffing recommendations.

Motion 08-20 S. Martin, G. Little

Be it resolved that we rise from in-camera meeting with a report.

Carried

BD/cmm # 3
OCT 01 2020

Motion 09-20 M. Mercer, J. Hodder

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on April 21, 2020.

Carried

Motion 10 -20 G. Little, S. Martin

That we now adjourn at 2:45 p.m., to meet again April 21, 2020, at 7 pm., or at call of the Chair.

Carried

*Minutes for Shelburne Public Library Board Meeting
Tuesday, April 21, 2020*

Present: Geoff Dunlop Paul Barclay Mikal Archer
James Hodder Gail Little Sharon Martin
Margaret Mercer Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian,

Regrets: Shane Hall

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

- a) Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.
- b) Participants were to raise their hands to ask questions or comment and wait to be recognized.
- c) Participants were to raise their hands to vote on motions.

Motion 11-20 M. Archer, P. Clark

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 12-20 M. Archer, P. Clark

Be it resolved that we approve the Agenda of the April 21, 2020, meeting.

Carried

Motion 13-20 M. Archer, G. Little

Be it resolved that we approve the minutes of the board meeting dated February 18, 2020, and

Be it resolved that we approve the minutes of the board meeting dated April 6, 2020.

Carried

Motion 14-20 P. Clark, P. Barclay

Be it resolved that we approve the Accounts Payable Register for February, 2020, with invoices and payments in the amount of \$25,211.74.

Be it resolved that we approve the Accounts Payable Register for March, 2020, with invoices and payments in the amount of \$26,403.89.

Carried

BDkomm# 4

OCT 0 1 2020

CEO/ Head Librarian's Report:

- **Statistics**—The statistics for circulation were not available as the Library has been closed since March 15, However, Rose presented a verbal report outlining E-Resource use and Social Media Outreach.
- **Library Literary Events** – Cancelled due to COVID-19 Pandemic
- **Coffee, Conversation & Books** – Cancelled due to COVID-19 Pandemic
- **Seedy Sunday, Resource Day, March 8/20, from 1 to 4 pm**
This event was a great success. There were approximately 150 attendees over the course of the day. Most availed themselves of the large quantities of donated seeds.
- **March Break Events** – Cancelled due to COVID-19 Pandemic
- **100% Certainty Book Club, April 20/20**—Cancelled due to COVID-19 Pandemic
- **Canadian National Film Day, April 22/20**—Cancelled due to COVID-19 Pandemic
- **The Great Divide Trail Walking Challenge, April-August, 2020**
This event has been able to be planned and implemented all on-line due to the Pandemic.
- **On-line Resources and On-line Programming**
These resources are available for patrons while the Library is closed due to the Pandemic. As well, on-line Programming being offered while Library is closed due to Pandemic. Please find attached copies of the attached Newsletters being sent to over 2000 patrons.
- **Cleaners for the Library**
Rose reported that she had spoken to the cleaning company that provides a cleaner for the library. We usually have the cleaner 2 hours/3 times a week. Rose has arranged that the cleaner will come in for 2 hours once per week until we re-open.

Motion 15-20 J. Hodder, S. Martin

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on May 19, 2020.

Carried

Motion 16 -20 M. Mercer, G. Little

That we now adjourn at 7:40 p.m., to meet again May 19, 2020, at 7 pm., or at call of the Chair.

Carried

*Minutes for Shelburne Public Library Board Meeting
Tuesday, May 19, 2020*

Present: Margaret Mercer Paul Barclay James Hodder
 Gail Little Sharon Martin Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian,

Regrets: Geoff Dunlop, Mikal Archer, Shane Hall

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Vice-Chair, Margaret Mercer, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

- a) Participants were to mute themselves when not speaking. Rose/Margaret to stay unmuted to recognize members.
- b) Participants were to raise their hands to ask questions or comment and wait to be recognized.
- c) Participants were to raise their hands to vote on motions.

Motion 17-20 J. Hodder, P. Clark

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 18-20 J. Hodder, P. Barclay

Be it resolved that we approve the Agenda of the May 19, 2020, meeting.

Carried

Motion 19-20 S. Martin, P. Clark

Be it resolved that we approve the minutes of the board meeting dated April 21, 2020

Carried

Motion 20-20 P. Clark, P. Barclay

Be it resolved that we approve the Accounts Payable Register for April, 2020, with invoices and payments in the amount of \$17,899.31.

Carried

CEO/ Head Librarian's Report:

• **Statistics**

The statistics for active circulation are not available as the Library has been closed since March 15. However, Rose presented a verbal report outlining E-Resource use and Social Media Outreach.

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MAY 19 2020

- **Library Literary Events** – Cancelled due to COVID-19 Pandemic
- **Coffee, Conversation & Books** – Cancelled due to COVID-19 Pandemic
However, the staff is looking into doing this program as an on-line possibility with videos.
- **The Great Divide Trail Walking Challenge, April-August, 2020**
This event has been able to be planned and implemented all on-line due to the Pandemic.
There has been a wonderful response to this challenge and the results are posted weekly on the newsletter that is being sent out.
- **On-line Resources and On-line Programming**
These resources are available for patrons while the Library is closed due to the Pandemic. As well, on-line Programming being offered while Library is closed due to Pandemic.

Motion 21-20 G. Little, S. Martin

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on June 16, 2020.

Carried

New Business

- **Possible Re-opening protocols**

Rose suggested the following protocols for re-opening the Library once allowed by the Provincial government. These are:

- i) All materials returned will be stored in heavy construction bags, labelled with date and time of removal from the drop-box bin for 72 hours before they are handled by staff wearing gloves. For instance, those books that come in on a Tuesday, will be handled and entered into the system the following Friday. Those that come in on a Wednesday, will be entered on the system on the following Saturday, etc.
- ii) When the check-ins are done, the holds will be processed and bundled for each client.
- iii) After the back-log of holds are dealt with from the check-ins, then we will start pulling the holds that are waiting in the system.
- iv) After this has been done, we will place each client's books in bags and arrange for times for pick-ups at the front door.

This is a suggested protocol and we will proceed as above to determine if it is working efficiently. If not, the protocols will be changed if and when necessary.

Motion 22 -20 S. Martin, P. Barclay

That we now adjourn at 7:40 p.m., to meet again June 16, 2020, at 7 pm., or at call of the Chair.

Carried

*Minutes for Shelburne Public Library Board Meeting
Tuesday, June 16, 2020*

Present: Geoff Dunlop Margaret Mercer Shane Hall
 Paul Barclay James Hodder Gail Little
 Sharon Martin Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian, Gord Gallagher, Treasurer

Regrets: Mikal Archer

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

- a) Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.
- b) Participants were to raise their hands to ask questions or comment and wait to be recognized.
- c) Participants were to raise their hands to vote on motions.

Motion 23-20 M. Mercer, P. Barclay

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 24-20 J. Hodder, P. Barclay

Be it resolved that we approve the Agenda of the June 16, 2020, meeting.

Carried

Motion 25-20 P. Barclay, P. Clark

Be it resolved that we approve the minutes of the board meeting dated May 19, 2020

Carried

Motion 26-20 J. Hodder, M. Mercer

Be it resolved that we approve the Accounts Payable Register for May, 2020, with invoices and payments in the amount of \$29,991.23.

Carried

CEO/ Head Librarian's Report:

• **Statistics**

The statistics for active circulation are not available, as the Library has been closed since March 15. However, Rose presented a verbal report outlining E-Resource use and Social

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OCT 01 2020

Media Outreach.

- **The Great Divide Trail Walking Challenge, April-August, 2020**
This event has been implemented on-line despite the Pandemic. There has been a terrific response to this challenge and the results are posted weekly on the newsletter that is being sent out.
- **On-line Resources and On-line Programming**
These resources are available for patrons while the Library is closed due to the Pandemic. As well, on-line Programming is being offered while Library is closed.

The PressReader App that allows patrons to download magazines has been getting a lot of use by our patrons and appears to be well-received.

All staff are in training to use a new App called Beanstack which is going to be used for the TD Summer Reading Program. This App allows patrons (children and adults) to track the number of books they have read, the minutes they have read and the pages they have read. It will allow the children, in particular, to get various "awards" for so many books read, time spent reading, pages read, etc., which should add an extra level of fun for the children during the summer reading program.

Our recently-hired summer student is already working with the Children's librarian to prepare all the materials for the TD Summer Reading program. The Program will be on-line this summer with various on-line programming activities offered throughout the 6 weeks of the program.

The teen programming is also being prepared as it will also be on-line with a number of different on-line programs held over the summer.

Business

- **General protocol during COVID-19 Pandemic**

Motion 27-20 G. Little, S. Martin

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on July 21, 2020.

