



**ROADS SUB-COMMITTEE ELECTRONIC MEETING
WEDNESDAY, APRIL 7TH, 2021 AT 2:00P.M.
AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/88337770844?pwd=Vk5KK240Y3p6T3VWOG9LWURheTdnQT09>

Meeting ID: 883 3777 0844

Passcode: 200523

One tap mobile

+16475580588,,88337770844#,,,,*200523# Canada

+17789072071,,88337770844#,,,,*200523# Canada

Dial by your location

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 204 272 7920 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

Meeting ID: 883 3777 0844

Passcode: 200523

1. Call to Order
2. Additions/Deletions/Approval of Agenda
3. Declaration of Pecuniary Interest or Conflict of Interest
4. Approval of Draft Minutes – March 10th, 2021

Be it resolved that the agenda be approved as _____.

Be it resolved that the minutes of the Roads Sub-Committee meeting held on March 10, 2021 be approved as circulated.

5. Business Arising from Minutes
6. Correspondence Items

7. General Business

1. Update from Public Works Superintendent
2. Eh!Tel Networks Inc – Installation of Fibre Optic Internet Infrastructure in the Municipal Road Allowance
3. Entrance Permit Fee
4. Other/Additions
5. Unfinished Business
 - 1) Development of Poulton Place (Unopened road allowance in Corbetton – North Side of Main Street)

8. Delegations

9. Recommendations to Council

10. Public Question Period

11. Confirmation Motion

Be it resolved that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

12. Adjournment and Date of Next Meeting

Be it resolved that we adjourn this Roads Sub-Committee meeting to meet again on _____ at _____ or at the Call of the Chair.

Kaitlin Chessell

From: Denise Holmes
Sent: Wednesday, January 20, 2021 11:04 AM
To: Kaitlin Chessell
Subject: FW: Permit submission on behalf of EHTel Networks P12_SIDE RD 5 AND HUNTER PARKWAY
Attachments: P12_SIDE RD 5 AND HUNTER PARKWAY.pdf

FYI

Denise B. Holmes, AMCT
CAO/Clerk, Township of Melancthon
519-925-5525 Ext. 101

From: Al Campagna <AlCampagna@dtstechnical.ca>
Sent: Wednesday, January 20, 2021 10:37 AM
To: Roads <roads@melancthontownship.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>; Scott Bennett <ScottBennett@dtstechnical.ca>; Erik Hann <ErikHann@dtstechnical.ca>
Subject: Permit submission on behalf of EHTel Networks P12_SIDE RD 5 AND HUNTER PARKWAY

Good Morning Craig,

I hope you are staying safe and well during this time. My name is Alessandro Campagna and I work for DTS Technical (Design/build contractor). We are currently in the process of conducting work for new EHTel networks infrastructure within the Town of Melancthon.

Please see attached permit P12_SIDE RD 5 AND HUNTER PARKWAY for review

Do not hesitate to contact me if you have any questions or concerns.

Stay safe!

