



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, DECEMBER 14TH, 2023 - 9:00 A.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82050295560?pwd=RVJMREdOOGFrK1pRSEd2dVBBb09OQT09>

Meeting ID: 820 5029 5560

Passcode: 787407

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- +1 647 558 0588 Canada

Meeting ID: 820 5029 5560

Passcode: 787407

AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**

- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – November 16th, 2023**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
 1. Email from Kristine Pedicone regarding Council Wages
- 10. Public Works**
 1. Accounts
 2. Winter Plan 2023-2024
 3. Roads Sub-Committee Recommendations – December 4th, 2023
 4. Other
- 11. Planning**
 1. Applications to Permit
 2. Other
- 12. Strategic Plan**
- 13. Climate Change Initiatives**
- 14. Police Services Board**
- 15. Committee/Board Reports & Recommendations**
- 16. Correspondence**

Board, Committee & Working Group Minutes

1. Mulmur-Melancthon Fire Department – September 19th, 2023
2. Roads Sub-Committee – November 1st, 2023
3. Heritage Advisory Committee – November 7th, 2023

Items for Information Purposes

1. Dufferin County Council Election of the 2024 Warden – December 14, 2023
2. Grand River Conservation Authority Summary of the General Membership Meeting – November 24, 2023
3. Township of Clearview – Official Plan Review Notice of Public Meeting – December 13, 2023
4. Dufferin County Council Resolution to Support the Motion from the Town of Grimsby regarding Establishing a Guaranteed Livable Income
5. Town of Orangeville Council Resolution regarding Gender Based Violence and Intimate Partner Violence an Epidemic
6. Dufferin County Council Resolution regarding Gender Based Violence and Intimate Partner Violence an Epidemic
7. Township of Amaranth Resolution on Barriers for Family Physicians
8. Dufferin County Council Resolution regarding Ontario Works Financial Assistance Rates
9. Township of Amaranth Resolution of support on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022
10. RJ Burnside and Associates – Drainage Superintendent Services July-September 2023
11. Shelburne and District Fire Department Adopted 2024 Operating Budget

12. Township of Mulmur Council Motion to not Support iRadios' Proposed Event
13. Town of Grand Valley Notice of the Passing of a Zoning By-law – 502180 Highway 89
14. Town of Orangeville Resolution regarding Ontario Works Financial Assistance Rates
15. Town of Parry Sound Resolution to Request Legislative Change to Permit Online Public Notices
16. Town of Shelburne Resolution regarding the Primrose Boundary Review Process
17. Nottawasaga Valley Conservation Authority November 2023 Board Meeting Highlights
18. Watson and Associates Economists Ltd – Royal Assent of Bill 134, Affordable Homes and Good Jobs Act, 2023

Items for Council Action

1. Resignation Letter from Beckie Connell from the Horning's Mills Hall Board
2. NDACT Request to Post Information in Melancthon's Newsletter and Tax Bill Mailing

17. General Business

1. Accounts
2. Notice of Intent to Pass the following By-laws:
 1. By-law to Appoint Municipal Officials
 2. By-law to Constitute and Appoint a Committee of Adjustment
 3. By-law to appoint a Municipal Service Board for the Horning's Mills Community Hall
 4. By-law to Authorize an Agreement Between the Corporation of the Township of Southgate and the Corporation of the Township of Melancthon for Recreation Services
 5. By-law to Amend By-Law Number 36-2023 in the Township of Melancthon, in the County of Dufferin – Schill Drainage Works Levying By-law
3. New/Other Business/Additions
 1. Notice of Motion – Council Salaries (Deputy Mayor McLean)
 2. Report from Sarah Culshaw, Treasurer/Deputy Clerk – Asset Retirement Obligation Policy
 3. 2023 Supplemental and Write-off Summary
 4. Report from Denise B. Holmes regarding Community Risk Assessments
4. Unfinished Business
 1. Strategic Plan Quote from Rob Adams, Town Hall Consulting Inc.
 2. 2024 Draft Operating and Capital Budgets
 3. Report from Denise B. Holmes, CAO/Clerk - Draft Procedural By-law Legal Review

18. Delegations

1. 10:00 a.m. – Chris Johnston, Johnston Consulting Enforcement Services – Update on By-law Enforcement Matters (**Closed Session – Section 239(2)(b) – Personal matters about an identifiable individual, including municipal or local board employees**)
2. 11:00 a.m. – Marianne Love, ML Consulting – Township of Melancthon 2023 Compensation Review – Confidential Summary Report (**Closed Session - (Closed Session – Section 239(2)(b) – Personal matters about an identifiable individual, including municipal or local board employees)**)

19. Closed Session

1. See above under Delegations

2. Approval of Draft Minutes – November 2, 2023
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

20. Third Reading of By-laws

21. Notice of Motion

22. Confirmation By-law

23. Adjournment and Date of Next Meeting – Thursday, January 11, 2024 at 9:00 a.m.

Denise Holmes

From: Sarah Culshaw
Sent: Wednesday, November 29, 2023 11:48 AM
To: Denise Holmes
Subject: FW: Wages

From: Kristine Pedicone [REDACTED]
Sent: Wednesday, November 29, 2023 11:47 AM
To: Sarah Culshaw <sculshaw@melancthontownship.ca>
Subject: Wages

Hello Councillors,

Please read this email during public question period, unfortunately I am unable to attend the upcoming meeting /

I am wondering after the fiasco that we had last term with certain council members approving a self serving raise in the middle of a council term if any thought has been given to changing the bylaw so this cannot possibly happen again. Restrictions should be put in place to control increase amounts and timing of raises.

I would be interested in hearing about this at the next council meeting.

--

Kristine Pedicone



The Corporation of
THE TOWNSHIP OF MELANCTHON
 157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL
FROM: KAITLIN DINNICK, SECRETARY ROADS SUB-COMMITTEE
SUBJECT: RECOMMENDATIONS FROM ROADS SUB-COMMITTEE MEETING HELD DECEMBER 4TH, 2023
DATE: DECEMBER 11TH, 2023

8.2 General Business; Report from Craig Micks – 2024 Capital Assets and Projects Recommendations

The Committee reviewed and discussed the Report from Craig Micks regarding 2024 capital assets and project recommendations. It was discussed that option 2 for road projects would be the most feasible option for 2024 however it was discussed that the 2km section of 260 Sideroad that should be paved is 2nd Line SW to 4th Line SW.

Option 2:

Road Section	Approx KMs	Approx Cost
15 Sideroad – Main St East to the Gravel	1km	\$250,000
260 Sideroad – 2 nd Line SW to 4 th Line SW	2km	\$375,000
George St, Addeson St, and Lloyd St	500m	\$100,000
Total Cost		\$725,000

It was discussed that the engineering was completed for Structure 2023 in 2023 and we should move forward with rehabilitation in 2024.

Bridge	Location	Approx Cost
2023	4 th Line NE South of 260 Sideroad	\$200,000 (as per Chris Knechtel)

The Committee discussed the capital asset recommendation from the report and decided that we should discuss all the options during budget discussions at Council.

Equipment	Approx Cost
Excavator with Brusher Attachment (instead of a Tractor)	\$ 480,000
Pickup Truck for Patrolling (Replace Truck 7)	\$75,000
Roadside Mower (as ours broke in 2023)	\$20,000 - \$25,000
Plow Truck (Tender in 2024 for 2025 Delivery)	\$0

It was discussed that we will require a new plow truck in 2025 and in order to receive the plow truck in 2025 it will need to be tendered and ordered in 2024. This would have no cost in the 2024 budget however the Committee discussed budgeting half of the cost to be put in reserves in 2024.

Recommendations:

The Roads Sub-Committee recommends to Council that we include road projects from option 2 of the report with the change of section of 260 Sideroad to be rehabilitated and the rehabilitation of Structure 2023 in the 2024 budget.

The Roads Sub-Committee recommends to Council that all capital asset recommendations from the report be added to the 2024 budget.

The Roads Sub-Committee recommends to Council that we tender and order a plow truck in 2024 for a 2025 delivery date and include funds in the 2024 budget to go in the equipment reserve.

8.3 General Business; Report from Craig Micks – 2024 Personnel Recommendations

The Committee discussed the needs for an additional full time Public Works employee, this would allow for additional help with grass cutting at Township Parks and Cemeteries, assistance with repairs and tasks at the Horning’s Mills Hall, additional help during gravel season, as well as any day-to-day tasks as needed. This would ensure that when the Public Works Department is busy doing gravel and calcium in the summer that grass cutting does not fall behind and will help to ensure that enough staff are on shift during the summer when the Public Works employees take their vacation days.

Recommendation:

The Roads Sub-Committee recommends to Council that wages be added into the 2024 budget to hire an additional full time public works employee in May of 2024.

8.6 General Business; Riverview Park Discussion

The Committee did an on-site at the Township owned land in Riverview and discussed the potential of a park. There is some land that an owner was wanting to discuss trading with the Township so they could install an entrance to their property from 7th Line SW and the land they would want to trade is closer for residents to walk to.

Recommendation:

The Roads Sub-Committee recommends to Council that we discuss approaching the Property Owner about entering into negotiations. This would be discussed at the January 11th, 2024 Closed Session Meeting.

**APPLICATIONS TO PERMIT FOR APPROVAL
DECEMBER 14, 2023 COUNCIL MEETING**

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS/APPROVED, NOT APPROVED
Dev & Manpreet Dhijan Agent: Joel Wells - J.Wells Architect Inc	Plan 7M48, Lot 8 4 Prentis Court	697.14m2 (7502.45sqft)	SFD	SFD	\$1.5M	Yes	With planner for review
12231930 Canada Inc - Arulrasa Nadarasa Agent: Raj Balasundram - Raj+Alan Associates	W Pt Lot 31, Con 1 OS 518643 County Rd 124	55m2 (592sqft)	Deck	Deck	\$40,000	No	With planner for review
Irvin Hoover Agent: Eli Sherk	Lots 225 to 227, Con 2 NE 199100 2nd Line NE	260m2 (2798.62sqft)	Relocate Farm Shed	Farm Storage	\$50,000	No	With planner for review



MINUTES

MULMUR-MELANCTHON FIRE BOARD Tuesday, September 19, 2023 at 7:00 p.m.

Present: Earl Hawkins, Chair – Mulumur Township
Ralph Moore, Vice Chair – Melancthon Township
Darren White – Melancthon Township
Kim Lyon – Mulumur Township
Mathew Waterfield – Fire Chief
Everhard Olivieri-Munroe – Deputy Fire Chief
Heather Boston – Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m.

2. LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. APPROVAL OF THE AGENDA

Moved by: Lyon/Moore

THAT the September 19, 2023, agenda for the Mulumur-Melancthon Fire Board be approved as circulated.

CARRIED.

4. APPROVAL OF PREVIOUS MEETING'S MINUTES

Moved by: Moore/Lyon

THAT the minutes of the Mulumur-Melancthon Fire Board dated May 23, 2023, be approved.

CARRIED.

5. DECLARATION OF PECUNIARY INTEREST

Chair Hawkins stated that if any member of the Board had a pecuniary interest, they could declare the nature thereof now or at any time during the meeting.

6. TREASURY

6.1 Accounts

Moved by: Lyon/Moore

THAT the Board approve the operating accounts in the amount of \$60,794.58 and the capital accounts in the amount of \$21,211.75.

CARRIED.

6.2 2023 YTD Budget to Actual Income Statement

- Reviewed as information

7. ADMINISTRATION

7.1 Draft Disposition of Land Policy

Moved by: Moore/Lyon

THAT the Board approve the Disposition of Land policy as presented.

CARRIED.

7.2 General Fire Chief Update

- Received \$5000 grant in the form of the credit at the Fire Marshal's Public Fire Safety Council Distribution Centre that may be used to purchase firefighting and carbon monoxide training materials in supplies.

8. INFORMATION ITEMS

8.1 Safe Community Project Assist Campaign

8.2 Melancthon Township's Motion Re: Fire Prevention and Protection Services

8.3 Communique – Interpretation of s.6(3) of the Fire Protection and Prevention Act

9. CLOSED SESSION

Closed session pursuant to the Municipal Act, 2001 S.O. 2001, Chapter 25, Section 239: Personal matters about an identifiable individual, including municipal or local board employees and approving the previous closed meeting minutes.

Moved by: White/Lyon

THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at 7:16 p.m. for the following reasons: - personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes and approval of May 17, 2022, and May 23, 2023, Closed Session Minutes.

Moved by: Lyon/White

THAT the Mulmur-Melancthon Fire Board rise out of Closed Session at 7:24 p.m. and return to open session without report.

CARRIED.

Moved by: White/Moore

THAT the Board appoint Brant Squirrell and Mike Mehlhorn as Acting Captains commencing September 1, 2023.

CARRIED.

10. ADJOURNMENT

Moved by: Moore/Lyon

THAT we do now adjourn at 7:25 pm to meet again on November 21, 2023, at 7:00 pm or at the call of the Chair.

CARRIED.

Chair

Secretary

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on November 1st, 2023, at 1:00 p.m. The following members were present: James McLean, Chair, Bill Neilson, Vice-Chair and Member Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer/Deputy Clerk and Kaitlin Dinnick, Roads Sub-Committee Secretary.

Call to Order

Chair McLean called the meeting to order at 1:02 p.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Additions

- 1) Discussion on County Road 21 Road Repairs
- 2) Entrance off of 7th Line SW for Property 681050 260 Sideroad

Moved by Neilson, Seconded by White that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by White, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on September 14th, 2023, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig advised that the paving projects for the 2023 year were completed, except for some shouldering that still needs to be completed. The Public Works Department have been working on ditching, shouldering, and grading roads.

2. Road Safety Issues

The Committee decided this would be discussed during the strategic planning workshops being proposed.

3. 2024 Budget Priorities

Staff was directed to update the capital project spreadsheet to show projects completed this year, as well as bring back capital assets that may be needed for 2024 to discuss at the next meeting.

4. Structure 4 Replacement Project Update

Staff provided the Committee with an update; no direction was given.

5. Email from Al Blundell – Regarding the 2nd Line SW

The Committee discussed the email and Chair McLean will reach out to Mr. Blundell and have him ask the OPP to have the black cat put out on the 2nd Line SW in the Spring. It was discussed that we should look into getting radar signs that collect speed data that does not require an annual subscription.

6. Email from Denise Cote – Insurance Claim for 8th Line SW Damages

Staff was directed to advise Ms. Cote that this is a property damage claim and she will need to reach out to her insurance company to deal with the property owner as they placed the fill on the road. The Township feels it was not negligent in this situation as we did not place the fill on the road.

7. Other/Additions

1) Discussion on County Road 21 Road Repairs

This item was added to the agenda by Member White, to discuss the ongoing road work on County Road 21. It was discussed that this road was supposed to be paved this year as it has been in progress for almost ten years. Member White advised that after speaking to Scott Burns at the County of Dufferin it did not seem like this section of road would be paved this year as intended. The members discussed their disappointment in this project being pushed off for another year.

Recommendation:

The Roads Sub-Committee recommends to Council that a motion be passed and sent to the Council of Dufferin County expressing our concern and disappointment in the delays of this project.

2) Entrance off of 7th Line SW for Property 681050 260 Sideroad

Staff advised the Committee that the owner of 681050 260 Sideroad is inquiring about getting an entrance to his property off of 7th Line SW next to the Township's Property. Craig advised that the owner does not have enough space to install a farm entrance without being right on the property line. The Township requires entrances to be at least 30 feet from lot lines to ensure there is no property encroachment. The Committee decided it would like to go out and do an onsite as this is the lot that the Township is looking at creating a park on in Riverview. The onsite was scheduled for November 6th, 2023 at 4 p.m.

13. Unfinished Business

1. Prioritizing Road Safety and Project Principles – Mapping Exercise

The Committee decided this would be discussed during the strategic planning workshops.

Delegations

None.

Recommendation to Council

Recommendation is outlined above.

Public Question Period

None.

Confirmation Motion

Moved by White, Seconded by Neilson that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried.

Adjournment

1:40 p.m. - Moved by White, Seconded by Neilson that we adjourn this Roads Sub-Committee meeting to meet again on Wednesday, December 6th, 2023 at 9:30 a.m. or at the Call of the Chair. Carried.

CHAIR

SECRETARY

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Heritage Advisory Committee held an electronic meeting on November 7, 2023 at 6:30 p.m. The following members were present: Chair Ralph Moore, Vice-Chair Tracy Webber, James McLean, Todd McIntosh, Kristine Pedicone and Douglas Read, also present was Becky Cunnington, Heritage Advisory Committee Secretary. Member Dennis Scace was absent. Chair Moore called the meeting to order at 6:32 p.m.

Land Acknowledgement

Chair Moore shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Additions

None

Deletions

None

Approval of Agenda

Moved by Read, Seconded by Webber that the agenda be approved as presented. Carried.

Approval of Draft Minutes

Moved by Pedicone, Seconded by McLean that the minutes of the Heritage Advisory Committee Meeting held on October 3, 2023 be approved as circulated. Carried.

Business Arising from Minutes

None

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1. Finalized Interview Questions for One Room Schoolhouses.

Chair Moore asked the Members if they had any concerns or feedback about the finalized list that was circulated. No concerns, members commented that it was a good guideline for the interviews.

2. Update on Research Visit to the Museum of Dufferin on October 17th, 2023

Three Members of the Committee attended the Workshop. They all thought the workshop was great and stated they learned a lot however, it wasn't as helpful for the schoolhouse project as there is not a lot of information available at the Museum on the Schoolhouses.

3. Other/Addition

None

4. Unfinished Business

1) Plaque Program-Application has been updated on the Township website. The program is being advertised on Facebook and was sent out to the Township email list. Direction was given to continue to post about it to see if there is any interest from the public.

