



**TOWNSHIP OF MELANCTHON  
HYBRID COUNCIL MEETING  
THURSDAY, FEBRUARY 15<sup>TH</sup>, 2024 - 5:00 P.M.**  
***Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.***

Join Zoom Meeting  
<https://us02web.zoom.us/j/83922789531?pwd=anY4V3BKQ0ZIYXQ0WFNscFp6blNNZz09>

Meeting ID: 839 2278 9531  
Passcode: 594890

One tap mobile  
+12042727920,,83922789531#,,,,\*594890# Canada  
+14388097799,,83922789531#,,,,\*594890# Canada

Dial by your location

- +1 204 272 7920 Canada
- +1 438 809 7799 Canada
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- +1 647 558 0588 Canada
- +1 778 907 2071 Canada
- +1 780 666 0144 Canada

Meeting ID: 839 2278 9531  
Passcode: 594890

**AGENDA**

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

*We will begin the meeting by sharing the Land Acknowledgement Statement:*

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**

- 4. Additions/Deletions/Approval of Agenda**
- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – February 1<sup>st</sup>, 2024**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
  1. Recommendations from Roads Sub-Committee Meeting Held February 5<sup>th</sup>, 2024
  2. Other
- 11. Planning**
  1. Other
- 12. Climate Change Initiatives**
- 13. Police Services Board**
- 14. County Council Update**
- 15. Correspondence**

**Board, Committee & Working Group Minutes**

1. Roads Sub-Committee Meeting – December 4, 2023
2. Heritage Advisory Committee Meeting – January 9, 2024

**Items for Information Purposes**

1. Ontario Provincial Police – Community Safety and Policy Act, 2019 (CSPA)
2. Nottawasaga Valley Conservation Authority Board Meeting Highlights – January 26<sup>th</sup>, 2024
3. Nottawasaga Valley Conservation Authority Media Release – 2024 Board Chair and Vice Chair acclamation
4. Grand River Conservation Authority General Membership Meeting – January 26<sup>th</sup>, 2024
5. Grand River Conservation Authority – Submission of Grand River CA Confirmation of Completion of Transition Period and Final Inventory of Programs and Services – O.Reg 687/21 under the Conservation Authorities Act
6. Letter from Silva Yousif, Township of Melancthon Senior Planner to the Upper Grand District School Board regarding the Primrose Boundary Review
7. Township of Mulmur Notice of Study Commencement - Mansfield water Supply and Storage Municipal Class Environmental Assessment Study
8. Black History Month Virtual Event – Unequal Impact: Exploring the Intersections of Justice, Equity & Climate Change – February 27, 2024
9. 2023 Council & Committee Remuneration Report
10. 2024 Good Roads Conference: Request for Municipal Delegations
11. Shelburne & District Fire Department – Retirement of Ralph Snyder, Fire Chief

**Items for Council Action**

1. Mulmur-Melancthon Fire Department – Firefit Team Request for Support

2. National Human Trafficking Prevention Awareness Day Proclamation 2024

**16. General Business**

1. Notice of Intent to Pass By-law
  1. By-law to Appoint a Municipal Service Board for the Horning's Mills Community Hall
2. New/Other Business/Additions
  1. Southgate Public Library 2024 Agreement
  2. Township of Amaranth Resolution to Request a Review of the Centre Dufferin Recreation Complex Management Agreement
  3. Cancel March 7, 2024 Council Meeting (Council Strategic Planning Workshop scheduled for this date and time)
  4. Additions
3. Unfinished Business
  1. 2024 Draft Capital and Operating Budgets

**17. Delegations/Presentations**

1. 5:45 p.m. – Detective Constable Jeffrey McLean regarding the 2024 Polar Plunge for Special Olympics being presented by the Dufferin OPP
2. 6:30 p.m. – Public Meeting and Presentation by the Treasurer - 2024 Draft Operating and Capital Budgets

**18. Closed Session**

**19. Third Reading of By-laws**

**20. Notice of Motion**

**21. Confirmation By-law**

**22. Adjournment and Date of Next Meeting – Thursday, March 21<sup>st</sup>, 2024 at 5:00 p.m.**



*The Corporation of*  
**THE TOWNSHIP OF MELANCTHON**  
*157101 Hwy. 10, Melancthon, Ontario, L9V 2E6*

## **Corporation Of the Township Of Melancthon**

### **Memorandum**

**To: Mayor White And Members of Council**

**From: Kaitlin Dinnick, Secretary Roads Sub-Committee**

**Subject: Recommendations from Roads Sub-Committee Meeting Held February 5<sup>th</sup>, 2024**

**Date: February 7<sup>th</sup>, 2024**

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### **9.3 General Business; Proposal for a Paid Duty Officer in 2024 from Al Blundell, Police Service Board Chair**

Al Blundell spoke to the Committee regarding his proposal and explained that this would be an overtime assignment for Officers who could sign up for these shifts to patrol in Melancthon. He also explained that we would be able to choose where we would like this paid officer to patrol in the Township. The estimated annual cost for this would be \$20,000, and some of this cost could be recouped through fines. Attached is a copy of the Proposal.

#### **Recommendation:**

The Roads Sub-Committee recommends to Council that we consider the proposal for a paid duty officer in 2024 from Al Blundell, Police Service Board Chair during budget discussions.

### **9.6 General Business; Other/Additions; School Buses being Passed by Cars**

Member White brought forward for discussion the issue of school buses being passed by cars in Corbetton on a daily basis and advised he has been receiving a lot of complaints. Discussion ensued about the red tape around the installation of cameras on school buses at the Provincial level. Member White is also going to add this item to the Police Service Board Agenda for their next meeting.



**Recommendation:**

The Roads Sub-Committee recommends to Council that the Township work with the surrounding Municipalities on an advocacy strategy to improve bus safety including but not limited to the installation of cameras.

**10. Acting Sergeant R. Button – Dufferin OPP**

Acting Sergeant R.Button brought forward a concern with the No Heavy Trucks By-law as he is reviewing all the By-laws for Municipalities in Dufferin County as the OPP is having issues enforcing these By-laws in Court. He advised that our By-law is enforceable, however it was suggested that the 11,000kg gross weight only deals with very large trucks and should be lowered to cover all commercial motor vehicles.

**Recommendation:**

The Roads Sub-Committee recommends to Council that we review the Township's No Heavy Trucks By-law.

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held a meeting on December 4<sup>th</sup>, 2023, at 9:30 a.m. The following members were present: James McLean, Chair, Bill Neilson, Vice-Chair and Member Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer/Deputy Clerk and Kaitlin Dinnick, Roads Sub-Committee Secretary.

### **Call to Order**

Chair McLean called the meeting to order at 9:33 a.m.

### **Land Acknowledgement**

Chair McLean shared the Land Acknowledgement Statement.

### **Additions/Deletions/Approval of Agenda**

Moved by White, Seconded by Neilson that the agenda be approved as circulated. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

None.

### **Approval of Draft Minutes**

Moved by White, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on November 1<sup>st</sup>, 2023, be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Correspondence Items**

None.

### **General Business**

#### **1. Update from Public Works Superintendent**

Craig advised the Committee that all the plows have been harnessed and are ready for winter. They have completed ditching and have a tractor with a brusher attachment rented and have been working at brushing. Craig advised our new seasonal employee

started today and that they will be implementing the winter schedule with day and afternoon shift's shortly. Craig spoke to the complaint we received about trucks being parked on the road and blocking the road in Bretton Estates and advised he has been out and feels the situation has been handled.

## 2. Report from Craig Micks – 2024 Capital Assets and Projects Recommendations

The Committee reviewed and discussed the Report from Craig Micks regarding 2024 capital assets and project recommendations. It was discussed that option 2 for road projects would be the most feasible option for 2024 however it was discussed that the 2km section of 260 Sideroad that should be paved is 2<sup>nd</sup> Line SW to 4<sup>th</sup> Line SW.

Option 2:

<b>Road Section</b>	<b>Approx KMs</b>	<b>Approx Cost</b>
15 Sideroad – Main St East to the Gravel	1km	\$250,000
260 Sideroad – 2 <sup>nd</sup> Line SW to 4 <sup>th</sup> Line SW	2km	\$375,000
George St, Addeson St, and Lloyd St	500m	\$100,000
<b>Total Cost</b>		<b>\$725,000</b>

It was discussed that the engineering was completed for Structure 2023 in 2023 and we should move forward with rehabilitation in 2024.

<b>Bridge</b>	<b>Location</b>	<b>Approx Cost</b>
2023	4 <sup>th</sup> Line NE South of 260 Sideroad	\$200,000 (as per Chris Knechtel)

The Committee discussed the capital asset recommendation from the report and decided that we should discuss all the options during budget discussions at Council.

<b>Equipment</b>	<b>Approx Cost</b>
Excavator with Brusher Attachment (instead of a Tractor)	\$ 480,000
Pickup Truck for Patrolling (Replace Truck 7)	\$75,000
Roadside Mower (as ours broke in 2023)	\$20,000 - \$25,000
Plow Truck (Tender in 2024 for 2025 Delivery)	\$0

It was discussed that we will require a new plow truck in 2025 and in order to receive the plow truck in 2025 it will need to be tendered and ordered in 2024. This would have no cost in the 2024 budget however the Committee discussed budgeting half of the cost to be put in reserves in 2024.

## **Recommendations:**

The Roads Sub-Committee recommends to Council that we include road projects from option 2 of the report with the change of section of 260 Sideroad to be rehabilitated and the rehabilitation of Structure 2023 in the 2024 budget.

The Roads Sub-Committee recommends to Council that all capital asset recommendations from the report be added to the 2024 budget.

The Roads Sub-Committee recommends to Council that we tender and order a plow truck in 2024 for a 2025 delivery date and include funds in the 2024 budget to go in the equipment reserve.

