

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held an electronic meeting July 7, 2021 at 1:30 p.m. The following members were present: David Besley, Chair, Wayne Hannon, James McLean and Darren White. Also present were: Denise Holmes, CAO/Clerk; Craig Micks, Public Works Superintendent; Sarah Culshaw, Treasurer and Kaitlin Chessell, Roads Sub-Committee Secretary. Chair Besley called the meeting to order at 1:31 p.m.

Additions/Deletions/Approval of Agenda

Moved by Hannon, Seconded by McLean that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Hannon, Seconded by Mclean that the minutes of the Roads Sub-Committee meeting held on April 28th, 2021 be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

1. Email from David Thwaites – 5th Line OS

Moved by Hannon, Seconded by McLean that we accept this item as information. Carried.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that they are almost done calcium and have had to regrade some roads as the rain has caused a lot of potholes. They have been working on cutting the roadside ditches and made repairs to the baseball diamond in Horning's Mills Park. They are hoping to finish the paved shoulders in Corbetton next week and start culvert repairs around the Township.

2. 2022 Road and Bridge Projects

Craig advised that the 5th line OS would be a good project for next year if we are able to get grant funding for it. Sarah was asked to look into this and see if we could lump the 4th Line NE paving in as well. The Road Management Plan projects for 2022 are to put a lift on the 2nd Line SW (Highway 89 to 300 Sideroad and 250 Sideroad to Ida Street). Craig had a conversation with Arunas Kalinauskas from RJ Burnside and Associates, and he said that we could put this off for one year if we needed to but should not push it past 2023. Craig asked the Roads Sub-Committee if he could reallocate money from the Routine Maintenance to help cover the costs of other road work that needs to be done. Craig was advised that he needed to bring back specific road work that he would want to reallocate the money too. The Bridge Study for 2021 is currently in the works as it is required every two years and we have already decided on doing Bridge 11 in 2022.

3. Phragmites in the Township Road Allowances (Environmental Sustainability Committee)

Member Hannon advised the Roads Sub-Committee that phragmites can be quite invasive and costly to deal with. The Environmental Sustainability Committee is hoping that the Public Works Department can watch for it while they are out travelling the roads in the Township. It was suggested that we could use the help of volunteers through the phragmites fighter group.

4. Grass Cutting

Craig advised that the grass cutting falls behind during gravel season every year and it was brought up that the North Dufferin Community Centre Manager was cutting grass for the North Dufferin Community Centre and maybe he could assist in cutting our grass weekly. Chair Besley who is a member of the NDCC Board advised that he did not see a problem with this and would bring it up at the Joint Recreation Sub-Committee meeting this week.

5. Discussion about Winter Maintenance of Unnamed Lanes in Hamlets (Inquiry from Resident of Horning's Mills)

Denise advised that when the unnamed lane in Corbetton was discussed at Council a resident of Horning's Mills inquired about the lane in Horning's Mills that jogs off Main Street being maintained by the Township in the winter. The Roads Sub-Committee discussed that we need to find out if we own the lane and if it is determined that we own it then we have an obligation to maintain it. Staff was directed to have the lawyer search the title on this lane in Horning's Mills to determine ownership.

6. Damage to Tires from Pothole on 7th Line SW

The Roads Sub-Committee discussed that we are meeting minimum maintenance standards and if we pay for this, we need to reimburse all previously submitted claims from people that have been told they will not be compensated. Direction was given to staff to advise them we will not be compensating them for damages.

7. Discussion on How We Share Project Updates and Accomplishments with the Public (Councillor McLean)

Councillor McLean discussed that The Township and the Public Works Department do a lot of great work each year with road upgrade projects and upgrades around the community and we should be highlighting these projects for the community to be aware of. It was also discussed that when we are doing road and bridge projects and there will be interruptions for residents on the roadways, we need to find a way to reach as many people as possible with this information. Councillor McLean suggested that the Township being on social media through Facebook might be a good resource of information for residents

Recommendation:

The Roads Sub-Committee recommends to Council that we create a social media policy and plan to allow for the creation of a Facebook page.

8. Other/Additions

None.

9. Unfinished Business

1) Development of Poulton Place (Unopened road allowance in Corbetton – North Side of Main Street)

It was discussed that one person not willing to pay their share of the road can hold all six lots up from development, which will stop growth in the Hamlet. The Committee discussed the possibility of being able to keep the hold zone on specific lots and just taking it off the lots that have paid their portion of the road. It was also discussed that we are collecting development charge money and taxes from each house built and that would cover the road upgrade costs. Staff was directed to get clarification from the Township Planner on the removal of the hold zones.

2) Road Tour 2021 (Onsite at High Street Unopened Road Allowance)

The Roads Sub-Committee is going to have a Road Tour on August 4th, 2021, at 1:30pm which will start at the Township Office. It was discussed that a map would be done up by Craig as to where we will be traveling. The Roads Sub-Committee would like to see the Poulton Place Unopened Road Allowance in Corbetton, the High Street Unopened Road Allowance in Horning's Mills and the roads we put limestone crusher run on this year.

Delegations

None.

Recommendations to Council

Recommendation has been outlined above.

Public Question Period

A member of the Public mentioned that the Roads Sub-Committee should look at the section of 2nd Line SW between County Road 17 and 280 Sideroad on the road tour as he does not believe that it is at the same grade level as the rest of the 2nd Line SW. He also mentioned that when we are developing Poulton Place we should make sure we do not need road widening before we allow houses.

A member of the public wondered whether the Township could go on private property to deal with Phragmites and if not, we would have to educate and encourage landowners to watch for it and deal with it properly.

Confirmation Motion

Moved by Hannon, Seconded by McLean that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

2:55 p.m. - Moved by McLean, Seconded by White that we adjourn this Roads Sub-Committee meeting to meet again on August 4th, 2021, at 1:30 P.M. for the Roads Tour or at the call of the Chair. Carried.

CHAIR

SECRETARY