2) Bursary for the History Department at CDDHS

Member McLean spoke with Staff from CDDHS who suggested they consider making the Bursary an essay contest where students would have to explain why they deserve the Bursary. The Members discussed some criteria and agreed that the student should be enrolled in grade 12 history and that there should be some community involvement related to history or heritage. Member McLean volunteered to write a proposal to send to the school outlining what the Committee would be looking for, as well as the criteria that the Committee would use when reviewing the submissions. The Committee would like to get it to the school as soon as possible so students can make arrangements for volunteer hours if they are interested in applying.

3) Student Involvement in Committee Research

A discussion was had regarding the role the student volunteers would take on, the Committee wondered if they be able to assist with research for Heritage Week or it was also suggested that they could pick their own buildings in the Township and research those. It was also discussed if they could assist with compiling the information from the interviews from the schoolhouse projects in a format to share with the public. A conversation was had regarding where and how the students would do their work. Chair Moore wondered if they would need access to the office or if they would work independently at home or at school. Chair Moore will work on duties and responsibilities for the student volunteers and circulate to the group for feedback and comment.

4) Heritage Week 2024

A discussion was had whether the final two properties being highlighted should be left to the student volunteers to choose or if the Committee should pick and have the students do the research. Member McIntosh suggested that they consider highlighting a Heritage Home or Farm and suggested they could reach out to the one applicant from the Plaque Program to see if he would be interested in having his home highlighted. The Committee agreed, and direction was given to have Township staff reach out to him on behalf of the Committee. The other suggestion Member McIntosh had was to highlight one of the older homes in Riverview. Chair Moore suggested his house might be a good option as it is older, but also offered to do some research to see if there is another good option besides his own and the Committee agreed.

5. Brainstorming Roundtable

One Room Schoolhouse Project

A Discussion was had regarding what to do with the schoolhouse project information once it's compiled. Member McLean suggested it be available on the Township website with links for each schoolhouse where the information collected would be displayed. A discussion was had about how to make it available for people without internet access or who aren't as comfortable using the internet. It was suggested that the information be copied into a booklet that would be available at the Township office and Library.

A discussion was had regarding the locations of some of the schoolhouses. Member Webber had completed an interview with someone who had attended the Mayburne Schoolhouse, and she was trying to determine the exact location of the school. Township staff offered to update the legal description listing of the schoolhouses to include civic addresses or description of the location for each one and circulate it to the group.

Chair Moore also suggested to the Committee that they could put an ad in the papers for the schoolhouse project. Chair Moore inquired if he could include the email addresses for each member so anyone with information could reach out to Members directly. All Members agreed to have their email addresses shared. It was also discussed about posting on Facebook in particular the success Member Pedicone has had with posting in the group "If you grew up in or around Shelburne, Ontario do you remember". Chair Moore requested to have a post put on the Township Facebook page as well.

Meeting Dates

The Committee discussed having the December meeting be an in person meeting with some light refreshments. The Meeting will be held at the Township office and Chair Moore will bring the refreshments.

Also discussed was the January meeting date, because of the holidays and the first Tuesday in January being the 2nd the Committee agreed to move the meeting date to the second Tuesday of the month.

Recommendations to Council

None

Public Question Period

None.

Confirmation Motion

Moved by Pedicone, Seconded by McLean that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

7:23 p.m. - Moved by Read, Seconded by Webber that we adjourn this Heritage Advisory Committee meeting to meet again on Tuesday, December 5, 2023 at 6:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY

Denise Holmes

From: Michelle Hargrave <mhargrave@dufferincounty.ca>
Sent: Friday, November 24, 2023 1:07 PM
Cc: Rebecca Whelan
Subject: Dufferin County Council Election of the 2024 Warden - December 14, 2023



ELECTION OF THE WARDEN

Members of the Public are invited to attend the Election of the 2024 Warden for Dufferin County Council. Details are as follows:

Thursday, December 14, 2022 at 6:00 pm
W & M Edelbrock Centre, Lower Level
30 Centre Street, Orangeville ON L9W 2X1

Due to technical limitations, the Election of the Warden meeting will not be live streamed or recorded. The lower level can be accessed through the north entrance of the Edelbrock Centre then proceeding down the stairs or elevator.

A reception will take place following the Election of the Warden meeting in Employment Resource Centre (the main room) of the Edelbrock Centre on the main floor.

At 7:30 p.m. there will be a public meeting regarding Building Permit Fees and a regular meeting of Council in the Dufferin Room. The public meeting and regular meeting can be viewed at <https://www.youtube.com/@DufferinOne>

Please RSVP to info@dufferincounty.ca by December 8, 2023.

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Denise Holmes

From: Eowyn Spencer <espencer@grandriver.ca>
Sent: Friday, November 24, 2023 12:26 PM
To: Eowyn Spencer
Subject: Summary of the General Membership Meeting – November 24, 2023



Grand River Conservation Authority

Summary of the General Membership Meeting – November 24, 2023

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-11-23-86 - Reserves 2023
- GM-11-23-86 - Financial Summary
- GM-11-23-88 - Human Resources Policies Update
- GM-11-23-85 - Rockwood Bridge No.5 Replacement
- GM-11-23-87 - Shand Dam Isolation Stoplogs Procurement - Tender Award
- GM-11-23-C10 - Non-union Salary Adjustments 2024 (Closed agenda)

The deferral on the following was rescinded, and the original motion received and referred back to staff until September 2024:

- GM-10-23-76 - Outdoor Environmental Education Program Review

Information Items

The Board received the following reports as information:

- Minutes of the Ad-hoc CA Act Review Committee - November 8, 2023
- GM-11-23-84 - Cash and Investment Status
- GM-11-23-89 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- County of Prince Edward – Ministry of Environment, Conservation and Parks proposal
- Kevin Thomson – Nature Centres

Delegations

There was one unregistered delegation:

- Peter Pautler – Nature Centres & Outdoor Environmental Education

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board. No meeting.

For full information, please refer to the [November 24 General Membership](#) agenda package. Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar once they have been approved.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Eowyn Spencer

Supervisor of Administrative Services
Grand River Conservation Authority

400 Clyde Road, PO Box 729
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Office: 519-621-2763 ext. 2200

Toll-free: 1-866-900-4722

www.grandriver.ca | [Connect with us on social](#)



CLEARVIEW

OFFICIAL PLAN REVIEW NOTICE OF PUBLIC MEETING

The Township of Clearview will be hosting a Public Meeting, pursuant to Sections 17 and 26 of the *Planning Act* (R.S.O. 1990, c. P.13), regarding the Township's proposed new Official Plan. This public notice invites you to engage in the public process, if you so desire.

The Proposal:

Section 26 of the *Planning Act* requires that Official Plans be regularly reviewed and updated. The Township of Clearview's current Official Plan was adopted in 2001, and it is time to renew our community's vision for the future and to bring the Official Plan's policies into alignment with Provincial and County requirements and guidelines. The proposed new Official Plan, which will replace the current Official Plan, is an updated statement of the goals, objectives, and policies that will guide future growth and development in the Township over the next twenty years. The proposed new Official Plan is intended to ensure that future growth happens in a sustainable manner and is provided with the necessary infrastructure, transportation, and public service facilities.

The subject lands of the proposed new Official Plan comprise the entire municipal territory of the Township of Clearview. (For this reason, no key map of the subject lands has been provided with this notice.)

Public Meeting Information:

The Township of Clearview will be hosting a Public Meeting of Council to discuss the revisions being made to the Public Consultation Draft of the Township's new Official Plan (released in August 2023). This additional, non-statutory meeting will include a presentation on the general approach being taken to address various 'hot topics' and items of particular importance to the community. Members of the public are invited to attend, as this meeting will provide one last opportunity to receive comments on the Consultation Draft ahead of the release of the Final Draft on December 20, 2023.

Date: Wednesday, December 13, 2023

Time: 6:30 PM

Location: Council Chambers, Township of Clearview Administration Centre
217 Gideon Street, Stayner, Ontario

How to Participate:

We invite and encourage you to comment on the proposed new Official Plan and to engage in the public process with us. Comments may be made by making oral submissions at the Public Meeting or providing written submission to the Township. All comments will be reviewed and will be provided to Council as part of the final recommendation report. **Please provide comment on the current draft on or before December 13, 2023.**

If you wish to be notified of Council's decision regarding the adoption of the proposed new Official Plan, please submit your request in writing to the Township using the information provided. Please be advised that your written comment and request to be notified will form part of the public record, and that your communication and any personal information included therein (such as your name and e-mail address) will be made available to the public, unless you expressly request that such information be removed.

If you have specific accessibility needs and would like this notice in another format or would like other accommodations, the Township of Clearview will work to meet your needs. Please contact Human Resources at 705-428-6230 ext. 255.



CLEARVIEW

OFFICIAL PLAN REVIEW NOTICE OF PUBLIC MEETING

For owners of land that contains seven or more residential units, please ensure that this notice is posted so that it is visible to all of the residents.

Your Rights to Appeal:

Please be advised that the County of Simcoe is the approval authority for the proposed new Official Plan. Should Council choose to adopt the proposed new Official Plan, the adopted Plan along with the supporting information and materials will be forwarded to the County for consideration. Under Subsection 17 (34) of the *Planning Act*, the County may approve the adopted Plan (or any part thereof), modify the adopted Plan (or any part thereof) and approve it as modified, or refuse to approve the adopted Plan (or any part thereof).

Under Subsection 17 (36) of the *Planning Act*, only those persons who made oral submissions at the Public Meeting or written submissions to Council prior to the adoption of the Plan have the right to appeal the County's decision. Anyone who does not make an oral or written submission regarding an Official Plan before its adoption:

- (i) does not have the right to appeal the County's decision to the Ontario Land Tribunal; and
- (ii) may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For More Information:

There are several ways to find more information about the proposed new Official Plan.

Visit the [website](#) for the Official Plan Review project:



Contact the Township Planner supervising the project:

Amy Cann, Director of Planning & Building
Email: acann@clearview.ca Phone: (705) 428-6230 ext. 264

Contact the consulting Planners at GSP Group:

Patrick Casey, Planner
Email: pcasey@gspgroup.ca Phone: (226) 499-6769

Visit the Township of Clearview Administration Centre, or write to the Planning & Building Department at the Administration Centre:

Box 200, 217 Gideon Street, Stayner, ON L0M 1S0
Monday to Friday, 8:30 AM to 4:30 PM
www.clearview.ca/opreview

Notice dated: 23 November 2023



November 13, 2023

Office of the Prime Minister
80 Wellington Street
Ottawa ON K1A 0A2

The Right Honourable Justin Trudeau:

RE: Establishing a Guaranteed Livable Income

At its regular meeting on November 9, 2023, Dufferin County Council passed a resolution to support the motion from the Town of Grimsby regarding establishing a guaranteed livable income.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Attachment: Town of Grimsby Correspondence

Cc Premier Doug Ford
Town of Grimsby
Dufferin Municipalities



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

September 8, 2023

SENT VIA E-MAIL

Office of the Prime Minister
80 Wellington St.
Ottawa, ON, K1A

Attention: The Right Honourable Justin Trudeau

RE: Establishing a Guaranteed Livable Income

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on September 5, 2023 passed the following resolution:

Moved by: Councillor Korstanje

Seconded by: Councillor Freake

Whereas the Canadian livable wage for Niagara Region, two years ago was determined to be \$19.80. This was \$6000 below the annual income of a minimum wage employee; and

Whereas our residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1376; and

Whereas at the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax); and

Whereas the median rent for one bedroom in Grimsby as of August 2023 is now \$2000 a month; and

Whereas rent is considered affordable, when it is less than 30% of income. In Niagara west, rent is approximately 272% of Ontario Works, 145% of Ontario Disability Support Services, 75% of minimum wage full-time, and 150% of minimum wage part time; and

Whereas an annual 2.5% allowable rent increase can be combined with an additional 3-6.5% capital investment increase, raising the cost of rental housing another minimum of \$110 monthly; and

Whereas there are no housing units under Niagara Regional Housing for single adults or families with dependents, including 2,3,4 or five bedrooms in our community; and

Whereas the Grimsby Benevolent Fund reported that in 2022:

- 70+ households received monthly rental supplement totaling \$237,744
- \$79,500 was invested into one time emergency housing support as of June 7, 2023
- 78 households are receiving monthly financial benefits to make rental housing more affordable; and

Whereas food inflation was 8.3% and groceries rose by 9.1%; and

Whereas the Grimsby Food Bank numbers from June 2023 reported:

- 19 new households
- 447 served households
- 1055 served individuals
- 7 emergency visits; and

Whereas the Grimsby Economic Strategic Plan identified the general high cost of living and housing affordability as primary obstacles in our workforce attraction.

Therefore be it resolved that The Corporation of the Town of Grimsby circulate correspondence to Ontario municipalities encouraging them not only to collect data of their housing and poverty statistics, but also to examine their pending economic vulnerability as a result.

Be it further resolved that The Corporation of the Town of Grimsby encourage these same municipalities to join us in advocating on behalf of our communities with this data, and by writing a letter to the Prime Minister, Premier, and local politicians calling for a united effort in establishing a Guaranteed Livable Income program.

Be it further resolved the Town of Grimsby Clerks Department circulates this resolution to Niagara West MP Dean Allison and Niagara West MPP Sam Oosterhoff, requesting a response on this matter within 30 days of receipt.

Be it further resolved that The Corporation of the Town of Grimsby, through its Finance and Human Resources departments, undertake a comprehensive assessment to explore the feasibility and implementation of a living wage policy for all Town of Grimsby employees, with the aim of ensuring that all municipal workers receive fair compensation that aligns with the principles of a living wage and that staff be directed to explore becoming a living wage employer.

If you require any additional information, please let me know.

Regards,



Bonnie Nistico-Dunk
Town Clerk

cc. Hon. Doug Ford, Premier of Ontario
Ontario Municipalities
Dean Allison, MP Niagara West
Sam Oosterhoff, MPP Niagara West

Corporate Services

November 13, 2023

Re: Gender Based Violence and Intimate Partner Violence an Epidemic

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on October 30, 2023, approved the following resolution:

WHEREAS the safety of our community and its members is of extreme importance to every Orangeville resident, as well as to Orangeville Council; and

WHEREAS gender-based violence and intimate partner violence (IPV), often referred to as domestic violence, means any use of physical or sexual force, actual or threatened in an intimate relationship, including emotional and/or psychological abuse or harassing behaviour; and

WHEREAS on August 16th, 2023, Justice Minister Arif Virani described gender-based violence as “an epidemic” in the federal government’s formal response to a coroner’s inquest, also stating that his government is committed to ending the gender-based violence epidemic “in all its forms, and is working to address any gaps in the Criminal Code to ensure a robust justice system response”; and

WHEREAS by declaring gender-based violence and intimate partner violence an epidemic, the Town of Orangeville can join the growing number of municipalities and regions in demanding action from all levels of government to address this growing epidemic; and

WHEREAS the incidences of gender-based violence and intimate partner violence have increased exponentially throughout the COVID-19 pandemic and has not decreased, while funding to provide the growing demand of services and support for victims and survivors has not kept pace;

BE IT RESOLVED THAT:

- 1. The Town of Orangeville officially declare intimate-partner violence an epidemic, as per recommendation #1 from the Culleton, Kuzyk, and Warmerdam (CKW) Inquest; and BE IT FURTHER RESOLVED THAT:**
- 2. The Town of Orangeville recommends that gender-based violence and intimate partner violence be declared an epidemic in the Province of Ontario; and**
- 3. That the Town of Orangeville requests that the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all municipalities and regions in Ontario declare gender-based violence and intimate partner violence an epidemic; and**
- 4. That the Town of Orangeville requests that the provincial and federal governments enact the additional 85 recommendations from the CKW Inquest, which provides a roadmap to preventing intimate partner violence from escalating to femicide; and**
- 5. That the Town of Orangeville requests that the federal government starts this enactment by adding the word “femicide” as a term to the Criminal Code of Canada; and**
- 6. That the Town of Orangeville requests that the provincial and federal governments provide the necessary support to municipalities, regions, and their emergency and social services to meaningfully address the gender-based violence and intimate partner violence epidemic; and**
- 7. That the Acting Clerk be directed to send a copy of this motion to the County of Dufferin, the Honourable Premier of Ontario, Doug Ford, The Right Honourable Prime Minister of Canada, Justin Trudeau, Members of Parliament, Members of Provincial Parliament, the United Nations, and all Ontario Municipalities.**

Carried Unanimously.