### **3. Report from Craig Micks – 2024 Personnel Recommendations**

The Committee discussed the need for an additional full time Public Works employee, this would allow for additional help with grass cutting at Township Parks and Cemeteries, assistance with repairs and tasks at the Horning's Mills Hall, additional help during gravel season, as well as any day-to-day tasks as needed. This would ensure that when the Public Works Department is busy doing gravel and calcium in the summer that grass cutting does not fall behind and will help to ensure that enough staff are on shift during the summer when the Public Works employees take their vacation days.

#### **Recommendation:**

The Roads Sub-Committee recommends to Council that wages be added into the 2024 budget to hire an additional full time public works employee in May of 2024.

### **4. Email from Al Blundell Regarding the OPP Black Cat Units**

Al Blundell, Chair of the Township of Melancthon Police Service Board, was on zoom and spoke to his email. The Committee discussed that they did not realize how labour intensive and timely it was to set up. Craig advised that the Public Works Employees could assist with this and it was advised that training would likely take place in the Spring.

### **5. Email from Allison Whitten regarding Speeding and Safety in Corbetton**

The Committee discussed the email and decided that this would be discussed during the strategic planning workshops. Craig advised he will go and look and see if there is a speed sign missing entering Corbetton from Highway 10 and if so, he will replace it. He advised that we have had a lot of signs going missing lately and it could have been taken.

## **6. Riverview Park Discussion**

The Committee did an on-site at the Township owned land in Riverview and discussed the potential of a park. There is some land that an owner was wanting to discuss trading with the Township so they could install an entrance to their property from 7<sup>th</sup> Line SW and the land they would want to trade is closer for residents to walk to.

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we discuss approaching the Property Owner about entering into negotiations. This would be discussed at the January 11<sup>th</sup>, 2024 Closed Session Meeting.

## **7. Rogers Fiber Winter Roadside Concerns**

Staff advised that we have had a few issues with the snowplow not being able to get around the vehicles from Rogers parked on the roadsides doing fiber work. The Committee agreed that they cannot be impeding snow removal and staff was directed to set up a meeting with Rogers to discuss and resolve the issues.

## **8. Other/Addition**

None.

### **Delegations**

None.

### **Recommendation to Council**

Recommendations are outlined above.

### **Public Question Period**

None.

### **Confirmation Motion**

Moved by Neilson, Seconded by White that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and

each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

**Adjournment**

10:32 a.m. - Moved by Neilson, Seconded by White that we adjourn this Roads Sub-Committee meeting to meet again on Monday, January 8<sup>th</sup>, 2024 at 9:30 a.m. or at the Call of the Chair. Carried.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Heritage Advisory Committee held an electronic meeting on January 9, 2024 at 6:00 p.m. The following members were present: Chair Ralph Moore, Vice-Chair Kristine Pedicone, James McLean, Todd McIntosh, Tracy Webber, also present was Becky Cunnington, Heritage Advisory Committee Secretary. Members Dennis Scafe and Doug Read were absent. Chair Moore called the meeting to order at 6:05 p.m. Chair Moore advised that the meeting was being recorded and would be posted to the Township website.

### **Appointment of Chair and Vice-Chair (Conducted by Secretary)**

Moved by Webber, Seconded by McIntosh that Councilor Ralph Moore be appointed as the Chair of the Heritage Advisory Committee of the Township of Melancthon. Carried.

Moved by McLean, Seconded by Moore that Kristine Pedicone be appointed as the Vice-Chair of the Heritage Advisory Committee of the Township of Melancthon. Carried.

### **Land Acknowledgement**

Chair Moore shared the Land Acknowledgement Statement.

### **Additions/Deletions/Approval of Agenda**

#### **Additions**

None

#### **Deletions**

None

#### **Approval of Agenda**

Moved by Pedicone, Seconded by McLean that the agenda be approved as presented. Carried.

#### **Approval of Draft Minutes**

Moved by McIntosh, Seconded by Read that the minutes of the Heritage Advisory Committee Meeting held on December 5, 2023 be approved as circulated. Carried.

#### **Business Arising from Minutes**

None

#### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

## **General Business**

### **1. Discussion on Monthly Meeting Dates**

The Committee Members discussed meeting dates for 2024 and agreed to continue to meet the first Tuesday of the month at 6:30 p.m.

### **2. 2024 Budget**

A discussion was had about the anticipated projects, activities and initiatives of the Committee for 2024 and costs associated, and it was agreed it would not exceed \$3500. A recommendation will be made to Council for the same amount as 2023.

### **3. Other/Addition**

None

### **4. Unfinished Business**

#### **1) Bursary for the History Department at CDDHS**

The Members discussed they were ready to move ahead with the Bursary and will be making a recommendation to Council.

#### **2) CDDHS Student Volunteer Position**

The Members reviewed the Student Volunteer Position Outline that was circulated and agreed to make a recommendation to Council to move ahead with the Program.

#### **3) Heritage Week 2024 Update (February 19<sup>th</sup>-25<sup>th</sup>)**

Chair Moore and Member McIntosh will be doing the write ups on the five properties selected. They will have the information for each property ready to be sent out to the Committee for review by February 12<sup>th</sup>. Any recommendations or changes will be made, and the finalized project will be given to Township Staff by February 15<sup>th</sup> so it can be posted to the Township Facebook page for Heritage Week.

#### **4) One Room Schoolhouse Project Update**

Chair Moore gave an update on his research and shared some interesting information he had learned. There was a discussion regarding the presentation date of the project and it was decided to go ahead as originally planned and to share whatever they had at Melancthon Day. Member McLean will also look into online survey options that could be filled out by attendees and staff of the one room schoolhouses to help gather more information.



## **5. Brainstorming Roundtable**

None

### **Recommendations to Council**

1. The Heritage Advisory Committee recommends to Council that \$3500.00 be put in the 2024 budget for the Heritage Advisory Committee 2024 activities.
2. The Heritage Advisory Committee recommends to Council that they approve the James Beachell Award with the attached criteria, and it be awarded to a graduating Grade 12 Student annually, commencing in 2024.
3. The Heritage Advisory Committee recommends to Council that they approve the CDDHS Student Volunteer Position and authorize the Committee to put the call out for Volunteers.

### **Public Question Period**

None.

### **Confirmation Motion**

Moved by Pedicone, Seconded by McIntosh that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

### **Adjournment**

6:55 p.m. - Moved by Pedicone, Seconded by McLean that we adjourn this Heritage Advisory Committee meeting to meet again on Tuesday, February 6, 2024 at 6:30 p.m. or at the call of the Chair. Carried.

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CHAIR

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SECRETARY

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
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Tel: 705 329-6140  
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Tél. : 705 329-6140  
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File Reference:

612-20

January 30, 2024

Dear Mayor/Reeve/CAO/Treasurer,

April 1, 2024, has been proclaimed as the official date on which the *Community Safety and Policing Act, 2019 (CSPA)* will come into force. At that time, it will repeal and replace the current *Police Services Act, 1990 (PSA)*. The provision of OPP municipal policing services is preserved under the CSPA, however, no municipality will remain in a contract or municipal group contract arrangement under PSA s. 10.

We wish to confirm that the OPP 2024 Annual Billing Statements remain in effect after April 1, 2024, and municipalities will continue to be billed in accordance with costs in the statements.

Under the CSPA, all municipalities policed by the OPP will be subject to Regulation 413/23 *Amount Payable by Municipalities for Policing from Ontario Provincial Police*. This regulation preserves the cost-recovery methodologies currently in effect. The OPP Billing Model cost allocation method remains the same under Reg. 413/23. There are transitional provisions included in the Regulation that stipulate that 2024 annual billing statements will not need to be reissued.

Should you have any further questions about your annual billing statements or any other billing inquiries, please reach out to the OPP Municipal Policing Bureau Financial Services Unit at [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca)

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Whitton", with a long horizontal flourish extending to the right.

Phil Whitton  
Superintendent  
Municipal Policing Bureau Commander

c: Detachment Commander

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FEB 15 2024



## NVCA January 2024 Board Meeting Highlights

**Next Meeting: February 23, 2024, held virtually**

*For the full meeting agenda including documents and reports, visit [NVCA's website](#).*

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On January 26, 2024, the Nottawasaga Valley Conservation Authority (NVCA) held its 2024 Annual General Meeting.

### 2023 Accomplishments

[Watch a video that celebrates NVCA's accomplishments in 2023.](#)

### NVCA Board of Directors Election

Gail Little, Deputy Mayor for the Township of Amaranth, and Jonathan Scott, Councillor for the Township of Bradford West Gwillimbury were acclaimed to lead the 2024 Nottawasaga Valley Conservation Authority (NVCA) Board of Directors as Chair and Vice Chair.

### Keynote Speaker

Rob Keen, Executive Director of the Canadian Tree Nurseries Association of Canada, gave a presentation on why healthy natural environment is important to our health and to our livelihood.

He spoke about the how Ontario's tree planting industry was developed, why it is a priority for Canada and why the success of tree planting depends on all levels of government.

### Upcoming Events

#### Elopement Giveaway

NVCA has partnered with Lauren Andrew Events and a team of local vendors to giveaway elopement experience at the Tiffin Centre for Conservation. Couples can bring up to 2 guests to witness you tie the knot!

Date: February 22, 2024

Location: Tiffin Centre for Conservation

#### Tiffin Nature Program (for preschoolers)

Tiffin Nature Program will help preschoolers gain knowledge, understanding and appreciation of the natural world and our amazing planet. Children learn about risky play, and develop a better understanding of their relationship with the land.

Half Day Dates: Tuesdays December 5, 2023 – March 5, 2024

Full Day Dates: Thursdays December 7, 2023 – March 7, 2024

Location: Tiffin Centre for Conservation

#### PA/PD Day Camp Tiffin

Camp Tiffin encourages outdoor exploration, guided excursions in the forest fueled by student interest. Every day will be guided by student inquiry, seasonal changes, and weather and program availability.