Carried

- **Protocol for COVID-19 pandemic/Curbside Pickup**
Rose suggested the following protocols for re-opening the Library once allowed by the Provincial government. These are:
 - i) All materials returned will be stored in heavy construction bags, labelled with date and time of removal from the drop-box bin for 72 hours before they are handled by staff wearing gloves. For instance, those books that come in on a Tuesday, will be handled and entered into the system the following Friday. Those that come in on a Wednesday, will be entered on the system on the following Saturday, etc.
 - ii) When the check-ins are done, the holds will be processed and bundled for each client.
 - iii) After the back-log of holds are dealt with from the check-ins, then we will start pulling

- the holds that are waiting in the system.
- iv) After this has been done, we will place each client's books in bags and arrange for times for pick-ups at the front door.

This is a suggested protocol and we will proceed as above to determine if it is working efficiently. If not, the protocols will be changed if and when necessary.

Rose reported that the protocol is working well and staff and patrons are adapting to the "new normal".

- **Approval of BDO Financial Statements for 2019**

The library Treasurer, Gord Gallagher, was available on-line to answer any questions by the Board. An information sheet that he prepared is attached to these minutes.

Motion: 28-20 S. Martin, G. Little

Be it resolved that the Shelburne Public Library Board approve the draft financial statements for the year 2019 as prepared by BDO and circulated.

Carried

- **Canada Summer Jobs Grant**

Rose reported that the library received the Canada Summer Jobs Grant for 1 student. The grant this year pays for the entire wages for 1 student for 30 hours/week for 9 weeks. In previous years, the grant has only paid for about ½ the hourly wages for the student(s). Rose reported that a student has been hired and she began work on June 10, 2020, and will work until August 12, 2020.

- **Building Maintenance Issues**

Rose reported that a number of maintenance issues are being dealt with, specifically, emergency lights, lights in building, furnace, drainage, and landscaping.

- **In Camera Session – not needed**

Motion 29 -20 M. Mercer, G. Little

That we now adjourn at 8:00 p.m., to meet again July 21, 2020, at 7 pm., or at call of the Chair.

Carried

*Minutes for Shelburne Public Library Board Meeting
Tuesday, July 21, 2020*

Present: Geoff Dunlop Margaret Mercer Shane Hall
Paul Barclay James Hodder Gail Little
Sharon Martin Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian

Regrets: Mikal Archer

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

- a) Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.
- b) Participants were to raise their hands to ask questions or comment and wait to be recognized.
- c) Participants were to raise their hands to vote on motions.

Motion 30-20 S. Hall, G. Little

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 31-20 P. Clark, S. Martin

Be it resolved that we approve the Agenda of the July 21, 2020, meeting, as amended.

Carried

Motion 32-20 P. Clark, S. Martin

Be it resolved that we approve the minutes of the board meeting dated June 16, 2020, as amended.

Carried

Motion 33-20 P. Clark, S. Martin

Be it resolved that we approve the Accounts Payable Register for June, 2020, with invoices and payments in the amount of \$24,402.63.

Carried

CEO/ Head Librarian's Report:

- **Statistics**

The statistics for active circulation are not available, as the Library has been closed since March 15, 2020. However, Rose presented a verbal report outlining E-Resource use and Social Media Outreach.

- **The Great Divide Trail Walking Challenge, April-August, 2020**

This event has been implemented on-line despite the Pandemic. There has been a terrific response to this challenge and the results are posted weekly in the newsletter that is being sent out.

- **On-line Resources and On-line Programming**

These resources are available for patrons 24/7. As well, on-line Programming is being offered while Library is closed due to Pandemic. The programs are available on the Library You Tube channel after the specific dates.

The PressReader App that allows patrons to download magazines has been getting a lot of use by our patrons and appears to be well-received.

All staff are in training to use a new App called Beanstack which is being used for the TD Summer Reading Program. This App allows patrons (children and adults) to track the number of books they have read, the minutes they have read and the pages they have read. It will allow the children, in particular, to get various "awards" for so many books read, time spent reading, pages read, etc., which should add an extra level of fun for the children during the summer reading program.

The TD Summer Reading Program is well on the way with materials being prepared and distributed to children and families who have registered. Each child will be able to pick up a bag containing labelled craft materials as well as then watching the instructional videos that explain how to make the craft.

The Teen programming also has similar elements in that the teens pick up a large colourful bag with all the material for the Take and Make craft. In conjunction with this, Jade prepares a video explaining how to make one of the lovely craft items.

Every Tuesday as well, Rose and Jade prepare a video outlining the latest Adult Reading Challenge and talk about books they have recently read.

Business

- **Stage 3 Opening/Protocols**

Rose presented a discussion paper on protocol for the re-opening of the library. Pros and Cons were discussed, with factors such as the limited number of patrons that could be served at one time in the building and the need to quarantine and continually sanitize materials and surfaces particularly computers. The conclusion was that curbside pickup is working well and serving our patrons along with the online programming we offer. It seemed advisable to wait until

September, after a few other libraries have experimented with opening protocols and we can see what the Pandemic situation is like at that time.

Motion 34-20 S. Hall, M. Mercer

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on August 18, 2020.

Carried

- **Building Maintenance Issues**

Rose reported that a number of maintenance issues are being dealt with, specifically, emergency lights, lights in building, furnace and landscaping.

Motion 35-20 S. Martin, M. Mercer

Be it resolved that the SPL Board accept the quotation from Hill & Dale Landscaping Company in the amount of \$7,037.89 including applicable taxes.

Carried

- **DC (Development Charges)**—deferred to next Board meeting
- **Staff Reimbursement**

Motion 36-20 G. Little, P. Barclay

Be it resolved that we approve a monthly allocation of \$35.00 to full-time staff for the use of their cell phone for library business starting April 1, 2020, and to one part-time staff a flat sum of \$100.00.

Carried

- **In Camera Session – not required**

Motion 37 -20 M. Mercer, G. Little

That we now adjourn at 8:29 p.m., to meet again August 18, 2020, at 7 pm., or at call of the Chair.

Carried

Denise Holmes

From: Karisa Downey <kdowney@dufferincounty.ca>
Sent: Friday, September 18, 2020 11:52 AM
Cc: Darren White; Darrell Keenie; Jeremy Bullock
Subject: Ec Dev Committee Meeting Notes
Attachments: Ec Dev Committee Notes Sept 17 2020.pdf

Hello everyone,

Thank you to those who were able to join us yesterday. It was a great conversation and was great to hear from another organization about their successes and journey in economic development and tourism.

I have attached some notes from the meeting. If anyone has anything else to add, please let me know.

Thank you and looking forward to our next meeting in January.

Stay well,

**Karisa Downey | Economic Development Officer | Planning, Economic Development and Culture
County of Dufferin | 519.941.2816 x2508 | kdowney@dufferincounty.ca | 55 Zina Street, Orangeville,
ON L9W 1E5**

Join in Dufferin - Share your stories. Connect with your community. Have your say on new projects. Click here to **[Sign Up and Speak Up!](#)**

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Joint Economic Development Committee Meeting - Notes

Thursday September 17, ²⁰²⁰2019, 3:00 – 4:30 pm

Zoom

Welcome and Introduction – Karisa Downey

Grey County Tourism Presentation – Savanna Meyers, Director of Economic Development, Grey County

- Grey initially started out with 3 plans for agriculture, tourism and economic development which are now expired and will be brought together in the creation of one new Master Plan
- Economic Development and Tourism were once separate departments but have since been brought together under one department
- Utilized their natural resources as anchors for the building of their tourism strategy, build out other assets to benefit from the draw to the natural assets
- Agri-tourism is more popular than ever and a big part of Grey's strategy
- Many of their residents were once tourists, and thus they focus heavily on the attraction of tourists in hopes they will call Grey home in the future

Open Discussion – Tourism– Karisa Downey

- **Festival of Lights-** seeking input from municipalities on an option of hosting a “Festival of Lights” around the Holiday season that would encourage Dufferin residents to drive around the County to view holiday lights on municipal buildings, parks, businesses, etc.
 - Option to host over a series of weeks or over one weekend
 - County could map the different locations on the tour for people to download and complete at their own leisure
 - Opportunity to get businesses involved with pit stops, or pre-packages for families/ couples to pick up and consume in their vehicles while touring the County
 - Ideally will be a County-wide event if going to pursue it

Update on County Tourism Strategy – Karisa Downey

- Tourism Strategy is on time with SWOT analysis expected soon and final report to be presented to Council in December 2020
- Orangeville Tourism Strategy on a similar trajectory

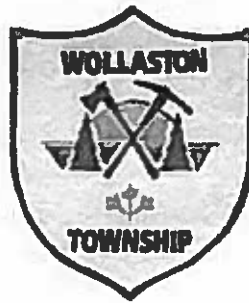
Municipal Updates – Local Economic Development Initiatives Taking Place – Round Table (should time allow)

Melancthon: working towards a Heritage Plan

Mono: Working on Official Plan

Orangeville: Tourism Strategy SWOT Analysis to be presented next week with Final Report to be presented by end of year

90 Wollaston Lake Road
COE HILL, ON K0L 1P0
clerk@wollaston.ca
www.wollaston.ca



MAYOR: BARBARA SHAW
CLERK: BERNICE CROCKER
613-337-5731 (Phone)
613-337-5789 (Facsimile)

September 16, 2020

**MINISTRY OF MUNICIPAL
AFFAIRS AND HOUSING**
17th Floor, 777 Bay street
TORONTO, ON
M7A 2J3

ATTN: THE HON. STEVE CLARK

Dear Minister Clark:

At a special meeting of council held on August 24, 2020, members discussed concerns regarding the 2018 municipal election.