Yours truly,

Tracy Macdonald
Acting Clerk

November 10, 2023

Honourable Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1

At its regular meeting on November 9, 2023, Dufferin County Council passed the following resolution:

WHEREAS the safety of our community and its members is of extreme importance to every Dufferin County resident, as well as to Dufferin County Council;

WHEREAS gender-based violence and intimate partner violence (IPV), often referred to as domestic violence, means any use of physical or sexual force, actual or threatened in an intimate relationship, including emotional and/or psychological abuse or harassing behaviour;

WHEREAS on August 16th, 2023, Justice Minister Arif Virani described gender-based violence as "an epidemic" in the federal government's formal response to a coroner's inquest, also stating that his government is committed to ending the gender-based violence epidemic "in all its forms, and is working to address any gaps in the Criminal Code to ensure a robust justice system response";

WHEREAS by declaring gender-based violence and intimate partner violence an epidemic, the County of Dufferin can join the growing number of municipalities and regions in demanding action from all levels of government to address this growing epidemic;

WHEREAS the incidences of gender-based violence and intimate partner violence have increased exponentially throughout the COVID-19 pandemic and has not decreased, while funding to provide the growing demand of services and support for victims and survivors has not kept pace;

BE IT RESOLVED THAT the County of Dufferin officially declare intimate-partner violence an epidemic, as per recommendation #1 from the Culleton, Kuzyk, and Warmerdam (CKW) Inquest;



AND BE IT FURTHER RESOLVED THAT the County of Dufferin recommends that gender-based violence and intimate partner violence be declared an epidemic in the Province of Ontario;

AND THAT the County of Dufferin requests that the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all municipalities and regions in Ontario declare gender-based violence and intimate partner violence an epidemic;

AND THAT the County of Dufferin requests that the provincial and federal governments enact the additional 85 recommendations from the CKW Inquest, which provides a roadmap to preventing intimate partner violence from escalating to femicide;

AND THAT the County of Dufferin requests that the federal government starts this enactment by adding the word "femicide" as a term to the Criminal Code of Canada;

AND THAT the County of Dufferin requests that the provincial and federal governments provide the necessary support to municipalities, regions, and their emergency and social services to meaningfully address the gender-based violence and intimate partner violence epidemic;

AND THAT the Clerk be directed to send a copy of this motion to the Honourable Premier of Ontario, Doug Ford, The Right Honourable Prime Minister of Canada, Justin Trudeau, Members of Parliament, Members of Provincial Parliament, the United Nations, and all Ontario Municipalities.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Prime Minister Trudeau
Kyle Seeback, MPP
Sylvia Jones, MP
United Nations of Canada
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities





374028 6TH LINE • AMARANTH ON • L9W 0M6

November 13, 2023

College of Family Physicians of Canada
2630 Skymark Ave
Mississauga, ON
L4W 5A4

Re: Resolution on Barriers for Family Physicians

At its regular meeting of Council held on November 1, 2023, the Township of Amaranth Council passed the following resolution:

Resolution #: 3

Moved by: B. Metzger

Seconded by: G. Little

BE IT RESOLVED THAT:

Council is not in favour of additional barriers for physicians and
That this notice be circulated to the College of Family Physicians of
Canada (CFPC), the Ontario College of Family Physicians and Dufferin
County Municipalities.

CARRIED

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

CC: Ontario College of Family Physicians
CC: Dufferin County Municipalities



November 13, 2023

Ministry of Children, Community and Social Services
438 University Avenue, 7th Floor
Toronto ON M5G 2K8

Dear Honourable Michael Parsa,

At its regular meeting on November 9, 2023, Dufferin County Council passed the following resolution:

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works being disproportionately impacted;

WHEREAS the cost of food, housing and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned and their dignity undermined;

WHEREAS Ontario Works Financial Assistance Rates have been frozen since 2018;

WHEREAS the newly introduced Common Assessment Tool (CAT) questionnaire developed by the Provincial Government for use with Ontario Works and Ontario Disability Program recipients contains complex and invasive personal health related questions;

WHEREAS the use of the Common Assessment Tool (CAT) provides no benefit to clients, it does not score, provide results, assess client need and does not match those in need to the services they require;

WHEREAS the Common Assessment Tool (CAT) contains questions mirrored in the Ontario Health Common Assessment of Needs, used by health providers;

WHEREAS privacy obligations under The Personal Health Information Protection Act (PHIPA) do not extend to municipal delivery agents for Ontario Works;

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the provincial government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works.

THEREFORE BE IT RESOLVED THAT the County of Dufferin calls on the Provincial Government to urgently:

- a) At least double Ontario Works rates and index rates to inflation, answering calls already made by the "Raise the Rates" campaign and the "Income Security Advocacy Centre";
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c) Commit to joint working between the Ministry of Children, Community and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this motion be sent to the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, the Western Ontario Wardens Caucus, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Honourable Premier Ford
Minister of Health
Minister of Municipal Affairs and Housing
Ontario Municipal Social Services Association
Western Ontario Wardens Caucus
Eastern Ontario Wardens Caucus
Association of Municipalities of Ontario
All Ontario Municipalities



374028 6TH LINE • AMARANTH ON • L9W 0M6

November 2, 2023

Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Sent by email to: Denise Holmes - dholmes@melancthontownship.ca

Re: Resolution on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022

At its regular meeting of Council held on November 1, 2023, the Township of Amaranth Council wished to send a letter of support to The Township of Melancthon on the resolution concerning Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022.

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk



November 10, 2023

Via: Email

Sarah Culshaw
Treasurer/Deputy Clerk
Township of Melancthon
157101 Highway No. 10
Melancthon ON L9V 2E6

Dear Sarah:

Re: Drainage Superintendent Services
File No.: D-ME-SUP
Project No.: MSO019743.2023

As we are now into the last quarter of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from June 30, 2023, through September 28, 2023.

The work undertaken during this period includes the following:

July 2023

- Attended site meeting with the Contractor to review the work required, logistics and design for the removal of the concrete bridge and installation of a new culvert on the Gray Drainage Works at the 270 Sideroad road crossing. Discussion with Public Works Superintendent regarding coordinating a time and delivery of aggregate materials for the work. Discussions with TransAlta representative to ensure cable is de-energized and a minimum distance from the culvert is maintained. Coordinated B. Edwards Transfer to daylight utilities to ensure compatibility with our design grade line. Onsite inspection to assist with grade control during the installation of the new culvert.
- Received a request for trapping from Jesse Martin on the on the McNabb Drainage Works. Completed Nuisance Beaver form and submitted documentation to Dufferin County Nuisance Beaver program administrator for dispatching of a trapper. Correspondence with both the property owner and Dave Cowen regarding the progress of the trapping work.
- Received a completed request for trapping from John Kidd on the on the Westcott Drainage Works. Forwarded documentation to Dufferin County Nuisance Beaver program administrator for dispatching of a trapper. Correspondence with Dave Cowen regarding the progress of the trapping work.
- Assisted with the installation and grade control for the culvert replacement at the 270 Sideroad - 7th Line SW intersection.
- Received a request for trapping from the Township on the on the McManaman Drainage Works. Completed Nuisance Beaver form and submitted documentation to Dufferin County Nuisance Beaver program administrator for dispatching of a trapper. Correspondence with Dave Cowen regarding the progress of the trapping work.

August 2023

- Received, reviewed, and forwarded Hanna & Hamilton's invoice for completion of the concrete bridge removal and installation of a new culvert crossing on the Gray Drain at the 270 Sideroad as well as a separate invoice for the 270 Sideroad – 7th Line SW intersection culvert replacement.
- Received, reviewed, and forwarded B. Edwards Transfer's invoice for daylighting of utilities prior to the installation of the new culvert crossings on the Gray Drain and the 270 Sideroad – 7th Line SW intersection.
- Discussion with TransAlta representative regarding elevation of cable in the west 7th Line SW Road allowance. Attended a site meeting to review the issue with the cable elevation and discussed the process/timeline to have the cable lowered to accommodate the new crossing to be installed as a part of the Martin Extension Drainage Works.
- Assisted with grade control for a new culvert installation on the 280 Sideroad.
- Discussions with Dave Cowen regarding his progress trapping at various Municipal Drains in the Township.

September 2023

- Received, reviewed, and forwarded Hanna & Hamilton's invoice for completion of the new road culvert installation on the 280 Sideroad.
- Received a request for trapping from Jose Viera on the Broster Drainage Works. Completed Nuisance Beaver form and submitted documentation to Dufferin County Nuisance Beaver program administrator for dispatching of a trapper. Discussion with neighboring property owner regarding using their property for access to the dam. Correspondence with both the property owner and Dave Cowen regarding the progress of the trapping work.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such, the application will be completed for you at year's end.

Should you have any questions or if we can be of any further assistance in the meantime, please call.

Yours truly,

R.J. Burnside & Associates Limited

Drainage Superintendent



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:ao

Enclosure(s) Invoice No. MSO019743.2023-3

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

0870



R.J. Burnside & Associates Limited
15 Townline
Orangeville, ON L9W 3R4
Phone: (519) 941-5331 Fax: (519) 941-7721
www.rjburnside.com

Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

11 October 2023
Invoice No: MSO019743.2023 - 3

Project MSO019743.2023 RJB File: D-ME-SUP-2023
Professional Services through 28 September 2023

	Hours	Amount	
Senior Engineer II			
Pridham, Thomas	34.00		
Tech V			
Douglas, Myles	53.60		
Project Support II			
Olmstead, Amanda	.20		
Totals	87.80		
Total Labour			13,425.00
Travel - Mileage		92.83	
Misc Reimbursable Expense		41.25	
Total Reimbursables		134.08	134.08
HST #885871228	13.00 % of 13,559.08	1,762.68	
Total Tax		1,762.68	1,762.68
	Total Amount Due in CDN Funds	<u><u>\$15,321.76</u></u>	

Billings to Date

	Current	Previously	Billed to Date
Labor	13,425.00	21,366.00	34,791.00
Expense	134.08	408.30	542.38
Tax	1,762.68	2,830.66	4,593.34
Totals	15,321.76	24,604.96	39,926.72

Project Manager: Thomas Pridham

Client Number: 61

Please reference your billing client number when making payments via direct deposit or electronic transfer.

To pay via e-Transfer please use etransfers@rjburnside.com as payee.

Payment terms are net 30 days. Late payments are subject to a penalty of 1% per month (12% annually).

Denise Holmes

From: Sarah Culshaw
Sent: Tuesday, November 14, 2023 11:12 AM
To: Denise Holmes
Subject: FW: SDFB Operating Budget

From: Nicole Hill <nhill@sdfd.ca>
Sent: Tuesday, November 14, 2023 9:36 AM
To: Carey Holmes <cholmes@shelburne.ca>; hbston@mulmur.ca; Les Halucha <les.halucha@townofmono.com>; svangerven@amaranth.ca; Sarah Culshaw <sculshaw@melanctontownship.ca>
Subject: SDFB Operating Budget

Hello,

At the last fire board meeting the Board passed the following resolution:

Moved by W. Mills – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management adopt the 2024 Operating Budget in the amount of \$892,556.00 which represents a 13.82% increase over 2023; and further that this request be circulated to the participating municipalities.

Regards,



Nicole Hill

Secretary/Treasurer
Tel: (519) 925-5111

Shelburne & District Fire Board
114 O'Flynn Street
Shelburne, ON L9V 2W9 | nhill@sdfd.ca

SHELBURNE & DISTRICT FIRE BOARD

2024 OPERATING BUDGET

PRESENTED: November 7, 2023

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 TO DATE	2024 BUDGET	Variance	Comments
EXPENDITURES						
4100-0100	Treasurer	\$ 800.00	\$ 700.00	\$ -	\$ (800.00)	Eliminating PT Admin position
4100-0300	Secretarial Services	\$ 39,150.00	\$ 32,624.37	\$ -	\$ (39,150.00)	Eliminating PT Admin position
4100-0400	Legal & Audit & HR Services	\$ 19,150.00	\$ 31,148.23	\$ 25,000.00	\$ 5,850.00	
4100-0550	Office Supplies	\$ 3,000.00	\$ 2,743.51	\$ 3,000.00	\$ -	
4100-0600	Material & Supplies	\$ 2,500.00	\$ 3,130.81	\$ 3,500.00	\$ 1,000.00	Increase based on 2023 projected expense
4100-0700	Services & Rentals	\$ 8,750.00	\$ 7,261.40	\$ 8,750.00	\$ -	
4100-1100	MTO/ARIS Fees	\$ 850.00	\$ 560.00	\$ 850.00	\$ -	
4200-1650	IT Support Dufferin County	\$ 1,500.00	\$ 936.41	\$ 1,500.00	\$ -	
4100-0800	Subscriptions & Memberships	\$ 700.00	\$ 439.65	\$ 700.00	\$ -	
4100-0900	Conventions & Conferences	\$ 3,000.00	\$ 2,219.09	\$ 4,500.00	\$ 1,500.00	Increase based on 2023 projected expense
4100-1000	Licence Renewal	\$ 950.00	\$ 945.52	\$ 1,000.00	\$ 50.00	Estimated annual increase
4100-1200	Heath & Safety Expenses	\$ 2,500.00	\$ 1,552.45	\$ 2,500.00	\$ -	
4100-1300	Fire Prevention/Pub Ed	\$ 8,500.00	\$ 3,961.39	\$ 8,500.00	\$ -	
4100-1500	Training - Courses/Expense	\$ 46,800.00	\$ 30,256.02	\$ 46,800.00	\$ -	
4100-1800	Communication Equipment	\$ 1,000.00	\$ 5,169.61	\$ 3,500.00	\$ 2,500.00	Increase based on 2023 projected expense
4100-1900	Dispatch	\$ 48,000.00	\$ 33,750.00	\$ 50,400.00	\$ 2,400.00	5% Increase based on Contract
4200-0100	Fire Call Wages	\$ 135,000.00	\$ 144,815.87	\$ 172,475.00	\$ 37,475.00	Increase in call volume + 4.53% COLA
4200-0102	Full-time Staff Wages	\$ 130,000.00	\$ 104,645.40	\$ 193,981.00	\$ 63,981.00	Addition of FT Admin + 4.53% COLA
4200-0103	VFF Salaries/Meetings/Pub Ed/Inspecti	\$ 49,500.00	\$ 34,522.82	\$ 51,742.00	\$ 2,242.00	Increase DFC salary to \$15K per year + 4.53% COLA
4200-0105	Training Wages	\$ 72,000.00	\$ 58,821.64	\$ 75,262.00	\$ 3,262.00	4.53% COLA
4200-0110	Employers Portion - EI	\$ 2,500.00	\$ 2,163.96	\$ 2,926.00	\$ 426.00	Increase in staffing + 4.53% COLA
4200-0120	Employers Portion - CPP	\$ 13,500.00	\$ 15,379.13	\$ 19,079.00	\$ 5,579.00	Increase in staffing & increase in Fire Call Wages + 4.53% COLA
4200-0150	Mileage & Meals	\$ 500.00	\$ 652.70	\$ 1,000.00	\$ 500.00	
4200-0200	Benefits (Manulife & VFIS)	\$ 23,000.00	\$ 13,701.69	\$ 33,000.00	\$ 10,000.00	Addition of FT Admin & 10% premium increase

4200-0210	WSIB	\$ 17,500.00	\$ 13,943.92	\$ 20,756.00	\$ 3,256.00	Increase in wages + 4.53% COLA
4200-0220	Employer Health Tax	\$ 5,500.00	\$ 5,394.91	\$ 9,622.00	\$ 4,122.00	Increase in wages + 4.53% COLA
4200-0300	OMERS Pension Plan	\$ 19,000.00	\$ 15,655.29	\$ 21,473.00	\$ 2,473.00	Increase of Admin Staff + 4.53% COLA
4200-0400	Employee Assistance Program	\$ 750.00	\$ 805.94	\$ 915.00	\$ 165.00	Increase in membership
4200-0500	Protective Clothing/Uniforms	\$ 6,000.00	\$ 26,093.76	\$ 10,000.00	\$ 4,000.00	5 total station wear & 2 T-shirts per FF annually
4200-0800	SCBA Maintenance & Fit Testing	\$ 2,000.00		\$ 5,000.00	\$ 3,000.00	Fit testing & SCBA testing required by NFPA
4200-1005	Truck R&M - Pump 24	\$ 3,000.00	\$ 4,221.48	\$ 3,000.00	\$ -	
4200-1010	Truck R&M - Car 21	\$ 2,000.00	\$ 722.76	\$ 2,000.00	\$ -	
4200-1015	Truck R&M - Car 22	\$ 1,500.00	\$ 478.63	\$ 1,500.00	\$ -	
4200-1020	Truck R&M - Tanker 25	\$ 2,500.00	\$ 13,278.90	\$ 2,500.00	\$ -	
4200-1030	Truck R&M - Rescue 26	\$ 3,000.00	\$ 1,496.91	\$ 3,000.00	\$ -	
4200-1040	Truck R&M - Pump 27	\$ 3,000.00	\$ 2,226.88	\$ 3,000.00	\$ -	
4200-1050	Truck R&M - Ladder 28	\$ 3,000.00	\$ 7,402.69	\$ 3,000.00	\$ -	
4200-1060	Fuel for Trucks	\$ 18,000.00	\$ 13,861.69	\$ 18,000.00	\$ -	
4200-1100	Insurance Premium	\$ 59,000.00	\$ 58,467.68	\$ 64,900.00	\$ 5,900.00	10% premium increase
4200-1200	Miscellaneous/Recognition Night	\$ 3,000.00	\$ 1,798.42	\$ 3,000.00	\$ -	
4200-1300	Utilities (Gas/Hydro/Water/Sewer)	\$ 30,000.00	\$ 16,740.53	\$ 30,000.00	\$ -	
4200-1400	Bell Canada (Dispatch Line)	\$ 950.00	\$ 836.63	\$ 1,000.00	\$ 50.00	Increase based on projected expense
4200-1500	Bell Canada (Admin Line)	\$ 1,600.00	\$ 1,221.26	\$ 1,600.00	\$ -	
4200-1550	Bell Mobility	\$ 1,700.00	\$ 1,140.72	\$ 1,700.00	\$ -	
4200-1600	Vaccination & Driver Medicals	\$ 800.00	\$ 770.00	\$ 800.00	\$ -	
4200-1700	Bank Service Charges	\$ 725.00	\$ 446.50	\$ 725.00	\$ -	
4200-1750	Ceridian Payroll	\$ 3,000.00	\$ 1,809.42	\$ 3,000.00	\$ -	
4200-1800	New Equipment Acquisition	\$ 5,000.00	\$ 686.00	\$ 5,000.00	\$ -	
4200-1810	Equipment Maintenance	\$ 4,000.00	\$ 862.99	\$ 4,000.00	\$ -	
4200-1860	FF Association Expenses	\$ -	\$ 7,407.74	\$ -	\$ -	
4200-1900	TSF Bell Tower Lease to Capital				\$ -	
4200-1950	Purchase of Truck		\$ 394,231.08		\$ -	
4200-1980	Building Maintenance	\$ 7,500.00	\$ 6,702.04	\$ 9,500.00	\$ 2,000.00	Addition of dumpster
4200-2000	Interest on Temporary Loans	\$ 600.00		\$ 600.00	\$ -	
4200-2100	Fire Hydrants	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -	
4200-2500	Uncollectible Accounts	\$ -		\$ -	\$ -	
	TOTAL EXPENSES	\$ 825,275.00	\$ 1,138,306.44	\$ 947,056.00		

