



TOWNSHIP OF MELANCTHON ELECTRONIC MEETING THURSDAY, APRIL 20TH, 2023 - 5:00 P.M.

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83868163197?pwd=MU50Tm1wdVlxQlcrMHdoeis1NHgzdz09>

Meeting ID: 838 6816 3197

Passcode: 306271

One tap mobile

+12042727920,,83868163197#,,,,*306271# Canada

+14388097799,,83868163197#,,,,*306271# Canada

Dial by your location

+1 204 272 7920 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 780 666 0144 Canada

Meeting ID: 838 6816 3197

Passcode: 306271

AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**

- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – April 6, 2023**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
 1. 2023 Calcium Quote from Da-Lee
 2. Chris Knechtel, RJ Burnside and Associates – Bridge 2023 Engineering and Rehabilitation Scope of Work and Quotation
 3. Motion from the Association of Ontario Road Supervisors regarding the Announcement of a Proposed Fee by Enbridge Gas
 4. 2023 Gravel Tender Recommendation/Award
 5. Other
- 11. Planning**
 1. Applications to Permit
 2. Letter from Steve Clark, Minister of the Ministry of Municipal Affairs and Housing the Helping Homebuyers, Protecting Tenants Act
 3. Other
- 12. Climate Change Initiatives**
- 13. Police Services Board**
- 14. County Council Update**
- 15. Correspondence**

Board, Committee & Working Group Minutes

1. Grand River Conservation Authority – March 24, 2023
2. Nottawasaga Valley Conservation Authority – March 2023
3. Horning’s Mills Community Hall – March 28, 2023
4. Heritage Advisory Committee – February 7, 2023
5. Centre Dufferin Recreation Complex – February 22, 2023
6. Horning’s Mills Community Park – January 25, 2023

Items for Information Purposes

1. NVCA Media Release – Reminder to Residents to Apply for Permits well Ahead of Project Start Dates
2. Doug Downey, Attorney General – Update on POA Modernization and Streamlining Initiatives
3. Eowyn Spencer, Grand River Conservation Authority – Progress Report #4 – Ontario Regulation 687/21
4. Letter from the Town of Orangeville in Support of the Town of Caledon Traffic Study
5. Letter from the Ministry of Natural Resources and Forestry regarding Proposed Changes to the Oil, Gas and Salt Resources Act (OGSRA)
6. Township of Mulmur Motion in Support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act, 2022
7. Dufferin POA Board Meeting Agenda – April 6, 2023
8. Response from Carl Cosack, NDACT Board Member to letter from Ken Fryer Regarding NDACT’s Delegation to Melancthon Council on March 16, 2023

Items for Council Action

1. Sponsorship Package for the 2023 Walk for Alzheimer, Alzheimer Society Dufferin Country
2. Headwaters Food and Farming Alliance Request for Contribution for the 2023 Headwaters Farm Fresh Guide

16. General Business

1. Notice of Intent to Pass By-law
 1. By-law to Provide Remuneration, Allowances and Expenses for Members of Council- Third and Final Reading
2. New/Other Business/Additions
 1. Return to In Person Council Meetings – Discussion and Direction
3. Unfinished Business
 1. The Shepherd’s Cupboard Foodbank - Donation

17. Delegations

1. 5:30 p.m. – Chris Johnston, By-law Enforcement Officer – Update to Council regarding Property Standards Complaint – 517462 County Road 124 – Closed Session – Section 239(2)(b) – Personal matters about an identifiable individual, including municipal or local board employees

18. Closed Session

1. Items for Discussion:
 1. NDCC Agreement Negotiations – Section 239(2)(k) – a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board
 2. Clearview/Simcoe Application (Wargon Deviation Road) – Section 239(2)(e) – litigation or potential litigation, including matters before administrative tribunal affecting the local board
2. Approval of Draft Minutes – March 16, 2023
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

19. Third Reading of By-laws**20. Notice of Motion****21. Confirmation By-law****22. Adjournment and Date of Next Meeting – Thursday, May 4th, 2023 at 5:00 p.m.****23. On Sites****24. Correspondence on File at the Clerk’s Office**



350 Jones Road, Stoney Creek, ON Canada L8E 5N2
 T 905.643.1135 ext.21 F 905.643.2299 TF 1.800.268.4490
 C 905.379.1660 www.DaLeeGroup.com

QUOTE

DATE: 2023-04-06

CUSTOMER ID: MELANC

Customer

Attention: CRAIG MICKS
 TOWNSHIP OF MELANCHTON
 157101 Hwy#10
 MELANCHTON ON N9V 2E6
 519 925-5525

Ship To

PUBLIC WORKS YARD
 157101 HIGHWAY 10 (7KM NORTH OF SHELBURNE)
 MELANCHTON ON N9V 2E6

PRODUCT CODE	DESCRIPTION	EST. QTY	PRICE	UNIT
CALC-SP-MU-DS	35% Liquid Calcium Chloride Sprayed - Municipal Dust Control	468,000	\$0.3390	litres

TERMS AND CONDITIONS

1. Payment Terms are NET 30 DAYS.
2. Quantities listed above are estimates only. Actual quantity used may be more or less than estimate.
3. Invoiced quantities are based on meter reading, scale weights or units/pallets delivered depending on product/service provided

2023 QUOTE. THE QUANTITY IS BASED ON LAST SEASON.

Customer Acceptance (print name, sign and return):

.....
 PRINTED NAME

.....
 SIGNATURE

Thank you for your business!

Quoted By Josh Powell - x. 38 - josh@daleegroup.com

APR 20 2023
 PW #10.1



April 10, 2023

Via: Email

Denise Holmes
AMCY – CAO / Clerk
Township of Melancthon
157101 Highway 10
Melancthon ON L9V 2E6

Dear Ms. Holmes:

**Re: Engineering Design Services for the Rehabilitation of Bridge 2023
4th Line NE, 400 m South of Dufferin Road 21
Township of Melancthon
Project No.: 90056829.0000**

1.0 Background

We appreciate the Township of Melancthon (Township) considering R.J. Burnside & Associates Ltd. (Burnside) for the engineering assignment for the design, tendering and contract administration of Bridge No. 2023 Rehabilitation on 4th Line NE, 400 m south of DR 21. We are familiar with this structure having completed the Township's Bridge Inspections over the past several years. We are pleased to provide the Township with the following Scope of Services and Quotation for the rehabilitation of this structure.

Bridge 2023 is a 3.6 m span cast-in-place concrete box culvert, which has been identified in the recent inspection report in fair condition (2021 BCI of 62.6) with signs of concrete deterioration, specifically at the culvert ends. As noted in the OSIM report, although the soffit is currently in good condition, waterproofing and paving over the structure is recommended to help extend the service life of the structure. It was recommended during the 2021 bridge inspections that Bridge 2023 is rehabilitated in 1-2 years before the structure continues to deteriorate and the rehabilitation constructions costs continue to escalate making replacement the only viable option.



Figure 1 - Elevation View

2.0 Scope of Work

We understand the Township's preference is to determine a work plan for the Bridge 2023 Rehabilitation project that will extend the service life as much as possible, while utilizing a cost-effective solution. Therefore, Burnside proposes the following construction work plan for this project.

- Removal of existing road material and fill;
- Localized concrete patch and crack repairs (deck top and barrel);
- Reconstructing culvert ends;
- Waterproof and pave; and
- Install steel beam guide rail on approaches (if applicable)

We anticipate the following engineering tasks will be required to complete the detailed design, tendering and Contract Administration portion of this project. No Hydraulic Study or topographic survey is required for this project which has helped reduce the associated engineering costs. We understand the Township's desire to complete the design in 2023 and construction to follow in 2024.

- Project Management and Meetings;
- Coordination (Utilities, etc.);
- Preliminary Investigations and Design;
- Permits and Approvals (Conservation Authority, DFO, etc.);
- Detailed Design and Drawings;
- Tender Preparation and Process; and
- Contract Administration and Part-time Site Inspection during construction.

3.0 Assumptions and Constraints

No public meetings are anticipated.

Topographic and legal surveys are not required to support this project and would be considered additional cost if deemed necessary.

No significant changes to the vertical or horizontal alignment of the roadway are anticipated. Match existing lane widths, etc.

Burnside will be responsible for the Tender process. The Township will assume the responsibility of advertising the works in local newspapers if they decide to do so.

The Township will be responsible for all costs associated with Approval Agency Permit fees.

The road will be closed to through traffic during construction.

No property acquisition is expected. Costs for obtaining legal property plans have not been included in the engineering fee estimate.

Utility relocation costs will be paid by the Township (if required).

A Preliminary Design Memo is not required.

Deck replacement is not required.

The project will proceed as a Schedule A+ EA.

The structure replacement will proceed under a Department of Fisheries and Oceans (DFO) Self-Assessment. No Species at Risk (SAR) are anticipated. We anticipate minimal work in water will be required.

Construction duration of 3 weeks +/-.

Four meetings assumed: project start up meeting, Conservation Authority site meeting, tender review/closing and pre-construction meeting.

4.0 Schedule

Below is an anticipated Schedule for the project but is subject to change given the variables encountered during the Design and Permitting process. Most of the rehabilitation work can be completed in the Spring prior to the in-water timing window opening in July (in-water timing window July 15 to March 15) and this will help the Township obtain competitive prices from capable Contractors.

- Award of Project – April 2023;
- Preliminary Design and Investigations – Spring 2023;
- Detailed Design and Drawings – Summer 2023;
- Permits and Approvals Secured – Fall 2023;
- Tender Project – Winter 2023/2024; and
- Construction – Spring/Summer 2024.

5.0 Engineering Fees

We estimate our total upset fees including disbursements for the required engineering services required for this project to be **\$20,000.00** (excluding HST), as broken-down in the following tables. It is understood that this upset limit will not be exceeded without the authorization of the Township.

Bridge No. 2023 Rehabilitation

Project Management and Meetings	\$1,000.00
Coordination (Utilities, etc.)	\$1,000.00
Preliminary Investigations and Design	\$2,000.00
Permits and Approvals	\$1,000.00
Detailed Design and Drawings	\$4,000.00
Tender Preparation and Process	\$2,500.00
Contract Administration	\$3,000.00
Part-time Site Inspection (12 hours x 3 weeks)	\$4,500.00
Disbursements – Mileage, Reproduction, etc.	\$1,000.00
Bridge No. 2023 Total	\$20,000.00

Thank you again for this opportunity, we look forward to working with the Township to continue to improve the condition of their bridge and culvert asset inventory.

Please let us know if you require any further information or clarification.

Yours truly,

R.J. Burnside & Associates Limited



Chris Knechtel, P.Eng.
Senior Vice President, Municipal Services and Structures
CK:ao

cc: Matt Brooks, R.J. Burnside & Associates Limited (Via: Email)

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

Authorization to Proceed

Date: February 21, 2023 **Project No.:** 90056829.0000
Client: Ms. Denise Holmes, AMCT
Submitted By: Chris Knechtel, P.Eng.
Project: Engineering Design Services for the Rehabilitation of Bridge 2023

I, _____, being an employee of _____, hereby authorize the firm of R.J. Burnside & Associates Limited (the Consultant), to arrange for or perform the work described in the Proposal Letter dated April 10, 2023.

I understand that the payment is based on an Authorized Limit **(\$20,000.00 + HST)** and will not be exceeded without my authorization due to a change in the scope of work.

By affixing my signature, I understand that the scope of work contained in the Proposal Letter (noted above) is governed by the attached Standard Conditions of Service.

Signature

Date

Position/Title

I have authority to bind the Corporation.

To hold the rates/and or fee estimate provided in the attached proposal, this Authorization To Proceed must be signed and returned to R.J. Burnside & Associates Limited within 30 days from the date above.

056829_Melancthon Bridge 2023 Rehab
4/10/2023 11:08 AM

Standard Conditions of Service

Services

The services provided, if not specifically limited by the Client, will be at the Consultant's discretion for acting in the Client's best interest for the type of work requested.

Fees and Expenses

Billing will be in accordance with the fees as outlined in the proposal, plus expenses. Expenses properly incurred in connection with the project will be billed at cost plus an administrative charge of eight percent.

The Consultant will assist in selecting and coordinating other Consultants on Client's behalf. The Consultant does not accept any liability for other Consultants' work and encourage Clients to do their own investigations. Clients are encouraged to request that other Consultants invoice them directly and save the eight percent added administration charge on that expense.

Invoices

Invoices will be submitted on a monthly basis. Interest (1 percent per month of the unpaid amount) will be added to all unpaid balances after 30 days from date of invoicing. If the Client objects to all or any portion of an invoice, the Client shall so notify the Consultant in writing within 14 calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.

If the Client fails to pay undisputed invoiced amounts within 30 calendar days of the date of the invoice, the Consultant may at any time, without waiving any other claim against the Client and without thereby incurring any liability, suspend or terminate this Agreement as provided elsewhere in these Standard Conditions of Service.

Changes in Scope

The scope of work identified is based on the Consultant's understanding of the work required to complete the project at the time of this proposal. In light of occurrences or discoveries that were not originally contemplated by or known by the Consultant, the Consultant may be required to discuss with the Client a change in the scope of the project, which may require a revision to this agreement. Should such a situation arise, the Consultant shall identify the changed conditions which make such discussions necessary, and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this agreement in order to continue to meet the Client's needs. If an agreement cannot be reached on the change in scope, the Client agrees that the Consultant has the absolute right to terminate this agreement.

Mediation

All claims, disputes, and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof shall be decided by mediation, unless the parties mutually agree otherwise.

Limitation of Liability

For purposes of limitation of liability provisions contained herein, the Client expressly agrees that it has entered into this Agreement with the Consultant, both on its own behalf, and as agent on behalf of its employees and principals.

The Consultant's liability to the Client in Contract and Tort is limited to the total amount of the fee paid for professional services.

The Client expressly agrees that the Consultant's employees and principals shall have no personal liability to the Client in respect of a claim, whether in contract, tort and/or other cause of action in law. Accordingly, the Client expressly agrees that it will bring no proceedings and take no action in any court of law against any of the Consultant's employees or principals in their personal capacity.

No other party shall rely on the Consultant's work without the express written consent of the Consultant.

The Client will give prompt written notice to the Consultant whenever the Client or his representative becomes aware of any defects or deficiencies in Consultant's work.

Hold Harmless

Burnside's commitments as set forth in this Agreement are based on the expectation that all of the services described in this Agreement will be provided. In the event the Client later elects to reduce Burnside's scope of services, the Client hereby agrees to release, hold harmless, defend and indemnify Burnside from any and all claims, damages, losses or costs associated with or arising out of such reduction in services.

Field Review Services

Where engaged by the Client, the Consultant will provide field review services. It is understood that in engaging the Consultant, the Client recognizes that the role of the Consultant in completing field review is to ensure conformity of the construction with the identified design. The Consultant does not provide direction to the Contractor on construction methods, nor does the Consultant warrant the Contractor's work - this is the sole responsibility of the Contractor for which the Consultant will not take any liability. Prior to the initiation of construction, the Client and the Consultant will agree on a field review schedule. The Client acknowledges that where a reduced field review schedule is agreed, the Consultant will not be held liable for any work completed by the Contractor for which the Consultant has not been on site to witness conformity with the design.

Governing Law

The laws of the Province of Ontario will govern the validity of this agreement, its interpretation and performance, and remedies for contract breach or any other claims related to this agreement.

Assignment

Neither party shall assign responsibilities without the written consent of the other.

Termination

The Client or Consultant may terminate this Agreement at any time and no further expense will be incurred beyond the time of notice to terminate. In the event such termination becomes necessary, the party effecting termination shall so notify the other party in writing, and termination will become effective 14 calendar days after receipt of such notice.

Irrespective of which party shall affect termination or the cause therefore, the Client shall, within 30 calendar days of termination, remunerate the Consultant for services rendered and costs incurred, in accordance with the Consultant's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination, as well as those associated with termination itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred up to the time of termination, as well as those associated with termination and post-termination activities.

Suspension

Upon 14-calendar day's written notice to the Consultant, the Client may suspend the Consultant's work. If payment of the Consultant's invoices is not maintained on a 30-calendar day current basis by the Client, the Consultant may by 14-calendar day's written notice to the Client suspend further work until payment is restored to a current basis. Suspension for any reason exceeding 45-calendar days shall, at the Consultant's option, make this Agreement subject to renegotiation or termination, as provided for elsewhere in this Agreement. Any suspension shall extend the time schedule for performance in a manner that is satisfactory to both the Client and the Consultant, and the Consultant shall be compensated for services performed and charges incurred prior to the suspension date, plus suspension charges.

Suspension charges may include, but shall not be limited to, services and costs associated with putting analyses and documents in order, rescheduling and reassigning personnel and/or equipment and issuing necessary or customary notices to appropriate government boards. Compensation to the Consultant shall be based upon the Consultant's prevailing fee schedule and expense reimbursement policy.