In the last six weeks of the 2018 municipal election in Wollaston Township, seasonal property owners presented signed leases with family members for sleeping cabins, bunkies and sheds. The \$100.00 leases added a significant number of new non-resident electors to the voters' list.

Although concerns were raised regarding the Township's Comprehensive Zoning By-law and non-use of the standard lease form, the leases were used as eligibility, allowing the children of seasonal property owners access to a Township election for the first time.

Because this gave the appearance of a pay to play campaign, and because the leases were with family members, and because no people actually lived in these structures that lacked hydro, running water and washroom facilities, this was reported to the OPP, who have a duty to enforce the rules and regulations of the *Municipal Elections Act*.

The OPP did not proceed with charges because they said there was no case law.

The following Motion was adopted:

MOTION NO.: 03
MOVED BY: TIM CONLIN
SECONDED BY: DARLENE COLTON

WFO # 1
OCT 01 2020

BE IT RESOLVED, that the Council of Wollaston Township ask Minister of Municipal Affairs and Housing, the Hon, Steve Clark, to review the *Municipal Elections Act* and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not turn into ballots for garden sheds.

AND BE IT FURTHER RESOLVED, that the County of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described in the Municipal Elections Act are actually enforceable even if there is not current case law.

AND BE IT FURTHER RESOLVED, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

CARRIED

Should you have any questions or concerns regarding the above, do not hesitate to contact me.

Sincerely,



BERNICE CROCKER
Clerk/Administrator

cc. Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, AMO and all Ontario Municipalities.

Ministry of the Solicitor General

Ministère du Solliciteur général

Public Safety Division

Division de la sécurité publique

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



September 19, 2020

MEMORANDUM TO: Municipal CAOs/Clerks

SUBJECT: Enforcement and Amendments under the *Reopening Ontario Act, 2020*

The Ministry of the Solicitor General (ministry) would like to provide you with information on enforcement of orders and an update on amendments that have been made to the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) as well as O. Reg. 364/20 (Rules for Areas in Stage 3).

To address ongoing risks and effects of recent increase in COVID-19 cases (see the Daily Summary of Cases in Ontario for the most recent numbers), and to protect Ontario's recovery and keep people safe across the province, the ministry encourages municipal enforcement personnel, to work collaboratively with all enforcement personnel, including police services, on appropriate enforcement of the orders. This includes considering the importance of issuing tickets under Part I and/or summonses under Part III of the *Provincial Offences Act* (POA), taking into account the severity of the infraction/violation of an order and the Government of Ontario's public health intent to limit the spread of COVID-19. As a reminder, in order to help with enforcement of orders, under O. Reg. 114/20, a police officer or any other provincial offences officer may require an individual to provide the officer with the individual's correct name, date of birth and address if the officer has reasonable and probable grounds to believe that the individual has committed an offence under subsection 10 (1) of the ROA.

O. Reg. 364/20 Amendments

Effective September 19, the new maximum number of people permitted to attend organized public events and social gatherings, except where the event is held at a place operated by a business or organization in accordance with O. Reg. 364/20, is reduced to 10 people indoors (previous limit of 50) and 25 people outdoors (previous limit of 100) in all regions (see attached). This includes functions, parties, dinners, gatherings, BBQs or wedding receptions (but not ceremonies) held in private residences, backyards, parks and other recreational areas.

Note, the new limits for indoor and outdoor gatherings described cannot be combined to form a new capacity limit. In addition, these new rules do not apply to 'monitored' social gatherings or organized public events; i.e., social gatherings or organized public events held at a place operated by a business or organization in accordance with O. Reg. 364/20. This includes gatherings or events held in staffed businesses and facilities such as cinemas, convention centres, banquet halls, or restaurants, as well as gyms, recreational sporting or performing arts events. This is in recognition of the fact that these facilities and events are mandated to follow very specific public health and safety guidelines to minimize risk and limit any spread of COVID-19.

In addition, an amendment to O. Reg. 364/20 has been made to include new enforcement provisions that would authorize a police officer, special constable or First Nations constable to temporarily close any premises where the officer or constable has reasonable grounds to believe that a gathering or event is in violation of any gathering limits (including those described above). Individuals are required to leave the premises if they have been temporarily closed (unless it is their place of residence). Individuals are not permitted to re-enter the premises on the same day the premises were closed unless a police officer, special constable or First Nations Constable authorizes the re-entry. Individuals who are required to leave the premises, but do not, may be ticketed or charged under the offence provisions of the ROA or charged with obstructing a peace officer under the *Criminal Code of Canada*.

As a reminder, all orders under the ROA are currently extended to October 22, 2020, with the following exceptions:

- The Education Sector order ended on August 31, 2020.
- The Limitation Periods order ended and limitation periods and procedural time periods that had been suspended resumed on September 14, 2020.
 - Note that this includes limitation periods related to the POA for commencing a proceeding (e.g. laying an information or filing a certificate of offence).
 - The court retains the discretion to extend POA timelines, other than those for commencing a proceeding, under s. 85 of the POA.

Please note that the following workplaces, businesses or public spaces must remain closed:

- Amusement parks and water parks;
- Buffet-style food services;
- Nightclubs, except to serve food or beverages;
- Overnight camps for children; and
- Saunas, steam rooms, bath houses and oxygen bars.

There may be additional workplaces, businesses or public spaces that are not permitted to open pursuant to municipal by-laws or First Nations by-laws.

For information about other orders that continue to be in effect and enforceable under the ROA, please visit the link to the Act on e-Laws at <https://www.ontario.ca/laws/statute/20r17> and click on the "Regulations under this Act" tab.

We encourage enforcement personnel to continue to monitor www.ontario.ca/alert for information on updates to orders and order expiries/revocations.

Designated Enforcement Personnel

As was the case under the *Emergency Management and Civil Protection Act* (EMCPA), all police officers, First Nations Constables, and special constables may enforce orders that have been continued in effect under the ROA. In addition, the following enforcement personnel are designated to enforce orders that have been continued in effect under the ROA:

- All provincial offences officers designated by a minister of the Crown;
- All municipal law enforcement officers;
- All by-law enforcement officers of a municipality or local board of a municipality;
- All officers, employees or agents of a municipality or local board of a municipality whose responsibilities include enforcement of by-laws, Acts or regulations.

Offences and Penalties

The following offences and maximum penalties are set out under subsection 10(1) of the ROA:

"Every person who fails to comply with a continued section 7.0.2 order or who interferes with or obstructs any person in the exercise of a power or the performance of a duty conferred by such an order is guilty of an offence and is liable on conviction,

- (a) in the case of an individual, subject to clause (b), to a fine of not more than \$100,000 and for a term of imprisonment of not more than one year;
- (b) in the case of an individual who is a director or officer of a corporation, to a fine of not more than \$500,000 and for a term of imprisonment of not more than one year; and
- (c) in the case of a corporation, to a fine of not more than \$10,000,000."

The orders currently in effect are continued orders under the ROA and any enforcement of orders must be done under the ROA as of July 24, 2020, when the provincial emergency declaration under the EMCPA ended. Enforcement personnel may continue to issue a ticket under Part I of the POA or a summons under Part III of the POA.

A person is guilty of a separate offence on each day that an offence under subsection 10(1) occurs or continues (s. 10(2)). Therefore, a separate charge can be laid for each day an offence occurs or continues.

Despite the maximum fines set out in subsection 10(1), the court that convicts a person of an offence may increase a fine imposed on the person by an amount equal to the financial benefit that was acquired by or that accrued to the person as a result of the commission of the offence (s. 10(3)).

Note that no person can be charged with an offence under subsection 10(1) for failing to comply with or interference or obstruction in respect of an order that has been amended retroactive to a date that is specified in the amendment, if the failure to comply, interference or obstruction is in respect of conduct to which the retroactive amendment applies and the conduct occurred before the retroactive amendment was made but after the retroactive date specified in the amendment (s. 10(4)).

Proposed ROA Amendments

On September 17, 2020, proposed amendments to the ROA were introduced in order to deter individuals from hosting certain prohibited gatherings by:

- Creating a new offence for hosting or organizing a gathering in residential premises contrary to the size limits established in orders continued under ROA.
- The owner or occupier of premises, if present at the gathering, would be presumed, in the absence of evidence to the contrary, to have hosted or organized the gathering.
- Creating a minimum fine of \$10,000 and following the existing maximum penalties under the ROA (see the Offences and Penalties section below for more information on the existing offence provisions and maximum fines).
- Creating authority for the Lieutenant Governor in Council to prescribe additional types of premises to which the new offence would apply.

The proposed legislative amendments, if passed, would come into force upon receipt of Royal Assent.

Thank you again for your continued support and collaboration during this challenging time.