Increase in Expenses over Previous Year 14.76%

REVENUES:

3000-0500	Interest on Current Account	\$ 500.00	\$ 5,561.03	\$ 5,000.00	\$ 4,500.00	
3000-0600	Inspection Revenue	\$ 4,000.00	\$ 2,700.00	\$ 4,000.00	\$ -	
3000-0800	MTO / County / Insurance MVC Revenue	\$ 40,000.00	\$ 10,165.29	\$ 40,000.00	\$ -	
3000-0850	Hydro / Enridge Revenue	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	
3000-0900	False Alarm / Fire Report / Misc. Revenue	\$ 500.00	\$ 3,275.40	\$ 500.00	\$ -	
	SUBTOTAL REVENUES	\$ 50,000.00	\$ 21,701.72	\$ 54,500.00		
	Operating Reserve					
2900-0000	Surplus/Deficit from Previous Year	\$ (8,925.14)				
	TOTAL REVENUES	\$ 41,074.86	\$ 21,701.72	\$ 54,500.00		

TOTAL OPERATING LEVY **\$ 784,200.14** **\$ 892,556.00**

Increase over Previous Year 9.00%

Increase over Previous Year 13.82%

Denise Holmes

From: Roseann Knechtel <rknechtel@mulmur.ca>
Sent: Thursday, November 16, 2023 10:24 AM
To: Roseann Knechtel
Subject: iRadio's Lit Galaxy Public Meeting

Good Morning Everyone,

At last night's public meeting Mulmur Council obtained public input from residents and agencies with respect to a proposed music festival on the Mulmur-Melancthon Townline and passed the following motion :

Moved by Horner and Seconded by Lyon

WHEREAS Mulmur received a Pre-Consultation application form in 2022 from Johny Mikhael of iRadios for a 3 day event including camping;

AND WHEREAS the proponent estimates that the event would be attended by approximately 25,000 people;

AND WHEREAS the scale of the proposed event gives rise to concerns regarding potential impacts that are adverse to the public interest, public health and safety, the protection of persons and property as well as traffic, waste management, impacts to agricultural and environmental lands, nuisance, noise, dust, and emergency management;

AND WHEREAS due to the scale, duration, and potential impacts of the proposed event, the pre-consultation application received on December 19, 2022 for a Temporary Use of lands or buildings under section 39, Temporary Use Provisions of the Planning Act, R.S.O. 1990, C.P. 13, as amended, identified requirements for a complete application;

AND WHEREAS to date, the applicant has not provided a complete application, and none of the required studies have been submitted to the satisfaction of the Township;

AND WHEREAS Johny Mikhael and iRadios is proposing the same 3 day music and camping event of approximately 25,000 people in 2024, commencing the sale of tickets in December, 2023;

AND WHEREAS the above-mentioned concerns remain unresolved;

NOW THEREFORE BE IT RESOLVED THAT Council cannot support iRadios' proposed event at this time.

CARRIED.

If you have any additional questions or concerns, please do not hesitate to reach out directly.

Have a great day,

Roseann Knechtel, BA, MMC | Deputy Clerk / Planning Coordinator

Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8

Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | rknechtel@mulmur.ca

[Join our email list](#) to receive important information and keep up to date on the latest Township news.

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CORPORATION OF THE TOWN OF GRAND VALLEY

5 MAIN STREET N., GRAND VALLEY, ONTARIO, L9W 5S6

Phone: 519-928-5652

www.townofgrandvalley.ca

File: Z03-2023

DATE OF PASSING: November 14, 2023

DATE OF NOTICE: November 16, 2023

LAST DAY TO APPEAL: December 6, 2023

NOTICE OF THE PASSING OF A ZONING BY-LAW

TAKE NOTICE that the Council of the Town of Grand Valley passed **By-law 2023-50** on November 14, 2023, under section 34 of the Planning Act, 1990, c.P. 13, as amended,

AND TAKE NOTICE THAT any person or public body may, **not later than 4:30PM on:**

Wednesday December 6th, 2023

appeal to the Ontario Land Tribunal (OLT) (<https://olt.gov.on.ca/>) by filing with the Town Clerk, a notice of appeal, setting out the objection to the By-law and the reasons in support of the objection, accompanied by the applicable fee made payable to the Minister of Finance.

Only individuals, corporations and public bodies may appeal a zoning by-law to the OLT. A notice may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

PURPOSE & EFFECT OF BY-LAW

The purpose and effect of **By-law 2023-50**, is to rezone the subject property to permit a residential use and reduced zoning regulations.

SUBJECT LANDS

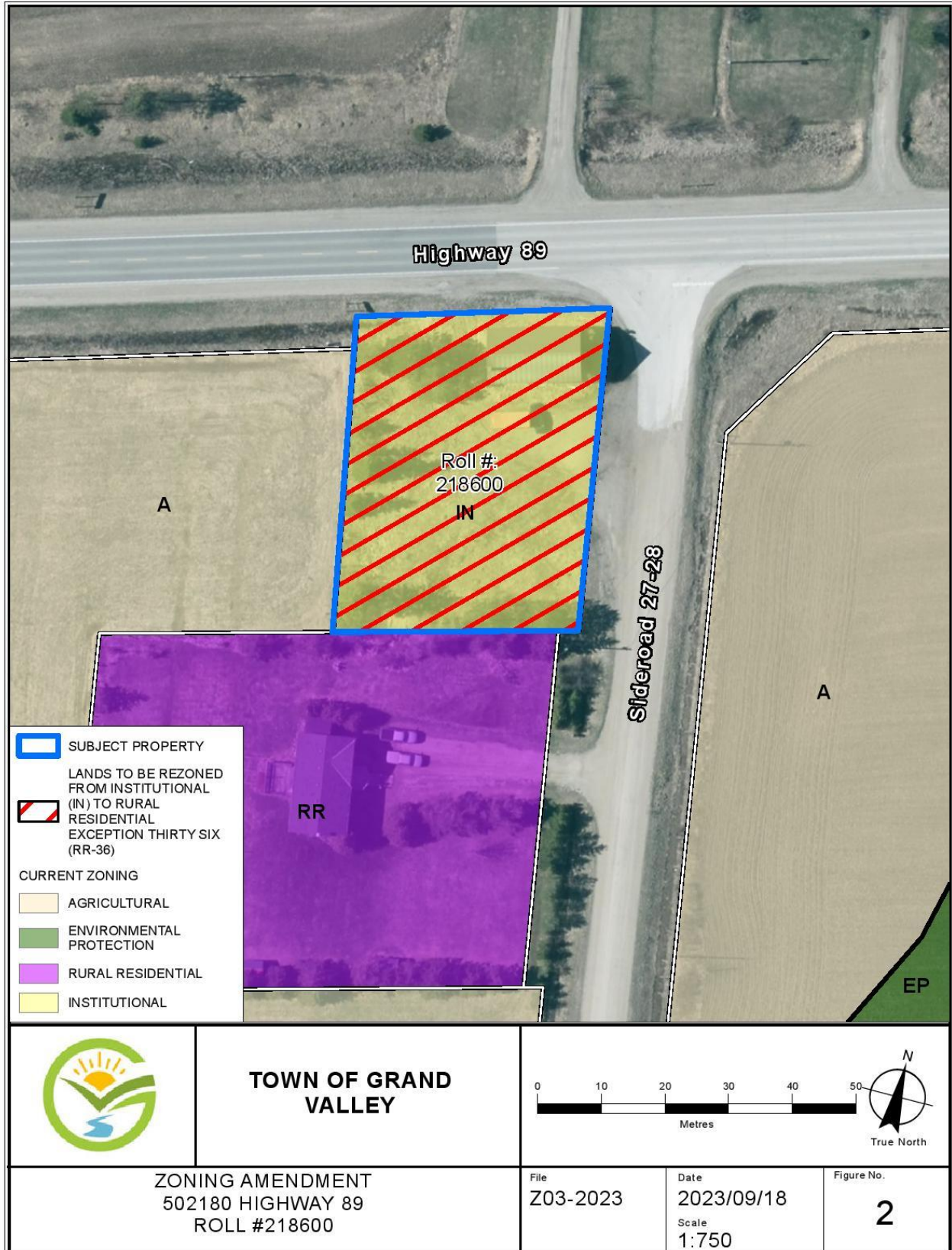
The property affected by this amendment is located at 502180 Hwy 89, (Roll #218600), as shown on the key map attached.

An electronic copy of the Zoning By-law can be made available for viewing, please contact the Town Office at 519-928-5652 during regular business hours (9:00 AM to 4:30 PM) or contact the Town Planner, Mark Kluge, at mkluge@townofgrandvalley.ca.

Meghan Townsend
CAO, Clerk/Treasurer

Dated: November 16th, 2023

KEY MAP – Lands subject to Zoning By-law 2023-50



Corporate Services

November 20, 2023

Re: Ontario Works Financial Assistance Rates

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on November 13, 2023, approved the following resolution:

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works being disproportionately impacted; and

WHEREAS the cost of food, housing, and other essential items have outpaced the highest inflation rates seen in a generation; and

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined; and

WHEREAS Ontario Works Financial Assistance rates have been frozen since 2018; and

WHEREAS the newly introduced Common Assessment Tool (CAT) questionnaire developed by the Provincial Government for use with Ontario Works and Ontario Disability Program recipients contains complex and invasive personal health related questions; and

WHEREAS the use of the Common Assessment Tool (CAT) provides no benefit to clients, it does not score, provide results, assess client need, and does not match those in need to the services they require; and

WHEREAS the Common Assessment Tool (CAT) contains questions mirrored in the Ontario Health Common Assessment of Needs, used by health providers; and

WHEREAS privacy obligations under The Personal Health Information Protection ACT (PHIPA) do not extend to municipal delivery agents for Ontario Works; and

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works:

THEREFORE BE IT RESOLVED THAT The Town of Orangeville calls on the Provincial Government to urgently:

- a. **At least double Ontario Works rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;**
- b. **Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;**
- c. **Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;**
- d. **AND FURTHER THAT** a copy of this motion be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, the Western Ontario Wardens Caucus, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities

Carried.

Yours truly,

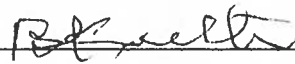
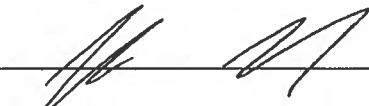
Tracy Macdonald
Deputy Clerk



9.3.4

THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2023 - 166

DIVISION LIST	YES	NO	DATE: November 7, 2023
Councillor G. ASHFORD	_____	_____	MOVED BY:
Councillor J. BELESKEY	_____	_____	
Councillor P. BORNEMAN	_____	_____	
Councillor B. KEITH	_____	_____	SECONDED BY:
Councillor D. McCANN	_____	_____	
Councillor C. McDONALD	_____	_____	
Mayor J. McGARVEY	_____	_____	
CARRIED: <input checked="" type="checkbox"/>	DEFEATED: <input type="checkbox"/>	Postponed to: _____	

WHEREAS Section 87 of the Legislation Act, 2006 defines "newspaper", in Acts and regulations requiring publication, as a document that,

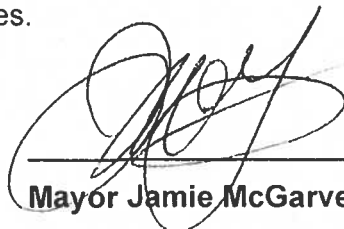
- a) is printed in sheet form, published at regular intervals of a week or less and circulated to the general public, and
- b) consists primarily of news of current events of general interest; ("journal"); and

WHEREAS Ontario Municipalities are required to follow prescribed publication and notice requirements of Provincial Acts and Regulations; and

WHEREAS the Town of Parry Sound and many other municipalities in Ontario cannot comply with publication requirements in Provincial Acts and Regulations since effective September 15, 2023, Metroland Media Group ceased the print publication of its weekly community newspapers across Ontario, moving to an online-only model, and there are no other local news publications in Parry Sound fitting the definition of "newspaper" per the Legislation Act,

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Parry Sound does hereby request the Provincial government to make an amendment to the Legislation Act, 2006 to include on-line publications as an acceptable means of complying with public notice requirements that refer to newspaper publication in Provincial Acts and Regulations; and

THAT this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.



Mayor Jamie McGarvey

Denise Holmes

From: Jennifer E. Willoughby <jwilloughby@shelburne.ca>
Sent: Tuesday, November 28, 2023 2:28 PM
To: Ruchika Angrish; Karen Farace; Planning Info; Lynn Topping; 'sylvia.jones@pc.ola.org'; premier@ontario.ca; Stephen.Lecce@pc.ola.org
Cc: Denyse Morrissey; Carey Holmes; Steve Wever; Alice Byl; Jessica Kennedy; svangerven@amaranth.ca; Meghan Townsend; Denise Holmes; Fred Simpson; Tracey Atkinson - County of Dufferin (tatkinson@mulmur.ca); rknechtel@mulmur.ca; Tracy MacDonald; Michelle Dunne; Rebecca Whelan
Subject: Resolution from Shelburne Council regarding the Primrose boundary review process
Attachments: Township of Melancthon letter to UGDSB.pdf

Good Afternoon

At the November 27, 2023 meeting of Shelburne Town Council the following resolution was passed:

Moved By: Councillor Kyle Fegan
Seconded By: Councillor Len Guchardi

WHEREAS the Town of Shelburne received a copy of the letter from the Township of Melancthon dated November 6, 2023 and addressed to the Upper Grand District School Board;

WHEREAS Shelburne Council members have heard from many community members that have expressed concerns about the Primrose Elementary Boundary School Review process and Shelburne Council echoes those sentiments;

WHEREAS Shelburne Council respects the Primrose Elementary School Boundary review process that is currently underway;

BE IT RESOLVED THAT the Council of the Town of Shelburne has concerns with the process and timing of the Primrose Elementary Boundary School Review as it does not align with fulsome community engagement;

AND THAT this resolution be sent to all municipalities within Dufferin County, Sylvia Jones MPP, Premier Doug Ford and Minister of Education Stephen Lecce along with the Upper Grand District School Board

Carried, Mayor Wade Mills

Please find a copy of the letter from the Township of Melancthon attached.

Thank You

Jennifer Willoughby, Director of Legislative Services/Clerk
Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | jwilloughby@shelburne.ca
Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7
www.shelburne.ca

INFO 16

DEC 14 2023

Town Hall will be open to the public Monday to Friday from 8:30 am to 12:00 pm and 1:00 pm and 4:30 pm. The office will be closed between 12:00 pm to 1:00 pm. There will be no public access to Town Hall each day from 12:00 pm to 1:00 pm.

We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our webpage [Paying My Bills](#). Appointments at Town Hall are available upon request. You can request an appointment by visiting [Save my Spot](#) on our website.



NVCA November 2023 Board Meeting Highlights

Next Meeting: December 8, 2023, held in-person

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

Presentation on NVCA's Lands Conservation Program

Kyra Howes, NVCA's Director of Conservation Services gave a presentation regarding NVCA's conservation lands program to the Board of Directors.

NVCA owns approximately 5,300 hectares of land across the Nottawasaga Watershed. These lands are used for flood protection, land conservation and recreation purposes.

Throughout the watershed, NVCA owns and manages three hydrometric stations, seven snow survey locations, four flood protection structures, while six properties are protected for flood abatement.

There are over 42 km of multiuse trails in NVCA's conservation areas. The trails are made accessible whenever possible. Lands that are not open for visitors contain significant natural heritage features, such as provincially significant wetlands, natural hazards and other sensitive features.

To ensure adequate funding for conservation area maintenance, NVCA's Conservation Lands program charges parking fees and rents out venues for weddings and other event bookings.

NVCA Lands staff have been designated as Provincial Offences Officers under Section 29 of the *Conservation Authorities Act* to proper and legal use of NVCA lands.

Partnerships

NVCA partners with many local organizations maintain conservation areas and to host festivals such as the Spring Tonic Maple Syrup Festival and the Festival at Fort Willow.

These partners include the Rotary Club of Barrie and the Friends of the Utopia Gristmill.

Infrastructure development

Visitor numbers increased 10-fold over the last five years. To ensure high quality customer service and maintenance, NVCA's Conservation Lands program prioritizes infrastructure updates and improving visitor experience.

For example, in 2023, a new parking lot was installed at the Nottawasaga Bluffs Conservation Area, one of NVCA's most popular conservation areas.

Pretty River Dike Safety Review Update

D.M. Wills Associates Limited ("D.M. Wills") was chosen as the successful bid for an RFP that solicited bids for the execution of a safety review update for the Pretty River Dike.

The Pretty River Dike is one of the NVCA's flood control structures. It was constructed in the 1970s to reduce the risk of flooding in the urban areas of Collingwood. The dike is designed to contain the floodwaters from the Provincial Regulatory Storm Event. Despite the rare nature of this storm event, the dike must be regularly inspected and maintained to mitigate the potential risks of property damage and loss of life associated with flooding.

The objective of the safety review update is to complete an assessment of the dike's condition from a structural and geotechnical perspective, and to ensure that this assessment is completed by a Qualified Professional Engineer.

New Lowell Washroom Repairs

The NVCA Board of Directors approved the use of the use of the New Lowell Reserve fund for washroom repairs at the New Lowell Campground.

2023 Year End Surplus/Deficit Allocation

The NVCA Board of Directors approved that any deficit/surplus for 2022 will allocated accordingly to the budget reserve.