Date: Friday, April 26, 2024 from 9:00 a.m. – 4 p.m.

Location: Tiffin Centre for Conservation



## **MEDIA RELEASE**

FOR IMMEDIATE RELEASE

### **Gail Little and Jonathan Scott continue to lead NVCA Board of Directors**

UTOPIA, Ontario (January 29, 2024) – Last Friday, Gail Little, Deputy Mayor for the Township of Amaranth, and Jonathan Scott, Councillor for the Town of Bradford West Gwillimbury were acclaimed to lead the 2024 Nottawasaga Valley Conservation Authority (NVCA) Board of Directors as Chair and Vice Chair.

“I’m honoured to carry on as the Chair of the 2024 NVCA Board of Directors,” said Little. “Staff at NVCA are dedicated, passionate and knowledgeable about protecting and enhancing the rivers, streams, forests, groundwater and wetlands in the Nottawasaga Watershed. I look forward to working with my fellow board members to support the work that this amazing group of people does in coming year.”

A healthy watershed supports residents’ health, homes, farms, businesses and drinking water. NVCA works with many partners, funders and volunteers to maintain a healthy Nottawasaga Watershed. They also lead efforts in restoring rivers, wetlands, forests and grasslands, as well as inspiring youth to protect our environment.

“Friday was a day to celebrate the hard work that NVCA’s staff did in the past year to protect our local environment, fight climate change and protect our natural heritage,” said Scott. “I look forward to working with our board members to ensure this work continues to be a priority in the Nottawasaga Watershed.”

To learn about NVCA’s accomplishments, watch this [Year in Review video](#).

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**About NVCA:** The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

**Media contact:** Maria Leung, Senior Communications Specialist, 705-424-1479 ext.254, [mleung@nvca.on.ca](mailto:mleung@nvca.on.ca)



## Grand River Conservation Authority

Summary of the General Membership Meeting – January 26, 2024

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

### Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-01-24-04 - Completion of Transition Period for Ontario Regulation 687/21
- GM-01-24-06 - Budget 2024 - Draft #2
- GM-01-24-05 - Municipal Apportionment Approval 2024 (Weighted vote)
- GM-01-24-08 - Fee Schedule 2 - Conservation Areas – Amended
- GM-01-24-03 - Amendment to the Policies for the Administration of Permits under Ontario Regulation 150/06

### Information Items

The Board received the following reports as information:

- GM-01-24-01 - Cash and Investment Status
- GM-01-24-02 - Permits issued under Ontario Regulation 150/06
- GM-01-24-07 - Current Watershed Conditions

### Correspondence

The Board received the following correspondence:

- John Kemp re: Giant Hogweed in the Watershed
- Waterloo Region Nature re: Laurel Creek Nature Centre
- Brant Waterways Foundation re: Nature Centres
- Laura Muir: Agenda item GM-01-24-04 - Completion of Transition Period for Ontario Regulation 687/21

### Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board. No meeting was held this month.

### Election of Officers

The board elects a chair and vice-chair each January to serve for the coming year.

- Chris White was acclaimed as Chair of the GRCA for a fourth one-year term
- Susan Foxton was acclaimed as First Vice-Chair of the GRCA for a fourth one-year term
- Kevin Davis was acclaimed as Second Vice-Chair of the GRCA for a one-year term

For full information, please refer to the [January 26 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on February 23, 2024.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

## Denise Holmes

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**From:** Eowyn Spencer <espencer@grandriver.ca>  
**Sent:** Friday, January 26, 2024 3:48 PM  
**To:** clerks@brantford.ca; stephen.o'brien@guelph.ca; clerk@hamilton.ca; clerks@brant.ca; csenior@oxfordcounty.ca; clerk@haldimandcounty.on.ca; lcline@northperth.ca; genevieve.scharback@norfolkcounty.ca; graham.milne@halton.ca; regionalclerk@regionofwaterloo.ca; lisa.campion@erin.ca; Meghan Townsend; nmartin@amaranth.ca; kokane@centrewellington.ca; pavgoustis@eastgarafraxa.ca; aknight@get.on.ca; lwheeler@mapleton.ca; Denise Holmes; acarter@pertheast.ca; admin@puslinch.ca; lgreen@southgate.ca; kwallace@wellington-north.com  
**Cc:** dlundy@southgate.ca; blambert@wellington-north.com; mgivens@pertheast.ca; alison.newton@brant.ca; bhutchings@brantford.ca; mbaron@mapleton.ca; nmartin@amaranth.ca; blauckner@regionofwaterloo.ca; pavgoustis@eastgarafraxa.ca; Denise Holmes; dwilson@centrewellington.ca; cao@guelph.ca; cao@erin.ca; iroger@get.on.ca; gschwendinger@puslinch.ca; ksnell@northperth.ca; Jane.MacCaskill@halton.ca; jason.thorne@hamilton.ca; baddley@oxfordcounty.ca; ccase@haldimandcounty.on.ca; al.meneses@norfolkcounty.ca; Samantha Lawson; Karen Armstrong; BFox@conservationontario.ca; Angela Coleman  
**Subject:** Submission of Grand River CA Confirmation of Completion of Transition Period, and Final Inventory of Programs & Services - O.Reg 687/21 under the Conservation Authorities Act

Greetings Grand River watershed participating municipalities:

Please be advised that at the General Meeting held on January 26, 2024, the Grand River Conservation Authority (GRCA) General Membership passed the following motion:

*THAT Report Number GM-01-24-04 – Completion of Transition Period for Ontario Regulation 687/21 be approved, circulated to all Grand River watershed municipalities, posted on the Grand River Conservation Authority website, and submitted to the Ministry of Natural Resources and Forestry.*

In accordance with the above resolution and with O.Reg 687/21 under the *Conservation Authorities Act*, our [GRCA staff report and our Final Inventory of Programs and Services](#) is now posted under our [Governance webpage](#), and be will circulated separately as official submission to the Ministry of Natural Resources and Forestry.

Should you have any comments or questions regarding the completion of these requirements, please reach out directly to [Samantha Lawson](#).

Kind regards,

**Eowyn Spencer**  
Executive Assistant  
Grand River Conservation Authority

400 Clyde Road, PO Box 729  
Cambridge, ON N1R 5W6  
Office: 519-621-2763 ext. 2240  
Toll-free: 1-866-900-4722



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)

Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

January 26, 2024

Dear Members of the Upper Grand District School Board,

I am reaching out to convey apprehensions shared by numerous members of our community concerning the proposed boundary shifts in our school district. While we acknowledge the need for adjustments, it is imperative that we collaboratively tackle specific key issues to guarantee the well-being and success of our students and their families.

1. Mental Health:

Schools play a pivotal role in promoting mental health and well-being among students. The proposed boundary shifts have sparked concerns about the potential stress and disruptions that students and their families may face during this transitional period. It is imperative that we work together to explore solutions that will minimize any negative impact on the affected students and their families. Specifically, there are families who fear that having siblings attend different schools in the community could lead to additional challenges and stress. By addressing these concerns collaboratively, we can ensure a smoother transition and prioritize the mental health of our students.

2. Transportation:

Relocating students from their current schools raises legitimate concerns about transportation, especially at a time when reliability may be an issue. It is essential to work towards the best transportation solutions and carefully consider traffic patterns to identify the safest routes for our students' commutes. By prioritizing safe and efficient transportation, we can alleviate the worries of parents and guardians and ensure a seamless transition for our students.

3. Land Use:

In light of the Municipal Comprehensive Review conducted in 2023 by the County, which introduced new population projections and growth management policies, it is crucial to consider the location of future schools. Working closely with municipalities to assess trends and develop a medium-term plan is essential to accommodate the expected population growth responsibly. As more subdivisions come online, refining the modeling based on new data will allow us to grow in a sustainable manner. We kindly request that due consideration be given to the least disruptive option in decision-making until final growth numbers and data are available, ensuring a responsible approach to land use.

In conclusion, we appreciate the complexities involved in making such decisions and acknowledge the importance of balancing various factors. However, we believe that a collaborative and transparent approach, considering the points raised above, will contribute to the overall success and well-being of our students, families, and the community.

Thank you for your attention to these important matters. We look forward to working together to find solutions that prioritize the best interests of our students and the community.

Sincerely,

Silva Yousif PMP, MCIP, RPP, EIT  
Senior Planner, Township of Melancthon







**Township of Mulmur  
Notice of Study Commencement  
Mansfield Water Supply and Storage  
Municipal Class Environmental Assessment Study**

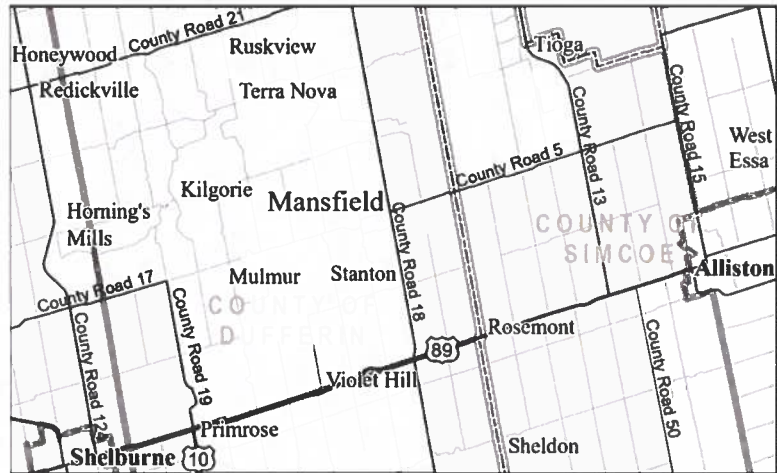


**The Study**

The Township of Mulmur has identified that the existing water system in Mansfield does not have capacity available to support water demands for growth that has been approved in the Official Plan. The Township is initiating a Municipal Class Environmental Assessment (EA) to identify the preferred method of providing for these demands. The EA will review how to service the community of Mansfield.