Sincerely,

Original signed by

Richard Stubbings
Assistant Deputy Minister
Public Safety Division

Denise Holmes

From: Nancy Neale <neale@watsonecon.ca>
Sent: Friday, September 18, 2020 4:35 PM
To: 'Cheryl Horrobin'; 'Justin Rousseau'; 'Morrison, Jeffrey'; 'Jabbour, Rita'; 'MacDonald, Heather'; Laura Rauch; Ansberth Willert; 'Trevor Jarrett'; Don Leitch - Central Elgin (DLeitch@centralelgin.org); Lloyd Perrin - Municipality of Central Elgin, The (LPerrin@centralelgin.org); Ramona Nordemann; Kim Grogan; 'Craig Millar'; Craig Dyer (CDyer@regionofwaterloo.ca); Jennifer Cowles; 'Marc Villeneuve'; mjerney@midland.ca; Joelle Daniels; Kelly Schmitte; Judy Moore; Ian Goodfellow; Nathalie Carrier - Town of Bradford West Gwillimbury (ncarrier@townofbwg.com); Sheryl Ayres; Katie Fischer; 'Elaine Brunn Shaw'; Dan Wilson; Brett Salmon; 'Andrew Goldie'; 'Nepszy, Chris'; 'Steven Gruninger'; Brandon Wartman; Tara Baker; Christel.Gregson; 'Lindsay Gillies - City of Hamilton (lindsay.gillies@hamilton.ca)'; Mercanti, Cindy; Denise Holmes; Wendy Atkinson; 'Denice Williamson'; Glen.Cowan@milton.ca; melanie.wallhouse@milton.ca; deedee.fitzpatrick@milton.ca; 'Cathie Boyle'; Alison Gallant; Helen.Chamberlain@niagararegion.ca; Murphy, Margaret; Fleming, Robert; Jackie Tiedeman; 'David Dexter'; 'Gigi Li - Town of Richmond Hill (gigi.li@richmondhill.ca)'; Ilan Treiger; 'Dan Terziewski'; 'Richard Hui'; 'Jeff Walters'; 'Smith, Adam'; Holly Reynolds; Andrew Plunkett - Township of Severn (APlunkett@townshipofsevern.com); Andrea Woodrow; Claire Dodds; 'Louise Fragnito'; Marc Bancroft; Filipa Reynolds; Michael Pugliese; Cathy Deschamps; Shane Fedy (SFedy@regionofwaterloo.ca); Erin Gray
Subject: RE: Bill 108/Bill 197 Proclamation
Attachments: ONTARIO REGULATION 509-20.doc; ONTARIO REGULATION 513-20.doc

Hi

Further to my previous e-mail, please find attached the Regulations.

Regards,

Nancy Neale, PLE
Manager

Watson & Associates Economists Ltd.

neale@watsonecon.ca

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Mobile: 905-301-7235

Fax: 905-272-3602

watsonecon.ca



In response to the COVID-19 pandemic, Watson & Associates Economists Ltd. has implemented strategies to ensure we stay connected and continue to support our clients and colleagues while working from home. To help in the battle against this disease, we have made a financial donation to Conquer COVID-19 to assist in the purchasing and distribution of personal protective equipment (PPE) to Canada's front-line workers.

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From: Nancy Neale

Sent: September 18, 2020 3:09 PM

To: 'Cheryl Horrobin' <chorrobin@amherstburg.ca>; 'Justin Rousseau' <jrousseau@amherstburg.ca>; 'Morrison, Jeffrey' <jmorrison@essex.ca>; 'Jabbour, Rita' <rjabbour@essex.ca>; 'MacDonald, Heather' <hmacdonald@essex.ca>; Laura Rauch <lrauch@leamington.ca>; Ansberth Willert <awillert@municipalityofbluewater.ca>; 'Trevor Jarrett' <tjarrett@warwicktownship.ca>; Don Leitch - Central Elgin (DLeitch@centralelgin.org) <DLeitch@centralelgin.org>; Lloyd Perrin - Municipality of Central Elgin, The (LPerrin@centralelgin.org) <LPerrin@centralelgin.org>; Ramona Nordemann <RNordemann@centralelgin.org>; Kim Grogan <KGrogan@thamescentre.on.ca>; 'Craig Millar' <craig.millar@barrie.ca>; Craig Dyer (CDyer@regionofwaterloo.ca) <CDyer@regionofwaterloo.ca>; Jennifer Cowles <jennifer.cowles@barrie.ca>; 'Marc Villeneuve' <marc.villeneuve@barrie.ca>; mjermey@midland.ca; Joelle Daniels <JDaniels@brantford.ca>; Kelly Schmitte <KSchmitte@brantford.ca>; Judy Moore <JudyMoore@brantford.ca>; Ian Goodfellow <igoodfellow@townofbwg.com>; Nathalie Carrier - Town of Bradford West Gwillimbury (ncarrier@townofbwg.com) <ncarrier@townofbwg.com>; Sheryl Ayres <ayress@cambridge.ca>; Katie Fischer <fischerk@cambridge.ca>; Elaine Brunn Shaw <brunnshawe@cambridge.ca>; Dan Wilson <DWilson@centrewellington.ca>; Brett Salmon <BSalmon@centrewellington.ca>; 'Andrew Goldie' <agoldie@centrewellington.ca>; 'Nepszy, Chris' <cnepszy@essex.ca>; 'Steven Gruninger' <sgruninger@grimsby.ca>; Brandon Wartman <bwartman@grimsby.ca>; Tara Baker <Tara.Baker@guelph.ca>; Christel Gregson <christel.gregson@guelph.ca>; Lindsay Gillies - City of Hamilton (lindsay.gillies@hamilton.ca) <lindsay.gillies@hamilton.ca>; Mercanti, Cindy <Cindy.Mercanti@hamilton.ca>; Denise B. Holmes - Township of Melancthon (dholmes@melancthontownship.ca) <dholmes@melancthontownship.ca>; Wendy Atkinson <watkinson@melancthontownship.ca>; 'Denice Williamson' <denice.williamson@norfolkcounty.ca>; Glen.Cowan@milton.ca; melanie.wallhouse@milton.ca; deedee.fitzpatrick@milton.ca; Cathie Boyle <cathie.boyle@milton.ca>; Alison Gallant <agallant@newtecumseth.ca>; Helen.Chamberlain@niagararegion.ca; Murphy, Margaret <margaret.murphy@niagararegion.ca>; Fleming, Robert <Robert.Fleming@niagararegion.ca>; Jackie Tiedeman <JackieT@northmiddlesex.on.ca>; 'David Dexter' <david.dexter@richmondhill.ca>; Gigi Li - Town of Richmond Hill (gigi.li@richmondhill.ca) <gigi.li@richmondhill.ca>; Ilan Treiger <ilan.treiger@richmondhill.ca>; 'Dan Terziewski' <dan.terziewski@richmondhill.ca>; 'Richard Hui' <richard.hui@richmondhill.ca>; 'Jeff Walters' <jeff.walters@richmondhill.ca>; 'Smith, Adam' <asmith@stcatharines.ca>; Holly Reynolds <holly.reynolds@sarnia.ca>; Andrew Plunkett - Township of Severn (APlunkett@townshipofsevern.com) <aplunkett@townshipofsevern.com>; Andrea Woodrow <AWoodrow@townshipofsevern.com>; Claire Dodds <cdodds@southfrontenac.net>; 'Louise Fragnito' <lfragnito@southfrontenac.net>; Marc Bancroft <MBancroft@thamescentre.on.ca>; Filipa Reynolds <Filipa.Reynolds@waterloo.ca>; Michael Pugliese <Michael.Pugliese@waterloo.ca>; Cathy Deschamps <cdeschamps@regionofwaterloo.ca>; Shane Fedy (SFedy@regionofwaterloo.ca) <SFedy@regionofwaterloo.ca>; Erin Gray <EGray@regionofwaterloo.ca>

Subject: FW: Bill 108/Bill 197 Proclamation

Hi,

This is to inform you that the government has proclaimed the balance of the amendments to the DC Act & Planning Act as per Bill 108 and Bill 197 as of today. Therefore, today begins the two year transition period to the new regimes. We here at Watson are working through how these changes will impact DC by-laws.

It is our understanding that the CBC prescribed percentage will be 4% and will be used to assist local municipalities in recovering growth-related costs from higher density developments that are not being recovered through other tools such as the DC.

If you have any questions, please let us know.

<https://ero.ontario.ca/notice/019-0183>

Regards,

Nancy Neale, PLE
Manager

Watson & Associates Economists Ltd.

neale@watsonecon.ca

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In response to the COVID-19 pandemic, Watson & Associates Economists Ltd. has implemented strategies to ensure we stay connected and continue to support our clients and colleagues while working from home. To help in the battle against this disease, we have made a financial donation to Conquer COVID-19 to assist in the purchasing and distribution of personal protective equipment (PPE) to Canada's front-line workers.