Upcoming Events

Tiffin Nature Program

Geared towards children in pre-K and kindergarten, NVCA's nature program will help children gain knowledge, understanding and appreciation of the natural world and our amazing planet. Children learn about risky play, and develop a better understanding of their relationship with the land.

Date:

Tuesdays and Thursdays during the school year (with some exceptions)

Location:

Tiffin Centre for Conservation
8195 8th Line Utopia, ON L0M 1T0

[Link to Registration](#)

Denise Holmes

From: Watson & Associates Economists Ltd. <info@watsonecon.ca>
Sent: Tuesday, December 5, 2023 11:57 AM
Subject: Royal Assent of Bill 134, Affordable Homes and Good Jobs Act, 2023
Attachments: Standing Committee on Bill 134 - November 15, 2023 Presentation Package.pdf

Dear Clients:

In our continued efforts to keep our clients up to date on legislative changes, we are writing to inform you that Bill 134 (Affordable Homes and Good Jobs Act, 2023) received Royal Assent on December 4, 2023. Bill 134 changes the definition of an “affordable residential unit” for the purpose of exempting such developments from the payment of development charges, community benefits charges and parkland dedication requirements. A technical summary of Bill 134 was provided in the letter we sent you on October 23, 2023. Since that time, we also had the opportunity to present our perspectives to the Standing Committee on Heritage, Infrastructure and Cultural Policy. A copy of our presentation and letter to the Standing Committee is attached. There were no changes made to Bill 134 through Second and Third Readings.

Note that Bill 134 is not yet in force. Bill 134 will come into force on the day that section 3 of Schedule 3 of Bill 23 is proclaimed. We will continue to monitor the status of these legislative changes to keep our clients informed.

If you have any questions, please do not hesitate to contact us.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary Scandlan, BA, PLE, Managing Partner

Andrew Grunda, MBA, CPA, CMA, Principal

Jamie Cook, MCIP, RPP, PLE, Managing Partner

Peter Simcisko, BA (Hons), MBE, Managing Partner

Sean-Michael Stephen, MBA, Managing Partner

Jack Ammendolia, BES, PLE, Managing Partner

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Watson & Associates Economists Ltd.

2233 Argentia Rd.
Suite 301
Mississauga, Ontario
L5N 2X7

Office: 905-272-3600
Fax: 905-272-3602
www.watsonecon.ca





Presentation to the Standing Committee on Heritage, Infrastructure and Cultural Policy on Bill 134

Peter Simcisko, Managing Partner
Erik Karvinen, Manager

November 15, 2023 0

Introduction



- At the outset, we would like to thank the Committee for inviting us to speak.
- We are providing a high-level summary PowerPoint presentation along with a detailed letter submission regarding Bill 134 as it relates to:
 - Definition of an “affordable residential unit” for the purposes of development-related charge discounts and exemptions.
- This presentation will provide certain highlights for the Committee’s consideration.

Watson & Associates Economists Ltd.

Powerful Insights. Informed Strategies. Since 1982.



- Watson & Associates Economists Ltd. is a firm of municipal economists, planners and accountants which has been in operation since 1982. With a municipal client base of more than 250 Ontario municipalities and utility commissions, the firm is recognized as a leader in the municipal finance/local government and land economics field.
- Our background is exceptional and includes:
 - Having undertaken over one-half of the consulting work completed in Ontario in the development charges field during the past decade;
 - Provided submissions and undertook discussions with the Province when the *Development Charges Act* was first introduced in 1989 and with each subsequent amendment undertaken in 1997, 2015 and 2019 (including being a member of the Provincial Technical Working Group on the 2020 development charges and community benefits charges regulations);
 - Having undertaken a significant number of community benefits charges strategies and parkland dedication reviews for municipalities arising from the recent *Planning Act* amendments;
 - Undertaking numerous studies that focus on growth management, population and employment forecasting, urban land needs, municipal competitiveness, land use planning policy and financial/economic impact analysis;
 - Preparing asset management plans and conservation authority fees and charges studies.

Observations



- Preliminary analysis of the potential impacts of the proposed definitions of affordability have been assessed using data from the Provincial Policy Statement – 2022 Housing Tables.

Market rent lower than “affordable” rent in all regional market areas.

Affordability threshold for ownership units calculated using the income test is generally lower than 90% of the average market purchase price.

Based on the provincial averages, market purchase prices are approximately double the affordable purchase prices.

- The source of data to be used for the Affordable Residential Units Bulletin and the level of data disaggregation (by geography and unit type) have not yet been specified. Until these are known, the full impacts of the proposed definitions cannot be assessed with accuracy.

Technical Clarifications Needed with Respect to the Bulletin



- Geographic scope of the Bulletin (local municipal data vs. regional market data).
- Level of data disaggregation by unit type.
- Definition of accommodation costs.
- Definition of rental units (relative to definition for the purposes of sections 26.1 and 26.2 of the *Development Charges Act*).
- Bulletin publication frequency.
- Basis for determination of gross annual income.
- Basis for determination of average market rents and purchase prices.

Considerations for the Standing Committee



Technical details related to the Bulletin need to be carefully considered.

Effectiveness of the proposed exemptions with respect to incentivizing affordable housing needs to be analyzed and periodically reviewed.

Administration of agreements and funding of exemptions continue to place further resourcing and financial burdens on municipalities.

October 27, 2023

To Ministry of Municipal Affairs and Housing:

Re: Changes to the Definition of an "Affordable Residential Unit" in the Development Charges Act, 1997 for the Purpose of Municipal Development-Related Charge Discounts and Exemptions (Tracking Number 23-MMAH017)

On behalf of our many municipal clients, we are submitting our comments related to the proposed changes to the *Development Charges Act* (D.C.A.) under Bill 134 (*Affordable Homes and Good Jobs Act*).

1. Introduction

The exemptions for affordable residential units were included in the *More Homes Built Faster Act* (Bill 23), enacted by the Province on November 28, 2022. Under this legislation, affordable residential units were defined within subsection 4.1 of the D.C.A. and exemptions for D.C., C.B.C. and parkland dedication were provided in respect of this definition. While the legislation was enacted in November 2022, the ability for municipalities to implement the exemptions required the Minister of Municipal Affairs and Housing to publish an "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin." This bulletin would inform average market rent and purchase price to be used in determining which developments qualify as affordable residential units. At the time of writing, this bulletin had not been published by the Minister.

2. Proposed Amendments to the D.C.A.

The definition proposed under Bill 134 modifies the affordable residential unit definition by:

- introducing an income-based test for affordable rent and purchase price; and
- increasing the threshold for the market test of affordable rent and purchase price.

The proposed amendment would provide the exemption based on the lesser of the two measures. Moreover, the rules in subsection 4.1 of the D.C.A. are unchanged with respect to:

- the tenant and purchaser transacting the affordable unit being at arm's length;
- the intent of maintaining the affordable residential unit definition for a 25-year period, requiring an agreement with the municipality (which may be registered on title); and



- exemptions for attainable residential units and associated rules (requiring further regulations).

3. Illustration of the Proposed Amendment

The proposed definition of an affordable residential unit is generally consistent with the 2020 Provincial Policy Statement (P.P.S.) and considers both income-based and market-price approaches to derive an affordable housing definition for both rental and ownership housing units. This is in contrast to the current D.C.A. definition implemented through Bill 23, which is solely based on the market-price approach.

The following provides an illustrative example of the two approaches and how the application of the affordable residential unit definitions would differ for rental and ownership housing. This example uses 2022 data for the Kingston regional market area. Note, this example is meant to be illustrative and uses data from the P.P.S. Housing Tables (provided for reference in the appendix). The source of data to be used by the Province for the Affordable Residential Units bulletin, and the level of data disaggregation (by geography and unit type) has not yet been specified.

3.1 Rental Housing Example

Applying the proposed affordable residential unit definition under Bill 134 for the Kingston regional market area:

- The average annual household income for renter households in the 60th percentile in 2022 was \$68,900.
- 30% of this annual household income is \$20,670 or \$1,720 per month.
- The average market rent is \$1,390 per month.
- 80% of the average market rent is \$1,120 per month.
- Under the proposed definition, affordable residential units with a rental rate of \$1,390 per month or less would be exempt from D.C.s. This rental threshold is 25% (or \$278/month) higher than the current D.C.A. definition, which would establish this rental threshold at \$1,112 per month.

Proposed Bill 134 D.C.A. Definition (October 2023)

Lesser of a) or b) of the following

a) the income-based affordable rent based on 60 th percentile average household income \$68,900.	\$1,720 (1)
b) average market rent identified for the residential unit.	\$1,390 (2)
Affordable Rental Unit (max. rent)	\$1,390

Current D.C.A. Definition (More Homes Built Faster Act)

Where rent is no more than 80% of the average market rent	\$1,112 (2)
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Affordable Rental Unit (max. rent)	\$1,112
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Notes:

(1) Provincial Policy Statement Housing Table - Table 3: Renter Household Incomes and Affordable Rents, 2022

(2) Provincial Policy Statement Housing Table - Table 4. Average Rent by Bedroom Count



3.2 Ownership Housing Example

Applying the proposed affordable residential unit definition under Bill 134 for the Kingston regional market area:

- The average annual household income for all households in the 60th percentile in 2022 was \$108,300.
- Annual accommodation costs equal to 30% of this annual household income (\$108,300 x 0.3 /12 = \$2,708) represent the carrying cost per month derived from typical monthly mortgage costs, property taxes, and mortgage insurance costs.^[1] This calculation equates to a purchase price of \$372,500.
- 90% of the average purchase price is \$523,500 (based on an average resale house price of \$581,700).
- 80% of the average purchase price is \$465,360.
- Under the proposed definition, affordable residential units purchased at \$372,500 or less would be exempt from D.C.s. This purchase price threshold is approximately 20% (or \$92,860) lower than under the current D.C.A. definition, which would establish the purchase price at \$465,360.

Proposed Bill 134 D.C.A. Definition (October 2023) Lesser of a) or b) of the following

a) the income-based affordable purchase price based on 60 th income percentile household income of \$108,300.	\$372,500 (1)
b) 90% of the average purchase price.	\$523,500 (2)
Affordable Ownership Unit (max. purchase price)	\$372,500

Current D.C.A. Definition (More Homes Built Faster Act)

Where the price of the unit is no more than 80% of the average purchase price.	\$465,360 (2)
Affordable Ownership Unit (max. purchase price)	\$465,360

Notes:

(1) Provincial Policy Statement Housing Table - Table 1: All Households Incomes and Affordable House Prices, 2022

(2) Provincial Policy Statement Housing Table - Table 2: Average Resale House Price and 10% Below Average Resale Price, 2022

4. Comments on the Proposed Amendment

In comparison to the current D.C.A. definition of affordable residential units, the following observations are provided:

- The refined definition of affordable residential units presented in Bill 134 aligns with the income-based approach utilized in the 2020 P.P.S. This, in contrast to

^[1] Mortgage payments based on a 25-year mortgage at 4.79% interest rate and 5% down payment. Estimated monthly property taxes = 0.125% of house value. Canada Mortgage and Housing Corporation mortgage loan insurance premium = 4.0% of loan amount. It is not yet clear if/to what extent these align with “accommodation costs” to be considered for the purposes of the income-based test proposed in Bill 134.



the current market-based approach, better aligns with how a number of municipalities define affordable developments in their housing strategies. However, as provided in our comments on Bill 23, while it is an admirable goal to create additional affordable housing units, further D.C., C.B.C., and parkland exemptions will continue to provide further financial burdens on municipalities to fund these exemptions.

- Based on the P.P.S. Housing Tables provided in the appendix:
 - The rent at which a residential unit would be considered affordable is higher under the Bill 134 proposal, compared to the current D.C.A. definition. This would imply that more rental units would receive the exemption relative to the wording provided in Bill 23, providing a greater incentive for affordable rental units.
 - Based on the information contained in this data source, the income test appears to be irrelevant for rental units, as market rent is consistently lower than the affordable rent (based on 60th percentile average household income) across all regional market areas.
 - Conversely, the affordability threshold for ownership housing units, exhibited in this data source, would generally appear to be lower when applying the income-based approach. As a result, Bill 134 is anticipated to incentivize purpose-built rental units over ownership housing.
 - Moreover, this would appear to provide exemptions for ownership affordable residential units that are more aligned with household income than market value.
 - It should also be noted that, based on the provincial average in the data tables, average market purchase prices are approximately double the affordable purchase prices. Based on this observation, only very small residential units, such as studio-type condominium units, may be priced at a point where they would qualify for the affordable residential units exemption. This would mean that establishing affordability using averages across all unit types may not help address the problem of “missing middle”^[1] housing, which would typically be geared towards families.
- The proposed definition considers local income in addition to market prices. While the definition clearly identifies that annual incomes for households within

^[1] The “missing middle” describes a range of medium-density housing types between single-detached houses and apartment buildings. This includes a range of multi-unit or clustered housing types compatible in scale with single-family homes that help meet the growing demand for walkable urban living, such as duplexes, triplexes, fourplexes, rowhouses, and townhouses. Source: [https://www.evergreen.ca/downloads/pdfs/2018/What is the Missing Middle Evergreen CUI s2.pdf](https://www.evergreen.ca/downloads/pdfs/2018/What%20is%20the%20Missing%20Middle%20Evergreen%20CUI%20s2.pdf)



the “applicable local municipality” will be used in the income-based test, the local municipality does not appear in the average market rent/purchase price definition. Concerns about the geographic scope of the bulletin and potential implications across local municipalities due to variations in income levels still remain.

- The income level is set at the 60th percentile of gross annual income in the applicable local municipality, distinguishing between renter households and all other households. The basis for determination of gross annual income is not provided in the legislation and will be informed by the Minister’s bulletin.
- For affordable households, the rent would be established at 30% of income, and purchase price at accommodation costs equal to 30% of income. A definition of accommodation costs is not provided in the legislation and will be informed by the Minister’s bulletin. The basis for calculating accommodation costs is unclear, and carrying costs need to reflect representative costs of home ownership, including typical mortgage costs, property taxes, and property insurance, as well as condominium fees, where applicable.
- The basis for market rents and purchase prices will be required. Many municipalities utilize Canada Mortgage and Housing Corporation data for establishing average market rents in affordable housing strategies. As noted earlier, it is unclear from the legislation how the average market rents and purchase prices will be determined.
- As currently written, the legislation is unclear if market rent and purchase price will be determined using overall averages or averages disaggregated by dwelling unit type or size. Establishing average rents and purchase prices using overall averages across all dwelling unit types will provide higher average values than those established by dwelling unit type and size, which would have greater exemption implications for municipalities with a larger amount of high-density development. As noted earlier, this approach would also tend to favour smaller condominium units, which would more likely meet the affordability threshold, in contrast to larger family sized units, which would likely not qualify for D.C. exemptions.
- Subsections 4.1 (5) and (6) of the D.C.A. currently identify the market rent/purchase price in the year the unit is occupied/sold as identified in the bulletin. This would appear to indicate an annual publication of the bulletin. The proposed definition of the “affordable residential units bulletin” does not imply an annual publication. The timing for publishing the bulletin should be clarified.
- The D.C.A. defines “rental housing development” for the purposes of the mandatory instalment payments in section 26.1 of the D.C.A. and the discounts for rental housing development in section 26.2. Affordable residential rental units within subsection 4.1 (2) are not specifically defined as rental housing



development and, therefore, it does not appear that there is a requirement for those units to be in a building or structure with four or more units.

- The introduction of the income test for affordable residential units will increase municipal administration costs of agreements and the requirement to ensure these units remain affordable over a 25-year period. These administrative burdens will be cumbersome and will need to be monitored and coordinated by both upper-tier and lower-tier municipalities. Further clarification is required with respect to:
 - The parties to the agreement (e.g., developer vs. builder vs. owner);
 - The Minister of Municipal Affairs and Housing establishing standard forms of agreement, as provided under subsection 4.1 (12); and
 - Reporting requirements and onus (i.e., should the municipality reach out to the parties of each agreement or should the parties to the agreement be required to report to the municipality?).