**Reasoning for Initiating the Study**

The Township has received development applications for lands within Mansfield. The existing water system has insufficient capacity for this additional development. The developers are funding the EA in order for the Township to identify and evaluate alternatives, and to receive input from the public, agencies, as well as Indigenous communities to develop an overall approach to meeting future water demands in Mansfield. The Developers will be required to finance upgrades to the water system based on the preferred alternative(s) to expand the water system to service the new developments. The Township has identified that additional supply wells will likely be required and alternatives for fire protection need to be identified and evaluated.



**Mansfield Drinking Water System**

The existing drinking water system consists of three production wells, a pumphouse, a standpipe for storage of treated water, and a distribution system. The pumphouse is equipped with high lift and emergency pumping equipment, process piping, pressure tanks, and treatment equipment. The distribution system provides fire protection to the existing community with hydrants.

**The Process**

This study is being carried out in accordance with the requirements of a Schedule "B" undertaking as outlined in the Municipal Engineers Association *Municipal Class Environmental Assessment document* (2000, as amended in 2007, 2011, 2015, and 2023). A key component of the study will be consultation with interested stakeholders (public and agencies) as well as Indigenous communities.

This notice is intended to convey that the Township is initiating the study. The Township will be holding a Public Information Centre expected to occur in the Summer of 2024, where further information related to the study including alternatives will be available for input and comment. Notification for the date, location, and time of the upcoming Public Information Centre will be posted on the Township's website ([www.mulmur.ca](http://www.mulmur.ca)) and communication channels (electronic newsletters, email blast outs). If you wish to be placed on the contact list to receive future notices or have questions or comments related to this project, please contact Jeff Paznar.

R.J. Burnside & Associates Limited  
Jeff Paznar, P.Eng., EP – Project Manager  
15 Townline  
Orangeville ON L9W 3R4  
Phone: 226-486-1558  
[jeff.paznar@rjburnside.com](mailto:jeff.paznar@rjburnside.com)

Township of Mulmur  
Tracey Atkinson – CAO/Clerk/Planner  
758070 2<sup>nd</sup> Line E  
Mulmur ON L9V 0G8  
Phone: 705-466-3341 ext. 222  
[tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca)

Project and notice information will be made accessible upon request in accordance with the Accessibility Standard for Information and Communication under the Accessibility for Ontarians with Disabilities Act, 2005. Please note that information will be collected in accordance with the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record. This Notice first issued on January 25, 2024.

## Denise Holmes

---

**From:** Kareema Sookdeo <ksookdeo@dufferincounty.ca>  
**Sent:** Wednesday, February 7, 2024 4:36 PM  
**To:** abyl@shelburne.ca; cao@orangeville.ca; Denise Holmes; dmorrissey@shelburne.ca; dtremblay@townofgrandvalley.ca; fred.simpson@townofmono.com; Jessica Kennedy; Meghan Townsend; mike.dunmore@townofmono.com; mike.dunmore@townofmono.com; pavgoustis@eastgarafraxa.ca; rmartell@orangeville.ca; tmacdonald@orangeville.ca; tatkinson@mulmur.ca; jwilloughby@shelburne.ca  
**Cc:** Rohan Thompson  
**Subject:** Invitation: Black History Month Event - Unequal Impact: Exploring the Intersections of Justice, Equity & Climate Change  
**Attachments:** BHM 2024 - QR Poster .pdf

Good afternoon,

To introduce myself, my name is Kareema Sookdeo, Diversity, Equity and Inclusion Advisor at the County of Dufferin.

The Corporation of the County of Dufferin is pleased to invite you to a virtual event on February 27, 2024, at 2:15 pm in recognition of Black History Month. Unequal Impact: Exploring the Intersections of Justice, Equity & Climate Change is an educational event being hosted by the County. Our goal is to bring together team members from all municipalities within Dufferin County to foster an afternoon of learning and inspiration as we look to transform our collective vision into reality and create a future where our organizations and communities are more inclusive and equitable for Black Canadians.

The 2024 theme for Black History Month is: "[Black Excellence: A Heritage to Celebrate; a Future to Build](#)". This theme celebrates the rich past and present contributions and accomplishments of Black people in Canada, while aspiring to embrace new opportunities for the future. The theme aligns with the 10th year of the [International Decade for People of African Descent](#) and recognizes that people of African descent represent a distinct group whose human rights must be promoted and protected.

In keeping with this theme, we are privileged to have [Dr. Ingrid Waldron](#) (Professor and HOPE Chair in Peace and Health in the Global Peace and Social Justice Program at McMaster University) provide a 60-minute keynote presentation, where she will address will discuss the relationship between environmental racism and climate change inequities and their impacts in Black communities across Canada. Using environmental and climate justice frameworks that are rooted in justice and human rights, Dr. Waldron will discuss how she has been addressing environmental racism and climate change impacts through her organizations, as well as the role of municipal government and the public in addressing these issues.

Dufferin County's [2023-2026 Corporate Strategic Plan](#) represents a collective vision for the future of Dufferin: *A community that grows together*. As part of this plan for the first time, the County is adopting Climate and Equity Lenses that will be applied across the entire County administration. Through the implementation of the goals within the Plan, equity and climate change considerations will be embedded into our decision-making processes and how we deliver the services community members rely on everyday.

Your presence and that of your colleagues would be a welcome addition to this event, and we would be excited if you all would join us. Please [click here to register to attend](#).

Thank you for your time, and we hope that you are able to attend.

Sincerely,  
Kareema

**Kareema Sookdeo (She, Her) | Diversity, Equity, and Inclusion Advisor | People & Equity**  
**County of Dufferin** | Phone: (519) 941-2816 Ext. 2526 Cell: (519) 278-5670 | [ksookdeo@dufferincounty.ca](mailto:ksookdeo@dufferincounty.ca) | 30  
Centre Street., Orangeville, ON L9W 2X1

DISCLAIMER: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the County of Dufferin. Finally, the recipient should check this email and any attachments for the presence of viruses. The County of Dufferin accepts no liability for any damage caused by any virus transmitted by this email. The Corporation of the County of Dufferin, 55 Zina Street, Orangeville, Ontario. [www.dufferincounty.ca](http://www.dufferincounty.ca)



# BLACK

## HISTORY & FUTURES

Month

**Keynote Speaker**  
**Dr. Ingrid Waldron**

**ENVIRONMENTAL RACISM AND  
CLIMATE CHANGE IN BLACK  
COMMUNITIES ACROSS CANADA**

Tuesday,  
February 27  
2:15pm - On  
Zoom



**Dr. Ingrid Waldron is a professor, author of the book *There's Something in the Water: Environmental Racism in Indigenous and Black Communities*, founder and Director of the ENRICH Project. Dr. Waldron co-developed the first federal environmental racism private members' bill (Bill C-226)**



**The Corporation of the  
TOWNSHIP OF MELANCTHON**  
157101 Highway 10, Melancthon, Ontario, L9V 2E6

# **INFORMATION**

## **2023 COUNCIL & COMMITTEE REMUNERATION REPORT**

Pursuant to the provision of the *Municipal Act, 2001*, Section 284 the Treasurer of the municipality shall in each year on or before March 31 provide to the Council an itemized statement of remuneration and expenses paid in the previous year to each member of Council in respect to his or her services as a member of Council or as an officer of the municipal corporation. Remuneration and expenses paid to each person mentioned in Subsections 1(b) and 1(c) of Section 284 of the *Municipal Act, 2001* in respect of his or her services as a member of the board or anybody in the preceding year are also to be disclosed. The following remunerations and expenses were paid under authority of Section 284 of the *Municipal Act, 2001*, 2001 as provided under the Township of Melancthon 18-2023 and the By-laws of the applicable other jurisdictions.

	Salary Taxable	IT Allowance Taxable	Meetings Taxable	Mileage	Total Paid	Conference / Education Costs
<b>Council Members</b>						
Darren White	\$ 18,998.17	\$ 900.00	\$ 1,475.00	\$ -	\$ 21,373.17	\$ 264.57
James McLean	\$ 16,400.64	\$ 900.00	\$ 2,175.00	\$ -	\$ 19,475.64	\$ 264.57
Ruth Plowright	\$ 15,189.00	\$ 900.00	\$ 1,725.00	\$ 60.00	\$ 17,874.00	\$ 1,745.03
Bill Neilson	\$ 15,189.00	\$ 900.00	\$ 2,400.00	\$ -	\$ 18,489.00	\$ 571.63
Ralph Moore	\$ 15,189.00	\$ 900.00	\$ 2,050.00	\$ 66.00	\$ 18,205.00	\$ 1,420.19
Council Totals 2023	\$ 80,965.81	\$ 4,500.00	\$9,825.00	\$ 126.00	\$ 40,848.81	\$ 4,265.99
All Council Members receive an IT Allowance of \$75.00 per month						
Payments are made under the authority of By-law 69-2021						
<b>Public Members</b>			<b>Meetings</b>	<b>Mileage</b>	<b>Total Paid</b>	
Allan Blundell			\$ 300.00	\$ -	\$ 300.00	

Respectfully submitted,

Sarah Culshaw



**From:** Good Roads <info@goodroads.ca>  
**Sent:** Thursday, February 8, 2024 10:05 AM  
**To:** Denise Holmes  
**Subject:** 2024 Good Roads Conference: Requests for Municipal Delegations Open.

Problems Viewing this Email? [Click Here](#)



## **2024 Good Roads Conference: Requests for Municipal Delegations**

The delegation request system is now open, and this is your opportunity to get in front of key provincial officials and staff to have your voice heard.