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ONTARIO REGULATION 509/20

made under the

PLANNING ACT

Made: September 15, 2020

Filed: September 18, 2020

Published on e-Laws: September 18, 2020

Printed in *The Ontario Gazette*: October 3, 2020

COMMUNITY BENEFITS CHARGES AND PARKLAND

Excluded development and redevelopment

1. The following are types of development or redevelopment for the purposes of clause 37 (4) (e) of the Act:
 1. Development or redevelopment of a building or structure intended for use as a long-term care home within the meaning of subsection 2 (1) of the *Long-Term Care Homes Act, 2007*.
 2. Development or redevelopment of a building or structure intended for use as a retirement home within the meaning of subsection 2 (1) of the *Retirement Homes Act, 2010*.
 3. Development or redevelopment of a building or structure intended for use by any of the following post-secondary institutions for the objects of the institution:
 - i. a university in Ontario that receives direct, regular and ongoing operating funding from the Government of Ontario,
 - ii. a college or university federated or affiliated with a university described in subparagraph i,
 - iii. an Indigenous Institute prescribed for the purposes of section 6 of the *Indigenous Institutes Act, 2017*.
 4. Development or redevelopment of a building or structure intended for use as a memorial home, clubhouse or athletic grounds by an Ontario branch of the Royal Canadian Legion.
 5. Development or redevelopment of a building or structure intended for use as a hospice to provide end of life care.
 6. Development or redevelopment of a building or structure intended for use as residential premises by any of the following entities:
 - i. a corporation without share capital to which the *Corporations Act* applies, that is in good standing under that Act and whose primary object is to provide housing,
 - ii. a corporation without share capital to which the *Canada Not-for-profit Corporations Act* applies, that is in good standing under that Act and whose primary object is to provide housing,
 - iii. a non-profit housing co-operative that is in good standing under the *Co-operative Corporations Act*.

Community benefits charge strategy, s. 37 (9) of the Act

2. A community benefits charge strategy prepared under subsection 37 (9) of the Act shall,
 - (a) include estimates of the anticipated amount, type and location of development and redevelopment with respect to which community benefits charges will be imposed;
 - (b) include estimates of the increase in the need for facilities, services and matters attributable to the anticipated development and redevelopment to which the community benefits charge by-law would relate;
 - (c) identify the excess capacity that exists in relation to the facilities, services and matters referred to in clause (b);
 - (d) include estimates of the extent to which an increase in a facility, service or matter referred to in clause (b) would benefit existing development;
 - (e) include estimates of the capital costs necessary to provide the facilities, services and matters referred to in clause (b); and
 - (f) identify any capital grants, subsidies and other contributions made to the municipality or that the council of the municipality anticipates will be made in respect of the capital costs referred to in clause (e).

Maximum community benefits charge, percentage

3. For the purposes of subsection 37 (32) of the Act, the prescribed percentage is four per cent.

Requirements for notice of by-law

4. (1) This section applies to,

- (a) a notice of the passing of a community benefits charge by-law under subsection 37 (13) of the Act; and
- (b) a notice of the passing of a by-law under subsection 42 (4.5) of the Act.

(2) Notice shall be given,

(a) by personal service, fax, mail or email to,

- (i) as determined in accordance with subsection (3), every owner of land in the area to which the by-law applies,
- (ii) every person and organization that has given the clerk of the municipality a written request for notice of the passing of the by-law and has provided a return address,
- (iii) in the case of a by-law passed by the council of a lower-tier municipality, the clerk of the upper-tier municipality that the lower-tier municipality is in, and
- (iv) the secretary of every school board having jurisdiction within the area to which the by-law applies; or

(b) by publication in a newspaper that is, in the clerk's opinion, of sufficiently general circulation in the area to which the by-law applies to give the public reasonable notice of the passing of the by-law.

(3) For the purposes of subclause (2) (a) (i), an owner is any person who is identified as an as owner on the last revised assessment roll, subject to any written notice of a change of ownership of land the clerk of the municipality may have received.

(4) A notice given by mail to an owner shall be mailed to the address shown on the last revised assessment roll or, if applicable, to the address shown on the notice of a change of ownership of land received by the clerk.

(5) Notice shall contain the following information:

1. A statement that the council of the municipality has passed a community benefits charge by-law or a by-law under section 42 of the Act, as the case may be, and the statement shall set out the number of the by-law and the date on which the by-law passed.
2. A statement that any person or organization may appeal the by-law to the Local Planning Appeal Tribunal under subsection 37 (17) or 42 (4.9) of the Act, as applicable, by filing with the clerk of the municipality a notice of appeal setting out the objection to the by-law and the reasons supporting the objection.
3. The last day on which the by-law may be appealed.
4. In the case of a notice of the passing of a community benefits charge by-law, an explanation of the community benefits charges imposed by the by-law.
5. In the case of a notice of the passing of a by-law under section 42 of the Act, an explanation of the parkland and payment in lieu requirements imposed by the by-law.
6. A description of the lands to which the by-law applies, a key map showing the lands to which the by-law applies, or an explanation why no description or key map is provided.
7. The location and times during which persons may examine a copy of the by-law.

(6) For the purposes of subsection 37 (16) and 42 (4.8) of the Act, the prescribed day is,

- (a) if the notice is by publication in a newspaper, the first day on which the publication is circulated;
- (b) if the notice is given by fax, the day that the notice is faxed;
- (c) if the notice is given by mail, the day that the notice is mailed; or
- (d) if the notice is given by email, the day that the notice is emailed.

Minimum interest rate

5. (1) The minimum interest rate for the purposes of subsections 37 (29) and 42 (4.21) and (4.22) of the Act is the Bank of Canada rate on the day the by-law comes into force.

(2) If the by-law so provides, the minimum interest rate shall be updated on the first business day of every January, April, July and October to the Bank of Canada rate on that day.

Appraisals, time periods

6. (1) For the purposes of clause 37 (33) (b) of the Act, the time period is 30 days.

(2) For the purposes of subsection 37 (35) of the Act, the time period is 45 days.

(3) For the purposes of subsection 37 (39) of the Act, the time period is 60 days.

Special account, report

7. For the purposes of subsections 37 (48) and 42 (17) of the Act, the following information shall be provided to the public each year in respect of the preceding year:

1. Statements of the opening and closing balances of the special account and of the transactions relating to the account.
2. In respect of the special account referred to in subsection 37 (45) of the Act, statements identifying,
 - i. facilities, services and matters acquired during the year with funds from the special account,
 - ii. details of the amounts spent, and
 - iii. for each facility, service or matter mentioned in subparagraph i, the manner in which any capital cost not funded from the special account was or will be funded.
3. In respect of the special account referred to in subsection 42 (15) of the Act, statements identifying,
 - i. land and machinery acquired during the year with funds from the special account,
 - ii. buildings erected, improved or repaired during the year with funds from the special account,
 - iii. details of the amounts spent, and
 - iv. for each asset mentioned in subparagraphs i and ii, the manner in which any capital cost not funded from the special account was or will be funded.
4. The amount of money borrowed from the special account and the purpose for which it was borrowed.
5. The amount of interest accrued on any money borrowed from the special account.
8. Subparagraph 6 i of section 1 of the Regulation is revoked and the following substituted:
 - i. a corporation to which the *Not-for-Profit Corporations Act, 2010* applies that is in good standing under that Act and whose primary object is to provide housing,

Commencement

9. (1) Subject to subsection (2), this Regulation comes into force on the later of the day section 1 of Schedule 17 to *COVID-19 Economic Recovery Act, 2020* comes into force and the day this Regulation is filed.

(2) Section 8 comes into force on the later of the day subsection 4 (1) of the *Not-for-Profit Corporations Act, 2010* comes into force and the day this Regulation is filed.

Made by:
Pris par :

Le ministre des Affaires municipales et du Logement,

STEVE CLARK
Minister of Municipal Affairs and Housing

Date made: September 15, 2020
Pris le : 15 septembre 2020

Français

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Français

ONTARIO REGULATION 513/20
made under the
DEVELOPMENT CHARGES ACT, 1997

Made: September 17, 2020
Filed: September 18, 2020
Published on e-Laws: September 18, 2020
Printed in *The Ontario Gazette*: October 3, 2020

Amending O. Reg. 82/98
(GENERAL)

1. Ontario Regulation 82/98 is amended by adding the following section:

Land for parks

2.1 For the purposes of paragraph 14 of subsection 2 (4) of the Act,
“land for parks”,

- (a) includes land for woodlots and land that is acquired because it is environmentally sensitive, and
- (b) does not include land for an enclosed structure used throughout the year for public recreation and land that is necessary for the structure to be used for that purpose, including parking and access to the structure.

2. (1) Paragraph 2 of subsection 10 (4) of the Regulation is amended by striking out “area municipality” wherever it appears and substituting in each case “lower-tier municipality”.

(2) Paragraph 3 of subsection 10 (4) of the Regulation is amended by striking out “area municipalities” and substituting “lower-tier municipalities”.

Commencement

3. This Regulation comes into force on the later of the day subsection 1 (2) of Schedule 3 to the *COVID-19 Economic Recovery Act, 2020* comes into force and the day this Regulation is filed.