Ownership of Documents

The Client shall be entitled to a copy of all drawings, specifications, designs and documents prepared by the Consultant but shall not use them for any other project. The originals shall remain the property of the Consultant.

Client's Responsibility

The Client will fully disclose all relevant information or data pertinent to the Project, which is required by the Consultant. The Consultant shall be entitled to rely upon the accuracy and completeness of such information and data furnished by or on behalf of the Client.

The Client will give prompt consideration to all requests or documents relating to the project submitted by the Consultant and whenever prompt action is necessary, inform the Consultant of his decisions in such reasonable time so as not to delay the Services of the Consultant. The Client shall arrange and make provision for the Consultant's entry and ready access to the project site as necessary to enable the Consultant to perform his services.

Tax

Any applicable taxes will be added to invoices.

Denise Holmes

From: Kelly Elliott <kellyelliott@aors.on.ca>
Sent: Monday, March 27, 2023 5:08 PM
To: Kelly Elliott
Subject: Correspondence - AORS
Attachments: Enbridge Motion .docx; Letter to Heads of Council - Enbridge Gas, Mar 24 2023.pdf

Good afternoon CAOs/Clerks,

Please find attached correspondence from the Association of Ontario Road Supervisors regarding the announcement of a proposed fee by Enbridge Gas. **We would kindly ask for this correspondence to be placed on our next Council agenda for your elected official's consideration.**

For your ease, attached you will find a Word document of the motion so you can easily copy and paste to put on your own letterhead. Additionally, we have compiled the list of email information for each of the contacts listed in the motion included in the letter:

1. Minister of Public and Business Service Delivery Kaleed Rasheed – Kaleed.Rasheed@pc.ola.org
2. Minister of Infrastructure Kinga Surma – Kinga.Surma@pc.ola.org
3. Minister of Energy Todd Smith – Todd.Smith@pc.ola.org
4. Premier Doug Ford – Premier@ontario.ca
5. Association of Ontario Road Supervisors – kellyelliott@aors.on.ca
6. Association of Municipalities of Ontario – resolutions@amo.on.ca
7. Find your MPP's email - <https://www.ola.org/en/members/current/contact-information>

If you require any additional information, please do not hesitate to contact us directly.

Kelly Elliott | Marketing and Communications Specialist

Association of Ontario Road Supervisors (AORS)

268 Maiden Lane, Suite 206, PO Box 2669, St. Marys, ON N4X 1A4

Cell: 519-873-0374

kellyelliott@aors.on.ca | www.aors.on.ca

Promoting Knowledge. Pursuing Excellence.



Note: My working hours may not be your working hours. Please do not feel obligated to reply outside of your own regular hours.



AORS
PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**

March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

Furthermore, AORS will be sending your public works senior managers and directors a survey to further investigate the true costs of this proposed fee on your budgets. We ask you to encourage your staff to complete this survey so we can better advocate on your behalf.

If you require additional information, please do not hesitate to contact us.

Sincerely,



John Maheu
Executive Director
johnmaheu@aors.on.ca



Kelly Elliott
Marketing and Communications Specialist
kellyelliott@aors.on.ca

ENBRIDGE MOTION

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

**APPLICATIONS TO PERMIT FOR APPROVAL
April 20, 2023 COUNCIL MEETING**

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Sarda Abrishamkar	Pt Lot 25, Con 7 SW 078149 7th Line SW	237.5 m2 (2556.43 sqft)	House Addition and Renovation	House Addition and Renovation	\$250,000	NO	Approved
Dundalk Metals Inc -Reuben Bauman Applicant: Simon Martin - Mar-Bros Construction	Part Lot 32, Con 3 NE 783101 County Road 9	18 m2 (193.75 sqft)	Power Room	Power Room for On-Farm Shop	\$30,000	YES	With Planner for Review

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2023-1754

April 6, 2023

Good afternoon,

Today, our government announced further action to tackle the housing supply crisis and reach our goal of 1.5 million homes by 2031. The *Helping Homebuyers, Protecting Tenants Act* is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can actually afford.

Despite external economic challenges that are slowing down new home construction, including inflation and soaring interest rates, Ontario's plan to build more homes faster is working – with the highest number of housing starts in more than 30 years in 2021 and 2022, and the highest number of rental housing starts on record last year.

Details about the range of measures in our plan can be found in the [news release here](#).

As part of the plan, our government is introducing a new province-wide planning policy document that would provide municipalities with more flexibility, reduce duplication, create more homes in urban and rural communities, support local economies and create jobs while continuing to protect the environment (including existing Greenbelt protections), and public safety. It would also require coordination between municipalities and school boards to consider school and childcare needs earlier in the planning process, so that families moving to new housing can expect that local schools will be available for their children.

Ontario is undertaking a 60-day consultation on the proposed new Provincial Planning Statement until June 6, 2023 <https://ero.ontario.ca/notice/019-6813>.

In addition, the plan contains numerous actions to further tackle Ontario's housing crisis, including:

- A \$6.5 million investment to appoint an additional 40 adjudicators and hire five staff to improve service standards and continue to reduce active applications and decision timeframes at the Landlord and Tenant Board. This increase more than doubles of the number of full-time adjudicators at the Landlord Tenant Board.

.../2

APR 20 2023

PLAN #11.2

- Proposed changes to make life easier for renters, with changes that would, if passed, clarify and enhance tenants' rights to install air conditioners. We are proposing to further strengthen protections against evictions due to renovations, demolitions and conversions, as well as those for landlord's own use.
- Proposed changes to the *Planning Act*, *City of Toronto Act*, and *Ministry of Municipal Affairs and Housing Act* to support the proposed new Provincial Planning Statement as well as other housing supply priorities.
- Doing more to protect first-time home buyers and their savings by expanding deposit insurance for First Home Savings Accounts held at Ontario credit unions.
- We are exploring a cooling-off/cancellation period on purchases of new freehold homes, and a requirement that purchasers of all new homes receive legal advice on their purchase agreements when they make one of the biggest purchases of their lives – a new home.

These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

Our plan was informed by AMO's 2022 A Blueprint for Action and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes build on our continued work to provide a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

The housing supply action plan is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can afford. We look forward to continued collaboration with our municipal partners to create the homes that Ontarians need today, tomorrow and in the decades to come.

Sincerely,



Steve Clark
Minister

c. Chief Administrative Officer



Grand River Conservation Authority

Summary of the General Membership Meeting – March 24, 2023

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-03-23-25 - Updated Inventory of Programs and Services - Requirement under O.Reg 687/21
- GM-03-23-24 - Progress Report #4 - Requirement under O.Reg. 687/21
- GM-03-23-28 - Financial Summary
- GM-03-23-26 - Janitorial and Sanitation Supply Request for Proposal
- GM-03-23-27 - Conestogo Pheasant Club Pilot Project
- GM-03-23-22 - Permit Application 148/23 - Development, Interference with Wetlands and Alterations to Shorelines Regulation
- Property Disposition - City of Brantford (Closed Agenda)

Information Items

The Board received the following reports as information:

- Minutes of the Ad-Act Conservation Authorities Act Committee - March 13, 2023
- GM-03-23-23 - Cash and Investment Status
- GM-03-23-21 - Grand River Watershed Report Card
- GM-03-23-30 - Grand River Watershed Flood Notification System
- GM-03-23-29 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Ministry of Natural Resources and Forestry response to MPP Ted Arnott re: Bill 23
- Don McLean, Marie Covert and Ellen Tolmie re: Wetlands Protection

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board. No meeting was held this month.

For full information, please refer to the [March 24 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on April 28, 2023.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.



NVCA March 2023 Board Meeting Highlights

Next Meeting: April 28, 2023, held in person at the Tiffin Centre for Conservation

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

2022 Annual Report

NVCA's 2022 Annual Report is now available.

The report highlights the work that NVCA staff accomplished to protect and enhance the Nottawasaga Watershed

[Download the 2022 Annual Report here](#)

NVCA 2023 Budget Approved

The Board of Directors unanimously approved NVCA's 2023 budget at \$5,687,989 compared to the 2022 approved budget of \$5,095,130. This includes a \$137,048.95 increase to the municipal levy (shared among all 18 member municipalities), with the remainder coming from grants, fees for services, and other sources. Funds from municipal levy represent 51% of NVCA's revenues.

April 1st Quarterly Administrative Memorandums of Understanding (MOU) for Ministry of Natural Resources and Forestry

The recent *Conservation Authorities Act* regulatory changes require NVCA to prepare transition plans outlining steps and timelines for the preparation of an Inventory of Programs and Services and for the development and execution of MOUs with participating municipalities.

Between October 1 and December 31, 2022, NVCA presented draft inventories to several municipalities, and have re-affirmed that that municipalities are still trying to understand implications of Bill 23 and other regulatory changes before beginning more fulsome conversations and negotiations of MOUs and Service Level Agreements.

Pretty River Dike Maintenance Update

The Pretty River Dike is a flood conveyance structure through the Town of Collingwood. The floodway provides flood risk reduction to surrounding areas and is primarily owned by the NVCA.

Though the floodway is currently in general visual condition, trees and shrubs that have grown on the floodway must be removed to reduce potential spills and improve capacity.

NVCA successfully applied for \$230,000 from the Water and Erosion Control Infrastructure (WECI) program for funding to support this project

As the preferred contractor retired in January 2023, the NVCA Board of Directors approved to contract Janalco to complete Section 4 of the project.

Upcoming Events

Spring Tonic Maple Syrup Festival

Hosted by the Rotary Club of Barrie, the Spring Tonic Maple Syrup Festival is a tradition spanning more than three decades.

Visitors will take a trip back in time to explore how Indigenous people and Pioneers made maple syrup. After that, they will return to current times and see how maple syrup is made today! End the tour with pancake and sausage breakfast with fresh maple syrup and join in many other activities.

Date: April 1 and 2, 2023.

Location: Tiffin Centre for Conservation
8195 8th Line, Utopia, ON L0M 1T0

Tiffin Nature Program

Geared towards pre-K and children in kindergarten, the Tiffin nature program will help children gain knowledge, understanding and appreciation of the natural world and our amazing planet.

Date: 6-week sessions from September 20, 2022 to June 13, 2023.

Location: Tiffin Centre for Conservation
8195 8th Line, Utopia, ON L0M 1T0

PA/PD Day Camp

Offered on PA/PD Days only, kids will enjoy lots of physical activity, and be mentally stimulated as they explore ever changing scenery and landscapes. They will be able to move away from excess screen time, and learn how to integrate nature into their everyday lives.

Dates: October 24, 2022, November 18, 2022, January 27, 2023, April 28, 2023, June 2, 2023

Location: Tiffin Centre for Conservation
8195 8th Line, Utopia, ON L0M 1T0

Homeschool Programs

Tiffin's Homeschool Program is designed for homeschool families who want to spend structured time outside to develop a sense of wonder, appreciation and respect for the natural world.

Date: One Friday a month from October 15, 2022 to June 23, 2023

Location: Various locations throughout the Nottawasaga Watershed

Horning's Mills Community Hall Board Meeting Agenda

Tuesday March 28th, 2023 | 7:30 pm | Horning's Mills Hall (in person meeting)

Attendees: Ruth Plowright, Jade Snell, Beckie Connell, Shaen Armstrong, James McLean

Call to order at 7:36 p.m. by Ruth

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honor and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Announcements- None

Additions/Deletions/Approval of Agenda

Approved by Beckie, Seconded by Jade

Declaration of Pecuniary Interest

None.

Approval of Draft Minutes

Business Arising from the Minutes

None.

Public Question Period

None.

Financials- Pancake Tuesday – Made \$200.00

Rent for the Hall:

- St Patrick's Day profit – 2769.80

Unfinished Business

None.

General Business

Easter – Food (Shayna) – 1 Box of sausage needing another box, pancakes, egg cups (Ruth and Shaen). Crafts (Blaise), Cornhole, Photo Wall, Face Painting (Student Run). Bunny Costume (Jade). Set Up – Friday during the day and Early Sunday Morning. Cash Only Event.

Earth Day – Dufferin Waste – Compost Tent. Compost Giveaway – Bring your own container. 9am-12pm. Clear bags for garbage, blue bags for recycling. Coffee and Drinks available. Prize for the most garbage collected. Non-Perishable food item for the food bank. Clothing Drive/Sports Swap/Prom Drive was mentioned but we will plan it for another time.

Early Learning Drop In – Weekly Drop in. Thursday mornings from 10am to 11:30am. April 20th to June 23rd. Indoor and Outdoor.

Roof and Painting, Walls/Storage – Leak in the upstairs roof, down the wall and into the lower level. Quote for the roof to be fixed and painting to be done once drywall is repaired. Possibly paint upstairs level a light grey on the walls and then have all the trim, doors and wainscoting black. Questions of the black not meshing well with colours of weddings and big events. Place black Bristol board on the wainscoting to try to picture a visual. Township for damage to the hall, painting out of our budget.

Quotes for walls/storage downstairs. Wall quote – \$3800. Back Storage quote - \$4200. Look at other bids and vote in the May meeting.

Beckis asked Jason Lillie about building little libraries for Horning's Mills. He agreed to doing that and Beckie will obtain a quote and send a photo to Jason of the design we are looking for.

Gardens – Leaves and Petals to do the gardens. Taking flowers out from the cenotaph. Debbie to do the big pots for the town. James and Ruth to ask Sarah where the money comes from for the flowers in the pots. Flower pots in front of peoples houses and get homeowners that agree to take a pot to water them.

Cooking Lessons – May 10, 2023. \$50.00/person. 6 stations with 2-6 people per station. Pre-Registration. To advertise after Easter. Volunteers Needed. Premade salad, premade dessert, buns, potato gnocchi and marinara sauce. Set up and clean up. Beckie to arrange meeting with Jason Coonie for cooking lessons as well.

Candle Workshop – Fragrance and Friends. 2-3 hour workshop. \$120.00 flat rate and supply cost is 15.00/person. To decide the cost that we would charge per person and the date. Jade mentioned other workshops such as a stained workshop. Jade to check into this. Beckie mentioned Painted Farm Clocks

Melancthon Day - June 24, 2023. Hall Board to look after the vendors. Proposed Hippy Theme. James on finding bands. Flower Crown, Face Painting, Unique vendors that could do hippy theme products. Macrame, Tie-Dye, Dream Catchers etc.

Liquor License – No update.

Smart Serve – Shaen looked into getting tokens. Easier to pay individually as we aren't set up as an organization. Do the course individually. Hall board to pay for board members to be certified. If you were certified before 2018, your certificate will be expired June 2023. Bring in your receipt in and submit to Ruth once you have done the course.

First Aid Course – James to ask Steve if we can have training through Dufferin County. Board Members and volunteers for the Emergency Shelter to be certified as well.

Trees – 25 trees for sale. \$55.00 each. Pick-up after Easter. Tree Types are Norway Spruce and White Spruce.

Closed Session (if required)

None.

Confirmation Motion

Moved by Beckie, seconded by James

Adjournment

Adjourned at 8:42 p.m

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Heritage Advisory Committee held an electronic meeting February 7th, 2023 at 7:00 p.m. The following members were present: Chair Ralph Moore, Vice-Chair Tracey Webber, Deputy Mayor James McLean, and Todd McIntosh, also present was Kaitlin Chessell, Heritage Advisory Committee Secretary.

Appointment of Chair and Vice-Chair

Moved by Webber, Seconded by McIntosh that Councillor Ralph Moore be appointed as the Chair of the Heritage Advisory Committee of the Township of Melancthon. Carried.

Moved by Moore, Seconded by McLean that Tracey Webber be appointed as the Vice-Chair of the Heritage Advisory Committee of the Township of Melancthon. Carried.

Call to Order by Chair

Chair Moore called the meeting to order at 7:18 p.m.

Land Acknowledgement

Chair Moore shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by McLean, Seconded by Webber that the agenda be approved as circulated. Carried.

Approval of Draft Minutes

Moved by McLean, Seconded by McIntosh that the minutes of the Heritage Advisory Committee held on October 19th, 2022 be approved as circulated. Carried.

Business Arising from Minutes

None.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1. Heritage Week – February 20th – 26th

The Heritage Advisory Committee discussed that Vice-Chair Webber and Member McIntosh will research and supply Heritage Facts to be posted daily to the Township's

Facebook Page for each day of Heritage Week and on the Wednesday of Heritage Week we will advertise the plaque program. The Committee also requested that we advertise Heritage Week on the Digital Sign at the Township Office and raise the Township flag in recognition of Heritage Week.

2. Set Priorities for 2023

The Heritage Advisory Committee discussed that they would like to preplan for Heritage Week 2024 in order to have enough time to pull some other events together for that week next year. The Committee would also like to prioritize advertising the plaque program to get more residents involved, as well as look at putting a Heritage table out at Melancthon Day 2023 and have a walking tour of Horning's Mills completed for Melancthon Day. The Committee would also like to have a meeting at the Dufferin County Museum this year to learn how to do research and also work on documenting the stories of the people of Melancthon. It was discussed that we could pick a topic annually to document stories from residents. Deputy Mayor McLean is going to take the lead on this project and come back to the Committee with a plan on how to proceed with this initiative.