Sincerely,



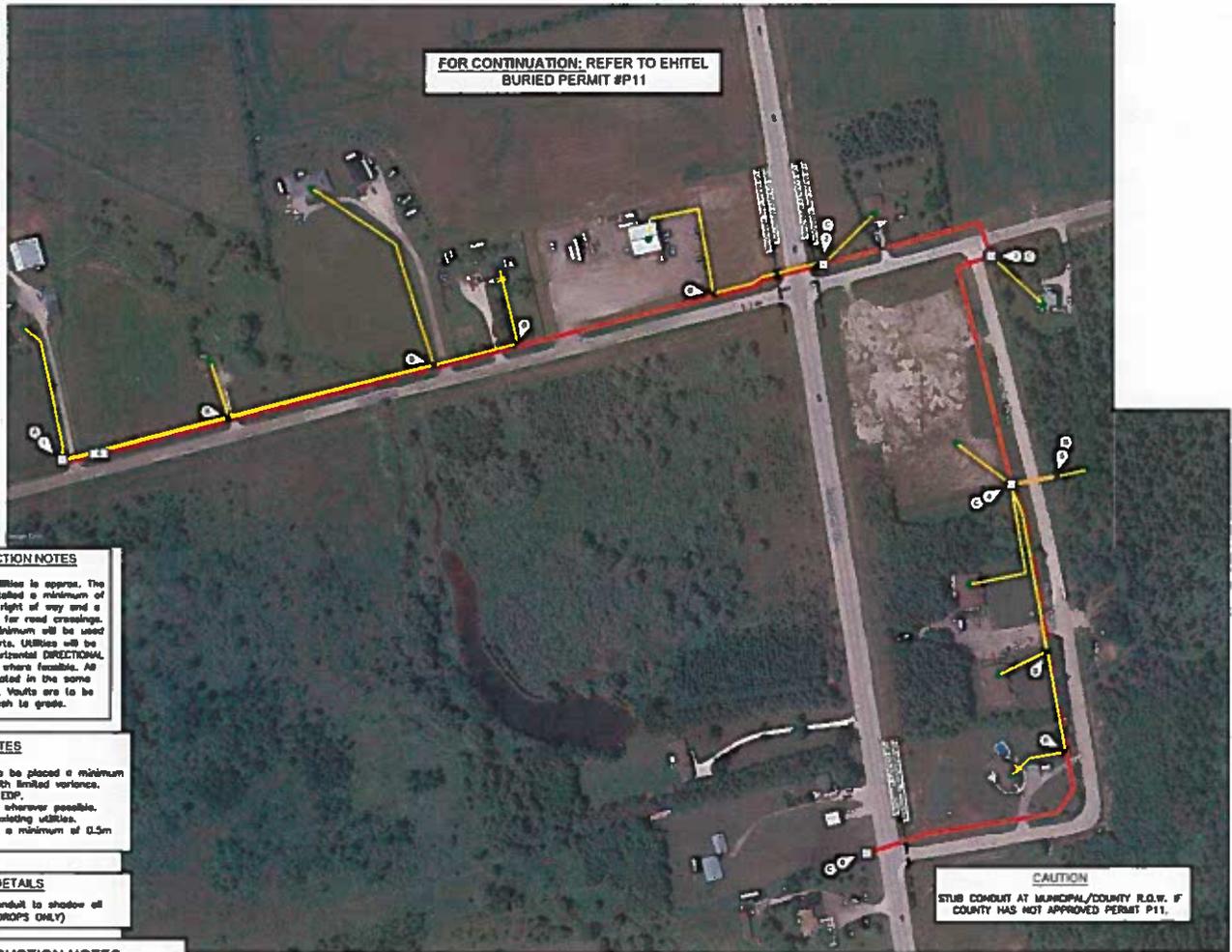
Alessandro Campagna | C.E.T.

Team Lead, OPE Planner

202-10 Parr Blvd., Bolton, ON L7E 4G9
C 416.525.7143 P 647.428.8838 (ext. 159)

dtstechnical.ca





FOR CONTINUATION: REFER TO EHTEL BURIED PERMIT #P11

CONSTRUCTION NOTES

Location of the utilities is approx. The ducts shall be installed a minimum of 1m depth in the right of way and a minimum of 1.2m for road crossings. A depth of 2m minimum will be used near/below culverts. Utilities will be installed with a horizontal DIRECTIONAL DRILL and FLOW where feasible. All lines will be located in the same trench/ditch slot. Vaults are to be installed flush to grade.

NOTES

- Fibre running line to be placed a minimum of 1m from EDP with limited variance.
- Target to be 1m from EDP.
- FLOW to be utilized wherever possible.
- Maintain 1m from existing utilities.
- Vaults to be placed a minimum of 0.5m from property line.

DUCT DETAILS

1-1/2" (38mm) conduit to shadow of microduct (DROPS ONLY)

CONSTRUCTION NOTES

- ① FLOWBORE AND INSTALL NEW 2 WAY (1410) MICRODUCT
- ② FLOWBORE AND INSTALL NEW 4 WAY (1410) MICRODUCT
- ③ FLOWBORE AND INSTALL NEW 4 WAY (1410) MICRODUCT
- ④ FLOWBORE AND INSTALL NEW 1.50mm (1/2") HOPE CONDUIT
- ⑤ FLOWBORE AND INSTALL NEW 4 WAY (1410) MICRODUCT
- ⑥ INSTALL NEW EHTEL 12x24x18 VAULT
- ⑦ INSTALL NEW EHTEL 7.5Wx ROUNO VAULT (FLOWER POT)
- ⑧ INSTALL NEW EHTEL 24x36x18 VAULT

FOR CONTINUATION: REFER TO EHTEL BURIED PERMIT #P11

KEY MAP (N.T.S)