**Only registered conference delegates will be able to request delegations with provincial representatives.** To register, please visit the conference registration page, [GoodRoads.ca/Conference](https://GoodRoads.ca/Conference).

Visit the municipal delegations page to submit your application: [Good Roads Delegation Requests](#). If you have any questions regarding this process, please email [thomas@goodroads.ca](mailto:thomas@goodroads.ca).

Delegation requests close March 8, 2024.

**Make the Most of Your Municipal Delegation**

Make the most of your municipal delegation by watching a webinar Good Roads hosted in collaboration with Crestview Strategy. You will learn tips to take into your meeting with provincial officials and hear about the dos and don'ts.

**Make the Most of Your Municipal Delegations**

*Consider Good Roads courses and events for your Continuing Professional Development or Professional Development Hours. Check with your local regulator for details.*



**G**



**R**

[Click here to manage your subscriptions](#)

Sent to: dholmes@melancthontownship.ca

[Unsubscribe](#)

Good Roads, 22-1525 Cornwall Rd., Oakville, Ontario L6J 0B2, Canada

# **SHELburnE & DISTRICT FIRE DEPARTMENT**

## **OFFICE OF THE FIRE CHIEF:**

Fire Chief Ralph Snyder  
114 O'Flynn Street  
Shelburne, Ontario. L9V 2W9  
Telephone: 519-925-5111  
Cell: 519-938-1609  
[rsnyder@sdfd.ca](mailto:rsnyder@sdfd.ca)



***"SERVING THE MUNICIPALITIES OF AMARANTH, MELANCTHON, MONO, MULMUR, AND SHELburnE"***

February 6, 2024

To: The Shelburne and District Fire Board of Management  
The Mayors and Councils of the municipalities of Amaranth, Melancthon, Mono,  
Mulmur and Shelburne.

After careful consideration I have decided to retire as Fire Chief for The Shelburne & District Fire Department. I have been a member of fire service for 23 years and I have a lot to be grateful for over those years. I started as a volunteer firefighter in 2001 and it is an honour to finish my career as the Fire Chief of our department.

It would be my pleasure to participate in the hiring of my replacement and to facilitate the succession. I will assist in whatever way I can.

My final work date as Fire Chief will be August 31, 2024. Until that date I will continue to carry out all the duties of fire chief as per your expectations and my job description.

The progression through the fire service to my 4 years as fire chief of the SDFD has culminated in what has been the highlight of my career. It has enabled me to work with a group of men and women who are true professionals.

I believe my dealings and relationship with the Fire Board and membership were professional and productive. Working together we had accomplished a great deal and I feel I will leave the department in a better position than when I began.

Sincerely,

*Ralph W Snyder*

Ralph Snyder, Fire Chief  
Shelburne & District Fire Department  
Email: [rsnyder@sdfd.ca](mailto:rsnyder@sdfd.ca)



## Denise Holmes

---

**From:** Michael Mehlhorn [REDACTED]  
**Sent:** Friday, February 2, 2024 9:53 AM  
**To:** Denise Holmes  
**Cc:** Michael Mehlhorn  
**Subject:** Mulmur Melancthon FireFit Team

Hello Melancthon Council,

The Mulmur-Melancthon FireFit team operates as a subcommittee of the Honeywood Firefighters Association and has been active since 2022. Our goal each year is to compete at the Canadian FireFit Competition at various events in Ontario each summer. The competition consists of firefighting tasks commonly encountered in emergency situations.

Our team this year is made up of seven active MMFD Firefighters which includes three recruits from our latest hiring class. This summer we will be competing in Oshawa and St. Catherines in individual (head to head) and team relay races against volunteer and career firefighters from across Canada.

In the past we have been successful in raising funds from local business sponsors to cover the costs of entrance fees, access to gym facilities, transportation and upgrades to standard firefighting gear. This year our team is quite large and we are requesting support from Melancthon Township in the amount of \$553.70. This would cover one race entry for each of our seven competitors this season. The remaining expenses would be covered by our local small business sponsors or our competitors if necessary.

I believe the FireFit team is worth investing in as it creates additional motivation for our volunteers to be physically fit and in turn able to better serve our community.

<https://www.firefit.com/>

Thank you for your consideration,

Mike Mehlhorn  
Honeywood Firefighters Association President  
Mulmur Melancthon Fire Department  
Acting Captain #421  
[REDACTED]

## Denise Holmes

---

**From:** Denise Holmes  
**Sent:** Wednesday, December 6, 2023 4:23 PM  
**To:** Denise Holmes  
**Subject:** FW: FW: Proclamation Request  
**Attachments:** Township of Melancthon Proposed Proclamation.docx

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**From:** David Proctor <[david.crynotdufferin@gmail.com](mailto:david.crynotdufferin@gmail.com)>  
**Sent:** Wednesday, December 6, 2023 3:42 PM  
**To:** Sarah Culshaw <[sculshaw@melancthontownship.ca](mailto:sculshaw@melancthontownship.ca)>  
**Subject:** Re: FW: Proclamation Request

Hello Mayor White,

I am a member of the group/committee CryNot which is a group formed from the Rotary Club of Orangeville and Compass Community Church to bring awareness of the reality of sex trafficking in the Dufferin-Caledon area.

Each year we respectfully request each Town/Township in Dufferin and Caledon to Proclaim February 22 as National Human Trafficking Prevention Awareness Day. We would appreciate it if you would prepare a Proclamation claiming February 22, 2024 as National Human Trafficking Prevention Awareness Day for the Township of Melancthon.

Many thanks to you and your Council for your support.

Regards

David Proctor  
CryNot



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

*157101 Highway 10, Melancthon, Ontario, L9V 2E6*

## **Proclamation**

**February 22, 2024**

### **Human Trafficking Prevention Awareness Day**

**February 15, 2024**

**Whereas**, the Rotary Club of Orangeville and Compass Community Church formed a volunteer-driven group called CryNot (Compass Rotary Youth - No Trafficking) to raise awareness and promote education about the threat of human trafficking in our area; and

**Whereas**, the mission of CryNot is to reduce and eliminate human trafficking by raising awareness, fostering collaboration among like groups and organizations, education, and equipping responsible adults with connections and resources available to defeat the Human Trafficking threat;

**Now Therefore**, I, Mayor Darren White, on behalf of Council, do hereby proclaim February 22, 2024, as "Human Trafficking Prevention Awareness Day" in the Township of Melancthon.

---

Mayor Darren White

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. -2024**

Being a By-law to amend By-law No. 57-2023 passed in open Council on December 14<sup>th</sup> 2023.

**WHEREAS** the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 57-2023, a By-law to appoint a Municipal Services Board for the Horning's Mills Community Hall from January 1, 2024 until November 14, 2026.

**NOW THEREFORE** the Council of the Corporation of the Township of Melancthon enacts as follows:

That Sheila Burke is appointed to the Board, effective February 1, 2024.

By-law read a first and second time this 15<sup>th</sup> day of February, 2024.

By-law read a third time and passed this 15<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

## Denise Holmes

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**From:** Lacy Russell <lrussell@southgate.ca>  
**Sent:** Wednesday, January 31, 2024 2:20 PM  
**To:** Denise Holmes  
**Subject:** User Agreement  
**Attachments:** Melancthon Agreement 2024 - 2028.pdf

Hi Denise,

The Board passed the Library User Agreement at their last meeting. If your Council is agreeable, the cost would be \$9,290, which incorporates the 3.3% cost of living increase from 2023 amount. In the agreement, we have continued the same process of increasing the amount by the cost of living. I have attached the agreement for you to forward to your Council.

Please let me know if you need anything else or have any questions.

Lacy

**Lacy Russell, MLIS**

Librarian C.E.O.

Southgate Public Library

<https://www.southgate.ca/en/municipal-services/southgate-public-library.aspx>

[lrussell@southgate.ca](mailto:lrussell@southgate.ca)

519-923-3248

**AN AGREEMENT BETWEEN  
THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE  
PUBLIC LIBRARY BOARD  
AND  
THE TOWNSHIP OF MELANCTHON**

**WHEREAS the TOWNSHIP OF SOUTHGATE PUBLIC LIBRARY BOARD operates a public library in the Township of Southgate and WHEREAS a number of the residents of the TOWNSHIP OF MELANCTHON wish to patronize the aforementioned library, the TOWNSHIP OF SOUTHGATE PUBLIC LIBRARY BOARD agrees to provide full library services in accordance with the Public Library Act, R.S.O., 1990, Chapter R.44., to the residents of the TOWNSHIP OF MELANCTHON for a period of five years from the 1st of January 2024 to the 31st day of December 2028.**

**In consideration thereof, the TOWNSHIP OF MELANCTHON agrees to pay the TOWNSHIP OF SOUTHGATE PUBLIC LIBRARY BOARD a fee of \$9,290 for 2024 and each subsequent year would include the cost of living increase as determined by the Township of Southgate and the Statistics Canada Ontario Consumer Price Index.**

**SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.**  
**(day) (month) (year)**

\_\_\_\_\_  
**(Mayor of Township of Melancthon)**

\_\_\_\_\_  
**(Clerk of Township of Melancthon)**

\_\_\_\_\_  
**(Chairman, Southgate Public  
Library Board)**

\_\_\_\_\_  
**(Librarian CEO, Southgate Public  
Library Board)**



374028 6TH LINE • AMARANTH ON • L9W 0M6

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December 19, 2023

Centre Dufferin Recreation Complex  
Kim Fraser, Facility Administration Manager  
200 Fiddle Park Lane, Shelburne ON  
L9V 3C9

SENT BY EMAIL TO: kfraser@shelburne.ca

Dear Ms. Fraser,

**Re: Centre Dufferin Recreation Complex Management Agreement**

At the regular meeting of Council held December 13, 2023, the following resolution was passed:

**Resolution #: 11**

**Moved by:** A. Stirk

**Seconded by:** B. Metzger

BE IT RESOLVED THAT:

Council of the Township of Amaranth provide written notice to the Centre Dufferin Recreation Complex Board to request a review of the agreement for the purposes of updating terms.