3. Heritage Plaque Application from Marvin Bookman

The Committee discussed that they are happy we received our first plaque application and discussed how we are going to go about verifying the information submitted by the applicants. It was discussed that we can run a quarterly timeframe to submit applications and at the deadline we go to the Museum and verify the information for all submissions as that may be the least time-consuming way to vet the information submitted. Staff was directed to contact Mr. Bookman and let him know we will review his application and be in touch.

4. Discussion on Monthly Meeting Date

The Committee discussed the dates that would work best for them, and the Committee is going to meet the first Monday of each month at 6:30 p.m.

5. Brainstorming Roundtable

Covered this under Item #2

6. Other/Addition

None.

Delegations

None.

Recommendations to Council

The Heritage Advisory Committee recommends to Council that \$3500 be put in the 2023 budget for the Heritage Advisory Committee for the Plaque Program and other activities the Committee may put on in 2023.

Public Question Period

None.

Confirmation Motion

Moved by McLean, Seconded by McIntosh that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

8:15 p.m. - Moved by McIntosh, Seconded by Webber that we adjourn this Heritage Advisory Committee meeting to meet again on March 6th, 2023 at 6:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY

CENTRE DUFFERIN RECREATION COMPLEX

BOARD OF MANAGEMENT

Minutes of the Regular meeting held February 22, 2023 via ZOOM

Attendance:	Shane Hall	Shelburne
	Dan Sample	Shelburne
	Lindsay Wegener	Shelburne
	Melinda Davie	Mono
	Darren White	Melancthon
	Ralph Moore	Melancthon
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager
	Emily Francis	Recreation Program Coordinator

Absent: C. Gerrits and A. Stirk

Meeting called to order by Board Chair, Melinda Davie at 7:01pm.
A quorum was present.

Land Acknowledgement:

Board Chair, Melinda Davie read the land acknowledgement.

Declaration of Pecuniary Interests:

Board Chair, Melinda Davie stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

MOTION #1 – Moved by D. Sample seconded by R. Moore. Be it resolved we approve the agenda dated February 22, 2023 as circulated and presented. Carried

Discussion & Approval of Minutes of Previous Meeting January 25 2023:

MOTION #2 – Moved by S. Hall seconded by R. Moore. That the minutes of the CDRC Board of Management regular board meeting held virtually on January 25, 2023 be approved as circulated and presented. Carried

Financial Report:

After review of the CDRC financial reports, accounts and a draft budget discussion, the following motion was presented.

MOTION #3 – Moved by D. Sample seconded by L. Wegener. That the CDRC Board of Management receive the financial reports and paid accounts in the amount of \$52,410.29, as presented by the Facility Administration Manager. Carried

Facility Administration Manager and Recreation Program Coordinator Reports:

See Schedule A

See Schedule B

MOTION #4 – Moved by D. Sample seconded by L. Wegener. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

Facility Maintenance Manager’s Report:

See Schedule C

MOTION #5 Moved by S. Hall seconded by D. Sample. That we receive the report from the Facility Maintenance Manager. Carried

Old Business:

Pool Repairs:

See Schedule D

Discussion on the proposal submitted by Acapulco Pools for the Pool Main Drain Replacement. After discussion the following motion was presented.

MOTION #6 Moved by S. Hall seconded by D. Sample. Be it resolved that we accept the proposal from Acapulco Pools dated January 31, 2023 for the Pool Main Drian Replacement with two drains in the wall of the deep end, in the amount of \$116,000.00 plus applicable taxes. Carried

Confirmation by By-law:

MOTION #7 – Moved by D. Sample seconded by R. Moore. Be it resolved that leave be given for the reading and enacting of by-law #02-2023 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held February 22, 2023. Carried

Adjournment:

MOTION #8- Moved by L. Wegener seconded by D. White. That we now adjourn at 7:46pm to meet again on Wednesday, March 22, 2023 at 6:30pm or at the call of the chair. Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – February 22, 2023

General Information:

- Continual day-to-day administrative duties that include phone calls and walk-in inquiries, invoicing and collections, payables and disbursements, rental contracts, bookings, monitoring the rental schedule and payroll administration.
- Working at closing 2022 financial year end. Reconciling year end reports to HST, source deductions, 2022 t-4's, OMERS, WSIB, etc and preparing 2023 budget info.
- Ongoing, receiving and responding to numerous and various facility rental booking requests.
- Feilding numerous rink board and sign advertising inquiries and sponsorship opportunities.
- Working on CDRC Spring/Summer 2023 Recreation Guide with Emily
- Working alongside Emily with weekly ActiveNet training sessions

Old Business:

- Skate Canada Shelburne (SCS) has scheduled their Bring on the Fun (BOTF) event for March 31st and April 1st
- Have reached an amicable schedule with the summer arena floor rental inquiry.
- County of Dufferin is scheduled to engage with CDRC patrons on February 24th regarding a Corporate Strategic Plan.

New Business:

- SMHA requested the ability to stream hockey games and will provide any equipment and internet upgrades.
- CRA has requested an examination of the HST return for the July 1-Sept 30, 2022 return. The information must be submitted by March 15, 2023

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis

To: CDRC Board of Management

Date: Wednesday February 22, 2023

Subject: Recreation Program Coordinator Report

February Overview

- Continuing to assist with day-to-day operations including phone inquiries, email inquiries etc. Completing invoices for upcoming programs.
- Continuing to make updates to the CDRC information on the Town of Shelburne website and actively creating graphics and posting on the CDRC social media.
- **Summer 2023 Employment**
 - Began coordinating interviews for our seasonal summer employment opportunities. Interviews for the Deck Supervisor position begin this Friday February 24, 2023. Interviews will be held in person at the CDRC. Virtual option available if necessary.
- **Active Net:** Continuing weekly Active Net meetings and trainings to prepare and develop our Recreation Software. We are currently building all of our programs, facilities rentals and point of sale options into this program. Weekly meetings are 4-8 hours in length and include weekly homework.
- **Family Day Free Skate** sponsored by Shelburne Family Chiropractic, Main Street Dental, Go with Crowe Real Estate and Shelburne Optometry was a huge success.
 - Approximately 500 people in attendance
 - Free hot chocolate or popcorn
 - Balloon animals
- Planning for the upcoming **Easter Skate Eggstravaganza** on Sunday April 2, 2023 sponsored by Local Home Finder Team, Select Mortgages and Tim Hortons. This event will include free popcorn or hot chocolate, face painting, family skate and treat bags for the kids. More activities to be added.
- Planning upcoming Registration Days for local clubs and groups at the CDRC.
- **2023 Spring/Summer Recreation Guide:** developing and collecting content for the 2023 Spring/Summer Recreation Guide. This content is sent to the Shelburne Free Press Thursday February 23, 2023 to begin the development of the guide. Communication with funding municipalities to collect content to be included in the guide.
- **Free Family Swim Sponsorships**
 - Communication with some local businesses regarding interest in sponsoring Free Family swims this upcoming summer season.
- Meeting with the **Town of Orangeville** aquatics to discuss and collect resources for the transition from Red Cross to the Lifesaving Society Swim program.
- Preparation for upcoming campers including staff meetings, day plan development and set up.
- **Upcoming programs**
 - Men's 55+ Shinny: Friday mornings
 - Next public skate: Friday February 24, 2023 at 5:00pm
 - Red Cross Standard First Aid Course: Friday March 3, 2023
 - PA Day Camp: Friday March 3, 2023
 - March Break Camp: Monday March 13 – Friday March 17, 2023

SCHEDULE 'C'

Facility Maintenance Managers Report – February 22, 2023

GENERAL INFORMATION

Loss of heat in dressing rooms due to pump failure. Suspected cause pipe burst, coldest night, and loss of power. Pump ran dry and overheated causing pump failure. Also replaced water pressure reducing valve. Domestic hot water circulating pump whining loudly bearing failure unrelated to other failure. Replace pump. Pumps was ordered. Melinda was notified of cost. Faulty disconnect order part and to be repaired. Scheduling of operation staff. Filling in some gaps due to staff not feeling well. New youth interviewed and started Feb 20, 2023, staff shortage. Planning supplies for 2023 pool season. Chemicals, tile repairs, deck repair, solar blankets canopy. Participated in an information session regarding Understanding Advancements in Electric Vehicle resurfacer pros and cons. Technology and requirements.

Water treatment:

Pricing for the new equipment for the cooling tower as we can't get the Sump buddies which were slow dissolving pucks now moving to a liquid and will require a controller and dispenser pump \$2820.) The Price to add the new chemicals to you tower along with everything else will now be \$1500 two times a year. Comparing for competitive pricing.

Roof

Criterion Jansen inspecting the roof trusses February 13, 2023, waiting on recommendations for repair. Also, as per tender a 10% hold back has or is being released to THR company.

Old Business

Pool

Would like to know if and how we will be proceeding.
Proposal See attachments:

Marty Lamers
Facility Maintenance Manager



January 31, 2023

Via email: mlamers@shelburne.ca

Attn: Marty Lamers

RE: Pool Main Drain Replacement

Centre Dufferin Recreation Complex
200 Fiddle Park Lane, Shelburne, ON L0N 1S0

PROPOSAL Q22.12.11281R1
REVISION 1

PROPOSAL

Acapulco Pools is pleased to offer the following proposal.

1.0 Main Drain Replacement

- 1.1 Cut pool deck as shown on sketch, remove and dispose of concrete from those areas.
- 1.2 Cut pool mechanical room floor from entrance to filter pit tank to allow for new piping to be installed.
- 1.3 Excavate as required from far side of pool deep end, out into grassed area along fence line, along shallow end deck into pool mechanical room (This option is much easier than going along pool deck in between pool and building as it is too narrow along that route even though it is shorter).
- 1.4 Excavate as required in mechanical room using hydrovac daylighting to avoid damaging buried pipes, etc.
- 1.5 Core drill pool wall at two (2) locations in deep end wall to allow for new main drain installation.
- 1.6 Core drill concrete pool filter tank to allow for new main drain pipe to enter the pit, properly sealed with link seals.
- 1.7 Supply and install new main drain pipe along that route using schedule 40 rigid PVC.
- 1.8 Supply and install two (2) new sumpless main drains including VGBA compliant frames and grates, 2" delineation around each drain as required by code.
- 1.9 Pressure test all new piping, provide written report to owner.
- 1.10 Backfill and properly compact all excavated areas with sand and topsoil as required.
- 1.11 Provide gravel base and wire mesh under areas to receive new concrete (pool deck and mechanical room floor)
- 1.12 Pour new concrete for pool deck and mechanical room floor, broom finish for deck, smooth finish for mechanical room floor.
- 1.13 Properly cap and fill in existing main drains with concrete leaving 3" of depth in each to allow for submersible pump to sit in in the event the pool needs to be completely drained (Each existing main drain will still have its existing grate reinstalled).
- 1.14 Core drill pool floor at deepest location, supply and install new hydrostatic relief valve.
- 1.15 Remove debris, leave broom clean.

TOTAL: \$116,000.00

1.16 Move new main drains to shallow area of pool near mechanical room.

TOTAL: \$88,500.00

2.0 By Owner

- 2.1 Provide electricity & water for the purpose of construction.
- 2.2 Draining and refilling of pool.
- 2.3 Sod/grass remediation.
- 2.4 Rubber deck finish repairs.
- 2.5 Security of pool area.
- 2.6 Start-up, chemical balance.
- 2.7 All existing mechanical equipment to remain.

3.0 Warranty

- 3.1 One-year labour and materials.

4.0 Schedule

- 4.1 TBD, Spring 2023.
- 4.2 3-4 weeks on site.

5.0 Terms

- 5.1 30% deposit due upon acceptance.
- 5.2 Acapulco will invoice on the 30th of each month for the percentage completed or delivered to site, net 15 days.
- 5.3 All HST is extra.
- 5.4 2% will be charged on overdue accounts.

We thank you for the opportunity to provide you with this proposal. This proposal is valid for a period of 30 days. Please feel free to contact me if you have any questions.

Sincerely,

Acapulco Pools Limited

Greg Keller
Service and Sales Representative
greg@acapulcopools.com
519-496-3784

HORNING'S MILLS COMMUNITY PARK BOARD
Meeting Minutes - Wednesday, January 25, 2023

The newly appointed Horning's Mills Community Park Board held its first meeting via Microsoft Teams on the 25th day of January 2023 at 6:00 pm. Members present were Deputy Mayor James McLean, Councillor Bill Neilson, Jim Hill, Nanci Malek, and Lynn Hodgson. The selection of the executive positions of the Board took place. Deputy Mayor McLean was nominated for Chair by Malek, seconded by Hodgson. The vice chair position will be vacant. Hodgson was nominated for secretary by Deputy Mayor McLean, seconded by Malek.

CALL TO ORDER:

Deputy Mayor/Chair McLean called the meeting to order at 6:04 pm.

LAND ACKNOWLEDGEMENT:

Deputy Mayor McLean recited the Land Acknowledgement Statement.

ADDITIONS:

None

DELETIONS:

None

APPROVAL OF AGENDA:

Approval of the Agenda was moved by Malek, seconded by Councillor Neilson. Carried.

DECLARATION OF PECUNIARY INTEREST OR CONFLICT OF INTEREST:

None

APPROVAL OF DRAFT MINUTES:

The draft minutes of the previous meeting held on Wednesday, November 9, 2022, were reviewed and approved as circulated - moved by Malek, seconded by Deputy Mayor McLean. Carried.

BUSINESS ARISING FROM MINUTES:

Deputy Mayor McLean provided an update on the previous recommendations made to Melancthon Township Council.

1. Melancthon Township cover the costs of the 2022 Melancthon Day celebrations.
 - Council approved that Melancthon Township will cover the expenses of the 2022 Melancthon Day event, totalling \$1,299.55.
2. Melancthon Township cover the cost of the 2023 Melancthon Day celebrations.
 - Council approved that Melancthon Township include an amount in the 2023 budget to cover the expenses for this year's event. Deputy Mayor McLean and Malek will draft a budget, as requested by Council.
3. Melancthon Township make a \$500 donation to the Mulmur-Melancthon Fire Department for their volunteer contributions to 2022's Melancthon Day.
 - Council declined the request, as several other groups volunteered at the event.
4. Melancthon Township cover the cost to construct the park walkway.
 - A revised quote will be obtained and the project will be completed in spring 2023.

CORRESPONDENCE ITEMS:

None

GENERAL BUSINESS:

Melancthon Day - June 24, 2023:

It was suggested to locate the Farmers' Market at the park rather than the hall during the Melancthon Day celebrations. The market would potentially be held in the late afternoon and into the evening, located under the trees along the north side of the park. Gary Heaslip will be asked again to provide music. The Mulmur-Melancthon Fire Department has expressed interest in running the BBQ as well as participating in the First Responders' Challenge alongside members of the County of Dufferin Paramedic Services. The Board will reach out to the Shelburne and District Fire Department asking for its participation in the challenge.

Last year, some parents expressed concern regarding the height of the bouncy castle/slide, as some children were climbing up the outside of the structure. This causes concern respecting liability issues if an injury were to occur. The Board will look at potentially having an inflatable course instead. It was noted that purchasing the Board's own inflatable castle could be an option as well, due to the yearly rental cost. Delaying the start time of the fireworks until 9:45 or 10:00 pm was also suggested, to ensure adequate darkness for the display.

Public feedback from 2022:

1. Additional music bands that would appeal to all age groups.
2. A beer garden, which would require licences, smart servers, a fenced-in area, and security. Malek will inquire about potentially inviting independent brewing companies.

Plans for 2023 - Budget Asks to Council:

Improvements to the park:

1. Pavilion Renovations

Mayor White and Deputy Mayor McLean plan to negotiate with Flato Developments to provide some of the funding for the project. A draft budget outlining the suggested improvements would be required.

2. Ball Diamond Upgrades

Deputy Mayor McLean spoke to the Mansfield Minor Ball Association with regards to the necessary upgrades that the various age groups would need in order to play games at the park. Youth aged 6 to 13 years would require a pitching rubber and electricity to the mound to power a pitching machine. Mansfield Minor Ball will follow up with the permit process and cover the installation expense, with hopes of it being completed by late spring 2023. It was mentioned that Public Works Superintendent Craig Micks should be present during the installation. Youth aged 14 to 18 years would require a pitching mound and potentially an outfield fence. The mound layout and recommended guidelines for the fence were distributed to members of the Board by email.

Other suggested improvements include a slanted roof on the dugouts to protect players from the elements and upgrading the pavilion storage area with a locker system where bases etc. could be stored.

It was agreed that the Park Board would proceed with the minor upgrades, including the pitching rubber, pitching mound, and potential roof over the dugouts. Deputy Mayor McLean will research these improvement expenses and draft a budget. Malek will look into the cost of a locker system.