MUNICIPALITY OF MELANCTHON

EH!tel CONTACT

KAYLA MARTIN
PROJECT ADMINISTRATOR, CISP ENGINEERING
3005A GUY RD 100
HOLETON, ONTARIO
TEL: (519) 564-0208 EXT 2223
FAX: (519) 564-0174
kmartin@ehitel.ca

GENERAL NOTES

- THE CONTRACTOR SHALL ASSUME ALL LIABILITY FOR DAMAGE TO EXISTING UTILITIES PLANT AND STRUCTURES CONTRACTOR TO COMPLETE THE WORK IN ACCORDANCE WITH THE LOCAL MUNICIPALITY OF GASTON UTILITIES PLANT AND STRUCTURES
 - OWNER TO VERIFY EXISTING UTILITIES FOR ALL AREAS OUTSIDE BOUND OF THE PROJECT
 - DO NOT DISTURB THE EXISTING UNPAVED SURFACES PRIOR TO THE TRENCHING OR UNDER CLEARANCE & WITHIN THE WORK AREA ON EXISTING UNPAVED SURFACES
 - ALL EXISTING UTILITIES SHALL BE IN FULL COMPLIANCE WITH ALL APPLICABLE FEDERAL AND PROVINCIAL LAWS, REGULATIONS, SAFETY STANDARDS AND ORDINANCES, INCLUDING BUT NOT LIMITED TO:
 - A. OCCUPATIONAL HEALTH AND SAFETY ACT
 - B. OHSC WORK PROTECTION CODE
 - C. CANADA CODE OF BEST PRACTICES FOR THE
 - D. CANADA CODE OF BEST PRACTICES FOR THE
 - E. CANADA CODE OF BEST PRACTICES FOR THE
 - F. CANADA CODE OF BEST PRACTICES FOR THE
 - G. CANADA CODE OF BEST PRACTICES FOR THE
 - ALL WORK SHALL BE IN ACCORDANCE WITH THE CITY/TOWN OF GASTON STANDARDS
 - ALL UTILITIES AND EQUIPMENT INSTALLED BY THE CONTRACTOR SHALL BE FOR APPROVAL BY THE OWNER
 - ALL WORK IS TO BE AS PER UNLESS OTHERWISE SPECIFIED
- UNDERGROUND CONSTRUCTION**
- RESTORE ALL EXISTING PROFILES TO LINE CONDITION OR BETTER BEFORE TO COMPLETION OF THE CONSTRUCTION PROJECT BY THE CONTRACTOR FOR THE TRENCHING OF EXISTING PROFILES
 - THE CONTRACTOR IS RESPONSIBLE FOR ALL DAMAGE TO EXISTING UTILITIES, STRUCTURES, EQUIPMENT, OR OTHER PROPERTY CAUSED BY THE CONTRACTOR'S WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIR OF ALL DAMAGE TO EXISTING UTILITIES, STRUCTURES, EQUIPMENT, OR OTHER PROPERTY CAUSED BY THE CONTRACTOR'S WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIR OF ALL DAMAGE TO EXISTING UTILITIES, STRUCTURES, EQUIPMENT, OR OTHER PROPERTY CAUSED BY THE CONTRACTOR'S WORK.



NO.	DATE	DESCRIPTION	BY
1	2024-08-01	PROJECT ESTABLISHED	EH!

DTS

DTS
TELECOMMUNICATIONS
10000 Highway 10
Burlington, Ontario L7R 4K1
TEL: (905) 633-1111
FAX: (905) 633-1112

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
INSTALL 12x24x18 VAULT	1	1200.00	1200.00
INSTALL 7.5Wx ROUNO VAULT (FLOWER POT)	1	800.00	800.00
INSTALL 24x36x18 VAULT	1	1500.00	1500.00
TOTAL			3500.00

Kaitlin Chessell

From: Denise Holmes
Sent: Friday, March 12, 2021 9:23 AM
To: Kaitlin Chessell
Subject: FW: Permit submission on behalf of EHTel Networks P9_3RD LINE_RUTLEDGE HEIGHTS_PRENTIS CRT_ASHLEA LANE
Attachments: P9_3RD LINE_RUTLEDGE HEIGHTS_PRENTIS CRT_ASHLEA LANE.pdf

FYI

***Denise B. Holmes, AMCT
CAO/Clerk, Township of Melancthon
519-925-5525 Ext. 101***

From: Al Campagna <AlCampagna@dtstechnical.ca>
Sent: Friday, March 12, 2021 9:19 AM
To: Roads <roads@melancthontownship.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>; Scott Bennett <ScottBennett@dtstechnical.ca>; Erik Hann <ErikHann@dtstechnical.ca>; kmartin@ehtel.ca
Subject: Permit submission on behalf of EHTel Networks P9_3RD LINE_RUTLEDGE HEIGHTS_PRENTIS CRT_ASHLEA LANE

Good Morning Craig,

I hope all is well. Please see attached permit P9_3RD LINE_RUTLEDGE HEIGHTS_PRENTIS CRT_ASHLEA LANE for approval.