Français

Back to top

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

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et du Logement**

Bureau du ministre

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Tél. : 416 585-7000



234-2020-4019

September 18, 2020

**RE: Parkland Dedication, Development Charges and the Community Benefits
Charges Authority**

Dear Head of Council,

As you know, our government introduced the Housing Supply Action Plan last year with the goal of increasing the supply of housing across Ontario. As part of this effort, our Government introduced the community benefits charge (CBC) authority along with changes to the *Development Charges Act* and parkland dedication under the *Planning Act*.

Over the past year, the Ministry of Municipal Affairs and Housing consulted for over 300 days with municipalities, the development industry and the public on the implementation of the framework, including several aspects of the legislation and a regulatory approach. I value the input of our municipal partners.

I am writing to inform you that on September 18th, our government proclaimed the remaining amendments that were made to the *Development Charges Act* and the *Planning Act* by Bill 108, the *More Homes, More Choice Act*, and, Bill 197, the *COVID-19 Economic Recovery Act*. In addition, we have made a new regulation under the *Planning Act* and technical changes to regulations under the *Planning Act*, *Development Charges Act* and *Building Code Act* in order to finalize the framework for development charges, community benefits and parkland.

As of September 18, 2020, municipalities will have two years to transition to the new regimes. This will enable both the municipalities and builders to adjust to these changes in light of the pressures of COVID-19.

We listened to the feedback received during consultations, and that is why we are proposing to prescribe a percentage of 4% for the CBC authority that will be applied to land values to determine the maximum CBC for any particular residential development. The CBC could be used by local governments to fund capital costs of services that are needed due to higher density development and are not being recovered through other tools.

These amendments will enable growth to pay for growth, while also providing greater predictability of development costs in order to increase the supply of housing so that it is more attainable for Ontarians.

I thank you for your continued collaboration throughout the implementation of this new and enhanced framework.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister of Municipal Affairs and Housing

- c: Chief Administrative Officers
Chief Planners
Municipal Treasurers
Kate Manson-Smith, Deputy Minister, Municipal Affairs and Housing
Alex Beduz, Chief of Staff to Minister Clark, Municipal Affairs and Housing
Jonathan Lebi, Assistant Deputy Minister, Local Government and Planning Policy
Division
Caspar Hall, Director, Municipal Finance Policy Branch

Denise Holmes

From: Gushulak, Heather (MMAH) <Heather.Gushulak@ontario.ca>
Sent: Tuesday, July 14, 2020 11:40 AM
To: Susan Stone; A Selby (aselby@dufferincounty.ca); Aimee Raves (araves@dufferincounty.ca); Sonya Pritchard (spritchard@dufferincounty.ca); Pam Hillock (phillock@dufferincounty.ca); mdunne@dufferincounty.ca; Ed Brennan; Karen Landry; dmorrissey@shelburne.ca; Carey Holmes (cholmes@shelburne.ca); Jennifer Willoughby (jwilloughby@shelburne.ca); Jane Wilson (jwilson@townofgrandvalley.ca); Meghan Townsend; Denise Holmes; Mark Early; Les Halucha; Fred Simpson; Tracey Atkinson; Heather Boston; Nicole Martin; Fazal Quadri; Jessica Kennedy; Sarah Culshaw
Cc: Jon Hebden (JON.HEBDEN@mpac.ca); Heidi Rooyackers; Cheri French; Steve Murphy (smurphy@dufferincounty.ca); Greg MacNaughtan
Subject: Highway Traffic Act related to off-road vehicles
Attachments: Off-Road Vehicle Guidance.pdf; Off-Road Vehicle Placemat.pdf; Letter - Off Road Vehicle Changes.pdf

Hello everyone,

Please see the attached letter and enclosed guidance materials regarding recent changes made to the *Highway Traffic Act* related to off-road vehicles on July 1st, 2020.

Regards,

Heather

Municipal Advisor
MSO-West

From: Gushulak, Heather (MMAH) <Heather.Gushulak@ontario.ca>
Sent: May-15-20 1:18 PM
To: Susan Stone <sstone@eastgarafraxa.ca>; A Selby (aselby@dufferincounty.ca) <aselby@dufferincounty.ca>; Aimee Raves (araves@dufferincounty.ca) <araves@dufferincounty.ca>; Sonya Pritchard (spritchard@dufferincounty.ca) <spritchard@dufferincounty.ca>; Pam Hillock (phillock@dufferincounty.ca) <phillock@dufferincounty.ca>; mdunne@dufferincounty.ca; Ed Brennan <ebrennan@orangeville.ca>; Karen Landry <klandry@orangeville.ca>; dmorrissey@shelburne.ca; Carey Holmes (cholmes@shelburne.ca) <cholmes@shelburne.ca>; Jennifer Willoughby (jwilloughby@shelburne.ca) <jwilloughby@shelburne.ca>; Jane Wilson (jwilson@townofgrandvalley.ca) <jwilson@townofgrandvalley.ca>; Meghan Townsend <mtownsend@townofgrandvalley.ca>; Denise Holmes <dholmes@melancthontownship.ca>; Mark Early <mark.early@townofmono.com>; Les Halucha <les.halucha@townofmono.com>; Fred Simpson <fred.simpson@townofmono.com>; Tracey Atkinson <tatkinson@mulmur.ca>; Heather Boston <hboston@mulmur.ca>; Nicole Martin <nmartin@amaranth.ca>; Fazal Quadri <fqadri@amaranth.ca>; Jessica Kennedy <jkennedy@eastgarafraxa.ca>; Sarah Culshaw <sculshaw@eastgarafraxa.ca>
Cc: Jon Hebden (JON.HEBDEN@mpac.ca) <JON.HEBDEN@mpac.ca>; Heidi Rooyackers <hrooyackers@dufferincounty.ca>; Cheri French <cfrench@dufferincounty.ca>; Steve Murphy (smurphy@dufferincounty.ca) <smurphy@dufferincounty.ca>; Greg MacNaughtan <gMacNaughtan@dufferincounty.ca>
Subject: Follow-up to DMOA Meeting

Hello everyone,

Further to the discussion regarding Off Road Vehicles (ORVs) on municipal roads, here is some information on the proposed amendment to Ontario Highway Traffic Act Regulation 316/03.

This proposal continues to provide municipalities the authority to make by-laws that would permit these additional types of ORVs on-road. If these changes are approved a municipality will need to pass a by-law after the regulation takes effect to enable these additional vehicle types. Existing by-laws permitting off-road vehicles on-road will not automatically permit these additional types.

<https://www.ontariocanada.com/registry/view.do?postingId=32428&language=en>

If you have additional follow-up questions/concerns, please let me know and I will direct you to a contact with the Ministry of Transportation.

Have a great long weekend and stay safe,

Heather Gushulak

Municipal Advisor
Municipal Services Office – Western
Ministry of Municipal Affairs and Housing

659 Exeter Road, 2nd Floor
London, ON, N6E 1L3
(519) 873-4037
1-800-265-4736

July 10, 2020

Dear Municipal Stakeholder,

I am pleased to announce that as of **July 1, 2020** the province expanded the types of off-road vehicles permitted on-road to two new additional types: off-road motorcycles commonly known as dirt bikes; and, extreme terrain vehicles, which are semi-amphibious vehicles with six or more wheels. This updated regulation can be found at <https://www.ontario.ca/laws/regulation/030316>.

It is important to note that the same on-road access rules for existing off-road vehicles continue to apply for these new vehicles on provincial roadways (Please see Schedule B of *Ontario Regulation 316/03: Operation of Off-Road Vehicles on Highways*). Similarly to the previously permitted vehicle types, municipalities may permit the use of off-road motorcycles and extreme terrain vehicles in their local jurisdiction through by-law. However, municipalities with existing by-laws permitting off-road vehicles will need to amend their by-law after July 1, 2020 if they want to allow these the new types of vehicles on their local roads. By-laws created before July 1, 2020 apply only to those classes of off-road vehicle which were permitted to operate on-road at the time: all-terrain vehicles, two-up all-terrain vehicles, and side by sides (utility terrain-vehicles, recreational off highway vehicles).

To support municipalities with these changes, the ministry has developed guidance documents to help municipalities decide whether to permit these new vehicles on their local roadways. These documents also provide guidance for proposed, yet to be proclaimed, changes for municipalities listed in Ontario Regulation 8/03 which will amend the way off-road vehicles are permitted on-road access to municipal roads. In municipalities listed in Ontario Regulation 8/03, off-road vehicles will automatically be allowed on municipal roads unless the municipality creates a by-law to prohibit or restrict their use. These new provisions have a target implementation date of January 1, 2021 and will replace the current requirement that those municipalities listed in Ontario Regulation 8/03 must enact a by-law to permit off-road vehicles to operate on identified municipal roads. If you have any questions regarding these future changes, please contact the general inquiry line for the Safety and Information Management office of the Operations Division at 905-704-2960.

For reference, the guidance documents are attached.