The Park Board agreed to delay the construction of the outfield fence until potentially 2024. Board members want to obtain valuable feedback from the community, as the fence would break up the green space at the park. Members of the Board plan on doing a spring walk-about to see if the diamond and outfield can accommodate the dimensions required for the fence. A strong commitment is needed from the Mansfield Minor Ball Association prior to moving forward with this expense.

3. Walkway Construction

The pathway in the park, running from the main entrance, angling toward the ball diamond and then to the children's play equipment area, will be constructed and completed in spring 2023,

therefore making these areas more accessible. The Board questioned if there would be any provincial funding available for the project. Deputy Mayor McLean will follow up with Craig Micks on getting an updated quote for the screenings. The labour would be done by the Public Works Department, and the walkway would be lined with a weed barrier fabric prior to laying down the screenings. Deputy Mayor McLean mentioned that an individual had expressed interest in doing some landscaping at the park. The potential plan may be to have flower gardens at the pavilion or a garden integrated with the walkway. He will follow up with the individual to discuss a plan.

Other/Additions:

The outcome of the Melancthon Recreation Task Force Report concerning the Horning's Mills Community Park was discussed by Councillor Neilson.

The following suggestions were made:

- improvements to the playground area
- walking trail
- baseball/softball leagues for youth to adults

Malek volunteered to set up the Horning's Mills Community Park Facebook page, which will communicate upcoming ball games and social events.

DELEGATIONS:

None

RECOMMENDATIONS TO COUNCIL:

None

CONFIRMATION MOTION:

Moved by Malek, seconded by Neilson. Carried.

ADJOURNMENT AND DATE OF NEXT MEETING:

The next meeting is slated for mid- to late February and will be decided upon at the call of Deputy Mayor McLean.

Meeting was adjourned at 6:50 pm. Moved by Malek, seconded by Neilson. Carried.

Denise Holmes

From: Maria Leung <mleung@nvca.on.ca>
Sent: Thursday, March 23, 2023 3:27 PM
To: Maria Leung
Subject: NVCA Media Release - NVCA reminds residents to apply for permits well ahead of projects start dates

MEDIA RELEASE

FOR IMMEDIATE RELEASE

NVCA reminds residents to apply for permits well ahead of projects start dates

UTOPIA, Ontario (March 23, 2023) – The Nottawasaga Valley Conservation Authority (NVCA) is reminding property owners to apply for permits well ahead of construction schedules to avoid delays. Permits are required for development projects on properties within NVCA regulated areas.

“Many property owners underestimate the amount of time it takes to prepare the required information for their permit application,” said Ben Krul, Manager of Development Planning and Permits. “Anyone planning a project should check our website to determine if their [property is regulated](#) by NVCA. If it is, we highly recommend they setup a pre-consultation meeting with our regulations technicians to determine what the next steps are.”

NVCA is responsible for directing development outside of natural and hazardous areas to protect the public and properties from flooding and erosion. Through the permitting process, NVCA also ensures development does not impact sensitive environmental areas such as wetlands, shorelines, rivers and streams.

To ensure applications are processed in a timely manner, it is important to submit a complete application package. This includes the mandatory minimum requirements and any additional information requested by NVCA. Once a complete application is submitted, it can take up to 90 days for our regulations technicians to determine if a permit is granted.

Applying for permits well ahead of project start helps avoid costly delays. Property owners can also help ensure the Nottawasaga Watershed remains healthy and sustainable for future generations. [Visit NVCA's website for more information about permits from NVCA.](#)

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About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Communications Coordinator 705-424-1479 ext.254, mleung@nvca.on.ca

Maria Leung (she/her/hers) Senior Communications Specialist

Nottawasaga Valley Conservation Authority

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Denise Holmes

From: JUS-G-MAG-POA Support <JUS.G.MAG.POASupport@ontario.ca>
Sent: Friday, March 24, 2023 2:53 PM
Cc: Chen, Wendy (MAG)
Subject: Update on POA Modernization and Streamlining Initiatives (Proclamation of Clerk of the Court Amendments and Repeal of Early Resolution Provisions)

Our Reference #: M-2023-2275

Dear Heads of Council, Municipal Chief Administrative Officers, and Clerks:

I am pleased to write to you today to provide an update on modernization initiatives in Ontario's *Provincial Offences Act* (POA) courts.

On November 23, 2022, proposed amendments to the POA aimed at modernizing and streamlining processes in POA courts were introduced in the Ontario Legislature as Schedule 8 under Bill 46, the *Less Red Tape, Stronger Ontario Act, 2023*. I am happy to advise that Bill 46 received Royal Assent on March 22, 2023.

As a result, the following changes to the POA have been approved:

Implementation of Amendments to Allow for Clerk Review of Reopening Applications

Currently, the POA allows a defendant convicted of either failing to respond to a charge laid by certificate of offence or of failing to appear for a hearing or early resolution meeting, to apply to have the conviction struck and the matter reopened. Such applications are currently reviewed by a justice of the peace and may be granted if the justice of the peace is satisfied that, through no fault of their own, the defendant was unable to appear for a hearing or an early resolution meeting or did not receive a notice or document relating to the offence.

Effective September 22, 2023, clerks of the court will grant, but not deny, applications to strike a conviction on a ticket, if satisfied that the defendant, through no fault of their own, missed a notice or was unable to attend a meeting or hearing related to the ticket. If the clerk is not able to grant the application and strike the conviction, the clerk must forward the application to a justice of the peace to make the determination whether to grant or deny the request for a reopening.

These amendments will assist municipalities in recovering from the disruption of court operations created by the pandemic by freeing up judicial time and allowing municipal court staff to address the backlog of cases more quickly.

Repeal of the Bill 177 Early Resolution Reforms

Effective March 22, 2023, amendments to section 5.1 of the POA, together with previously proposed sections 5.2 to 5.5 are repealed, although they had not yet come into force. These previously proposed amendments would have changed the "early resolution" process in ways that are no longer desired by stakeholders.

The Ministry of the Attorney General looks forward to continuing engagement with partners and stakeholders on new opportunities for modernizing the early resolution process.

If you have any questions, or if you would like more information about these initiatives, please contact Ms. Wendy Chen, Manager of the POA Unit, either by email at JUS.G.MAG.POASupport@ontario.ca or by telephone at (437) 244-8733.

Thank you for your continued commitment to the administration of justice and for supporting access to justice services for all Ontarians.

Sincerely,

Doug Downey
Attorney General

c: Wendy Chen, Manager, POA Unit, Court Services Division, Ministry of the Attorney General

Denise Holmes

From: Eowyn Spencer <espencer@grandriver.ca>
Sent: Friday, March 24, 2023 2:23 PM
To: clerks@brantford.ca; stephen.o'brien@guelph.ca; clerk@hamilton.ca; clerks@brant.ca; csenior@oxfordcounty.ca; eeichenbaum@haldimandcounty.on.ca; lcline@northperth.ca; Tracey.Rodrigues@norfolkcounty.ca; graham.milne@halton.ca; regionalclerk@regionofwaterloo.ca; lisa.campion@erin.ca; mtownsend@townofgrandvalley.ca; nmartin@amaranth.ca; kokane@centrewellington.ca; pavgoustis@eastgarafraxa.ca; aknight@get.on.ca; lwheeler@mapleton.ca; Denise Holmes; acarter@pertheast.ca; admin@puslinch.ca; lgreen@southgate.ca; kwallace@wellington-north.com
Cc: dlundy@southgate.ca; blambert@wellington-north.com; mgivens@pertheast.ca; alison.newton@brant.ca; bhutchings@brantford.ca; mbaron@mapleton.ca; nmartin@amaranth.ca; blauckner@regionofwaterloo.ca; Denise Holmes; dwilson@centrewellington.ca; cao@guelph.ca; cao@erin.ca; iroger@get.on.ca; gschwendinger@puslinch.ca; ksnell@northperth.ca; Jane.MacCaskill@halton.ca; Janette.smith@hamilton.ca; baddley@oxfordcounty.ca; ccase@haldimandcounty.on.ca; al.meneses@norfolkcounty.ca; Peter Avgoustis
Subject: Submission of Grand River CA Progress Report #4 and Inventory of Programs & Services - O.Reg 687/21 under the Conservation Authorities Act
Attachments: GM-03-23-24 - Progress Report 4_Requirement under OReg 687_21.pdf; GM-03-23-25 - Inventory of Programs and Services_Combined.pdf

Greetings Grand River watershed participating municipalities:

Please be advised that at the General Meeting held on March 24, 2023, the Grand River Conservation Authority (GRCA) General Membership passed the following two motions:

1. *THAT the update to the Grand River Conservation Authority's Inventory of Programs and Services be approved, circulated to all participating Grand River watershed municipalities, posted on the GRCA website, and submitted to the Ministry of Natural Resources and Forestry in accordance with Ontario Regulation 687/21.*
2. *THAT Progress Report #4 be approved, circulated to all participating Grand River watershed municipalities, posted on the GRCA website, and submitted to the Ministry of Natural Resources and Forestry in accordance with Ontario Regulation 687/21.*

The GRCA Inventory of Programs and Services Update, as well as Progress Report #4 are attached for your information. In accordance with O.Reg 687/21 under the *Conservation Authorities Act*, the Inventory will also be [posted on our website](#) and circulated separately as official submission to the Ministry of Natural Resources and Forestry.

Should you have any comments on the update and progress report please reach out directly to [Samantha Lawson](#).

Kind regards,

Eowyn Spencer
Executive Assistant
Grand River Conservation Authority

400 Clyde Road, PO Box 729
Cambridge, ON N1R 5W6

Office: 519-621-2763 ext. 2240
Toll-free: 1-866-900-4722

Grand River Conservation Authority

Report number: GM-03-23-24

Date: March 24, 2023

To: Members of the Grand River Conservation Authority

Subject: Progress Report #4- Ontario Regulation 687/21

Recommendation:

THAT Progress Report #4 be approved, circulated to all participating Grand River watershed municipalities, posted on the Grand River Conservation Authority website, and submitted to the Ministry of Natural Resources and Forestry in accordance with Ontario Regulation 687/21.

Summary:

Not applicable.

Report:

As a requirement under *Ontario Regulation 687/21*, the Grand River Conservation Authority (GRCA) developed and approved a Transition Plan (December 17, 2021) and Inventory of Programs and Services (version 1, dated February 28, 2022). The Inventory of Programs and Services is based on the three categories identified in the Regulation. These categories include (1) Mandatory, (2) Municipally requested, and (3) Other (Authority determines are advisable).

As required under Ontario Regulation 687/21 and identified in GRCA's Transition Plan, the GRCA is providing its Progress Report. Under the Regulation, the Progress Reports must include the following;

- Any comments or other feedback submitted by a municipality regarding the inventory
- A summary of any changes that the Authority has made to the inventory to address comments or other feedback- including a copy of the changed inventory and a description of changes
- An update on the progress of negotiations on agreements with participating municipalities
- Any difficulties that the Authority is experiencing that might affect the ability of the Authority to complete the transition plan milestones

Progress Report Details

- 1) Municipal Comments/Feedback:
 - At this time, staff have not received any formal comments or concerns from the participating municipalities regarding the original Inventory of Programs and Services, or any of the updates including the most recent version, dated December 16, 2022.
- 2) Summary of Changes to Inventory of Programs and Services:
 - The Inventory of Programs and Services is updated to reflect refinements in Category 2 related to the Prescribed Acts Regulation (Ontario Regulation 596/22).
- 3) Update on the Progress of Negotiations with Participating Municipalities on Category 2 Programs and Services:
 - At this time, the GRCA is on track with the schedule identified in the GRCA's Transition Plan.

- Negotiation meetings with participating municipalities for Category 2 Programs and Services MOUs have started. Initial meetings have been completed with 11 out of the 22 participating municipalities.
 - GRCA staff will continue to work with neighbouring Conservation Authorities (where possible) to help streamline the process of negotiations with shared participating municipalities on Category 2 Programs and Services.
- 4) Difficulties Reaching Transition Plan Milestones:
- At this time, there have not been any difficulties identified in meeting transition plan milestones.

Once the Progress Report is approved, it will be circulated to all watershed municipalities and the Ministry of Natural Resources and Forestry. The Progress Report will also be posted on GRCA's website for public access.

Financial Implications:

Not applicable.

Other Department Considerations:

Not applicable.

Submitted by:

Samantha Lawson
Chief Administrative Officer

Grand River Conservation Authority

Report number: GM-03-23-25

Date: March 24, 2023

To: General Membership of the Grand River Conservation Authority

Subject: Updated Inventory of Programs and Services – Requirement under O.Reg.687/21

Recommendation:

THAT the updated Inventory of Programs and Services be approved, circulated to all participating Grand River watershed municipalities, posted on the Grand River Conservation Authority website, and submitted to the Ministry of Natural Resources and Forestry in accordance with Ontario Regulation 687/21.

Summary:

The P&S Inventory charts have been updated to reflect the:

- 1) government mandate that prohibits Conservation Authorities from providing planning services related to natural heritage, and
- 2) reallocation of certain Conservation Services activities from Category 2 to Category 3.

Report:

As a requirement under *O.Reg.687/21*, the Grand River Conservation Authority (GRCA) has developed an Inventory of Programs and Services based on the three categories identified in the Regulation. These categories include: (1) Mandatory, (2) Municipally requested, and (3) Other (Authority determines are advisable).

On January 28, 2022, Feb 25, 2022, and December 16, 2022 draft versions of the Inventory of Programs and Services were presented to the Board. Following Board approval, they were posted on the GRCA website, and circulated to all participating municipalities and the Ministry of Environment, Conservation, and Parks.

Updated Charts A, B, C, and D are attached and a summary of the changes are provided in TABLE 1 – Summary of Changes. These updated charts reflect the government mandate that prohibits Conservation Authorities from providing planning services related to natural heritage and a reallocation of certain Conservation Services activities from Category 2 to Category 3.

Chart A updates:

- a) Eliminate Item #5 – Planning Services (Natural Heritage) as a Category 2 group given mandate by government which prevents conservation authorities from commenting on planning services related to natural heritage.
- b) Revise description wording for item #9 -Watershed Services (Category 2) to better define the scope of conservation services activities undertaken.
- c) Revise description wording for item #10 Conservation Services (other program areas) to reflect the reallocation of certain conservation services from Category 2 to Category 3.

Chart B updates:

- a) Item #4 Resource Planning-Plan Input and Review, Permitting and Solicitor Enquiries
 - Reallocated costs from item #5 to item #4. The percentage revenue distribution figures represent the estimated revenue distribution for the draft 2023 budget. The full cost from item #5 that is being eliminated has been allocated to item #4. It is expected that some of the item #5 category 2 costs will be considered category 1

activities. For example, wetland assessment related to hydrological features are considered category 1 and staff time will be reallocated to category 1 activities to meet service demands. Funding for added costs will be managed by use of the transition reserve as a short-term strategy.

- b) Item #5 Planning Services (Natural Heritage) – Category 2
 - Reallocated costs to item #4 – Category 1 planning services.
- c) Item #9 – Watershed Services
 - The cost figures remained the same given that the only specific service delivery item being reclassified are water festivals which have not been held since 2019, thus no costs were included in the draft 2022 budget and draft 2023 budget. The applicable costs being considered are nominal in nature historically.
- d) Item #10 - Conservation Services-(other program areas)
 - The costs remained the same given the nominal amounts involved. See item #9 above for rationale to not adjust costs.

Chart C updates:

- a) Remove ‘Planning Services (Natural Heritage)’
- b) Revise description for Watershed Services to coincide with description from Chart A (item #9)

Chart D updates:

- a) Revise description for Conservation Services (non-municipal program areas) to coincide with description from Chart A (item #10)

TABLE 1 - Summary of Changes:

Item #	P&S Inventory Jan 1, 2023	Revised P&S Inventory April 1, 2023	Comments
4	Resource Planning-Plan Input and Review, Permitting and Solicitor Enquiries	Modify Costs	Reallocated costs from item #5 to items #4. Recalculated revenue percentages.
5	Planning Services (Natural Heritage)	Eliminated.	Reallocated costs to item #4
9	Watershed Services	Reclassify certain types of conservation services from Category 2 to Category 3 (i.e. water festivals)	Rationale: (a) the expectations of participating municipalities would be better managed by classifying certain activities as category 3, (b) benefiting municipality clearly delineated and serviced based on specific agreement, and (c) limited available GRCA resources can be better managed (i.e. manage the capacity of existing staff resources)
10	10(a) Conservation Services (non-municipal program areas)	10(a) title changed to Conservation Services (Other Programs)	See item #9 above for rationale.