Please let me know if you have any questions.

Regards,



Alessandro Campagna | C.E.T.

Team Lead, OPE Planner

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C 416.525.7143 P 647.428.8838 (ext. 159)

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Kaitlin Chessell

From: Denise Holmes
Sent: Friday, March 12, 2021 9:28 AM
To: Kaitlin Chessell
Subject: FW: Permit submission on behalf of Ehtel Networks P10_MAIN ST_OLDFIELD CRT_FIELDWAY CRT_GEORGE ST_HIGH ST_RIVER
Attachments: P10_MAIN ST_OLDFIELD CRT_FIELDWAY CRT_GEORGE ST_HIGH ST_RIVER RD.pdf

FYI

***Denise B. Holmes, AMCT
CAO/Clerk, Township of Melancthon
519-925-5525 Ext. 101***

From: Al Campagna <AlCampagna@dtstechnical.ca>
Sent: Friday, March 12, 2021 9:22 AM
To: Roads <roads@melancthontownship.ca>
Cc: Scott Bennett <ScottBennett@dtstechnical.ca>; Erik Hann <ErikHann@dtstechnical.ca>; Denise Holmes <dholmes@melancthontownship.ca>; kmartin@ehtel.ca
Subject: Permit submission on behalf of Ehtel Networks P10_MAIN ST_OLDFIELD CRT_FIELDWAY CRT_GEORGE ST_HIGH ST_RIVER

Good Morning Craig,

Please see attached permit P10_MAIN ST_OLDFIELD CRT_FIELDWAY CRT_GEORGE ST_HIGH ST_RIVER RD for approval.

Please let me know if you have any questions.

Regards,



Alessandro Campagna | C.E.T.

Team Lead, OPE Planner

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APPLICATION FOR ENTRANCE PERMIT

Permit Fee - \$300.00 (\$200.00 refundable upon approval)

I/we the undersigned, hereby make application for a _____ (Residence, Field, Commercial Classification) entrance onto Township Road _____.

I/we agree to the following regulations:

1. The Township of Melancthon Public Works Superintendent, or his/her designate, shall specify the exact location of the entrance.
2. The Public Works Superintendent, or his/her designate, shall specify the size, type and length of the culvert to be used.
3. All materials and labour will be supplied by the applicant to the satisfaction of the Township of Melancthon Public Works Superintendent or his/her designate.
4. The proposed location of the entrance shall be clearly marked with a stake.
5. Any faults shall be corrected within a 10 day period after inspection by the Public Works Superintendent or his/her designate.
6. Entrance culverts are the responsibility of the property owner to install, maintain and replace when required. Existing entrance culverts may be replaced by the Municipality during major capital road upgrades.
7. If the Township, in its sole discretion determines that the condition of the subject Entrance, including any culvert forming a part thereof, adversely compromises the safety or integrity of the traveled portion of the municipal highway, the Township may require the Owner of the lot served by the Entrance to make such repairs or improvements as deemed necessary at the Owner's expense. If such repair or improvements are not made, the Public Works Superintendent, acting responsibly, shall make such necessary repairs and the costs of such repairs shall be recovered from the Owner.

I/we hereby agree not to commence work on the proposed entrance until a permit has been issued by the Township of Melancthon Public Works Department.

Name of Applicant:

Last Name

First Name

Date:

Day

Month

Year

Applicant's Signature

See Reverse Side

Mailing Address:

Road Number and Name **Municipality** **Province** **Postal Code**

Legal Address: _____

Lot **Concession** **Part** **Telephone Number:**

Required Culvert Size: _____

Conservation Authority Approval Required _____

Public Work Superintendent's Signature:

Date: _____

Craig Micks

Please include a drawing of the proposed entrance in the box below

For Office Use:

Fee Received \$ _____ **Cheque / Cash**

Release Deposit \$ _____ **Date:** _____

Public Works Superintendent's Signature:

Craig Micks