We appreciate the opportunity to provide comments related to the proposed changes on behalf of our municipal clients.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary Scandlan, BA, PLE, Managing Partner

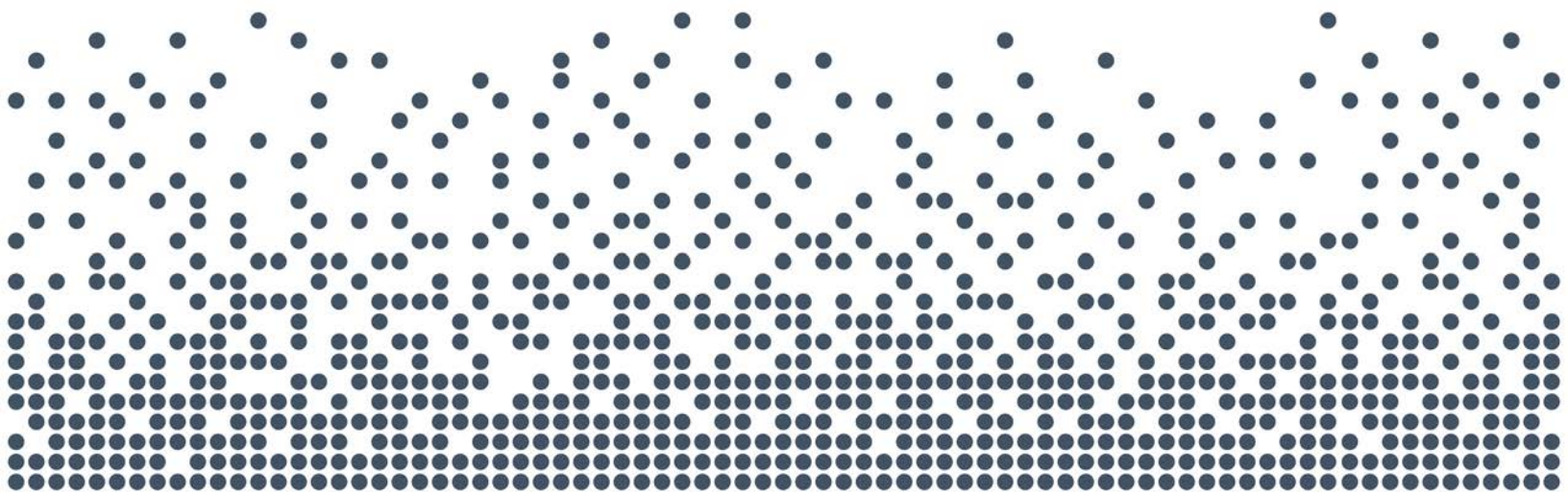
Andrew Grunda, MBA, CPA, CMA, Principal

Jamie Cook, MCIP, RPP, PLE, Managing Partner

Peter Simcisko, BA (Hons), MBE, Managing Partner

Sean-Michael Stephen, MBA, Managing Partner

Jack Ammendolia, BES, PLE, Managing Partner



Appendix

Table 2: 10% Below Average Resale Price, 2022

Regional Market Area	Average Resale Price 2022	10% Below Average Resale Price 2022
Ontario	\$813,000	\$731,700
City of Toronto	\$1,146,500	\$1,031,800
Central	\$1,030,100	\$927,100
Regional Municipality of Durham	\$893,000	\$803,700
Regional Municipality of Halton	\$1,206,300	\$1,085,700
City of Hamilton	\$805,100	\$724,600
District Municipality of Muskoka	\$920,800	\$828,700
Regional Municipality of Niagara	\$667,700	\$601,000
Regional Municipality of Peel	\$1,052,500	\$947,300
County of Simcoe	\$791,500	\$712,300
Regional Municipality of York	\$1,271,000	\$1,143,900
Eastern	\$536,800	\$483,100
City of Cornwall	\$384,400	\$345,900
County of Hastings	\$495,000	\$445,500
City of Kawartha Lakes	\$671,100	\$604,000
City of Kingston	\$581,700	\$523,500
County of Lanark	\$520,300	\$468,200
UC of Leeds and Grenville	\$470,000	\$423,000
County of Lennox and Addington	\$638,700	\$574,800
County of Northumberland	\$673,300	\$606,000
City of Ottawa	\$670,900	\$603,800
City of Peterborough	\$675,200	\$607,700
UC of Prescott and Russell	\$462,400	\$416,200
County of Renfrew	\$399,600	\$359,700
Southwestern	\$650,900	\$585,800
City of Brantford	\$672,400	\$605,200
County of Bruce	\$589,500	\$530,500
Municipality of Chatham-Kent	\$410,900	\$369,800
County of Dufferin	\$923,900	\$831,500
County of Grey	\$712,200	\$641,000
County of Huron	\$569,700	\$512,700
County of Lambton	\$527,000	\$474,300
City of London	\$621,600	\$559,400
County of Norfolk	\$626,900	\$564,200
County of Oxford	\$639,000	\$575,100
City of St. Thomas	\$558,400	\$502,600
City of Stratford	\$609,000	\$548,100
Regional Municipality of Waterloo	\$754,800	\$679,300
County of Wellington	\$830,400	\$747,400
City of Windsor	\$523,400	\$471,000
Northeastern	\$375,800	\$338,200
Algoma DSAB	\$256,700	\$231,000
Cochrane DSSAB	\$254,400	\$229,000
City of Greater Sudbury	\$414,600	\$373,100
Manitoulin-Sudbury DSSAB	\$332,800	\$299,500
Nipissing DSSAB	\$393,800	\$354,400
Parry Sound DSSAB	\$692,300	\$623,100
Sault Ste. Marie DSSAB	\$312,600	\$281,300
Timiskaming DSSAB	\$246,300	\$221,700
Northwestern	\$322,500	\$290,300
Kenora DSSAB	\$356,400	\$320,800
Rainy River DSSAB	\$247,800	\$223,000
Thunder Bay DSSAB	\$320,400	\$288,300

Source: Real Property Solutions House Price Index

Note: The average resale price may be influenced, particularly in smaller areas, by the number and type of house resales.

Contact: Stewart Houghton | Community and Supportive Housing Division | Housing.Research@ontario.ca

Average Apartment Rents, Ontario, 2022

Table 4. Average Rent by Bedroom Count

Regional Market Area	Bachelor Rent	1 Bedroom Rent	2 Bedroom Rent	3 Bedroom Rent	4+ Bedroom Rent	Total Bedroom Rent
Ontario	\$1,179	\$1,350	\$1,555	\$1,835	\$2,549	\$1,470
City of Toronto	\$1,316	\$1,537	\$1,811	\$2,083	\$2,633	\$1,673
Central	\$1,297	\$1,514	\$1,754	\$2,014	\$2,425	\$1,644
Regional Municipality of Durham	\$1,074	\$1,284	\$1,460	\$1,662	**	\$1,425
Regional Municipality of Halton	\$1,145	\$1,510	\$1,784	\$1,910	**	\$1,696
City of Hamilton	\$919	\$1,142	\$1,334	\$1,486	**	\$1,238
District Municipality of Muskoka	\$814	\$965	\$1,203	\$1,281	**	\$1,143
Regional Municipality of Niagara	\$858	\$1,071	\$1,260	\$1,389	**	\$1,199
Regional Municipality of Peel	\$1,148	\$1,484	\$1,666	\$1,849	\$1,768	\$1,601
County of Simcoe	\$985	\$1,226	\$1,430	\$1,572	**	\$1,338
Regional Municipality of York	\$1,048	\$1,383	\$1,539	\$1,881	**	\$1,489
Eastern	\$1,078	\$1,273	\$1,485	\$1,694	\$2,773	\$1,381
City of Cornwall	\$780	\$825	\$1,003	\$1,035	**	\$941
County of Hastings	\$913	\$1,109	\$1,295	\$1,579	**	\$1,245
City of Kawartha Lakes	\$777	\$1,070	\$1,292	\$1,294	**	\$1,169
Haliburton County	**	**	**	**	**	**
City of Kawartha Lakes + Haliburton County	\$777	\$1,070	\$1,292	\$1,294	**	\$1,169
City of Kingston	\$975	\$1,211	\$1,472	\$1,624	**	\$1,390
County of Lanark	**	\$900	\$1,119	**	**	\$982
UC of Leeds and Grenville	\$767	\$912	\$1,141	\$1,161	**	\$1,066
County of Lennox and Addington	**	\$913	\$989	**	**	\$955
Prince Edward Division	**	\$1,024	\$1,124	**	**	\$1,089
County of Lennox & Addington + Prince Edward Division	**	\$943	\$1,042	**	**	\$1,002
County of Northumberland	**	\$1,231	\$1,650	\$1,756	**	\$1,544
City of Ottawa	\$1,122	\$1,348	\$1,633	\$1,865	**	\$1,462
City of Peterborough	\$873	\$1,090	\$1,339	\$1,517	**	\$1,244
UC of Prescott and Russell	\$501	\$680	\$1,131	**	**	\$1,014
County of Renfrew	\$508	\$879	\$1,066	**	**	\$1,028
Southwestern	\$888	\$1,132	\$1,354	\$1,472	**	\$1,261
City of Brantford	\$885	\$1,165	\$1,259	\$1,326	**	\$1,233
County of Bruce	**	\$1,054	\$1,409	\$1,488	**	\$1,324
Municipality of Chatham-Kent	\$867	\$954	\$1,088	\$1,058	**	\$1,036
County of Dufferin	**	\$1,269	\$1,455	\$1,588	**	\$1,372
County of Grey	\$742	\$931	\$1,069	\$1,145	**	\$1,019
County of Huron	**	\$787	\$948	**	**	\$877
County of Lambton	\$873	\$1,011	\$1,221	\$1,554	**	\$1,142
City of London	\$863	\$1,127	\$1,400	\$1,617	**	\$1,291
County of Norfolk	\$610	\$882	\$1,021	**	**	\$979
County of Oxford	\$886	\$1,161	\$1,384	\$1,468	**	\$1,311
City of St. Thomas	\$790	\$1,042	\$1,292	**	**	\$1,208
City of Stratford	\$743	\$1,257	\$1,350	\$1,434	**	\$1,310
Regional Municipality of Waterloo	\$1,075	\$1,245	\$1,469	\$1,631	**	\$1,398
County of Wellington	\$989	\$1,324	\$1,490	\$1,504	**	\$1,424
City of Windsor	\$791	\$1,010	\$1,174	\$1,316	**	\$1,065
Northeastern	\$751	\$914	\$1,151	\$1,281	**	\$1,064
Algoma District	\$741	\$880	\$1,009	\$964	**	\$958
Algoma DSSAB	\$741	\$880	\$1,009	\$964	**	\$958
Cochrane DSSAB	\$570	\$944	\$1,062	\$1,120	**	\$1,004
City of Greater Sudbury	\$796	\$930	\$1,254	\$1,472	**	\$1,135
Manitoulin District	**	**	**	**	**	**
Sudbury District	**	**	**	**	**	**
Manitoulin - Sudbury DSSAB	**	**	**	**	**	**
Nipissing DSSAB	\$674	\$905	\$1,116	\$1,311	**	\$1,040
Parry Sound DSSAB	**	**	**	**	**	**
City of Sault Ste. Marie	\$746	\$917	\$1,087	\$1,005	**	\$1,015
Timiskaming DSSAB	**	**	**	**	**	**
Northwestern	\$751	\$956	\$1,168	\$1,446	**	\$1,084
Kenora DSSAB	**	\$836	\$1,008	**	**	\$911
Rainy River DSSAB	**	**	**	**	**	**
Thunder Bay DSSAB	\$757	\$964	\$1,175	\$1,457	**	\$1,094

Source: CMHC, Rental Market Survey, October 2022

** Data suppressed to protect confidentiality, not statistically reliable or not available

Contact: Stewart Houghton | Community and Supportive Housing Division | Housing.Research@ontario.ca

Denise Holmes

From: Beckie Connell [REDACTED]
Sent: Sunday, November 19, 2023 9:05 PM
To: Ruth Plowright; Denise Holmes
Subject: Letter of Resignation

Good evening Ruth and Denise,

I wanted to thank you for allowing me to be part of the Hornings Mills Community Board.

Sadly, I am not going to be returning in 2024, please accept my resignation from my position on the board. My home life has become more demanding and I am needed at home with my family.

I appreciate the time spent connecting with the community and I hope to join again one day when things are less demanding in my life home life.

Beckie Connell,
[REDACTED]

Denise Holmes

From: Natalie Kotyck <info@ndact.ca>
Sent: Wednesday, December 6, 2023 11:56 AM
To: Denise Holmes
Cc: Carl Cosack; Brian Bell
Subject: NDACT Request to post information in Melancthon's Newsletter

Hello Denise:

For further clarity on our earlier ask to post information in the Melancthon newsletter etc, there are two parts to the request:

The background is:

As part of the Strada hydrogeology pre-application studies the WELLness Program is for those Melancthon residents in the [Target Participation Area \(TPA\) as per November 9th Townhall](#). We are in serious discussions with Strada to expand the current TPA to include everyone within the borders of: 15th Sideroad (North) CTY17 (South) 5thLine (West) Mulmur/Melancthon TL (East). Participating in the program is at no cost to the resident. TPA residents who Register their wells and natural features will participate in current and future program benefits:

- Current benefits include: Well assessments, water benchmarking and monitoring improving the decision-making data that the Strada HydroG team will use to ensure the proposed quarry will have no environmental impact on the surrounding area.
- Future benefits include: Should Strada move ahead and receive a licence for the proposed quarry, registration will also ensure access to the support benefit above and beyond what the ARA/MOE offer for water disputes/disruptions.

The ask is:

Melancthon Newsletter - Can NDACT/Strada have a "corner" of your electronic newsletter that would be dedicated to the WELLness Program reminding those Melancthon residents in the Target Participation Area (TPA) to register and participate; and who to contact for further information.

2024 Property Tax Mailing (initial mailing) - Can NDACT/Strada insert a flier in those mailings to those residents in the TPA providing information on the WELLness program and reminding them to register and participate; and who to contact for further information. We would be happy to cover the additional postage & handling on those mailings.

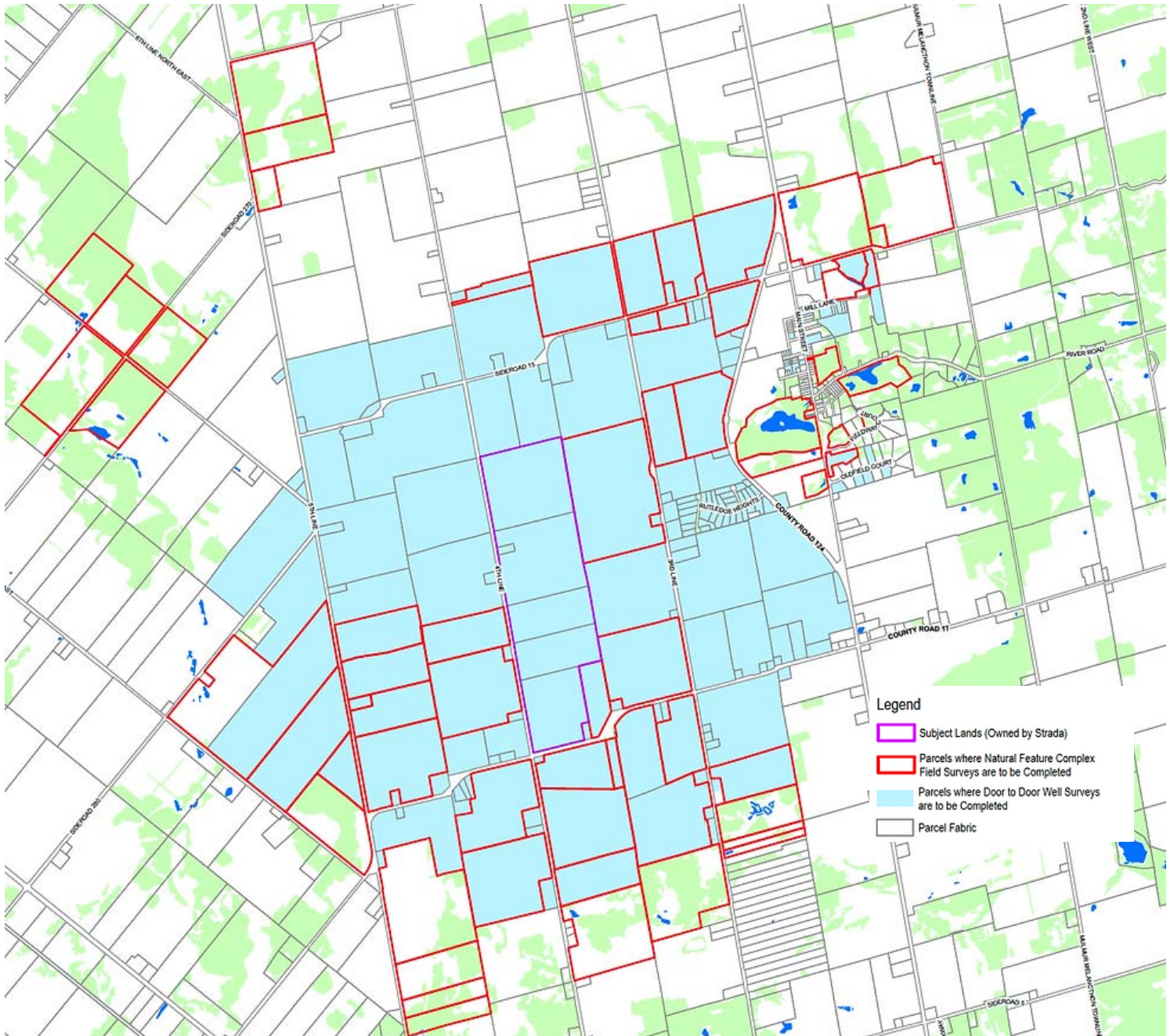
If we need to delegate to Melancthon on this matter we are happy to do so.

Thanks,

Natalie Kotyck
NDACT

This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this email in error, please delete it and advise me immediately. Email transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

The Target Participation Area as at November 9, 2023





NDACT

P.O. BOX 416
Shelburne, ON L9V 3L9

eMail: info@ndact.ca

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THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
By-law No. _____

A By-law to appoint officials from January 1, 2024 to December 31, 2024.

WHEREAS it is deemed expedient and necessary to pass a By-law to appoint Municipal Officials from January 1, 2024 to December 31, 2024.

THEREFORE this Municipal Council of the Corporation of the Township of Melancthon, here assembled, hereby enacts that the following persons shall be appointed to the office set opposite their respective names with the salary affixed as follows:

- Livestock Investigator _____ \$75.00/call plus CRA Mileage rate/km
- Fence viewers _____ \$75.00/view plus CRA Mileage rate/km
- _____ \$75.00/view plus CRA Mileage rate/km
- _____ \$75.00/view plus CRA Mileage rate/km
- _____ \$75.00/view plus CRA Mileage rate/km
- _____ \$75.00/view plus CRA Mileage rate/km
- Tile Drain Inspector _____ \$200.00/inspection plus CRA Mileage rate/km
- Representatives to Centre Dufferin Recreation Complex Board of Management
- _____ \$75.00/meeting plus CRA Mileage rate/km
- _____ \$75.00/meeting plus CRA Mileage rate/km
- Representative to Southgate Recreation Advisory Committee
- _____ \$75.00/meeting plus CRA Mileage rate/km
- _____
- _____
- Representatives to Shelburne & District Fire Department Board of Management
- _____ \$75.00/meeting plus CRA Mileage rate/km
- _____ \$75.00/meeting plus CRA Mileage rate/km
- Representatives to Mulmur-Melancthon Fire Department Board of Management
- _____ \$75.00/meeting plus CRA Mileage rate/km
- _____ \$75.00/meeting plus CRA Mileage rate/km
- Representative to Shelburne Public Library Board
- _____ \$75.00/meeting plus CRA Mileage rate/km
- Representative to the Township of Melancthon Police Services Board
- _____ \$75.00/meeting plus CRA Mileage rate/km

- Community Emergency Management Coordinator _____
- Solicitors _____
- Auditors _____
- By-law Enforcement Officer _____
- Dog Control Officer/Pound _____

Any By-law inconsistent with this By-law is hereby repealed.