Item #	P&S Inventory Jan 1, 2023	Revised P&S Inventory April 1, 2023	Comments
	10(b) Volunteer Engagement	Reclassify certain types of conservation services from Category 2 to Category 3 (i.e. water festivals)	

Once the updated Inventory of Programs and Services is approved, it will be circulated to all participating municipalities and the Ministry of Natural Resources and Forestry (MNRF) prior to the legislative deadline of April 1, 2023. The Inventory will also be posted on the Grand River Conservation Authority's website for public access.

Financial Implications:

Not applicable.

Other Department Considerations:

Not applicable.

Submitted by:

Samantha Lawson
Chief Administrative Officer

CHART A

Programs & Services Inventory Listing - Category, Description, Rationale for Category-March 24 2023 (version #4)

GRAND RIVER CONSERVATION AUTHORITY

To March 24th, 2023 General Membership Meeting

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
1	Flood Forecasting & Warning (FFW)	1	<p><u>21.1 (1) para 1. (i)</u> P&S related to risk of natural hazards</p> <p><u>21.1 (1) para 1. (iv)</u> Services provided related to duties and functions under the Act.</p> <p><u>21.1 (1) para 2.</u> Other P&S not included in para 1.</p>	<ul style="list-style-type: none"> • Maintain computerized (Flood Forecasting and Warning) FFW system. • Operate 24 hour on call/duty officer system to respond to flooding events. • Maintain Communications and Emergency Response systems. • Collect and maintain data from dams, streamflow gauges, rainfall gauges, and snow courses. • Issue flood warnings • Operate reservoirs to reduce flooding. 	<p>Section 2 Flood forecasting and warning</p> <p>Section 12 (1)2, 12(1)3, 12(1)4</p>
2	Water Control Structures-Flood Control, Small Dams & Ice Management	1	<p><u>21.1 (1) para 1. (i)</u> P&S related to risk of natural hazards - <i>Flood Control Structures & Ice Management</i></p> <p><u>21.1 (1) para 1. (ii)</u> P&S related to management of lands owned by Authority- <i>Small Dams</i></p>	<p><u>Flood Control Structures</u> Operate and maintain 7 major flood control structures, 5 major dike systems.</p> <ul style="list-style-type: none"> • Perform dam safety reviews, inspections, monitoring, and capital maintenance and upgrade projects. • Develop and implement public safety plans for structures. <p><u>Small Dams</u></p> <ul style="list-style-type: none"> • Operate and maintain 22 small dams and surrounding lands. <p><u>Ice Management</u></p> <ul style="list-style-type: none"> • Perform Ice Management Activities and respond to flooding from ice jams by issuing flood warnings 	<p>Section 1 (1) (3) Risk of flooding hazard</p> <p>Section 5 (1) (1) Water control infrastructure</p> <p>Section 5 (1) (2) Erosion control infrastructure</p> <p>Section 9 (2) (i), (ii), (iv) Conservation lands-required component</p> <p>Section 4 - Ice management</p>

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
				<p>and providing support to municipal emergency management personal</p> <ul style="list-style-type: none"> • NEW-Develop and Implement Operational Plan Natural Hazard Infrastructure by Dec 31, 2024 • NEW-Develop Asset Management Plan Natural Hazard Infrastructure by Dec 31, 2024 • NEW - Develop Ice Management Plan by December 31, 2024 	
3	Floodplain Mapping	1	<u>21.1 (1) para 1. (i)</u> P&S related to risk of natural hazards	<ul style="list-style-type: none"> • Update and maintain flood line mapping. • Develop natural hazards mapping. 	Section 1 (3) (1) (i) Collect information and map areas of natural hazards.
4	Resource Planning- Plan Input and Review, Permitting and Solicitor Enquiries	1	<u>21.1 (1) para 1. (i)</u> P&S related to risk of natural hazards	<ul style="list-style-type: none"> • Process permits related to development, alteration or other activities in regulated areas. • Review official plans, secondary and community plans, zoning bylaws, development applications and other proposals (i.e. environmental assessments) • Enforce applicable regulations. • Develop and maintain policies and guidelines to manage natural hazards. • Provide advisory services to the province and municipalities. 	<p>Section 6 - comment on applications, proposals</p> <p>Section 7 - plan review, comments</p> <p>Section 8 - administering and enforcing the act</p>
5	Planning Services (Natural Heritage)		Eliminated		
6	Watershed Resources- Planning	1	<u>21.1 (1) para 1. (i)</u> P&S related to risk of natural hazards <u>21.1 (1) para 1. (iii)</u>	<ul style="list-style-type: none"> • Operate monitoring stations. • Complete field sampling in support of the Provincial Water Quality Network. • Maintain provincial ground monitoring network (PGWN). 	<p>Section 3 - Drought or low water response.</p> <p>Section 5 (2) (1) - Develop Operational Plan</p> <p>Section 5 (2) (2) - Develop Asset Management Plan</p>

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
			<p>P&S related to duties as a source protection authority under the Clean Water Act.</p> <p><u>21.1 (1) para 1. (2)</u> Other P&S prescribed by regulations.</p>	<ul style="list-style-type: none"> • Maintain water budget to support sustainable water use in the watershed. • Operate a drought response program. • Analyze and report on water quality conditions in the Grand River. Provide technical advice to municipal waste water master plans, assimilative capacity studies and municipal waste water optimization. • Provide advice on water use permits to province. • Report on emerging climate change impacts. • <i>NEW - Prepare Watershed-based Resource Management Strategy by Dec 31, 2024</i> 	<p>Section 5 (4) Update operational or asset management plans Section 12 (1) 1. - Groundwater Monitoring Section 12 (1) 2. - Stream Monitoring Section 12 (1) 3. - Watershed-based Management Strategy Section 13 - Source Protection Authority under Clean Water Act</p>
7	Planning Services (Subwatershed Planning)	2	<p><u>21.1.1</u> P&S provided on behalf of a municipality under an MOU</p>	<ul style="list-style-type: none"> • Partner with municipalities to provide natural heritage input and review for subwatershed and other plans for streams and tributaries, which provide background on surface water, ground water, natural heritage ecosystems and recommend sustainable solutions to urban growth. 	<p>Not applicable. See CHART C for information required to be provided under Regulation Section 6 Subsection (5).</p>
8	Source Protection Planning	1	<p><u>21.1 (1) para 1. (iii)</u> P&S related to duties as a source protection authority under the Clean Water Act.</p>	<ul style="list-style-type: none"> • Deliver the provincial source protection planning program under the Clean Water Act 2006 for the Lake Erie Source Protection Region made up of four watersheds. 	<p>Section 13 - Source Protection Authority under Clean Water Act</p>
9	Watershed Services	2	<p><u>21.1.1</u> P&S provided on behalf of a municipality under an MOU</p>	<p><u>Conservation Services:</u></p> <ul style="list-style-type: none"> • Coordinate the grant program delivered to private landowners to encourage adoption of agricultural and rural landowner best management practices and projects to improve and protect water quality, 	<p>Not applicable. See CHART C for information required to be provided under Regulation Section 6 Subsection (5).</p>

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
				<p>soil health and related initiatives (i.e. restore natural areas and private land tree planting).</p> <ul style="list-style-type: none"> Participate in and deliver community events, and agricultural/landowner workshops to promote landowner environmental stewardship action. <p><u>Water Quality:</u></p> <ul style="list-style-type: none"> wastewater optimization, surface water quality monitoring, modelling, analysis and reporting, and groundwater quality analysis and reporting <p><u>Watershed sciences and collaborative planning:</u></p> <ul style="list-style-type: none"> watershed and landscape science, reporting, plans and working groups 	
10	<p>10 (a) Conservation Services (other program areas)</p> <p>10 (b) Volunteer Engagement</p>	3	<p>21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.</p>	<p><u>10 (a)</u></p> <ul style="list-style-type: none"> Deliver special projects that study and/or provide awareness and education related to improving and protecting water quality and related initiatives. This may include special events such as water festivals. <p><u>10(b)</u></p> <ul style="list-style-type: none"> Develop and deliver GRCA volunteer activities to enable public participation in GRCA environmental activities. The delivery model for this program is under review. 	<p>Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).</p>
11	<p>Conservation Lands Management- Operating and Capital Maintenance costs related to authority owned</p>	1	<p>21.1 (1) para 1. (ii) P&S related to conservation and management of lands owned by Authority.</p>	<ul style="list-style-type: none"> Maintain passive conservation areas. Maintain property integrity (i.e. encroachments) and security (unauthorized use) Develop and maintain trail network. Manage wetlands and floodplain lands. Capital and operational support services provided to maintain the built infrastructure on GRCA lands. 	<p>Section 9 (1) (1) prepare a conservation area strategy by Dec 31, 2024.</p> <p>Section 9 (1) (2) Conservation lands-required component-objectives</p>

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
	lands including Trail Management, Land acquisitions and disposal, property taxes			<ul style="list-style-type: none"> • Create and maintain Asset Management Plan for built infrastructure on GRCA lands. • Dispose of lands declared surplus and plan for disposition of other surplus lands. • Acquire environmentally significant conservation lands (<i>greenspace management</i>). • NEW- Prepare a conservation area strategy • NEW - Prepare a land inventory by Dec 31, 2024 	Section 9 (1) (3) prepare land inventory by Dec 31, 2024
12	Conservation Lands Management- Hazard Tree Management, Forestry Management- Operations	1	<p><u>21.1 (1) para 1. (i)</u> P&S related to risk of natural hazards</p> <p><u>21.1 (1) para 1. (ii)</u> P&S related to conservation and management of lands owned by Authority.</p>	<ul style="list-style-type: none"> • Operate hazard tree management program on GRCA lands • Deliver forest management, tree planting, woodlot thinning, selective harvesting, and naturalization projects on GRCA lands • Maintain the Managed Forest Tax Incentive Program. • Invasive Species Management. 	<p>Section 1 (1) (4) Risk of hazardous lands</p> <p>Section 9 (1) (2) Conservation lands-required components</p>
13	Conservation Lands- Natural Heritage Management	1	<u>21.1 (1) para 1. (ii)</u> P&S related to conservation and management of lands owned by Authority.	<ul style="list-style-type: none"> • Provide planning services/assistance to enhance, restore, rehabilitate, and protect aquatic and terrestrial ecosystems on GRCA owned lands. 	Section 9 (2) (iv) Conservation lands-required components
14	Private Land Tree Planting & Nursery Operations	3	<u>21.1.2</u> P&S that the authority determines to provide within its area of jurisdiction	<ul style="list-style-type: none"> • Provide services to private and public landowners and community groups to engage in tree planting activities. • Operate the Burford Nursery. 	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
			to further the purpose of this Act.		
15	Environmental Education	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	Deliver outdoor education sessions: <ul style="list-style-type: none"> • school classes • day-camp program • community groups • private groups Operate six outdoor education centres-Apps, Laurel Creek, Shades Mills, Guelph, Taquanyah, Rockwood.	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).
16	Property Rentals	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Rent 733 cottage lots at Belwood Lake and Conestogo Lake. • Lease agricultural lands. • Lease 8 residential units. • Over 50 miscellaneous commercial agreements for use of GRCA lands. 	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).
17	Hydro Production	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Generate hydro revenue from turbines at four dams (Shand, Connestogo, Guelph and Drimmie). 	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).
18	Conservation Areas	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Operate 11 active Conservation Areas (8 camping and 3 day-use only). • Operate Luther Conservation Area • Offer hunting on some GRCA Lands 	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
19	Communications -Mandatory	1	<u>21.1 (1) para 1. (iv)</u> Services provided related to duties and functions under the Act.	<ul style="list-style-type: none"> • Media Relations • Public Relations and awareness building • Website management • Social media management • Community engagement and public consultation • Corporate brand management 	Regulations pending.
20	Communications -Non-mandatory programs	3	<u>21.1.2</u> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Media Relations • Public Relations and awareness building • Website management • Social media management 	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).
21	Corporate Services- Mandatory	1	<u>21.1 (1) para 1. (iv)</u> Services provided related to duties and functions under the Act.	<p>Provide the following administrative services that support mandatory program delivery:</p> <ul style="list-style-type: none"> • Office of the CAO • Finance • Human Resources/ Health & Safety • Payroll • Office Services • Building Services <p>Administrative expenses incurred:</p> <ul style="list-style-type: none"> • General membership • Head office building • Office supplies, postage, bank fees • Head office communication system • Insurance • Audit Fees • Consulting, legal, labour relations • H&S Equipment, inspections, training • Conservation Ontario Fees 	Regulations pending.

	Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Category 1 Programs & Services- Applicable Section under Regulation 686/21 'Mandatory Programs and Services'
				<ul style="list-style-type: none"> • Corporate Professional Development • Unallocated Motor Pool and Information • Systems and Technology expenses • Uninsured losses, damage to GRCA assets 	
22	Corporate Services- Non-Mandatory programs	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<p>Allocate administrative services and expenses that are incremental to delivering non-mandatory programs:</p> <ul style="list-style-type: none"> • Finance • Office supplies, postage, bank fees • Head office communication system • Insurance • Audit Fees • Consulting, legal, labour relations • H&S Equipment, inspections, training • Conservation Ontario Fees • Corporate Professional Development • General 	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).

CHART B

P&S Inventory Listing - Costs & Funding Sources (note 1) – March 24 2023 (version #4)

GRAND RIVER CONSERVATION AUTHORITY

To March 24th, 2023 General Membership Meeting

Ref #	P&S Inventory Name	Category	TOTAL EXPENSES (Source: draft 2023 Budget)	TOTAL EXPENSES (Source: draft 2022 Budget)	Annual EXPENSES- Five Year Average 2017-2021	Municipal Levy	Municipal MOUs/ Agreements	Provincial/ Federal / Other Municipal	Self-Generated-Program Revenue	Self-Generated-Other Revenue (note 2)	Reserves	Comment
1	Flood Forecasting & Warning (FFW)	1	\$1,113,000	\$1,033,000	\$1,063,000	78%		15%			8%	Provincial Section 39 Funding
2	Water Control Structures-Flood Control, Small Dams, Ice Management	1	\$3,643,200	\$3,457,700	\$3,413,000	70%		27%			3%	Provincial Section 39 Funding and WECL Funding
3	Floodplain Mapping	1	\$105,000	\$100,000	\$375,000	100%		TBD			TBD	Federal Funding available for special projects combined with use of reserves.
4	Resource Planning-Plan Input and Review, Permitting and Solicitor Enquiries	1	\$2,563,800 (was \$2,101,500)	\$2,291,200 (was \$2,051,200)	\$1,925,000 (was \$1,685,000)	48%		2% (was nil)	48% (was 50%)		2%	Permit, Plan Review & Solicitor Enquiry Fee Revenue Federal-Species at Risk
5	Planning Services (Natural Heritage)	eliminate	NIL (was \$462,300)	NIL (was \$240,000)	NIL (was \$240,000)		NIL (Was 70%)	NIL (was 9%)	NIL (was 21%)			
6	Watershed Resources-Planning	1	\$1,386,000	\$1,651,400	\$1,684,000	92%			3%		5%	

Ref #	P&S Inventory Name	Category	TOTAL EXPENSES (Source: draft 2023 Budget)	TOTAL EXPENSES (Source: draft 2022 Budget)	Annual EXPENSES- Five Year Average 2017-2021	Municipal Levy	Municipal MOUs/ Agreements	Provincial/ Federal / Other Municipal	Self-Generated-Program Revenue	Self-Generated-Other Revenue (note 2)	Reserves	Comment
7	Planning Services (Subwatershed Planning)	2	\$280,000	\$233,000	\$262,000		82%	18%				Other Municipal-Current Municipal agreements
8	Source Protection Planning	1	\$640,000	\$640,000	\$1,058,000			100%				Provincial Funding
9	Watershed Services	2	\$1,562,500	\$1,386,200	\$1,551,000		49%	51%				Provincial Funding & Other Municipal-Current Municipal agreements
10	10 (a) Conservation Services (other program areas) 10 (b) Volunteer Engagement	3	10(a) \$71,200 10(b) \$10,000	NIL	\$97,000			37%		63%		Provincial Funding
11	Conservation Lands Management-Operating and Capital Maintenance costs related to authority owned lands including Trail Management, Land acquisitions and disposals, property taxes	1	\$2,314,800	\$2,043,800	\$2,625,000	91%					9%	Reserves for Demolition expense. Land acquisition and disposal costs are funded with reserves.