I would ask that you please forward this notice and enclosed guidance material to the attention of municipal staff in charge of traffic safety and those responsible for enforcing off-road vehicle laws in your area. If there are any questions regarding these amendments, please do not hesitate to contact the Acting Manager at the Safety Program Development Office Erik Thomsen at (647)-638-5210 or erik.thomsen@ontario.ca.

Thank you for your assistance in communicating this change.

Sincerely,

A handwritten signature in black ink, appearing to read "Angela Litrenta". The signature is written in a cursive style with a large initial 'A'.







Angela Litrenta
A/Director
Safety Program Development Branch
Ministry of Transportation

Attachment – Municipal Guidance Materials

Provincial Requirements

Additional Off-road Vehicles Allowed On-road

Effective July 1, 2020, the Ministry of Transportation (MTO) is making changes to add off-road motorcycles (ORM) and extreme terrain vehicles (XTV) to the existing list of off-road vehicles (ORV) permitted on-road. These two new ORV types will be in addition to the currently permitted 4 wheeled ORV types.

Municipal Considerations	<p>Municipalities will continue to have the authority and make decisions about ORVs by way of by-law to:</p> <ul style="list-style-type: none"> ▶ Permit ORVs ▶ Only allow specific ORVs on road ▶ Only allow ORVs at specific hours of the day ▶ Impose additional speed limits <p>ORV is a general term used to capture several different vehicles designed for off-road, however, only certain off-road vehicles that meet the requirements in Ontario Regulation 316/03 are permitted on-road:</p>	
All-Terrain Vehicles	<p>“A “single-rider” all-terrain vehicle (ATV) is designed to travel on four low-pressure tires, having a seat designed to be straddled by the operator, handlebars for steering control and it must be designed by the manufacturer to carry a driver only and no passengers.</p> <p>A two-up ATV is designed and intended for use by an operator or an operator and a passenger. It is equipped with straddle-style seating and designed to carry only one passenger.</p>	 
Side-by-Sides	<p>A recreational off-highway vehicle (ROV) has two abreast seats, typically built with a hood, and uses a steering wheel instead of a motorcycle steering handlebar.</p> <p>A utility terrain vehicle (UTV) has similar characteristics to an ROV but typically also features a box bed. UTVs are generally designed for utility rather than for recreational purposes.</p>	 
New Off-Road Vehicle Types	<p>Extreme Terrain Vehicles (XTVs), commonly referred to as Argos are 6+ wheeled off-road vehicles capable of riding in multiple terrains, including through water. These vehicles sometimes come with tracks, however, tracked versions are not being permitted on road and are restricted to off-road use only.</p> <p>Off-Road Motorcycles (ORMs) are 2 wheeled off-road vehicles that come in varying configurations such as, but not limited to: Recreational ORM, Trail ORM, Competition ORM, Dual sport ORM.</p>	 
July 1, 2020	<p>Vehicles permitted on any municipal road where a by-law is created to enable their use will continue to be permitted.</p> <p>MUNICIPAL BY-LAWS: Effective July 1, 2020, additional types of ORVs can be permitted on municipal roads and provincial roadways where local municipalities create new by-laws to enable their use (existing ORV by-laws granting access will not automatically permit new types; a new by-law will need to be passed after July 1, 2020).</p> <p>LICENCE REQUIREMENT: These new vehicle types will require at least a G2 or M2 licence, the same as other off-road vehicles. These vehicles do not come with lights so they are restricted from operating at night or when the weather is poor unless equipped with proper aftermarket lighting. Also, no passengers are allowed on ORMs.</p>	
Proposed for January 1, 2021	<p>Proposed for January 1, 2021, in municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads. Municipalities must create a by-law to restrict or prohibit their use.</p>	
More Information	<p>With respect to the enforcement of these laws, the police act independently when carrying out their duties. Any issues with the day-to-day operations of police services and the actions of its officers should be raised with the local chief of police or his/her representative. All set fines can be found on the Ontario Court of Justice website.</p> <p>This document is a guide only. For official purposes, please refer to the <i>Highway Traffic Act</i> and regulations. For more information, please visit Ontario.ca/ATV.</p>	

Additional Off-road Vehicles Allowed On-road (continued)



**Existing Types permitted:
ATVs, Two-Up ATVs,
ROVs, UTVs**



**New Types:
ORMs and XTVs**

Provincial Requirements

Operator Requirements	Existing rider safety requirements:	Rider safety requirements:
	<ul style="list-style-type: none"> ▶ Must be at least 16 years old ▶ Must hold at least a valid G2 or M2 licence ▶ Wear an approved motorcycle helmet ▶ Wear a seat belt, where provided ▶ Travel at speeds less than the posted speed limit ▶ Travel only on shoulder, and where unavailable, right most portion of the roadway ▶ Be driven in the same direction as traffic ▶ Carry the ATV/ORV's registration permit 	<ul style="list-style-type: none"> ▶ Must hold at least a valid G2 or M2 licence (same as existing ORV types) ▶ Must be at least 16 years old ▶ Wear an approved motorcycle helmet ▶ Wear a seat belt, where provided ▶ Travel at speeds less than the posted speed limit ▶ Travel only on shoulder, and where unavailable, right most portion of the roadway ▶ Be driven in the same direction as traffic ▶ Carry the ATV/ORV's registration permit
Passenger Safety Requirements	Existing passenger safety requirements:	Passenger safety requirements
	<ul style="list-style-type: none"> ▶ If the vehicle was manufactured with seat belts, everyone must buckle up ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests ▶ The number of occupants is limited to the number of available seating positions ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet 	<ul style="list-style-type: none"> ▶ NEW No passengers are permitted on ORM's while operating on-road ▶ If the vehicle was manufactured with seat belts, everyone must buckle up ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests ▶ The number of occupants is limited to the number of available seating positions ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet
Vehicle Requirements	Existing vehicle requirements:	New vehicle requirements:
	<ul style="list-style-type: none"> ▶ Be registered and plated ▶ Be insured ▶ Must have wheels in contact with the ground ▶ Be compliant with one of the ANSI/COHV standards listed in s.10 of Ontario Regulation 316/03 (certification label commonly found near footrest) ▶ Have headlights and taillights on at all times 	<ul style="list-style-type: none"> ▶ NEW Exempted from the standards listed in s.10 ▶ NEW As an alternative to the standards listed in s.10 of Ontario Regulation 316/03 XTVs must comply with sections 7.2, 7.3, 7.4, 7.5 (other than section 7.5.1), 7.6, 7.7, 7.8 and 7.9 of the Society of Automotive Engineers Standard J2258, entitled "Light Utility Vehicles" (braking ability, lighting, rollover protection) ▶ NEW XTVs that are tracked are not permitted on-road ▶ NEW Have headlights and taillights on between sunset and sunrise (nighttime riding) or when the weather is unfavourable ▶ NEW ORM's must have a minimum wheel rim diameter of 250 mm, and has a minimum wheelbase of 1 016 mm (to prevent pocket bikes) ▶ NEW ORM's may meet federal definition for Restricted Use Motorcycles, and would need to meet federal standards, or may be Competition Vehicles, for which no federal standards apply ▶ Be registered and plated ▶ Be insured ▶ Must have wheels in contact with the ground

Off-Road Vehicles

During 2019, the Ministry of Transportation made two legislative amendments to the *Highway Traffic Act* to improve the experience of off-road vehicle (ORV) riding in the province. These changes, outlined within this infographic, have two effective dates: One set of changes became effective as of July 1, 2020 and the second set of changes are proposed to take effect January 1, 2021.

Common ORV Types	All Terrain Vehicles (ATVs)		Side-by-Sides		New ORV Types	
	 "single-rider" all-terrain vehicle (ATV)	 two-up all-terrain vehicle (two-up ATV)	 recreational off-highway vehicle (ROV)	 utility terrain vehicle (UTV)	 off-road motorcycle (ORM)	 extreme terrain vehicle (XTV)


Municipality A
Default speed limit less than 80km/h


Current vehicles permitted on road

Permitted on ANY municipal road where a by-law is created to enable their use

Not permitted on road
Restricted to off road use


Municipality B
Municipalities listed in Regulation 8/03

Current vehicles permitted on road

Permitted on ANY municipal road where a by-law is created to enable their use

Not permitted on road
Restricted to off road use


Better for People, Smarter for Business Act

Effective July 1, 2020



Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road

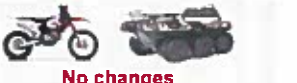
Additional by-law/amended existing by-law is required to permit new vehicle types

By-laws made before July 1, 2020 will not automatically permit these vehicles


Getting Ontario Moving Act

Proposed for January 1, 2021


No changes
Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road

Additional by-law/amended existing by-law is required to permit new vehicle types

No changes
By-laws made before July 1, 2020 will not automatically permit these vehicles

In municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads.
Municipalities must create a by-law to restrict or prohibit their use

OPT - IN ←  **OPT - OUT** →



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO/CLERK

SUBJECT: MONUMENT REPAIRS AT THE HORNING'S MILLS CEMETERY

DATE: SEPTEMBER 25, 2020

On July 6th, 2020, Kaitlin Chessell, Bruce Gardecki of JBNK Contracting and myself walked the Cemetery, while practicing physical distancing during Covid, and inspected each monument at the Cemetery.