**CARRIED**

A copy of the agreement is enclosed for information purposes. Please do not hesitate to contact the office if you require any further information in this matter.

Yours truly,

Nicole Martin, Dipl. M.A.  
CAO/Clerk



**The Corporation of the  
TOWNSHIP OF MELANCTHON  
157101 Highway 10, Melancthon, Ontario, L9V 2E6**

## **STAFF REPORT**

**TO: Council**  
**FROM: Sarah Culshaw, Treasurer/Deputy Clerk**  
**DATE: February 15, 2024**  
**SUBJECT: Budget Draft**

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### **Purpose**

The purpose of this report is to present the 2024 Draft Budget to Council.

### **Discussion**

Discussion as part of the Budget meeting presentation:

- \$20,000 added to the RIDE program as per Roads Sub-Committee recommendation.
- Land Rental Agreement
- 2024 equipment repairs

Information to be provided with presentation:

- Development Charge Chart
- Household Assessment Chart
- Reserves Charts
- 5 Year Capital plan with Capital needs and possible ways to fund them.

Ontario CPI for 2023 was 3.988% down from 7.9% in 2022. The budget presented has a 6.78% increase with 1.90% growth therefore the net levy increase is 4.88%.

Respectfully submitted.

Sarah Culshaw





### TOWNSHIP OF MELANCTHON 2024 DRAFT BUDGET

BUDGET PAGE	DEPARTMENT EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
<b>GENERAL GOVERNMENT SERVICES</b>				
4	COUNCIL	\$ 117,540.00	\$ 110,214.39	\$ 118,387.00
5	ADMINISTRATION	\$ 696,192.00	\$ 725,628.49	\$ 914,897.00
5	TAXATION WRITE OFFS	\$ 35,000.00	\$ 48,703.00	\$ 50,000.00
		<b>\$ 848,732.00</b>	<b>\$ 884,545.88</b>	<b>\$ 1,083,284.00</b>
<b>PROTECTION TO PERSONAL &amp; PROPERTY</b>				
6	FIRE SERVICES	\$ 364,169.00	\$ 364,169.00	\$ 417,686.00
6	POLICING	\$ 447,718.00	\$ 442,670.00	\$ 488,370.00
6	BYLAW ENFORCEMENT	\$ 12,000.00	\$ 28,000.00	\$ 32,000.00
6	CONSERVATION AUTHORITY	\$ 34,800.00	\$ 34,800.00	\$ 36,016.00
6	ANIMAL CONTROL	\$ 11,200.00	\$ 8,934.00	\$ 11,500.00
6	STREET LIGHTS	\$ 6,000.00	\$ 4,653.00	\$ 6,500.00
		<b>\$ 875,887.00</b>	<b>\$ 883,226.00</b>	<b>\$ 992,072.00</b>
<b>TRANSPORTATION SERVICES</b>				
7	SALARIES & ADMINISTRATION	\$ 566,820.00	\$ 599,378.83	\$ 715,300.00
7	ROAD DEPARTMENT BUILDING & MISC.	\$ 189,300.00	\$ 163,862.00	\$ 202,942.00
8	ROAD EQUIPMENT	\$ 320,000.00	\$ 303,720.00	\$ 350,000.00
8	NEW EQUIPMENT	\$ 822,000.00	\$ 443,027.00	\$ 150,000.00
9	BRIDGES, CULVERTS, DRAINS	\$ 173,907.00	\$ 110,013.00	\$ 310,907.00
9	ROADSIDE	\$ 45,175.00	\$ 29,617.00	\$ 21,700.00
9	HARDTOP	\$ 48,500.00	\$ 32,652.00	\$ 49,500.00
9	LOOSETOP	\$ 602,000.00	\$ 732,398.00	\$ 602,000.00
10	WINTER CONTROL	\$ 55,000.00	\$ 63,011.00	\$ 70,000.00
10	ROAD IMPROVEMENTS	\$ 900,000.00	\$ 796,608.00	\$ 375,000.00
10	RESERVES	\$ 150,000.00	\$ 150,000.00	\$ 270,000.00
10	BUILDING IMPROVEMENTS	\$ -	\$ -	\$ -
		<b>\$ 3,872,702.00</b>	<b>\$ 3,424,286.83</b>	<b>\$ 3,117,349.00</b>

BUDGET PAGE	DEPARTMENT EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
11	ENVIRONMENTAL SERVICES	\$ 33,918.00	\$ 18,169.00	\$ 33,918.00
		<b>\$ 33,918.00</b>	<b>\$ 18,169.00</b>	<b>\$ 33,918.00</b>
11	RECREATION	\$ 158,273.00	\$ 193,305.00	\$ 129,700.00
		<b>\$ 158,273.00</b>	<b>\$ 193,305.00</b>	<b>\$ 129,700.00</b>
11	HEALTH & SOCIAL SERVICES (CEMETERY)	\$ 5,000.00	\$ -	\$ 5,000.00
		<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>
11	LIBRARY	\$ 70,915.00	\$ 70,996.00	\$ 69,490.00
		<b>\$ 70,915.00</b>	<b>\$ 70,996.00</b>	<b>\$ 69,490.00</b>
12	PLANNING	\$ 150,000.00	\$ 38,285.00	\$ 200,000.00
		<b>\$ 150,000.00</b>	<b>\$ 38,285.00</b>	<b>\$ 200,000.00</b>
12	DRAINAGE	\$ 55,000.00	\$ 28,365.00	\$ 55,000.00
		<b>\$ 55,000.00</b>	<b>\$ 28,365.00</b>	<b>\$ 55,000.00</b>
12	RESERVES	\$ -	\$ -	\$ -
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
12	<b>SUBTOTAL EXPENSES</b>	<b>\$ 6,070,427.00</b>	<b>\$ 5,541,178.71</b>	<b>\$ 5,685,813.00</b>

BUDGET PAGE	DEPARTMENT REVENUE SUMMARY	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
13	TAXATION			
	SUPPLEMENTALS	\$ 85,000.00	\$ 87,652.00	\$ 90,000.00
	GRANT IN LIEU	\$ 1,950.00	\$ 2,015.00	\$ 2,050.00
		<b>\$ 86,950.00</b>	<b>\$ 89,667.00</b>	<b>\$ 92,050.00</b>
13	GRANTS	\$ 427,082.00	\$ 398,174.00	\$ 406,590.00
		<b>\$ 427,082.00</b>	<b>\$ 398,174.00</b>	<b>\$ 406,590.00</b>
13	ADMINISTRATION	\$ 25,870.00	\$ 25,172.00	\$ 25,220.00
		<b>\$ 25,870.00</b>	<b>\$ 25,172.00</b>	<b>\$ 25,220.00</b>
14	PROTECTIONS TO PERSONS & PROPERTY	\$ 5,000.00	\$ 5,920.00	\$ 5,500.00
		<b>\$ 5,000.00</b>	<b>\$ 5,920.00</b>	<b>\$ 5,500.00</b>
14	ROADS	\$ 1,501,442.00	\$ 1,157,299.00	\$ 897,637.00
		<b>\$ 1,501,442.00</b>	<b>\$ 1,157,299.00</b>	<b>\$ 897,637.00</b>
14	PLANNING	\$ 53,500.00	\$ 34,983.00	\$ 57,450.00
		<b>\$ 53,500.00</b>	<b>\$ 34,983.00</b>	<b>\$ 57,450.00</b>
15	OTHER	\$ 876,150.00	\$ 923,783.00	\$ 897,150.00
		<b>\$ 876,150.00</b>	<b>\$ 923,783.00</b>	<b>\$ 897,150.00</b>
15	<b>SUBTOTAL REVENUE</b>	<b>\$ 2,975,994.00</b>	<b>\$ 2,634,998.00</b>	<b>\$ 2,381,597.00</b>

GL ACCT # 5001	COUNCIL EXPENDITURES EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
1010	SALARIES, MEETINGS	\$ 96,140.00	\$ 95,291.00	\$ 99,505.00
1025	RECEIVER GENERAL	\$ 4,450.00	\$ 4,630.00	\$ 4,840.00
1030	EHT	\$ 1,850.00	\$ 1,858.00	\$ 1,942.00
1070	MILEAGE	\$ 1,000.00	\$ 126.00	\$ 1,000.00
1080	CONFERENCES/CONVENTIONS/SEMINARS/TRAINING	\$ 7,500.00	\$ 5,310.39	\$ 7,500.00
1090	MEALS	\$ 600.00	\$ 232.00	\$ 600.00
2190	MISCELLANEOUS/HYBRID COUNCIL	\$ 6,000.00	\$ 2,767.00	\$ 3,000.00
	<b>TOTAL COUNCIL EXPENDITURES</b>	<b>\$ 117,540.00</b>	<b>\$ 110,214.39</b>	<b>\$ 118,387.00</b>