Ref #	P&S Inventory Name	Category	TOTAL EXPENSES (Source: draft 2023 Budget)	TOTAL EXPENSES (Source: draft 2022 Budget)	Annual EXPENSES- Five Year Average 2017-2021	Municipal Levy	Municipal MOUs/ Agreements	Provincial/ Federal / Other Municipal	Self-Generated-Program Revenue	Self-Generated-Other Revenue (note 2)	Reserves	Comment
12	Conservation Lands Management-Hazard Tree Management, Forestry Management-Operations	1	\$539,000	\$509,900	\$478,000	92%			8%			Timber Sales Revenue, Donations
13	Conservation Lands-Natural Heritage Management	1	\$185,800	\$238,000	\$349,000	100%			TBD			TBD-Ecological Restoration special projects with external funding
14	Private Land Tree Planting & Nursery Operations	3	\$867,300	\$862,400	\$777,000				67%	33%		Fee revenue and allocation of Category 3 Fee Revenue
15	Environmental Education	3	\$675,100	\$653,600	\$1,072,000				74%	26%		Fee Revenue
16	Property Rentals	3	\$1,095,200	\$1,022,500	\$1,144,000				100%			Fee Revenue
17	Hydro Production	3	\$212,000	\$210,000	\$384,000				100%			Fee Revenue
18	Conservation Areas	3	\$10,887,000	\$9,428,000	\$9,750,000				92%	3%	5%	Fee Revenue
19	Communications-Mandatory	1	\$497,500	\$477,500	\$486,000	100%						
20	Communications-Non-mandatory programs	3	\$100,000	\$100,000	\$92,000					100%		Allocation of Category 3 Fee Revenue

Ref #	P&S Inventory Name	Category	TOTAL EXPENSES (Source: draft 2023 Budget)	TOTAL EXPENSES (Source: draft 2022 Budget)	Annual EXPENSES- Five Year Average 2017-2021	Municipal Levy	Municipal MOUs/ Agreements	Provincial/ Federal / Other Municipal	Self-Generated-Program Revenue	Self-Generated-Other Revenue (note 2)	Reserves	Comment
21	Corporate Services-Mandatory	1	\$3,372,288	\$3,498,288	\$3,125,000	84%		2%	3%		11%	Provincial SPP funding, Interest Income
22	Corporate Services-Non-Mandatory programs	3	\$1,158,000	\$1,086,000	\$874,000					100%		Allocation of Category 3 Fee Revenue

Note 1-Revenue percentages represent estimated revenue distribution of draft 2023 budget expenses under the new regulations.

Note 2-Self generated-Other Revenue represents surplus revenue from category 3 programs (Property Rentals, Hydro Production) and interest income.

CHART C

Programs & Services Inventory Listing - Category 2 - Details of Municipal Agreements – March 24 2023 (version #4)

GRAND RIVER CONSERVATION AUTHORITY

To March 24th, 2023 General Membership Meeting

Extract:

Ontario Regulations 687/21 - Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act

Section 6 Subsection 5 requirements

(5) For each Category 2 program or service listed in the inventory under clause (2) (a), the authority shall include the following information:

1. The name of the municipality on behalf of which the program or service is provided.
2. The date on which the authority and the municipality entered into a memorandum of understanding or another agreement with respect to the provision of the program or service.

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Memorandum of Understanding (MOU)/Agreement Status
Planning Services (Subwatershed Planning)	2	<u>21.1.1</u> P&S provided on behalf of a municipality under an MOU	<ul style="list-style-type: none"> • Partner with municipalities to provide natural heritage input and review for subwatershed and other plans for streams and tributaries, which provide background on surface water, ground water, terrestrial and aquatic ecosystems and recommend sustainable solutions to urban growth. 	Modified and/or additional MOUs will need to be negotiated with municipalities. Future updates to the P&S Inventory listing will reflect the status of MOUs.
Watershed Services	2	<u>21.1.1</u> P&S provided on behalf of a municipality under an MOU	<p><u>Conservation Services:</u></p> <ul style="list-style-type: none"> • Coordinate the grant program delivered to private landowners to encourage adoption of agricultural and rural landowner best management practices and projects to improve and protect water quality, soil health and related initiatives (i.e. restore natural areas and private land tree planting). • Participate in and deliver community events, and agricultural/landowner workshops to promote landowner environmental stewardship action. <p><u>Water Quality:</u></p> <ul style="list-style-type: none"> • wastewater optimization, surface water quality monitoring, modelling, analysis and reporting, and groundwater quality analysis and reporting <p><u>Watershed sciences and collaborative planning:</u></p> <ul style="list-style-type: none"> • watershed and landscape science, reporting, plans and working groups 	Modified and/or additional MOUs will need to be negotiated with municipalities. Future updates to the P&S Inventory listing will reflect the status of MOUs.

CHART D

Programs & Services Inventory Listing - Category 3 - Information Requirements – March 24 2023 (version #4)

GRAND RIVER CONSERVATION AUTHORITY

To March 24th, 2023 General Membership Meeting

Extract:

Ontario Regulations 687/21 - Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act
Section 6 Subsection 6 requirements

For each Category 3 program or service listed in the inventory under clause (2) (a), the authority shall include the following information:

1. Whether or not the program or service was financed, in whole or in part, through municipal levies collected from participating municipalities.
2. Whether or not the authority intends to seek to enter into a cost apportioning agreement with one or more participating municipalities to ensure all or part of the financing of the program or service after the transition date.

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Section 6 (6) Info Requirements
- Conservation Services (other program areas) - Volunteer Engagement	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Deliver special projects that study and/or provide awareness and education related to improving and protecting water quality and related initiatives. This may include special events such as water festivals. • Develop and deliver GRCA volunteer activities to enable public participation in GRCA environmental activities. The delivery model for this program is under review. • 	<p>Program and Service has been financed in part through municipal levies.</p> <p>GRCA will seek to obtain other funding sources to deliver these types of programs and services.</p>
Private Land Tree Planting & Nursery Operations	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Provide services to private and public landowners and community groups to engage in tree planting activities. • Operate the Burford Nursery. 	<p>Program and Service has been financed in part through municipal levies.</p> <p>GRCA would seek to obtain other funding sources to deliver this program and service.</p> <p><i>Note: Indirect overhead costs related to this program are included under Communications (non-mandatory) and Corporate Services (non-mandatory) listed below.</i></p>

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Section 6 (6) Info Requirements
Environmental Education	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	Deliver outdoor education sessions: <ul style="list-style-type: none"> • school classes • day-camp program • community groups • private groups Operate six outdoor education centres-Apps, Laurel Creek, Shades Mills, Guelph, Taquanyah, and Rockwood.	Program and Service has been financed in part through municipal levies. GRCA will seek to obtain other funding sources to deliver this program and service. <i>Note: Indirect overhead costs related to this program included under Communications (non-mandatory) and Corporate Services (non-mandatory) listed below.</i>
Property Rentals	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Rent 733 cottage lots at Belwood Lake and Conestogo Lake. • Lease agricultural lands • Lease 8 residential units • Over 50 miscellaneous commercial agreements for use of GRCA lands. 	Program and Service was not financed through municipal levies. <i>Note: Indirect overhead costs related to this program included under Communications (non-mandatory) and Corporate Services (non-mandatory) listed below.</i>
Hydro Production	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Hydro generating revenue earned at four dam locations (Shand, Conestogo, Guelph and Drimmie). 	Program and Service was not financed through municipal levies. <i>Note: Indirect overhead costs related to this program included under Communications (non-mandatory) and Corporate Services (non-mandatory) listed below.</i>
Conservation Areas	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Operate 11 active Conservation Areas (8 camping and 3 day-use only). • Operate Luther Conservation Area • Offer hunting on some GRCA Lands 	Program and Service was not financed through municipal levies. <i>Note: Indirect overhead costs related to this program included under Communications (non-mandatory) and Corporate Services (non-mandatory) listed below.</i>

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Section 6 (6) Info Requirements
Communications -Non-mandatory programs	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Media Relations • Public Relations and awareness building • Website management • Social media management 	<p>Program and Service has been financed in whole through municipal levies.</p> <p>GRCA will allocate revenue from other programs and services.</p>
Corporate Services- Non-Mandatory programs	3	21.1.2 P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<p>Allocate administrative services and expenses that are incremental to delivering non-mandatory programs:</p> <ul style="list-style-type: none"> • Finance • Office supplies, postage, bank fees • Head office communication system • Insurance • Audit Fees • Consulting, legal, labour relations • H&S Equipment, inspections, training • Conservation Ontario Fees • Corporate Professional Development • General 	<p>Program and Service has been financed in whole through municipal levies.</p> <p>GRCA will allocate revenue from other programs and services.</p>

Denise Holmes

From: Lindsay Raftis <lraftis@orangeville.ca>
Sent: Monday, March 27, 2023 9:07 AM
To: fred.simpson@townofmono.com; jwilloughby@shelburne.ca; nmartin@amaranth.ca; Jessica Kennedy; mtownsend@townofgrandvalley.ca; Denise Holmes; tatkinson@mulmur.ca; mdunne@dufferincounty.ca
Subject: Support for Hwy 10 Traffic Study Request
Attachments: 2023-03 Letter of Support to Town of Caledon_Traffic Study.pdf

Good morning,

Please find attached a letter to the Town of Caledon Mayor Annette Groves from the Town of Orangeville Mayor Lisa Post in support of the request to the Province to develop a terms of reference for a traffic and road safety study to be funded by the MTO, of the entire length of Highway 10.

Thank you,

Lindsay Raftis | Assistant Clerk | Corporate Services

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext. 2215

lraftis@orangeville.ca | www.orangeville.ca

March 21, 2023

Mayor Annette Groves
Town of Caledon
6311 Old Church Rd.
Caledon, ON, L7C 1J6
Via Email: annette.groves@caledon.ca

Re: Town of Orangeville resolution in support of terms of the development of terms of reference for a traffic and road safety study to be funded by MTO for the full length of Hwy 10.

Dear Mayor Groves,

On February 27, 2023, the Town of Orangeville Council passed the below resolution to provide support to the Town of Caledon's request to the Province to develop terms of reference for a traffic and road safety study.

"WHEREAS driver and pedestrian safety is a priority of our Council; and

WHEREAS Provincial Highway 10, from the northern border of Brampton to the intersection of First Street in Orangeville, contains various uses such as urban and rural and experiences high traffic volumes, chronic speeding, and an increased number of commercial vehicles; and

WHEREAS the projected growth will continue to exasperate these issues; and

WHEREAS our neighbours to the South in the Town of Caledon have recently made a delegation at ROMA to ask the Province to work with the Town of Caledon to develop a terms of reference for a traffic and road safety study to be funded by the MTO, of the entire length of Highway 10 within Caledon; and

WHEREAS the Town of Orangeville would benefit from such a traffic and road safety study being done including the length of Highway 10 within Orangeville; and

NOW THEREFORE BE IT RESOLVED that a letter of support be provided to the Town of Caledon regarding their request to the Province on behalf of Council;

AND FURTHER REQUEST that the Town of Caledon include the portion of Highway 10

that runs through Orangeville in the proposed study; and

THAT the Town of Orangeville staff be available for consultation as part of this project; and

THAT a copy of the letter of support be sent to Premier Doug Ford, Deputy Premier, Sylvia Jones, Minister of Transportation, Caroline Mulroney, the Town of Caledon and all municipalities in Dufferin County.”

We respectfully support Town of Caledon’s request and look forward to hearing of the response and actions taken by the Province and MTO.

Sincerely,



Lisa Post
Mayor

c.c. Premier Doug Ford,
Deputy Premier Sylvia Jones,
Minister of Transportation, Caroline Mulroney
All Dufferin County Municipalities

Ministry of Natural Resources and Forestry

Resources Planning and Development
Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

Ministère des Richesses naturelles et des Forêts

Direction des politiques de planification et d'exploitation des ressources
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7

Notice: Proposed changes to the OGSRA to regulate projects to test or demonstrate new or innovative activities, such as geologic carbon storage, and to safeguard people and the environment

Hello,

I am pleased to inform you that the Ministry of Natural Resources and Forestry is seeking feedback on a proposal that is part of our plan to develop a framework to regulate new technologies, such as geologic carbon storage. This plan is outlined in a Roadmap that was released in November 2022 and can be viewed on our website at: <https://www.ontario.ca/page/geologic-carbon-storage>.

This proposal builds on previous proposals and the feedback we received related to geologic carbon storage, including a discussion paper released in early 2022 and amendments proposed in November that removed the prohibition on carbon storage from the *Oil, Gas and Salt Resources Act* (the Act).

The changes currently being proposed to the Act have been introduced through Bill 91, Less Red Tape, Stronger Economy Act, 2023. These changes, together with regulatory changes that would be proposed in the future, would allow approval to be sought for projects proposed to test or demonstrate new or innovative activities, such as geologic carbon storage. Further changes under other legislation would be required before carbon storage projects could be authorized on Crown land.

If approved, these changes would provide flexibility in authorization processes and requirements to better address technological innovation to support Ontario's changing energy needs, decarbonization efforts, and reduction of greenhouse gas emissions.

Additional changes proposed would enhance or create new tools to safeguard people and the environment and would apply to all activities regulated under the Act. These tools include new inspector's orders, court orders and clarifying the Minister's ability to consider past non-compliance with the Act in decision-making.

This proposal is available for review on the Ontario Legislative Assembly website: <https://www.ola.org/en/legislative-business/bills/parliament-43/session-1/bill-91>. The

province is also seeking feedback on the proposed changes through the Environmental Registry of Ontario: <https://ero.ontario.ca/notice/019-6752>. A Decision Notice will also be posted soon regarding the removal of the prohibition on carbon storage from the Act. Feedback on the proposed changes can be provided directly to the ministry or through the environmental registry.

If you would like more information or have any questions about the proposed changes, please contact Andrew Ogilvie, Manager of Resources Development Section, at 705-761-5815 or through email: Resources.Development@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Keyes". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jennifer Keyes

Director, Resources Planning and Development Policy Branch



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**
Toll Free from 519 only **(866) 472-0417**
Fax **(705) 466-2922**

April 6, 2023

Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022

At the meeting held on April 5, 2023, Council of the Township of Mulmur passed the following resolution in support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act, 2022

Moved by Cunningham and Seconded by Clark

WHEREAS Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 was introduced in the Ontario Legislature by MPP Stephen Blais through a Private Member's Bill on August 10, 2022;

AND WHEREAS the Township of Mulmur and Council are committed to demonstrating good governance and greater accountability to its Code of Conduct and workplace policies;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Mulmur endorses Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 which would require the Code of Conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's Inquiry determines that the member has contravened this requirement;

AND THAT the Council of the Corporation of the Township of Mulmur expresses its support for Bill 5 by directing the Clerk to send this motion to the Premier of Ontario; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the local Members of Parliament (MP's); the local Members of Provincial Parliament (MPP's); and all Ontario Municipalities.

CARRIED.

Sincerely,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk/Planning Coordinator

Dufferin POA Board Meeting Agenda

April 6, 2023
9:30 a.m.
Remote via Teams

1. **CALL TO ORDER**
2. **INTRODUCTIONS**
3. **REGULAR BUSINESS**
 - 3.1 POA Board Overview
 - 3.2 2023 Budget
 - 3.3 2022 Year End Statistics
 - 3.4 Judicial Closures
 - 3.5 Time to Trial
 - 3.6 Updates
 - 3.7 Facility Update
4. **ADJOURNMENT**

POA Board Overview

- Year end statistics report and updates by email (March)
- Bi-annual virtual meetings (June and November)

Representation

County of Dufferin – 1 representative

Town of Grand Valley – 1 representative

Town of Mono – 1 representative

Town of Orangeville – 2 representatives

Town of Shelburne – 1 representative

Township of Amaranth – 1 representative

Township of East Garafraxa – 1 representative

Township of Melancthon – 1 representative

Township of Mulmur – 1 representative

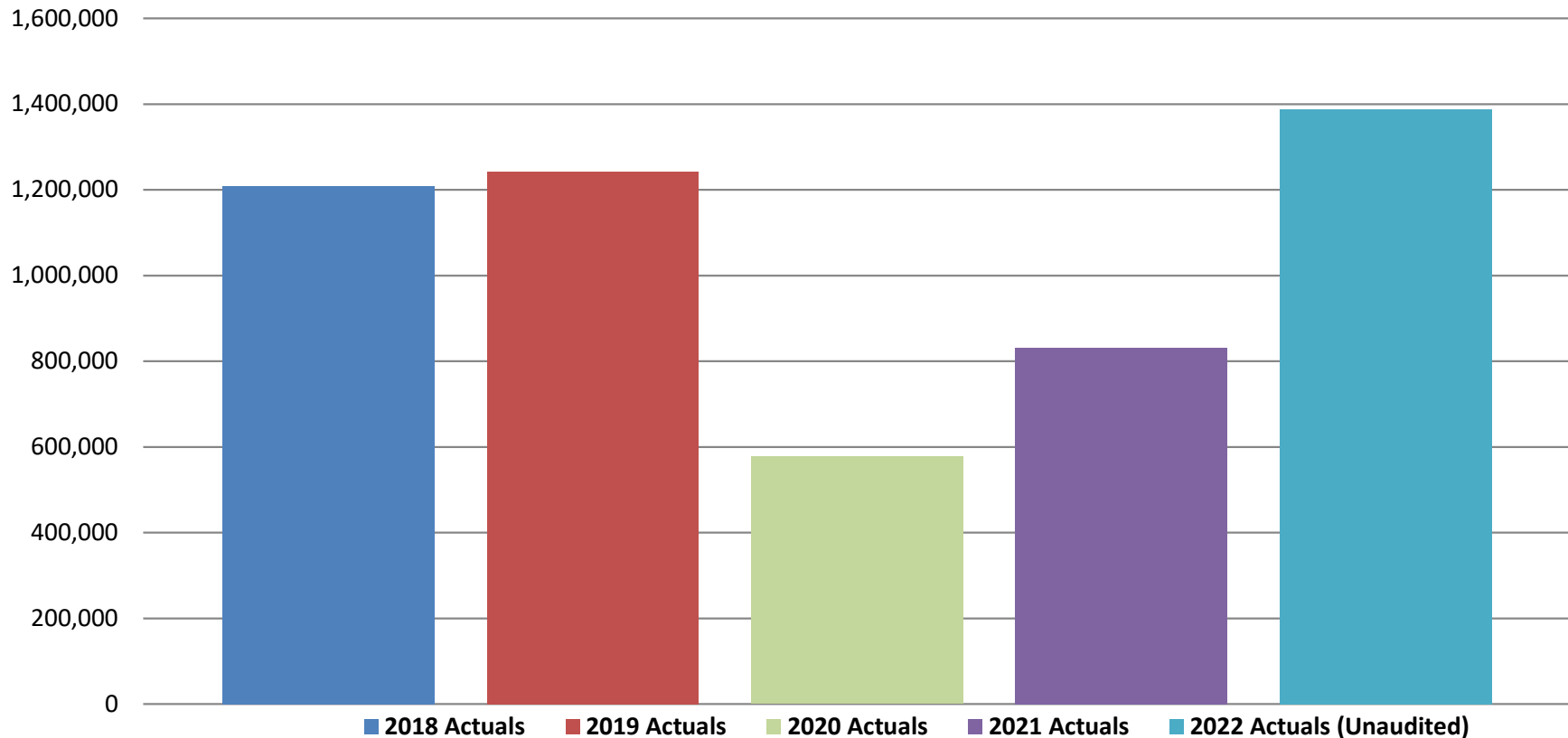
2023 Dufferin POA Budget Review

April 6, 2023

POA Dufferin 2022 Year-end Actuals (Unaudited)

