

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held an electronic meeting February 11th, 2022, at 1:30 p.m. The following members were present: David Besley, Chair, James McLean. Also present were: Craig Micks, Public Works Superintendent; Sarah Culshaw, Treasurer and Kaitlin Chessell, Roads Sub-Committee Secretary. Member Hannon and Denise Holmes CAO/Clerk were absent. Chair Besley called the meeting to order at 1:33 p.m.

Land Acknowledgement

Chair Besley shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Addition

Bretton Estates Update

Moved by McLean, Seconded by Besley that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by McLean, Seconded by Besley that the minutes of the Roads Sub-Committee meeting held on December 16th, 2021, be approved as circulated. Carried.

Business Arising from Minutes

5 Sideroad Bridge Update

Staff was directed to reach out to Chris Knechtel, RJ Burnside and Associates for an update on this.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that they have been servicing trucks, plowing snow, and fixing signs and mailboxes. Craig was asked about adjusting staff's hours to cover an afternoon shift during bad weather and he advised that he is staggering staff coming in, in the morning and if the weather is bad when their shift is over, they stay later.

2. 2022 Budget Road Project Discussion

The Roads Sub-Committee had a discussion regarding the road, bridge and equipment projects that are a priority for 2022. The Road Management Plan has the 2nd Line SW as a priority for 2022 and Aruna Kalinauskas, RJ Burnside and Associates advised that if we put off 2nd Line SW this year there could be harmful effects to the lifecycle of this road. The Committee discussed that a new grader and dually pick up are a priority for the Public Works Department as the equipment we have is getting older and costing more and more to maintain, as well as being able to plow the streets in the Hamlets with the dually would be cost efficient for the Township as opposed to paying a contractor.

Recommendation:

The Roads Sub-Committee recommends to Council that we proceed with the Bridge Work Chris Knechtel, RJ Burnside and Associates has recommended for 2022 (8th Line SW Bridge, 4th Line SW Bridge and 4th Line NE Engineering), the 2nd Line SW Paving Lift between Highway 89 and 300 Sideroad and 250 Sideroad to Ida Street and the purchase of a Dually Pick-Up and Grader in the 2022 Budget.

3. Email from Arunas regarding 2nd Line SW

This item was accepted as information.

4. Mailbox Policy Discussion

Craig Micks, Public Work Superintendent advised that when they hit people's mailboxes with the snowplow in the winter, the residents are requesting a replacement of the mailbox they currently have. This can range anywhere for \$10 - \$200. Craig advised the Roads Sub-Committee that this is becoming costly and that the Township of Southgate just gives their residents \$25 mailboxes that they buy in bulk from the Coop.

Recommendation:

The Roads Sub-Committee recommends to Council that direction be given to the Public Works Department to supply residents with \$25 replacement mailboxes when they hit them with the snowplow.

5. Email from Township Solicitor regarding entrance on 5th Line OS between Highway 10 and Highway 89

The Roads Sub-Committee discussed that the inquirer is not the owner of this property and that we need to get the landowner involved in these discussions as, he maybe not be interested in paying for the costs of the road or entering into an agreement with the Township and if he isn't we do not need to proceed with this matter. The Roads Sub-Committee directed Township staff to send the owner of the property a letter regarding this matter.

6. Email from Gord Feniak, RJ Burnside and Associates regarding Riverview Development

Gord Feniak, RJ Burnside and Associates was present at the meeting to speak to his email. Mr.Feniak advised the Roads Sub-Committee that this could be quite costly as entrances to each lot will be required, ditching along the road side is needed and road upgrades which the extent of will need to be determined in the Spring as it breaks up pretty badly in the Spring. This item was deferred for discussion until Springtime to see how the road is after the thaw.

7. Meeting Date Discussion

The Roads Sub-Committee discussed changing the monthly meeting date so that all members of the Roads Sub-Committee can attend. The Committee members agreed on the 2nd Friday of each month at 1:30pm if this works for Member Hannon who is absent. Staff was directed to reach out to Member Hannon to confirm the 2nd Friday of each month at 1:30pm works for him.

8. Other/Additions

Bretton Estates Update

Member McLean gave the Roads Sub-Committee an update on this matter. Gord Feniak, RJ Burnside and Associates spoke to this item as well and advised that the policies regarding school buses traveling unassumed roads changed about five years ago and that a lot of the time the bus company assumes that roads at are unassumed by the Township are in bad shape which is not the case with Bretton Estates. Mr.Feniak talked

about semi-assuming the road which they have done before with a developer in the Town of Mono. He is going to send over the letter that they sent to the Town of Mono developer as well as the Town of Mono Resolution passed by Council regarding this, so that we can determine if this is an option.

9. Unfinished Business

1) Issue of Fill and Ditching on 5th Line OS Update

No Update at this time.

2) Riverview Development

This item was discussed under General Business item #2.

Delegations

None.

Recommendations to Council

Recommendations have been outlined above.

Public Question Period

A member of the public asked the Roads Sub-Committee what is going on with Poulton Place in Corbetton. The Committee advised that we need to get a survey done and we are in the process of hiring a surveyor.

Confirmation Motion

Moved by McLean, Seconded by Besley that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

3:06 p.m. - Moved by McLean, Seconded by Besley that we adjourn this Roads Sub-Committee meeting to meet again at the Call of the Chair. Carried.

CHAIR

SECRETARY