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
1010	WAGES, VACATION PAY, UNUSED SICK PAY	\$ 320,360.00	\$ 317,712.95	\$ 379,180.00
1020	BENEFITS	\$ 32,000.00	\$ 29,101.99	\$ 32,000.00
1022	TRAINING	\$ 1,500.00	\$ 1,912.60	\$ 2,000.00
1025	RECEIVER GENERAL	\$ 18,720.00	\$ 18,518.13	\$ 21,100.00
1026	MEETINGS	\$ 1,000.00	\$ 81.66	\$ 1,000.00
1030	EHT	\$ 6,240.00	\$ 6,222.53	\$ 8,980.00
1040	WSIB	\$ 8,840.00	\$ 90,000.00	\$ 13,123.00
1064	OMERS TOWNSHIP	\$ 34,300.00	\$ 32,688.56	\$ 44,172.00
1070	MILEAGE	\$ 1,500.00	\$ 483.00	\$ 1,500.00
1080	CONFERENCES	\$ 4,000.00	\$ 2,556.73	\$ 4,000.00
2025	OFFICE FURNITURE	\$ 1,200.00	\$ 376.71	\$ 5,000.00
2010	OFFICE SUPPLIES	\$ 6,800.00	\$ 8,170.00	\$ 8,000.00
2020	POSTAGE	\$ 7,000.00	\$ 5,853.44	\$ 6,000.00
2030	OFFICE EQUIPMENT	\$ 4,500.00	\$ 3,944.88	\$ 4,500.00
2035	COMPUTER PROGRAM UPDATES & IT SERVICES	\$ 23,500.00	\$ 23,500.00	\$ 32,500.00
2036	COMPUTERS & SERVER	\$ 500.00		\$ 26,000.00
2037	ESRI LICENSE AGREEMENT	\$ 3,100.00	\$ 2,605.00	\$ 3,100.00
2040	ADVERTISING	\$ 1,500.00	\$ 358.00	\$ 1,500.00
2050	AUDIT	\$ 24,000.00	\$ 22,436.00	\$ 24,000.00
2060	MEMBERSHIPS	\$ 4,000.00	\$ 3,878.00	\$ 4,000.00
2070	HEATING	\$ 3,400.00	\$ 3,400.00	\$ 3,700.00
2080	HYDRO	\$ 5,300.00	\$ 5,300.00	\$ 5,500.00
2090	TELEPHONE	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
2094	INTERNET	\$ 1,800.00	\$ 2,480.00	\$ 2,500.00
2095	WEBSITE MAINTENANCE	\$ 500.00	\$ 264.00	\$ 500.00

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES (CONTINUED)	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
	STRATEGIC PLAN	\$ 30,000.00	\$ -	\$ 30,000.00
2100	PROFESSIONAL FEES - LEGAL	\$ 25,000.00	\$ 22,242.31	\$ 25,000.00
2102	INTEGRITY COMMISSIONER SERVICES	\$ 3,000.00	\$ 662.00	\$ 3,000.00
2103	HEALTH AND SAFETY SERVICES	\$ 4,700.00	\$ 20.00	\$ 6,022.00
2107	DEVELOPMENT CHARGE STUDY			\$ 27,000.00
	RISK ASSESSMENT STUDY			\$ 17,000.00
	ASSET RETIREMENT STUDY			\$ 10,000.00
	ASSET MANAGEMENT PLAN & FINANCIAL REPORTING			\$ 46,300.00
2109	EMPLOYEE TOWNSHIP COMPENSATION PLAN	\$ 15,000.00	\$ 15,264.00	\$ -
2110	INSURANCE	\$ 52,000.00	\$ 57,000.00	\$ 64,000.00
2120	ELECTION	\$ -		
2162	BLDG MAINTENANCE	\$ 8,000.00	\$ 5,050.00	\$ 6,000.00
2163	OFFICE CLEANING	\$ 2,400.00	\$ 2,239.00	\$ 3,664.00
2164	LANDSCAPING & GRASS CUTTING	\$ 300.00		\$ 300.00
2165	WATER SAMPLING	\$ 125.00	\$ 82.00	\$ 125.00
2190	OTHER/MISCELLANEOUS	\$ 4,000.00	\$ 3,845.00	\$ 4,000.00
2200	PETTY CASH	\$ 500.00	\$ 200.00	\$ 500.00
4030	BANK CHARGES	\$ 1,300.00	\$ 1,350.00	\$ 1,800.00
6135	GRANT TO OTHERS	\$ 3,750.00	\$ 3,250.00	\$ 3,750.00
6133	DONATION TO MARKDALE HOSPITAL (5YRS)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6136	ERSKINE CLINIC	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
7011	LOAN FOR MUNICIPAL EXPANSION	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00
	<b>TOTAL</b>	<b>\$ 696,192.00</b>	<b>\$ 725,628.49</b>	<b>\$ 914,897.00</b>
4010	<b>TOTAL TAX WRITE OFF EXPENDITURES</b>	<b>\$ 35,000.00</b>	<b>\$ 48,703.00</b>	<b>\$ 50,000.00</b>
	<b>TOTAL ADMINISTRATION EXPENDITURES</b>	<b>\$ 848,732.00</b>	<b>\$ 884,545.88</b>	<b>\$ 1,083,284.00</b>

GL ACCT #	PROTECTION TO PERSONS/PROPERTY EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
	<b>FIRE SERVICES</b>			
3 6010	MULMUR MELANCTHON FD	\$ 127,070.00	\$ 127,070.00	\$ 152,494.00
3 6020	SHELBURNE AND DISTRICT FD	\$ 167,099.00	\$ 167,099.00	\$ 190,192.00
3 6030	TOWNSHIP OF SOUTHGATE FD - OPER/CAP	\$ 70,000.00	\$ 70,000.00	\$ 75,000.00
	<b>SUB TOTAL</b>	<b>\$ 364,169.00</b>	<b>\$ 364,169.00</b>	<b>\$ 417,686.00</b>
	<b>POLICING</b>			
4 3050	POLICING	\$ 435,468.00	\$ 435,468.00	\$ 452,154.00
4 3055	POLICING - ESO	\$ 350.00	\$ 360.00	\$ 3,408.00
4 3052	POLICING - RIDE	\$ 6,600.00	\$ 6,742.00	\$ 27,508.00
4 3053	POLICE SERVICES BOARD	\$ 300.00	\$ 100.00	\$ 300.00
4 2310	TASK FORCE	\$ 5,000.00	\$ -	\$ 5,000.00
	<b>SUB TOTAL</b>	<b>\$ 447,718.00</b>	<b>\$ 442,670.00</b>	<b>\$ 488,370.00</b>
	<b>BY LAW ENFORCEMENT</b>			
4 6155	<b>BY LAW ENFORCEMENT</b>	<b>\$ 12,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ 32,000.00</b>
	<b>CONSERVATION AREA</b>			
4 6040	NOTTAWASAGA VALLEY CA	\$ 13,745.00	\$ 13,745.00	\$ 14,226.00
4 6050	GRAND RIVER CA	\$ 21,055.00	\$ 21,055.00	\$ 21,790.00
	<b>SUB TOTAL</b>	<b>\$ 34,800.00</b>	<b>\$ 34,800.00</b>	<b>\$ 36,016.00</b>
	<b>ANIMAL CONTROL</b>			
13 6140	LIVESTOCK CLAIMS	\$ 4,000.00	\$ 1,014.00	\$ 4,000.00
4 6150	ANIMAL CONTROL	\$ 7,200.00	\$ 7,920.00	\$ 7,500.00
	<b>SUB TOTAL</b>	<b>\$ 11,200.00</b>	<b>\$ 8,934.00</b>	<b>\$ 11,500.00</b>
	<b>STREET LIGHTS</b>			
6 3025	STREET LIGHTS LED	\$ 5,000.00	\$ 4,653.00	\$ 5,500.00
6 3026	STREET LIGHT REPAIR	\$ 1,000.00	\$ -	\$ 1,000.00
	<b>SUB TOTAL</b>	<b>\$ 6,000.00</b>	<b>\$ 4,653.00</b>	<b>\$ 6,500.00</b>
	<b>TOTAL PROTECTION TO PERSONS/PROPERTY</b>	<b>\$ 875,887.00</b>	<b>\$ 883,226.00</b>	<b>\$ 992,072.00</b>

GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
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<b>SALARIES &amp; ADMINISTRATION</b>				
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1010	SALARIES AND WAGES	\$ 421,200.00	\$ 452,681.90	\$ 542,420.00
1025	RECEIVER GENERAL, EHT & WSIB	\$ 45,760.00	\$ 52,690.00	\$ 70,610.00
1020	BENEFITS	\$ 28,000.00	\$ 28,195.00	\$ 34,000.00
1065	OMERS TOWNSHIP CONTRIBUTION	\$ 37,960.00	\$ 37,535.93	\$ 41,670.00
1070	MILEAGE	\$ 100.00	\$ 12.00	\$ 100.00
1022	STAFF TRAINING AND SEMINARS	\$ 4,000.00	\$ 2,954.00	\$ 7,500.00
2010	OFFICE SUPPLIES/COMPUTOR	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
2036	GPS MONTHLY TRACKING EXPENSE	\$ 5,500.00	\$ 3,385.00	\$ 5,000.00
2112	ASSET MANAGEMENT PLAN SUPPORT	\$ 6,000.00	\$ 13,311.00	\$ 12,000.00
2112	ASSET MANAGEMENT PLAN UPDATE	\$ -		
3105	BRIDGE STUDY/INSPECTIONS	\$ 16,300.00	\$ 6,614.00	\$ -
<b>TOTAL</b>		<b>\$ 566,820.00</b>	<b>\$ 599,378.83</b>	<b>\$ 715,300.00</b>