	2022 Actuals (Unaudited)	2022 Budget	2022 Variance to Budget Favourable/(Unfavourable)	Comments
Revenue				
Fine Revenue Collected	1,387,586	933,000	454,586	Favourable variance in revenue due to a catch up from the 2020 and 2021 closures related to the pandemic.
FLS Grant Revenue	43,111	90,707	(47,596)	Offset by savings from Wages/Benefits related to staff vacancy
Interest Earned	738	0	738	
Total Revenue	1,431,435	1,023,707	407,728	
Expenditures				
Wages/Benefits/Overtime	428,423	565,643	137,220	Vacancy related to the Collections coordinator position which was vacant for all of 2022 and the Bilingual coordinator which was only filled from the period of May 24 to November 18, 2022. The collections coordinator was filled again in January 2023 and the Bilingual coordinator is expected to be filled shortly.
Bank Charges	25,248	21,000	(4,248)	Due to increasing volume of on-line payments due to pandemic
Computer Charges (ICON)	28,778	27,500	(1,278)	
Contract Services/Prosecutor and adjudicator	223,601	288,642	65,041	Savings related to cost for 10 year court plan of \$15,000 which was pushed to 2023 and to less court days/ court closures due to lack of judicial resources
Computer Services- Software(Liberty, CAMS)	2,976	4,800	1,824	
Court - Transcript, Witness and Interpreter	1,006	14,000	12,994	Savings due to interpreters appearing virtually therefore no mileage charges incurred however there is an interpreter fee review by MAG which may lead to a fee increase.
Facility rental	12,212	12,212	0	
Legal forms	1,796	4,000	2,204	Savings in 2022 relate to more e-ticketing usage
Legal Publications	439	500	61	
Meeting Expenses	275	300	25	
Membership / Dues	203	425	222	
Mileage	493	500	7	
Office supplies	3,081	5,000	1,919	Savings relate to more e-documents used/work from home practices etc.
Printing and Advertising	2,633	300	(2,333)	Job postings pertaining to vacancies.
Telephone/Internet	6,603	7,150	547	
Training / Development / Seminars	1,614	2,000	386	
Mask & PPE -Covid	17,090	500	(16,590)	Covid costs more than expected due to IAQ Upgrades for Orangeville Courthouse.
Total Expenses (recovered at 100%)	756,471	954,472	198,001	
Net Revenue Before Payments to Serviced Municipalities	674,964	69,235	605,729	

Dufferin POA Revenues



Average for 5 years = \$1,049,667
The revenue collected in 2022 was a catch up from 2020 and 2021. The 2023 Forecast assumes revenue will return to 2018 / 2019 levels.

2023 Proposed Budget

	2022 Budget	Proposed 2023 Budget	Budget Change Increase/(Decrease)
Revenue			
Fine Revenue Collected	933,000	1,247,545	314,545
			0
FLS Grant Revenue	90,707	95,560	4,853
Interest Earned			
Total Revenue	1,023,707	1,343,105	319,398
Expenditures			
Wages/Benefits/Overtime (including FLS)	573,900	586,352	12,452
CISL - Part time Court Clerk Monitor	23,539	-	(23,539)
CISL - Court Clerk Monitor Conversion	0	58,571	58,571
Bank Charges	21,000	21,000	-
Computer Charges (ICON)	27,500	27,500	-
Contract Services/Prosecutor and adjudicator	258,708	303,140	44,432
Contract Services/CISL- Supervisor, Prosecutor: Part III Prosecution download	-12,062	-12,062	-
Contract Services/ one time capital request- 10 year Capital Plan for POA Courts	15,000	15,000	-
Court - Transcript, Witness and Interpreter	14,000	14,000	-
Facility rental	12,212	12,212	-
Legal forms	4,000	4,000	-
Legal Publications	500	500	-
Meeting Expenses	300	300	-
Membership / Dues	425	425	-
Mileage	500	500	-
Office supplies	5,000	5,000	-
Printing and Advertising	300	300	-
Telephone/Internet	7,150	7,150	-
Training / Development / Seminars	2,000	2,500	500
Masks and PPE	500	0	(500)
Total Expenses (recovered at 100%)	954,472	1,046,388	91,916
Net Revenue Before Payments to Serviced Municipalities	69,235	296,717	227,482

31.2% increase in revenues assuming a return to 2018 / 2019 (pre-covid) levels.



See Slide 6 for more information



\$40k for Urgent/Emergency upgraded A/V Equipment for Courtroom 104



See Slide 7 for more information



9.6% increase in Expenditures mainly due to conversion of part time court clerk monitor to full time POA Coordinator and one time cost for urgent/emergency upgraded A/V Equipment for Courtroom 104



2023 Proposed Budget Assumptions

1. \$1,247,545 in fine revenue proposed (33.7% increase) in 2023 assumes revenue will return to 2018/2019 levels. Court is fully hybrid with concurrent virtual and in-person court.
 - 96.9k /month budget based on average revenue in 2019;
 - \$85k budgeted from collections
2. POA recognizes revenue on a cash basis which means revenues are recognized only when they are paid, not when tickets are filed.
3. Factors affecting revenue:
 - Tickets filed
 - Court resources to hear matters
 - Collections
4. Tickets are not anticipated to be down in 2023 – they are expected to return to 2018/2019 levels.

Change in Service Level Request – Court Clerk Monitor Conversion

- Workload related to the court clerk role has significantly increased due to the post- pandemic switch to hybrid (concurrent virtual and in-person court).
- The existing part-time role was inadequate to manage the new processes and meet provincial obligations.

III. Risks - (What are the risks/consequences of not implementing the change? Is there urgency?)

The way the court conducts business both in and out of the courtroom has changed post- pandemic. Previously, defendants, witnesses and Judiciary attended in person, permitting functions like signing orders, filing exhibits, summons/intake and providing a record of decisions to defendants to be performed on the spot during court. Hybrid court has required these critical duties to be performed electronically, pre-and post court. These functions are in jeopardy if there are inadequate court clerk resources available, resulting in the inability to meet the requirements of the MOU with the Province.

IV. Recommendation - Proposed Service Level Impact

To convert the permanent part-time Court Clerk Monitor position to a full time POA coordinator. The conversion will increase the effectiveness of the expanding services provided by the court, meet MOU obligations and permit hybrid court appearances to continue.

		Operating Impact							
		FTE FT	FTE PT	Mths	Salary \$	Benefit \$	Re-occurring \$	One Time \$	Annualized \$
Net Tax Impact							-	-	-
Total Tax Impact							-		
Expenditures									
	Court Clerk Monitor - Orangeville	1		12	44,283	13,285	57,568		76,758
	Part time Court Clerk Monitor -		-1	12	(21,403)	(2,568)	(23,972)		(23,972)
	Training/Development/Seminars						800		800
Expenditures	Total	1	-1				34,396		53,586

One-time Capital Request – 10 Year Capital Plan for POA Courts

- To hire a consultant to conduct a study to determine whether POA Courts are sufficient to meet the community’s needs over the next 10 years and to plan for capital growth.
- The Master Plan will consider both the Caledon and Dufferin Courts, including whether any cost savings are possible by integrating the Courts.
- Dufferin is budgeted to share a one-time cost of \$15,000, or 25% of the total \$60,000 cost.

REASON FOR PROJECT (BENEFITS/SERVICE DELIVERY IMPROVEMENTS, RISK IF NOT IMPLEMENTED)

Without this study the Town will not be able to determine what capital investments in POA Courts are required to meet the community's needs over the next 10 years. Courts are reaching critical capacity and will not be able to grow without significant capital investment. The Master Plan will guide this growth to ensure that the Town continues to meet its commitments to access to justice.

Budget						
	Total	2022	2023	2024	2025	2026
Expenditures						
Support Infrastructure/Studies	60,000	60,000				
Expenditures Total	60,000	60,000				

Potential Estimated Allocation of 2023 Budgeted Revenue

	2022 Budget	Proposed 2023 Budget	Budget Change Increase/(Decrease)
Revenue			
Total Revenue	1,023,707	1,343,105	319,398
Expenditures			
Total Expenses (recovered at 100%)	954,472	1,046,388	91,916
Net Revenue Before Payments to Serviced Municipalities	69,235	296,717	227,482



Township	2022 Fine Allocation	Potential Allocation of 2023 Budgeted Revenue
Township of Amaranth	6.17%	\$ 18,293
Township of East Garafraxa	4.15%	\$ 12,317
Town of Grand Valley	2.21%	\$ 6,554
Township of Melancthon	9.35%	\$ 27,751
Town of Mono	35.22%	\$ 104,492
Township of Mulmur	7.92%	\$ 23,514
Town of Orangeville	20.04%	\$ 59,471
Town of Shelburne	14.94%	\$ 44,325
	100%	\$ 296,717

Assumes Fine Revenues and % allocation will be the same as in 2022

Next Steps

- Town of Caledon 2023 Budget was approved on February 28, 2023

Questions?



Part 1 Charges Received

Month	2019	2020	2021	2022	Monthly Difference (2021/2022)	Cumulative Total (2022)
January	649	648	542	756	214	214
February	650	597	690	735	45	259
March	1337	510	1092	766	-326	-67
Q1 Total	2636	1755	2324	2257		
April	1322	136	1095	1036	-59	-126
May	892	402	738	903	165	39
June	623	649	689	733	44	83
Q2 Total	2837	1187	2522	2672		
July	973	666	613	1113	500	583
August	885	605	874	1064	190	773
September	850	443	598	1286	688	1461
Q3 Total	2708	1714	2085	3463		
October	726	520	710	1304	594	2055
November	582	643	934	637	-297	1758
December	585	380	540	413	-127	1631
Q4 Total	1893	1543	2184	2354		
Total	10074	6199	9115	10746		

Part 3 Charges Received

Month	2019	2020	2021	2022	Monthly Difference (2021/2022)	Cumulative Total (2022)
January	94	74	71	66	-5	-5
February	24	92	66	95	29	24
March	65	77	58	63	5	29
Q1 Total	183	243	195	224		
April	80	18	69	55	-14	15
May	73	34	80	68	-12	3
June	87	45	73	56	-17	-14
Q2 Total	240	97	222	179		
July	82	100	67	93	26	12
August	85	40	98	47	-51	-39
September	157	39	53	151	98	59
Q3 Total	324	179	218	291		
October	159	105	83	114	31	90
November	93	40	50	72	22	112
December	73	45	35	70	35	147
Q4 Total	325	190	168	256		
Total	1072	709	803	950		

Part 1 Charges Received by Municipality

Municipality	2019 Total	2020 Total	2021 Total	2022 Total	Percentage Change (2021 - 2022)
Amaranth	396	294	927	920	-1%
East Garafraxa	174	165	238	614	61%
Grand Valley	157	62	244	361	32%
Melancthon	538	254	927	1674	45%
Mono	2955	2144	3487	3081	-13%
Mulmur	551	391	929	1057	12%
Orangeville	3251	983	1281	1439	11%
Shelburne	2937	1890	1033	1530	32%

Summary of Charges Received

Charge Type	2019	2020	2021	2022
Part 1 (Traffic Tickets)	10074	6199	9115	10746
Part 2 (Parking Tickets)	958	420	2286	2666
Part 3 (Summons)	1072	709	803	950
Total	12104	7328	12204	14362

Pre-Authorized Payment Plans

	2020	2021	2022
Q1	\$ 460.00	\$ 7,996.00	\$ 16,940.00
Q2	\$ 250.00	\$ 10,872.00	\$ 9,502.00
Q3	\$ 750.00	\$ 13,810.00	\$ 10,712.00
Q4	\$ 2,191.00	\$ 17,075.00	\$ 10,042.00
Total	\$ 3,651.00	\$ 49,753.00	\$ 37,154.00

Defaulted Fines

	Total Defaulted Fines (\$)	Total Defaulted Fines Paid (\$)
2020		
Q1	\$ 3,707,400.35	\$ 69,027.20
Q2	\$ 3,797,690.38	\$ 33,154.59
Q3	\$ 3,871,095.88	\$ 29,763.74
Q4	\$ 3,900,378.88	\$ 17,763.49
2021		
Q1	\$ 3,998,679.15	\$ 23,604.65
Q2	\$ 4,008,983.36	\$ 26,717.63
Q3	\$ 4,033,357.58	\$ 22,039.38
Q4	\$ 4,146,549.85	\$ 34,217.71
2022		
Q1	\$ 4,344,261.41	\$ 60,756.38
Q2	\$ 4,356,880.48	\$ 80,501.46
Q3	\$ 4,403,855.47	\$ 150,837.75
Q4	\$ 4,523,832.87	\$ 150,492.44

Judicial Closures

Court masterplan allots 2 days of court per week (Tuesday and Wednesday)

2022

- 22 days of pre-scheduled court closures
- 13 days of last-minute closures due to lack of judicial resources

2023 (Q1)

- 4 days of pre-scheduled court closures
 - 3.5 days of last-minute closures due to lack of judicial resources
-
- Incident reports are being submitted to Ministry of the Attorney General to document all last-minute closures

Time to Trial

- Time to trial reached a high of 22 months in January 2022
- Current time to trial is at 15 months
- Approx. 1800 matters withdrawn – offence dates of 2019-2021
- Repeated judicial closures are impacting time to trial

Updates

- All matters continue to be hybrid – defendants can choose to appear virtually or in person
- POA is now accessible through single point of entry – all persons attending now enter through security station at 10 Louisa Street
- Budget approved to convert PPT Court Clerk (3 days) to PFT POA Coordinator – due to complexity of court proceedings and increase in administration duties (Clerk of the Court reform and incoming ER), additional administrative support is necessary
- No responses to 10-year capital plan –the scope is being revised and a new RFP being issued

Facility Update

- POA was informed of MAG jury courtroom closure in early 2022
- Cooperatively working with Dufferin to come up with hybrid compatible courtroom
- Funding was the main stumbling block (see attached email)
- Dufferin refusal to pay for upgrades occurred in Feb 2023
- Costs now included in 2023 budget
- Conversations are on-going with both Dufferin and MAG
- Caledon has been working on a lease to present to Dufferin

From: Alexis Alyea
Sent: Thu, 22 Dec 2022 20:43:05 +0000Authentication
To: Stephen Ducharme
Cc: Nicole Shearman
Subject: Hybrid court requirements for POA
Sensitivity: Normal

Hi Steve,

As you know, back in April you advised us that the County may elect to move the POA courtroom to an alternative location in the event that it chose to use the POA courtroom for jury trials.