By-law read a first and second time this 14th day of December, 2023
By-law read a third time and passed this 14th day of December, 2023.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW No. _____ - 2023

BEING A BY-LAW TO CONSTITUTE AND APPOINT A COMMITTEE OF ADJUSTMENT

WHEREAS, Subsection 44 (3) of the Planning Act, R.S.O. 1990, c. P. 13 as amended provides that Council may by By-law constitute and appoint a Committee of Adjustment composed of such persons, not fewer than three, as Council consider desirable.

AND WHEREAS, the Council of the Corporation of the Township of Melancthon considers it desirable to establish a Committee of Adjustment;

NOW THEREFORE, the Council of the Corporation of the Township of Melancthon enacts as follows:

1. A Committee of Adjustment is constituted consisting of the following persons:

Mayor: Darren White

Deputy Mayor: James McLean

Councillor: Ralph Moore

Councillor: Bill Neilson

Councillor: Ruth Plowright

who shall hold office until December 31, 2024.

2. That provisions of this By-law shall come into force and take effect on the passing thereof.
3. By-law 53-2022 is hereby repealed.

By-law read a first, and a second time this 14th day of December, 2023.

By-law read a third time and finally passed this 14th day of December, 2023.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. _____

A By-law to appoint a Municipal Service Board for the Horning’s Mills Community Hall.

Under the Municipal Act, 2001, S.O. 2001, c. 25, Section 196(1) and the regulations thereunder, and in accordance with By-law 50-2023, passed on the 19th day of October, 2023, the said Community Hall shall be administered by the following Board, duly appointed from January 1, 2024 until November 14, 2026.

_____ Member of Council

_____ Member of Council

_____ Horning’s Mills Women’s Institute Member

The said Horning’s Mills Community Hall shall be maintained as a Community Hall by the said Board in conformity with the Act and Regulations made thereunder.

All By-laws inconsistent with this By-law are hereby repealed.

By-law read a first and second time this 14th day of December, 2023.

By-law read a third time and passed this 14th day of December, 2023.

_____ MAYOR

_____ CLERK

Current Appointments:

Deputy Mayor McLean, Member of Council

Councillor Plowright, Member of Council

Shayna Pacheco, Horning’s Mills Women’s Institute Member

Blaise Sanford-Meunier

Shaen Armstrong

Jeannette Parkinson

Vacant

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. _____-2023

Being a by-law to authorize an agreement between the Corporation of the Township of Southgate and the Corporation of the Township of Melancthon

WHEREAS the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues;

AND WHEREAS Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into an agreement with the Corporation of the Township of Melancthon,

NOW THEREFORE BE IT REOLVED THAT THE COUNCIL OF THE TOWNSHIP OF MELANCTHON ENACTS AS FOLLOWS:

1. **That** the agreement between the Corporation of the Township of Southgate and the Corporation of the Township of Melancthon attached hereto at Schedule A is hereby ratified and confirmed; and
2. **That** the Mayor and Clerk are authorized to sign the agreement on behalf of the Township of Melancthon
3. **That** where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail

BY-LAW READ A FIRST AND SECOND TIME THIS 14TH DAY OF DECEMBER, 2023.

BY-LAW READ A THIRD TIME AND PASSED THIS 14TH DAY OF DECEMBER, 2023.

MAYOR

CLERK

THIS AGREEMENT made in duplicate this 6th day of December, 2023

BETWEEN:

**THE CORPORATION OF THE
TOWNSHIP OF SOUTHGATE**

hereinafter called "Southgate" of the First Part;

And

**THE CORPORATION OF THE
TOWNSHIP OF MELANCTHON**

hereinafter called "Melancthon" of the Second Part;

WHEREAS each of the Parties hereto wishes to clarify its obligations to the other Party with respect to the Southgate Recreation Services in Dundalk providing access to the residents of Melancthon in the Dundalk services area. These services include access to the Dundalk Arena & Community Centre facilities, Dundalk Swimming Pool, Baseball diamonds, soccer fields, parks, playgrounds and other recreation infrastructure in the Village of Dundalk;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants of each Party, the one with the other, the Parties hereto covenant and agree as follows:

1. The Dundalk Recreation services and facilities shall be used jointly by the parties hereto with all parties to have equal rights and shall be under the management and control of the Recreation Department of the Township of Southgate and will report to the Southgate Recreation Advisory Committee and the Township of Southgate Council.
2. It is agreed that the Committee shall be appointed every four years by resolution, of the Council of the Township of Southgate, and shall be composed of elected members of the Council of the Township of Southgate and one (1) of whom shall be an elected member of the Corporation of the Township of Melancthon Council and be in accordance with the Committee's approved Terms of Reference.
3. The Council members that act as committee members at recreation committee level take part in the budget discussions. Discussions and proposals will be communicated through meeting minutes and council representatives to both municipal councils. Concerns from Melancthon Council on the recreation budget should be sent in writing to Southgate Council prior to the 15th day of September in every year.
4. It is agreed that subject to the provisions of Section 5 of the Act, the Committee shall formulate policies, rules and regulations for and relating to the administration and the use of the Dundalk Community Recreation facilities with Southgate Council approval.

5. It is agreed that the operating and capital cost deficits for the operating of the facilities shall be split by the municipalities as follows:

Southgate	90%
Melancthon	10%

Further Melancthon's deficit contributions are capped and will not exceed \$8,000.00 for operating and \$6,000.00 for capital, per year.

6. It is agreed that this agreement will be indexed annually starting in the 2024 calendar year to the Cost of Living Allowance (COLA) established for Ontario based on the October of the previous year published COLA rate.
7. It is in Southgate councils best interest seeing as 90% of all recreation deficits in Dundalk is the burden of Southgate tax payers to manage these costs, which ultimately Melancthon council benefits from as well. However large capital requirements are necessary from time to time. In light of this capital costs will be managed as low as possible. However the replacement of high cost infrastructure and unforeseen failures periodically cause larger than normal capital costs. Some are budgeted and predictable and some are not. Southgate maintains reserve accounts for higher than normal and these unforeseen expenses.

Southgate will maintain a Melancthon Recreation reserve account to hold any unused capital contributions each year. This reserve will be to absorb the impact of large purchases and or unforeseen emergency capital requirements in future years where capital costs or failures of a single purchase exceeds \$50,000.00. Melancthon will not be indebted to Southgate for more than the annual capital plus the balance of the Melancthon reserve account at that point in time will be provided on an annual basis by the Southgate Treasurer.

8. It is further agreed that Capital costs shall be shared by the participating municipalities in the same proportions as set out in Clause 5 providing that a five year capital plan be presented to the Councils for approval and that they are kept current.
9. It is agreed that this agreement shall be for a period of 4 years starting January 1, 2024 and expire December 31, 2027. At that time the agreement will be reviewed and may be extended by agreement of both parties.
10. The parties hereto shall execute such further assurance as may be reasonably required to carry out the terms hereof.
11. It is further agreed that these presents and everything herein shall respectively ensure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

12. The parties agree that this agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s).

13. The previous agreement dated December 4, 2019, shall be in effect until December 31, 2023.

In WITNESS WHEREOF each of the parties hereto has affixed its corporate seal attested to by the proper officers duly authorized in that behalf;

SIGNED, SEALED AND DELIVERED
in the presence of:

THE CORPORATION OF THE
TOWNSHIP OF SOUTHGATE

Mayor Brian Milne

Clerk Lindsey Green

THE CORPORATION OF THE
TOWNSHIP OF MELANCTHON

Mayor Darren White

Clerk Denise Holmes

TOWNSHIP OF MELANCTHON

TO: Mayor White and Council
FROM: Denise Holmes, CAO/Clerk
DATE: December 4, 2023
SUBJECT: Schill Drainage Works Levying By-Law

RECOMMENDATION:

It is recommended that a Levying By-Law be prepared and adopted to provide for the levying of the costs resulting from the construction of the Schill Drainage Works, authorized by By-Law Number 36-2023.

BACKGROUND:

The Township of Melancthon received and accepted a Petition for Drainage Works signed by Pete Schill on behalf of Schill Land Holdings Inc., owner of Pt. Lot 22, Concession 7 SW. R.J. Burnside & Associates Limited were appointed to prepare a report under Section 8 of the Drainage Act. Tom Pridham, P.Eng. Drainage Engineer was subsequently designated as the Engineer in charge of the project.

The Township subsequently received and accepted a second Petition for Drainage Works by Pete Schill on behalf of Schill Land Holdings Inc., owner of Pt. Lot 42, Concession 6 in the Township of Southgate. Lastly, the Township received and accepted a third Petition for Drainage Works signed by Manassa and Melinda Martin, owners of Lot 23, 24 & Pt. of 25, Concession 7 SW in the Township of Melancthon. Council directed that the work be combined into one report pursuant to Section 8 (4) of the Drainage Act as the areas requiring drainage were adjoining.

DISCUSSION/PROCEDURE:

Site meetings were held and a preliminary design was prepared. An Information Meeting was held on April 14, 2023, to review and discuss the proposed work and cost distribution.

On July 6, 2023, the Engineer's Report entitled "Schill Drainage Works", was filed with the Township. The report dated June 26, 2023, provided for the cleanout of 184 m (604 ft.) of open drain and the installation of 1,053 m (3,255 ft.) of closed drain. Associated with the work were new road crossings on the 260 Sideroad and the Southgate-Melancthon Townline. The estimated cost of the work was \$315,000.00.

CONSULTATION:

The report was circulated, and the Consideration of the Report and the Court of Revision were held. By-Law Number 36-2023 was subsequently given third reading on September 21, 2023, authorizing the completion of the work as outlined in the report.

FINANCIAL IMPLICATIONS:

The Engineer's report provided an assessment schedule for the work. Agricultural lands were eligible for a one third grant from the Ministry of Agriculture, Food and Rural Affairs for their total assessment.

The drain has now been constructed. The final cost of the work is \$308,734.65 (excluding the construction cost of the road crossings which were undertaken separately).

SUMMARY:

It is now appropriate to prepare and adopt a Levying By-Law (Attachment "A") to amend the original assessments contained in the authorizing By-Law to reflect the final actual costs. The final net assessments would then be levied to the assessed lands, roads and the Township of Southgate as apportioned in the Engineer's report. The application for grant will be completed and submitted to the Ministry of Agriculture, Food and Rural Affairs subsequent to the passing of the Levying By-Law. The anticipated provincial grant to be credited to the owner's assessments prior to billing is \$86,012.24.

COMMUNICATION:

The Engineer's report provided the owners with an estimated assessment. The Levying By-Law will provide an actual assessment to be levied. Each affected owner, the Township Road Authority and the Township of Southgate will receive an invoice for the drain construction.

Any questions or concerns regarding the final levy can be directed to the Drainage Engineer.

ATTACHMENTS:

Attachment "A" – Levying By-Law and Schedule

Denise B. Holmes, AMCT
CAO/Clerk
Township of Melancthon

BY-LAW No. _____ - 2023

TOWNSHIP OF MELANCTHON

**A By-law to amend By-law Number 36-2023 in the Township of
Melancthon, in the County of Dufferin**

**SCHILL DRAINAGE WORKS
LEVYING BY-LAW**

WHEREAS the Schill Drainage Works has been constructed under the authority of By-Law No. 36-2023;

AND WHEREAS the actual cost of the drainage works was \$308,734.65;

AND WHEREAS the grant received from the Ministry of Agriculture, Food and Rural Affairs was \$86,012.24;

AND WHEREAS the sum necessary to be raised by assessment is \$222,722.41;

AND WHEREAS the Council of the Township of Melancthon deems it expedient to amend By-Law Number 36-2023 which provided for an amount less than that required to cover the cost of the said drainage works;

AND THEREFORE the Council of the Township of Melancthon, pursuant to the Drainage Act, R.S.O. 1990, amendments thereto, does hereby enact as follows:

1. THAT By-Law Number 36-2023 is hereby amended to conform to the attached Schedule "A" which forms part of this By-Law.
2. THAT the amount of \$222,722.41 necessary to be raised for such drainage works shall be made a cash assessment upon lands, roads and the Township of Southgate as affected by the drainage works, with interest at the rate of 1.25% per month added after the date payment is due.
3. THAT By-Law Number 36-2023 be amended to provide that all assessments shall be due on **December 29, 2023** and that any assessments not paid in full on or before that due date shall be collected in the same manner as taxes.
4. THAT where any allowance or compensation has been determined for an owner pursuant to the provisions of the Drainage Act, and where that amount so determined is less than the total amount owing from the owner, the municipality shall deduct from the total amount so determined, and the owner shall be responsible for paying the balance in the manner prescribed in this By-Law.
5. THAT where any allowance or compensation mentioned in Paragraph 4 exceeds the total amount owing by the owner, the municipality shall pay the balance to them.
6. THAT this By-Law shall come into force on the passing thereof and may be cited as the "Schill Drainage Works Levying By-Law".

READ a first and second time this _____ day of December, 2023

Mayor Darren White

CAO/Clerk Denise Holmes

READ a third time and enacted this _____ day of December, 2023

Mayor Darren White

CAO/Clerk Denise Holmes

SCHEDULE 'A'

SCHILL DRAINAGE WORKS

TOWNSHIP OF MELANCTHON AND TOWNSHIP OF SOUTHGATE

Construction	\$151,868.85	Total to be Assessed	\$308,734.65
Allowances	\$31,700.00	Less Grants	\$86,012.24
Engineering	\$120,374.32	Less Allowances	\$31,700.00
Other Costs (Net HST etc.)	\$4,791.48		
TOTAL	<u>\$308,734.65</u>	TOTAL AMOUNT TO BE LEVIED	<u>\$191,022.41</u>

LEVYING ASSESSMENT SCHEDULE

TOWNSHIP OF MELANCTHON

						<u>ASSESSMENTS</u>				
Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	Total Per Report \$	Total Actual \$	Less 1/3 Grant \$	Less Allowances \$	Net Payable \$
4-068-00	C. Calder	7 SW	Pt. 22	0.1	NA	\$100.00	\$112.37	\$0.00	\$0.00	\$112.37
4-112-00	A. Sran & A. Gill		Pt. 21	2.0	NA	\$8,480.00	\$9,529.16	\$0.00	\$5,925.00	\$3,604.16
4-113-00	Schill-Land Holdings Inc.		Pt. 22	43.0	A	\$108,525.00	\$121,951.85	\$40,650.62	\$17,550.00	\$63,751.23
4-114-00	M. & M. Martin		23	18.5	A	\$96,948.00	\$108,942.52	\$36,314.17	\$8,025.00	\$64,603.35
Total Lands						\$214,053.00	\$240,535.90	\$76,964.79	\$31,500.00	\$132,071.11
260 Sideroad, Township of Melancthon						\$5,494.00	\$6,173.72	\$0.00	\$0.00	\$6,173.72
Southgate-Melancthon Townline, Township of Melancthon (50%)						\$7,130.50	\$8,012.69	\$0.00	\$0.00	\$8,012.69
Total Roads						\$12,624.50	\$14,186.42	\$0.00	\$0.00	\$14,186.42
Total Lands and Roads						\$226,677.50	\$254,722.32	\$76,964.79	\$31,500.00	\$146,257.53
Special Assessment, Work on 260 Sideroad						\$34,750.00	\$7,363.84			\$7,363.84
Special Assessment, Work on Southgate-Melancthon Townline (50%)						\$8,750.00	\$3,056.53			\$3,056.53
Total Assessment, Township of Melancthon						\$270,177.50	\$265,142.69	\$76,964.79	\$31,500.00	\$156,677.90

TOWNSHIP OF SOUTHGATE

						<u>ASSESSMENTS</u>				
Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	Total Per Report \$	Total Actual \$	Less 1/3 Grant \$	Less Allowances \$	Net Payable \$
7-078-01	Schill-Land Holdings Inc.	6	Pt. 42	5.0	A	\$20,962.00	\$23,555.44	\$7,851.81	\$200.00	\$15,503.63
7-092-00	Grand View Inc.	7	Pt. 42	2.0	A	\$3,192.00	\$3,586.92	\$1,195.64	\$0.00	\$2,391.28
Total Lands						\$24,154.00	\$27,142.36	\$9,047.45	\$200.00	\$17,894.91
Southgate Road 10, Township of Southgate						\$4,788.00	\$5,380.38	\$0.00	\$0.00	\$5,380.38
Southgate-Melancthon Townline, Township of Southgate (50%)						\$7,130.50	\$8,012.69	\$0.00	\$0.00	\$8,012.69
Total Roads						\$11,918.50	\$13,393.07	\$0.00	\$0.00	\$13,393.07
Total Lands and Roads						\$36,072.50	\$40,535.43	\$9,047.45	\$200.00	\$31,287.98
Special Assessment, Work on Southgate-Melancthon Townline (50%)						\$8,750.00	\$3,056.53			\$3,056.53
Total Assessment, Township of Southgate						\$44,822.50	\$43,591.96	\$9,047.45	\$200.00	\$34,344.51

Denise Holmes

From: James McLean
Sent: Wednesday, November 29, 2023 11:45 AM
To: Denise Holmes
Subject: Notice of motion

Hi Denise,

I'd like to add a notice of motion for the next Council meeting:

That Council salaries grow by the rate of inflation but not more than 3% each year.