Kaitlin took pictures of each monument that needed repaired, so that it could be cross-referenced when we got back to the office on the work that was required. Kaitlin created spreadsheets of the monuments requiring repair and sent them to Mr. Gardecki for a quote, which is attached to this memorandum. The total of all monuments requiring repair is \$18,611.00 + HST.

Currently, the Township has \$22,163.26 sitting in the Horning's Mills Cemetery chequing account. My recommendation is that we do as many "reseals" as Mr. Gardecki can get done this year while the weather permits, and work on the remaining reseals and foundations next year and Council can put some extra money in the budget for this purpose.

ACT # 1
OCT 01 2020

Denise Holmes

From: Kaitlin Chessell
Sent: Monday, September 21, 2020 10:18 AM
To: Denise Holmes
Subject: FW: Prices for hornings Mills
Attachments: Horning's Mills.pdf; ATT00001.htm



Kaitlin Chessell | Administration and Finance Assistant | Township of Melancthon |

kchessell@melancthontownship.ca | PH: 519-925-5525 ext 104 | FX: 519-925-1110 | www.melancthontownship.ca |

♻️ Please consider the environment before printing this e-mail This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: jennifer gardecki <jbngardecki@hotmail.com>
Sent: Friday, September 18, 2020 12:36 PM
To: Kaitlin Chessell <kchessell@melancthontownship.ca>
Subject: Prices for hornings Mills

Good morning Kaitlin,

Here are your prices for the Hornings Mills cemetery. They are numbered in the order of the pictures we have received. Some have a few side notes on them and the ones that are blank need to be discussed with you first.

if you have any questions please email or phone 519-321-0027.

We hope you have a great weekend, stay warm.

Thanks,
Bruce and Jennifer Gardecki
JBNK CONTRACTING

1-Mary Johnson	Foundation/reseal		\$780.00	
2-Matthew Anderson	Top fix/reseal		\$270.00	
3-Prostill 1898	reseal		\$270.00	
4-Ferris	Straighten		\$70.00	
5-Hunter & Polley	Reseal or foundation	Monument level	\$270.00 or \$500.00	Monument is level could be a new reseal or foundation, your choice
6-Marshall	Reseal		\$270.00	
7-McKechnie	Foundation/reseal		Wait	
8-Webster	Reseal		\$40.00	
9-Carscadden	Reseal		\$40.00	
10-Lusty	Reseal		\$110.00	
11-Marshall	Reseal	Need trimmed	\$270.00	
12-Robt Gold	Foundation/reseal		\$822.00	
13-Thomas Hunter	Reseal		\$40.00	
14-Peter Noble	Reseal		\$40.00	
15-Rinn	Reseal		\$160.00	
16-Purves	Foundation/reseal		\$610.00	
17-August	Reseal		\$270.00	
18-Little	Reseal	Beside august	\$160.00	
19-Yokum	Foundation/reseal		\$620.00	
20-Killpatrick	Reseal		Wait	
21-Thomas Symons	Reseal		&160.00	
22-Blair	Reseal	Needs foundation	\$1450 minimum	
23-Williamson	Foundation		Wait	
24-Macdonald	Reseal top		No charge	
25-Stinson	Reseal		\$270.00	
26-Hamilton	Reseal top		No charge	
27-Reid	Needs foundation		\$890.00	
28-Blair	Foundation/reseal	In trees	\$942.00	
29-MaGraph	Reseal		\$80.00	
30-Airth	Reseal steeple			
31-Cowling	Reseal		\$40.00	
32-Cave	Reseal		\$40.00	
33-Page	Reset		Discuss	Stones are too frail, will need to discuss what we can do
34-Polley	Reseal		\$270.00	
35-Hamilton	Reseal		Wait	
36-Fewster	Reset		No charge	
37-Hunter	Reseal		\$40.00	
38-Anderson	Foundation/reseal		\$740.00	
39-Watson	Reseal		\$200.00	
40-Neely	Foundation/reseal		\$800.00	
41-McKechnie	Reseal		\$40.00	
42-Wilder	Reseal		\$110.00	
43-Hands	Reseal		\$40.00	
44-Ferguson	Reseal		Wait	
45-Higgins	Reseal		\$190.00	
46-Charlie	Reset		No charge	
47-Mason	Foundation/reseal		\$822.00	
48-Berry	Reseal		\$350.00	
49-Arnold Harrison	Foundation/reseal		\$750.00	
50-Hamilton	Reseal		\$40.00	
51-Couling	Reseal		\$270.00	
51-McGhee	Reseal		\$300.00	
53-Westicott	Shimmy & reseal		\$40.00	
54-Shook	Reseal		\$40.00	
55-Ferris	Reseal		\$160.00	
56-Hudson	Inventory top	In trees		
57-Ostic	Foundation/reseal		\$700.00	

58-Rints	Foundation	Wait				
59-Gallaughher	Reseal	\$160.00				
60-Fleming	Reseal	\$40.00				
61-Markle	Reseal	\$40.00				
62-Watson	Reseal	\$40.00				
63-Salter	Reseal/reseal	\$40.00				
64-Hughson	Reseal	Wait				
65-Brown	Reseal	\$40.00				
66-Crawley	Reseal	\$180.00				
67-Stinson	Reseal	\$40.00				
68-Seymour	Reseal	\$60.00				
69-Kitchen	Needs foundation	\$835.00				
70-Boyle	Reseal	\$40.00				
71-Redick	Reseal	\$40.00				
72-Brown	Reseal	\$40.00				
73-Fraser	Foundation/reseal	\$730.00				
74-Bennett	Reseal	\$40.00				
75-Lightheart	Reseal	\$40.00				
76-Looby	Reseal	\$40.00				
77-Knappett	Foundation/reseal	\$590.00				
78-Webster	Reseal	\$40.00				
79-Webster	Reseal	\$40.00				
80-Duffin	Reseal	\$40.00				
81-Dean	Reseal	\$40.00				
82-Boyle	Reseal	\$40.00				
83-Ferrier	Reseal	\$40.00				
84-Snell	Reseal	\$40.00				
85-Hunter	Reseal	\$40.00				
86-Hardwick	Reseal	\$40.00				
87-McKechnie	Reseal	\$40.00				
88-Justin	Reseal	\$40.00				
89-Ritchie	Reseal	\$40.00				

All prices add GST and are subject to change

If the foundation's are too big for our equipment we will need assistance from the township or will have to charge extra to rent a bigger backhoe

Some monuments may be in trees and will need to be cut or trimmed, need permission before we proceed to repair

Council Wage Comparison

Township	Mayor	Deputy-Mayor	Councillors	Board Fee	Sub-committee	IT allow	annual exp	mileage	population
MELANCTHON	\$17,425.61	\$12,078.98	\$10,891.15	\$60.00	1 HR \$30 1-3 HR \$50 3-5 HR \$60 over 5 HR \$100	\$75.00	\$1,500.00	\$0.50	3008

DUFFERIN COUNTY

MULMUR	\$17,958.60	\$14,074.10	\$11,905.85		1/2 day \$75 Full day \$140			CRA Index	3478
AMARANTH	\$14,399.04	\$12,265.80	\$11,554.79						3963
MONO	\$22,718.28	\$19,794.05	\$17,036.74				varies year to year	0.54	8609
EAST GARAFRAXA	\$13,635.60	\$11,199.24	\$10,665.96						2579
GRAND VALLEY	\$12,500.04	\$10,500.00	\$9,000.00	\$75/\$55				National joint council website	2956
SHELBURNE	\$26,520.00	\$17,344.00	\$14,162.00	included	included		\$2,000.00	\$0.59	8900

OTHER MUNICIPALITIES

HOWICK	\$8,050.00	\$7,100.00	\$6,825.00		1/2 day \$87.00 Full Day \$130.00			\$0.50	3873
ASHFIELD COLBURNE WAWANOSH	\$10,682.00	\$7,531.00	\$6,902.00		1/2 day \$134.88 Full Day \$154.88			\$0.50	5422
BLUEWATER	\$11,808.21	\$7,855.21	\$7,196.81		1/2 day \$138.95 Full Day \$217.92			same as county	7364
MORRIS TURNBERRY	\$9,073.67	\$5,713.11	\$4,430.44		1/2 day \$77.79-129.62 Full day \$194.44			\$0.58	3496
NORTH HURON	\$10,814.27	\$8,646.00	\$7,398.78		1/2 day \$65.01-108.35 Full day \$130.02			\$0.45	4932
DAWN-EUPHEMIA	\$4,966.00		\$2,483.00	\$120.00	\$120.00		\$120/day plus \$60 meal	Township Policy	1967
WARWICK	\$6,812.00		\$4,516.00		Mayor \$138.45 Councillor \$126.39		no cap	\$0.57	3692
ADELAIDE METCALFE	\$16,000.00	\$10,200.00	\$8,500.00	\$150.00				Township current rate	2990

EB#16.2.1
OCT 01 2020