The Ontario Court of Justice has directed that: "Moving forward, OCJ Provincial Offence Act proceedings will be heard in-person, by remote technology (video or telephone) or a combination of in-person and remote technology." ([COVID-19: Notice to Counsel/Paralegals and the Public Re: Provincial Offences Act Matters in the Ontario Court of Justice \(Revised May 10, 2022\) | Ontario Court of Justice \(ontariocourts.ca\)](#)). As part of moving to virtual proceedings during the pandemic and then re-opening to in-person proceedings, POA Courts were required to upgrade all facilities to permit in person and virtual proceedings. We have also been directed to permit defendants to be able to elect to attend in-person or virtually (see defendant notification, attached). I note for information that the province did not impose these same requirements and costs on its own courtrooms at the criminal OCJ level, only on municipally-run POA courts. We must be able to record all court proceedings on our provincially required recording device and the province requires that we use zoom (or JVN) as our virtual platform. This is not optional for us.

As a result, in April, we provided you with the attached requirements necessary to make a courtroom hybrid. Fast-forward 8 months later and there is still no alternative courtroom available for use, and the inevitable has happened.

The County then elected to utilize the POA courtroom for a jury murder trial on November 14th for 7 days. POA has also had a four day fatality proceeding on November 8, 9, 15 & 16. The County had advised that it was electing to provide us with an alternative courtroom on the 15th and 16th for the fatality proceeding. The County did not meet this obligation. The courtroom was unable to support a hybrid court proceeding. As a result, POA Court has been unable to meet its own obligations to provide appropriate courtroom facilities. We have had to rely on non-POA technology to deliver court services and have been delivering sub-standard court services as a result. We fully hold the County responsible for these shortcomings.

I understand it was the County's preference to explore a mobile solution instead, which has also not materialized over the past 8 months. POA Court has taken the initiative to obtain a quotation for a mobile cart solution, which is the same cost as the permanent solution and which I understand comes with issues regarding reliability and will require expertise to set up each time it is required, which expertise I understand the County is unwilling to provide. Therefore it is POA's preference that the permanent solution in the alternative courtroom be implemented, being the Intake Courtroom, so that Town staff can monitor the installation and provide support for the technology as required.

The POA can no longer wait, as the County is actively electing to remove POA from its home courtroom without any appropriate alternative location. The County's behaviour and delay has had unacceptable consequences on POA court operations.

If we do not receive a firm commitment from the County to upgrade the alternative courtroom, POA will have no choice but to move forward with making its own investments to have a hybrid courtroom alternative. POA has already invested over \$30,000 in making our courtroom hybrid-supportable, which was taken away from us due to the actions of the County to use it as a Jury Courtroom.

I will have to forward this email to the Dufferin POA Board to advise them of these additional costs which will flow back as costs to our constituent municipalities and which are a direct result of the lack of investment by the County and its failure to meet its commitments to providing an adequate courtroom location that meets provincial requirements.

Kindly advise, thank you.
Alexis

Alexis Alyea
Town Solicitor and Manager, Legal and Court Services
Corporate Services Department
Office: 905.584.2272 x. 4207
Cell: 416.580.9260
Email: alexis.alyea@caledon.ca

Town of Caledon | www.caledon.ca | www.visitcaledon.ca | Follow us @YourCaledon

Denise Holmes

From: NDACT <info@ndact.com>
Sent: Tuesday, April 11, 2023 8:17 AM
To: [REDACTED]
Cc: Denise Holmes; Karren Wallace
Subject: NDACT's delegation to Melancthon Mar 16th 2023

Hello Ken,

Good of you to write regarding the NDACT/Melancthon delegation. You raised valid points, let me answer some of those observations.

I would agree that the "GLORY" days of the Mega Quarry are over for NDACT. We continue to be in touch with Bonnefield and have a good relationship with them regarding land use and all considerations affecting those beautiful lands.

It is a new aera now, and the Strada proposal needed a new approach.

Nobody is looking at this proposal and is excited about the potential.

There is no application to oppose yet. The uniqueness of this situation is that Strada reached out to NDACT, and the broader community, to inform us that they are considering the potential of a quarry at their current location.

What does NDACT do with that 'reach out'?

Had we ignored it and had not engaged with them, any opposition once an application is filed, would be highly devalued by policy makers and government. Strada would rightly say "We reached out early on in the planning process but NDACT did not want to engage". That would not help us elevate the issue once an application was filed, matter of fact, it is my opinion that we would not get any meaningful hearing with government, especially if you consider how development friendly our current government is.

The normal process is that, once an application is filed, there is a predetermined window to study it, find the faults, raise enough money to hire a consultant who then tries to elevate the faults in a way that decision makers have to pay attention. As we have learned, it takes an extraordinary amount of public awareness to push an agenda that gets favourable hearing at government. Turning that public awareness into meaningful engagement and support for the message that the consultant needs to deliver in order to successfully oppose the application is a huge task.

Emotion does not matter much. It is all about the science as far as government is concerned.

Strada has been forthcoming and has engaged in a meaningful way with NDACT, and has negotiated in good faith. They did not have to give the community a 'heads up', could have just applied. Since this has never happened before, there is no 'blueprint' to follow for NDACT. I am proud of the fact that we have had the communities interest foremost in our mind, guiding our actions in this uncharted territory.

Once an application is filed, if indeed it is filed, all agencies will have to look at it as well throughout the ARA process. Lots of time to engage for people once facts are known. As per our agreement with Strada, which is not yet signed, if the science of all those involved in this process, passes the application as solid, NDACT will not oppose it.
(if the science is that solid, NDACT feels it could not organise meaningful opposition to prevent the government from issuing a license.

Respectfully,

Carl Cosack
NDACT Board Member

Denise Holmes

From: Maxine Deacon-Morant <awareness@alzheimerdufferin.org>
Sent: Tuesday, April 11, 2023 9:57 AM
To: Denise Holmes
Subject: 2023 Wak for Alzheimer
Attachments: Sponsorship Doc , 2023 IG Wealth Management Walk for Alzheimer (3).pdf

Hello Denise and township of Melancthon.

I hope all is well. I had emailed you a sponsor package in March to you regarding the Walk for Alzheimer. I have revised the package and am resending to you. Please see attached.

Regards
Maxine

Maxine Deacon-Morant | Community Engagement Coordinator

Alzheimer Society Dufferin County

25 Centennial Rd. Unit 1 Orangeville, Ontario L9W 1R1

519-941-1221 ext. 104 Cell: 519-288-2151 Fax: 519-245-1788

awareness@alzheimerdufferin.org | <http://www.alzheimer.ca/dufferincounty>

Who are you walking for?

Register Today and Join Us!
Saturday, May 27, 2023
alzheimer.ca/dufferincounty





The 2023 IG Wealth Management Walk For Alzheimer's Dufferin County event will be held on Saturday, May 27th at Island Lake Conservation Area in Orangeville. Our goal is to raise \$60,000 to provide services, support and education to the families and care partners that are currently our clients and the influx of new clients that are expected as diagnoses increase to unprecedented levels and dementia is declared the next public health crisis.

The mission of the Alzheimer Society of Dufferin County is to alleviate the personal and social consequences of Alzheimer's disease and other dementias and to promote research. We support residents of of Amaranth, East Garafraxa, Grand Valley, Melancthon, Mono, Mulmur, Orangeville and Shelburne.

Currently, there 282,000 people living with dementia in Ontario, 1069 of which reside in Dufferin County. Dementia has become a public health crisis within Canada and is projected to reach an astounding 1.7M diagnoses by 2050. With these alarming figures, there is an immediate need to secure funds to invest in research to stop this phenomenon and provide valuable support to the people currently living with dementia and their care partners.

Services provided by the Alzheimer Society of Dufferin County include, behavioural support and care for people living with dementia, education and social support for caregivers, FirstLink consultation for new diagnosis, education for first responders, healthcare professionals and the general community. The society also provides library resources and other outreach services.

After a three-year hiatus, the IG Wealth Mangement Walk For Alzheimer's is back in-person and promises to be bigger and more impactful as we strive to raise awareness and reach our financial goal of **\$60,000**.

IG WEALTH
MANAGEMENT
**WALK FOR
ALZHEIMER'S**
Alzheimer Society
DUFFERIN COUNTY



The numbers tell the **STORY!**

WHO WILL YOU BE WALKING FOR THIS YEAR?

600,000
Dementia cases in Canada

282,000
Dementia cases in
Ontario

1069 Dementia
cases in Dufferin
County
435 Families
supported

\$200 for a Behavioural
Support Visit
\$60 for a Montessori Kit
\$50 for caregiver support
programs



Alzheimer Society
DUFFERIN COUNTY

SPONSORSHIP OPPORTUNITIES

PLATINUM SPONSOR

\$1000

- Company's logo added to local advertisement and placements for events
- Link to your website and logo placement on IG Wealth Management Walk for Alzheimer's page
- Recognition and logo included in all event emails and social media postings
- Opportunity to share a sponsorship video on social media platforms
- Opportunity to provide an item to be added to giveaway swag bags
- \$25 registration fee waived for eight people from your organization

GOLD SPONSOR

\$750

- Link to your website and logo placement on IG Wealth Management Walk for Alzheimer's page
- Recognition and logo included in all event emails and social media postings
- Opportunity to share a sponsorship video on social media platforms
- \$25 registration fee waived for six people from your organization

SILVER SPONSOR

\$500

- Link to your website and logo placement on IG Wealth Management Walk for Alzheimer's page
- Recognition and logo included in all event emails and social media postings
- \$25 registration fee waived for four people from your organization

BRONZE SPONSOR

\$250

- Link to your website and logo placement on IG Wealth Management Walk for Alzheimer's page
- Recognition and logo included in all event emails and social media postings
- \$25 registration fee waived for two people from your organization

Contributions from you, our community partners, allow the Alzheimer Society of Dufferin County to say "yes" to more people living with dementia, more care partners, and more families during this complex and difficult journey. Our clients and the wider community appreciate the compassion, comfort, knowledge, and support that is provided through counselling sessions, support groups, education, and social programming. We can realize our mandates because of your ongoing support, generosity, and commitment to building

an inclusive and dementia friendly community. We look forward to a mutually rewarding partnership.

Sincerely,

The Staff and Board of Directors of the Alzheimer Society of Dufferin County.

For further information or to become a sponsor please contact:

Carmelina Cicuto

Executive Director

carmelina.cicuto@alzheimerdufferin.org

519-941-1221 Ext. 101

Maxine Deacon-Morant

Community Engagement Coordinator

awareness@alzheimerdufferin.org

519-941-1221 Ext. 104



for food. for farming.
for our future.

March 25, 2023

Dear Mayor White and Members of Melancthon Council,

On behalf of Headwaters Food and Farming Alliance we are writing to thank you for your continuing support of the Headwaters Farm Fresh Guide. It was another successful year for the guide and our local farmers. Now in its seventh year, the guide has become the source for local food both in print and on-line for residents and visitors alike.

As post pandemic life settles in, we are thrilled that people have remained interested in finding local, nutritious food. More than ever people are searching out their local food providers. They are finding new — and old — farmers at their farmers' markets. They are shopping online with more and more producers. They are visiting on-farm stores to keep contact with their local neighbourhood farmers. The richness of this ability to connect with our local farmers is one of the things that makes living in Headwaters such a unique experience.

As well as connecting our local community with fresh, healthy food, the annual Headwaters Farm Fresh Guide is used by visitors to our region who are looking for local food and beverages. It provides an opportunity for local farmers to develop relationships with their neighbours. Every dollar that is spent on this project goes toward building a stronger community and economy.

We continue to partner with In the Hills magazine to distribute the guide to 45,000 households in Headwaters via their June issue. The guide can also be found online at <http://headwatersfarmfresh.ca>. As well, we will be printing an additional 5,000 copies of the stand-alone guide to be distributed to Town offices, libraries, local eating and drinking establishments, and at long last, fall fairs and other outdoor events.

This year, with the cost of everything rising, we depend more than ever on your support for this essential community asset, which benefits local food producers and contributes to the well-being of eaters in the Orangeville area.

We respectfully request a contribution of \$500.00 to help cover the costs of updating, printing, distributing and promoting the 2023 Headwaters Farm Fresh Guide as well as hosting it on-line.

We appreciate Council's consideration of this request. If there are any questions, please do not hesitate to contact us.

Marci Lipman, HFFA Co-Chair 416-346-5511

Karen Hutchinson, HFFA Agriculture and Food Sector Representative 416-802-7245

headwatersfoodandfarming.ca

info@hffa.ca

headwatersfarmfresh.ca

Headwaters Food and Farming Alliance is a project of Headwaters Communities In Action
246372 Hockley Road, Mono, ON L9W 6K4

A green swoosh logo consisting of three curved lines of varying shades of green, starting from the bottom left and curving upwards and to the right.

APR 20 2023
ACT #2

CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2023

A By-law to provide remuneration, allowances and expenses for Members of Council.

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Section 283, provides that a municipality may pay any part of the remuneration and expenses of the members of Council, any local board and officers and municipal employees of the municipality; provides that Council may pass by-laws for payment of its Members.

AND WHEREAS the Council of the Township of Melancthon deems it necessary to enact a by-law to establish the rate of remuneration for Members of Council;

NOW THEREFORE the Township of Melancthon enacts as follows:

1. The annual remuneration for Mayor shall be \$18,998.12 per annum effective the first day of January, 2023
2. The annual remuneration for the Deputy Mayor shall be \$16,400.56 per annum effective the first day of January, 2023.
3. The annual remuneration of a Councillor shall be \$15,188.97 per annum effective the first day of January, 2023.
4. Members of Council attending Conferences, shall be paid at the rate of \$100.00 per day and \$0.50 per km.
5. In addition to the annual remuneration, a member of Council attending meetings outside Municipality shall receive \$75.00 per diem and \$0.50 per km. for functions authorized by Council. The remuneration does not apply to Joint Council meetings.
6. The Mayor as an ex officio member of other Boards and Committees and each member of Council appointed by Council to serve on the following Boards shall be paid for attendance at meeting at the following rates:

<u>Board</u>	<u>Rate</u>
Cemetery, Park, Hall Boards	\$75.00
Other Boards of Management	\$75.00
Police Services Board	\$75.00
Advisory Committees	\$75.00

For attendance on the above Boards/Committees, the members of Council shall receive \$0.50 per km. for necessary travel in connection with their duties.
7. Each member of Council appointed by Council to a Sub-Committee of Council shall be paid \$75.00 per meeting.
8. Members of Council shall be reimbursed to attend Municipal Conferences, Seminars and/or register for Online/In Class courses in accordance with the Township’s Council Conference and Continuing Education Policy and subject to any changes.
9. Members of Council shall receive a monthly allowance of \$75.00 for IT and supplies.
10. The members of Council shall be paid \$0.50 per km. for necessary travel in connection with their duties.
11. All by-laws inconsistent with this by-law are hereby repealed.

By-law read a first and second time this 6th day of April, 2023.
By-law read a third time and passed this 20th day of April, 2023.

MAYOR

CLERK



THE SHEPHERD'S CUPBOARD FoodbankK
167 Centre St. Shelburne, Ontario. L9V 3R8

February 28, 2023

Melancthon Township
157101 Highway 10
Melancthon, ON
L9V 2E6

RE: The Shepherd's Cupboard Foodbank

Dear Mayor Darren White and Council:

We are contacting you today to inform you of the needs of the foodbank. The Shepherd's Cupboard Foodbank has been in operation for 32 years here in Shelburne, serving not only the Town of Shelburne, but also residents in Melancthon, Mulmur, North Amaranth and North Mono. The foodbank is open on Wednesdays in the day and Thursdays in the evenings weekly. We are open daily to receive any emergency calls for food that are left on the foodbank extension on the main town line or that come in via our Facebook page. We deliver to medically fragile seniors once a month and also have a travelling Seniors Market that goes to the four county run seniors homes in Shelburne, looking to possibly expand that to include a rural location later this year. We assist in August with Rotary to provide a Backpack Program and in December to provide Christmas Hampers. We are 100% volunteer operated which allows all donations to be used on our clients. We have a board of directors and operate utilizing around 60 volunteers. We are currently housed on the bottom level of the Mel Lloyd Centre where our rent is lieu of accessing certain grants with the county. We are not licensed, but are loosely housed under the umbrellas of Compass Community Church and Trinity United Church so we can give tax receipts. We are able to do all this through the generous donations we receive and through grants. Since COVID, we have experienced unprecedented growth in usage numbers, coupled with high food costs and stock acquisition difficulties.

A recent check of usage statistics has shown that of the nearly 300 families that access the foodbankK monthly, 25% of them reside in Melancthon. We have accessed a municipal grant from the Town of Shelburne and were asked to approach the other municipalities that utilize our services to see what funding is available. We would also like these municipalities to investigate ongoing ways they can inform their residents of the increased need of food insecurity and promote both food and monetary donations.

APR 20 2023

GB #16.3.1



Many of our current volunteers are residents of Melancthon and are eager to see there is ongoing support for the foodbank.

We would be happy to appear as a delegation to answer any questions about the foodbank, it's services and the ongoing needs. We look forward to hearing from you how the township plans on helping us continue to assist those experiencing food insecurity in Melancthon.

Many thanks!

Sincerely,

The Board of the Shepherd's Cupboard Foodbank