James



**The Corporation of the
TOWNSHIP OF MELANCTHON
157101 Highway 10, Melancthon, Ontario, L9V 2E6**

STAFF REPORT

TO: Council

FROM: Sarah Culshaw, Treasurer/Deputy Clerk

DATE: December 14th, 2023

SUBJECT: Asset Retirement Obligation Policy

PURPOSE

The purpose of this report is to seek Council's approval for the implementation of a new Asset Retirement Obligation Policy as required per the Public Sector Accounting Board (PSAB) Handbook Section 3280.

BACKGROUND & DISCUSSION

Recent changes to reporting standards by the Public Sector Accounting Board (PSAB) require municipalities to identify, measure, and report certain costs associated with asset retirement.

Municipalities must prepare an Asset Retirement Obligation (ARO) Policy that establishes guidelines to ensure compliance with the new standard PSAB PS 3280 – Asset Retirement Obligations. Staff has developed the attached draft Asset Retirement Obligation Policy for Council's consideration.

The Treasury department will work with other municipal departments throughout the year to review all assets owned and controlled by the Municipality against the ARO Policy requirements to identify future liabilities.

The identified liabilities will be measured and included in the Municipality's financial statements beginning in the 2023 fiscal year.

FINANCIAL IMPACT:

There is currently no impact on the financial statements as all known Asset Retirement Obligations have been captured and reported on the Township's Financial Statements.

ENVIRONMENTAL IMPACTS:

Council may wish to discuss the environmental impacts associated with this report and recommendation.

RECOMMENDATION

THAT Council approve the Asset Retirement Obligation policy as presented.

Respectfully submitted:

Sarah Culshaw
Treasurer/Deputy Clerk

Schedule A – Asset Retirement Obligation Policy



Policy Statement

The Township of Melancthon shall account for and report on asset retirement obligations (ARO) in compliance with the Public Sector Accounting Board (PSAB) Handbook, section 3280.

Purpose

The objective of this Policy is to stipulate the accounting treatment for asset retirement obligations (ARO) so that users of the financial statements can discern information about these assets, and their end of life obligations. The principal issues in accounting for ARO's is the recognition and measurement of these obligations.

Definitions

Accretion expense is the increase in the carrying amount of a liability for asset retirement obligations due to the passage of time.

Asset retirement activities include all activities related to an asset retirement obligation. These may include, but are not limited to:

- decommissioning or dismantling a tangible capital asset that was acquired,
- constructed, developed, or leased;
- remediation of contamination of a tangible capital asset created by its normal use;
- post-retirement activities such as monitoring; and
- constructing other tangible capital assets to perform post-retirement activities.

Asset retirement cost is the estimated amount required to retire a tangible capital asset.

Asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset.

Retirement of a tangible capital asset is the permanent removal of a tangible capital asset from service. This term encompasses sale, abandonment or disposal in some other manner but not its temporary idling.



Application

This Policy applies to all departments and boards falling within the reporting entity of the Township of Melancthon that possess asset retirement obligations including:

- Assets with legal title held by the Township
- Assets controlled by the Township
- Assets that have not been capitalized or recorded as a tangible capital asset for financial statement purposes

Existing laws and regulations require public sector entities to take specific actions to retire certain tangible capital assets at the end of their useful lives. This includes activities such as removal of asbestos or retirement of landfills. Other obligations to retire tangible capital assets may arise from contracts or court judgments, or lease arrangements.

The legal obligation, including obligations created by promises made without formal consideration, associated with retirement of tangible capital assets controlled by the Township, will be recognized as a liability in the books of the Township of Melancthon, in accordance with PS3280.

Asset retirement obligations result from acquisition, construction, development or normal use of the asset. These obligations are predictable, likely to occur and unavoidable. Asset retirement obligations are separate and distinct from contaminated site liabilities. The liability for contaminated sites normally results from unexpected contamination exceeding the environmental standards. Asset retirement obligations are not necessarily associated with contamination.

Policy Requirements

A. Recognition

A liability should be recognized when, as at the financial reporting date:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- the past transaction or event giving rise to the liability has occurred;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

A liability for an asset retirement obligation cannot be recognized unless all the criteria above are satisfied.



The estimate of the liability would be based on requirements in existing agreements, contracts, legislation or legally enforceable obligations, and technology expected to be used in asset retirement activities.

The estimate of a liability should include costs directly attributable to asset retirement activities. Costs would include post-retirement operation, maintenance and monitoring that are an integral part of the retirement of the tangible capital asset.

Directly attributable costs would include, but are not limited to, payroll and benefits, equipment and facilities, materials, legal and other professional fees, and overhead costs directly attributable to the asset retirement activity.

Upon initial recognition of a liability for an asset retirement obligation, the Township will recognize an asset retirement cost by increasing the carrying amount of the related tangible capital asset (or a component thereof) by the same amount as the liability. Where the obligation relates to an asset which is no longer in service, and not providing economic benefit, or to an item not recorded by the Township as an asset, the obligation is expensed upon recognition.

The capitalization thresholds applicable to the different asset categories will also be applied to the asset retirement obligations to be recognized within each of those asset categories.

B. Subsequent Measurement

The asset retirement costs will be allocated to accretion expense in a rational and systemic manner (straight-line method) over the useful life of the tangible capital asset or a component of the asset.

On an annual basis, the existing asset retirement obligations will be assessed for any changes in expected cost, term to retirement, or any other changes that may impact the estimated obligation. In addition, any new obligations identified will also be assessed.

C. Presentation and Disclosure

The liability for asset retirement obligations will be disclosed.



Responsibilities

Departments

Departments are required to:

- Communicate with Finance on retirement obligations, and any changes in asset condition or retirement timelines.
- Assist in the preparation of cost estimates for retirement obligations.
- Inform Finance of any legal or contractual obligations at inception of any such obligation.

Finance

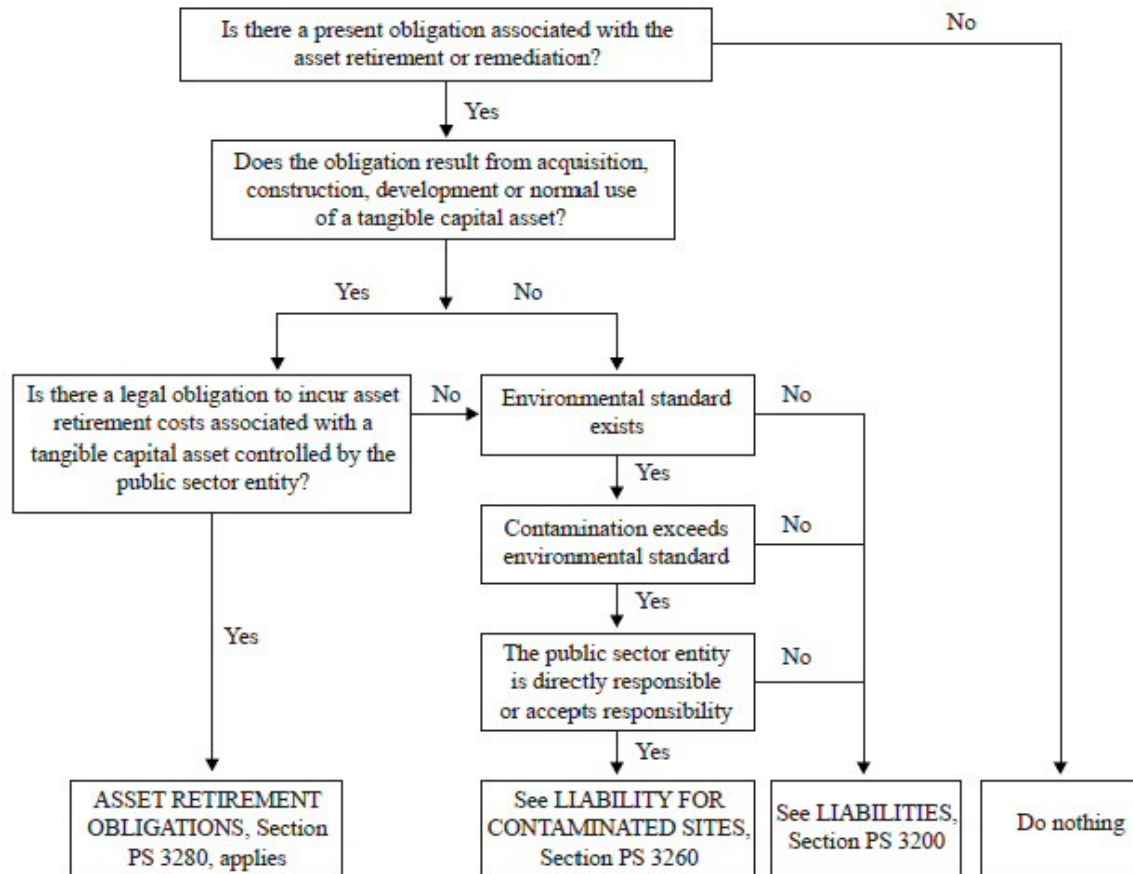
Finance is responsible for the development of and adherence to policies for the accounting and reporting of asset retirement obligations in accordance with Public Sector Accounting Board section 3280. This includes responsibility for:

- Reporting asset retirement obligations in the financial statements of the Township and other statutory financial documents
- Monitoring the application of this Policy
- Managing processes within the asset accounting module
- Investigating issues and working with department heads to resolve issues.



Appendix A

Decision tree – Scope of applicability



**Township of Melancthon
2023 Supplemental/Write Off Summary**

2023 Write-Offs/Assessment Reviews

TYPE	COUNTY	TOWNSHIP	EDUCATION	
Residential/Farmland/Mgd Forests - 1	\$35,387.78	\$47,211.22	\$14,221.33	2023 BUDGET TOTAL FOR TOWNSHIP
				WRITE-OFFS \$ 35,000.00
Commercial/Industrial Write Offs Commercial/Industrial Vacancy Rebate	\$ 1,119.36	\$ 1,492.41	\$ 2,103.20	
TOTAL WRITE-OFFS	\$36,507.14	\$48,703.63	\$16,324.53	\$101,535.30

2023 Supplementals

TOTAL SUPPLEMENTALS	\$65,670.31	\$87,652.26	\$44,788.89	\$198,111.46
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2023 BUDGET
TOTAL FOR
TOWNSHIP

SUPPLEMENTALS
\$ 85,000.00



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

SUBJECT: COMMUNITY RISK ASSESSMENTS

MEETING DATE: DECEMBER 14, 2023

RECOMMENDATION

That the Council for the Township of Melancthon accept the recommendation from Denise Holmes, CAO/Clerk and approve the quote from Emergency Management & Training Inc. to prepare the Community Risk Assessment for the Township of Melancthon in the amount of \$16,630.00 + HST and to enter into the required contract with them. This purchase complies with the Township's Procurement Policy.

BACKGROUND AND DISCUSSION

On July 1, 2019, Ontario Regulation 378/18 came in effect and requires every municipality to complete a Community Risk Assessment before July 1, 2024. The CRA will be used to inform decisions about the provision of fire protection services. A copy of the Regulation is attached to this Report.

Over the course of 2023, the Town of Orangeville hosted meetings on this matter in which I, along with the other lower tier municipalities in Dufferin County, attended. The Town of Orangeville took the lead on this matter, and their Procurement Specialist put together a Request for Proposal on behalf of the municipalities who wished to participate in the process. As the Township of Melancthon does not have the capacity in-house to prepare the required CRA, I asked to be included in the process. All participants reviewed the RFP before it was released to the public.

The Town of Orangeville received and reviewed the proposals and provided the participating municipalities with summary notes and documents from two Prequalified Bidders, so that we could review it and the enter into our own contract.

The bidders were:

Emergency Management & Training Inc.
64 Cedar Pointe Drive, Suite 144

GB 17.3.4

DEC 14 2023

Barrie, ON L4N 9R3

Centred Performance Inc.
4362 Sills Bay Road,
Sydenham, ON K0H 2T0

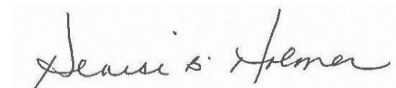
I reached out to both companies to confirm their quotes to prepare Melancthon's CRA. The quote from Emergency Management and Training was \$16,630.00 + HST and the quote from Centred Performance was \$24,100.00 + HST.

I am recommending that the Township award the project to Emergency Management & Training Inc.

Financial Impact

The cost from Emergency Management & Training Inc. to prepare the CRA is \$16,630.00 + HST. As this is regulated by the Provincial Government and must be completed, this amount will be budgeted for in the 2024 Operating Budget.

Respectfully submitted,



Denise B. Holmes, AMCT
CAO/Clerk

Fire Protection and Prevention Act, 1997

ONTARIO REGULATION 378/18 COMMUNITY RISK ASSESSMENTS

Consolidation Period: From July 1, 2019 to the [e-Laws currency date](#).

No amendments.

This is the English version of a bilingual regulation.

CONTENTS

1.	Mandatory use
2.	What it is
3.	When to complete (at least every five years)
4.	When to review (at least every year)
Schedule 1	Mandatory profiles

Mandatory use

1. Every municipality, and every fire department in a territory without municipal organization, must,
 - (a) complete and review a community risk assessment as provided by this Regulation; and
 - (b) use its community risk assessment to inform decisions about the provision of fire protection services.

What it is

2. (1) A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services.
 - (2) A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1.
 - (3) A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.

When to complete (at least every five years)

3. (1) The municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.
 - (2) If a municipality, or a fire department in a territory without municipal organization, comes into existence, the municipality or fire department must complete a community risk assessment no later than two years after the day it comes into existence.
 - (3) A municipality that exists on July 1, 2019, or a fire department in a territory without municipal organization that exists on July 1, 2019, must complete a community risk assessment no later than July 1, 2024.
- (4) **Subsection (3) and this subsection are revoked on July 1, 2025.**

When to review (at least every year)

4. (1) The municipality or fire department must complete a review of its community risk assessment no later than 12 months after,
 - (a) the day its community risk assessment was completed; and
 - (b) the day its previous review was completed.
 - (2) The municipality or fire department must also review its community risk assessment whenever necessary.
 - (3) The municipality or fire department must revise its community risk assessment if it is necessary to reflect,
 - (a) any significant changes in the mandatory profiles;
 - (b) any other significant matters arising from the review.
 - (4) The municipality or fire department does not have to review its community risk assessment if it expects to complete a new community risk assessment on or before the day it would complete the review.

5. OMITTED (PROVIDES FOR COMING INTO FORCE OF PROVISIONS OF THIS REGULATION).

SCHEDULE 1
MANDATORY PROFILES

1. Geographic profile: The physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces.
2. Building stock profile: The types of buildings in the community, the uses of the buildings in the community, the number of buildings of each type, the number of buildings of each use and any building-related risks known to the fire department.
3. Critical infrastructure profile: The capabilities and limitations of critical infrastructure, including electricity distribution, water distribution, telecommunications, hospitals and airports.
4. Demographic profile: The composition of the community's population, respecting matters relevant to the community, such as population size and dispersion, age, gender, cultural background, level of education, socioeconomic make-up, and transient population.
5. Hazard profile: The hazards in the community, including natural hazards, hazards caused by humans, and technological hazards.
6. Public safety response profile: The types of incidents responded to by other entities in the community, and those entities' response capabilities.
7. Community services profile: The types of services provided by other entities in the community, and those entities' service capabilities.
8. Economic profile: The economic sectors affecting the community that are critical to its financial sustainability.
9. Past loss and event history profile: The community's past emergency response experience, including the following analysis:
 1. The number and types of emergency responses, injuries, deaths and dollar losses.
 2. Comparison of the community's fire loss statistics with provincial fire loss statistics.

Note: Each profile is to be interpreted as extending only to matters relevant to fire protection services.

Français

Back to top

Denise Holmes

From: Rob Adams <robadams008@gmail.com>
Sent: Monday, November 20, 2023 9:10 AM
To: Darren White; Denise Holmes
Subject: Strategic Plan

Hi Denise and Darren,

It was great connecting with you both of you last week. We are excited about your strategic planning project and confident it will ensure the municipality has a plan to guide Council and staff into the future. Below is an outline of our proposal and the project phases. The project is within your budget as travel and material contingencies should be minimal.

Please confirm the first workshop date (January 18th 12 noon to 5 pm) so I can mark it in my calendar.

Phase 1 - Launch and Current Assessment	\$4,200
Phase 2 – Developing the Strategic Framework (2 workshops)	\$8,500
Phase 3 - Engagement	\$3,500
Phase 4 - Finalization of the Strategic Plan	\$5,100
Phase 5 - Implementation	\$1,500
Phase 6 - Health Check	\$1,200
Travel Contingency	\$500
Material Allowance	\$500
TOTAL PRICE	\$26,000

The all-inclusive service cost as outlined in the Request for Proposals will be \$26,000, (HST extra). Just so you know, we are flexible to develop a work plan based on the options above that works within your budget.

Town Hall Consulting will provide the Township with all required meeting materials for engagement, public open houses, public meetings, etc. (digital and print); and a Final Strategic Plan (digital).

Invoices will be submitted following the completion of each project phase.

Standard hourly rates are:

\$125.00 for on site work, presentations and facilitating workshops.

\$90.00 per hour for research, writing, project management and preparation.

Additional work outside the scope of this proposal and requested in writing will be billed at these rates plus mileage and materials.

Looking forward to working with you.

Regards

Rob

Rob Adams

Town Hall Consulting Inc.