<b>ROAD DEPARTMENT BUILDING MISC.</b>				
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2070	UTILITIES - HEAT	\$ 16,000.00	\$ 11,586.00	\$ 16,000.00
2080	UTILITIES - HYDRO	\$ 7,000.00	\$ 8,000.00	\$ 8,200.00
2090	TELEPHONE	\$ 1,200.00	\$ 1,142.00	\$ 1,200.00
2091	MOBILE PHONE	\$ 1,500.00	\$ 674.00	\$ 700.00
2040	ADVERTISING	\$ 750.00		\$ 750.00
2041	SIGNS	\$ 6,000.00	\$ 5,800.00	\$ 6,000.00
2110	INSURANCE	\$ 70,000.00	\$ 82,100.00	\$ 92,220.00
2100	LEGAL FEES	\$ 20,000.00	\$ 12,000.00	\$ 20,000.00
2050	AUDIT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2060	MEMBERSHIPS	\$ 150.00	\$ 113.00	\$ 150.00
2165	MATERIALS AND SUPPLIES/STOCK	\$ 7,000.00	\$ 6,762.00	\$ 9,000.00
2166	COVERALLS	\$ 6,000.00	\$ 5,756.00	\$ 4,000.00
3000	SERVICES AND RENTS/MISC	\$ 7,500.00	\$ 2,207.00	\$ 7,500.00
2103	HEALTH & SAFETY SERVICES	\$ 5,000.00	\$ 5,000.00	\$ 6,022.00
2104	HEALTH & SAFETY SERVICES/SUPPLIES	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00
2162	BUILDING MAINTENANCE	\$ 20,000.00	\$ 5,600.00	\$ 10,000.00
2163	SAND DOME REPAIRS			
2185	OIL SEPARATER	\$ 2,200.00	\$ -	\$ 2,200.00
2192	SHOP TOOLS	\$ 5,000.00	\$ 4,022.00	\$ 5,000.00
2190	MISCELLANEOUS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
3800	CONTRACT WORK	\$ 1,000.00		\$ 1,000.00
<b>TOTAL</b>		<b>\$ 189,300.00</b>	<b>\$ 163,862.00</b>	<b>\$ 202,942.00</b>

GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
<b>ROAD EQUIPMENT</b>				
2150	FUEL - CLEAR	\$ 70,000.00	\$ 76,000.00	\$ 74,000.00
2155	FUEL - DYED	\$ 65,000.00	\$ 60,000.00	\$ 65,000.00
3070/3072	FUEL - PATROL TRUCKS	\$ 18,000.00	\$ 17,780.00	\$ 20,000.00
2180	OIL - TRUCKS AND GRADER	\$ 5,000.00	\$ 2,300.00	\$ 5,000.00
3071	TR # 1 - REPAIRS	\$ 5,000.00	\$ 3,100.00	\$ 5,000.00
3073	TR # 2 - REPAIRS	\$ 15,000.00	\$ 20,737.00	\$ 15,000.00
3074	TR # 3 - REPAIRS	\$ 15,000.00	\$ 2,800.00	\$ 15,000.00
3075	TR # 4 - REPAIRS	\$ 15,000.00	\$ 16,833.00	\$ 15,000.00
3076	TR # 5 - REPAIRS	\$ 15,000.00	\$ 15,404.00	\$ 15,000.00
3077	TR # 6 - REPAIRS	\$ 15,000.00	\$ 21,650.00	\$ 15,000.00
3069	TR # 7 - REPAIRS	\$ 5,000.00	\$ 867.00	\$ 5,000.00
3068	TR # 8 - REPAIRS		\$ 2,771.00	\$ 5,000.00
3067	TR # 9 - REPAIRS		\$ 2,840.00	\$ 5,000.00
3079	GR#1 - CAT - REPAIRS	\$ 15,000.00	\$ 6,721.00	\$ 15,000.00
3080	GR#2 - REPAIRS	\$ 15,000.00	\$ 9,000.00	\$ 15,000.00
3065	GR#3 - REPAIRS		\$ 4,392.00	\$ 15,000.00
3081	BACKHOE REPAIRS	\$ 3,000.00	\$ 1,651.00	\$ 3,000.00
3082	LOADER	\$ 2,500.00	\$ 2,390.00	\$ 2,500.00
3083	JOHN DEERE MOWER	\$ 1,000.00		\$ 1,000.00
3084	POWER WASHER	\$ 3,000.00	\$ 3,840.00	\$ 3,000.00
3085	CHAIN SAW	\$ 1,000.00		\$ 1,000.00
3086	ROADSIDE MOWER	\$ 2,000.00	\$ 1,086.00	\$ 1,000.00
3500	WINTER CONTROL-PLOW & WING PARTS	\$ 20,000.00	\$ 19,900.00	\$ 20,000.00
7015	JOHN DEERE GRADER LOAN	\$ -		
2191	RADIO AND TRUCK LICENSES	\$ 12,000.00	\$ 11,658.00	\$ 12,000.00
2195	RADIO MAINTENANCE & REPAIR	\$ 2,500.00		\$ 2,500.00
<b>TOTAL</b>		<b>\$ 320,000.00</b>	<b>\$ 303,720.00</b>	<b>\$ 350,000.00</b>
<b>NEW EQUIPMENT (CAPITAL)</b>				
7010	VEHICLES - TRUCK	\$ -		\$ 70,000.00
7005	MOWER			\$ 20,000.00
	GRADER	\$ 610,000.00	\$ 293,781.00	
	TRUCK - 2 TONNE DUALY PICK-UP	\$ 100,000.00	\$ 116,982.00	
	PICK-UP EQUIPMENT	\$ 60,000.00	\$ 32,264.00	
	TRACTOR WITH BLOWER BRUSHER (loan)	\$ 52,000.00		\$ 60,000.00
<b>TOTAL</b>		<b>\$ 822,000.00</b>	<b>\$ 443,027.00</b>	<b>\$ 150,000.00</b>



GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
<b>BRIDGES, CULVERTS, DRAINS</b>				
3100	BRIDGE & CULVERT MTCE	\$ 15,000.00	\$ 7,212.00	\$ 15,000.00
	BRIDGE # 7	\$ 25,000.00		
3111	BRIDGE # 11	\$ -		
3115	BRIDGE # 13	\$ -		
3116	BRIDGE #004 - CLOSURE	\$ -		
3100	BRIDGE # 6 - CONSTRUCTION - WATERPROOF/PAVE	\$ 20,000.00		
3118	BRIDGE # 2023 ENGINEERING DESIGN	\$ 18,000.00	\$ 24,500.00	\$ 200,000.00
3850	DRAIN ASSESSMENTS NEW REPORTS	\$ -		
3851	ROAD CROSSINGS DUE TO DRAIN MTCE	\$ 55,000.00	\$ 37,394.00	\$ 55,000.00
7021	CULVERT 2027 LOAN PAYMENT	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00
3178	30 SIDEROAD CULVERT - EMERG. REPAIR	\$ -		
3156	CULVERT 2013	\$ -		
3165	CULVERT 2021	\$ -		
<b>TOTAL</b>		<b>\$ 173,907.00</b>	<b>\$ 110,013.00</b>	<b>\$ 310,907.00</b>
<b>ROADSIDE</b>				
3215	GRASS MOWING & WEED SPRAYING	\$ 2,675.00	\$ 5,098.00	\$ 5,200.00
3212	PARK MAINTENANCE		\$ 3,155.00	\$ 4,000.00
3205	BRUSHING - TREE TRIM AND REMOVAL			
3206	DITCHING	\$ 30,000.00	\$ 16,062.00	\$ -
3322	CATCH BASINS	\$ 2,500.00		\$ 2,500.00
3610	GUIDE POSTS & HARDWARE	\$ 5,000.00	\$ 202.00	\$ 5,000.00
3315	SHOULDER MAINTENANCE	\$ 5,000.00	\$ 5,100.00	\$ 5,000.00
<b>TOTAL</b>		<b>\$ 45,175.00</b>	<b>\$ 29,617.00</b>	<b>\$ 21,700.00</b>
<b>HARDTOP</b>				
3304	PREVENTATIVE MAINTENANCE	\$ 20,000.00	\$ 8,366.00	\$ 20,000.00
3310	COLD MIX, PATCHING, ROUTINE MTCE	\$ 6,000.00	\$ 2,266.00	\$ 6,000.00
3320	SWEEPING, FLUSHING, CLEANING	\$ 5,500.00	\$ 5,164.00	\$ 5,500.00
3321	LINE PAINTING	\$ 17,000.00	\$ 16,856.00	\$ 18,000.00
<b>TOTAL</b>		<b>\$ 48,500.00</b>	<b>\$ 32,652.00</b>	<b>\$ 49,500.00</b>
<b>LOOSETOP</b>				
3125	POULTON PLACE - CORBETTON		\$ 132,194.00	\$ -
3750	TOWNLINES	\$ 1,000.00	\$ 224.00	\$ 1,000.00
3200	ROADSIDE MAINTENANCE	\$ 1,000.00		\$ 1,000.00
3210	GRAVEL RESURFACING	\$ 400,000.00	\$ 440,254.00	\$ 400,000.00
3211	GRAVEL MAINTENANCE	\$ 30,000.00	\$ 31,691.00	\$ 30,000.00
3410	DUST LAYER (CALCIUM CHLORIDE)	\$ 170,000.00	\$ 128,035.00	\$ 170,000.00
<b>TOTAL</b>		<b>\$ 602,000.00</b>	<b>\$ 732,398.00</b>	<b>\$ 602,000.00</b>

GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
<b>WINTER CONTROL</b>				
3510	SAND & SALT	\$ 55,000.00	\$ 63,011.00	\$ 65,000.00
3505	SNOW REMOVAL/BLOWING	\$ -		\$ 5,000.00
<b>TOTAL</b>		<b>\$ 55,000.00</b>	<b>\$ 63,011.00</b>	<b>\$ 70,000.00</b>
<b>ROAD IMPROVEMENT</b>				
3130	2ND LINE SW/ 15 SIDE ROAD	\$ -		
3137	7TH LINE SW/ 4TH LINE OS	\$ 150,000.00	\$ 186,750.00	
3138	RIVERVIEW/HUNTER PKWY	\$ 250,000.00	\$ 153,635.00	
3123	15 SR 3RD L TO CTY RD 124/GEORGE, ADDESON LLOYD ST	\$ 250,000.00	\$ 171,745.00	
	3RD LINE 20 SR 1.2 KM SOUTH/MILL LANE	\$ 250,000.00	\$ 284,478.00	
	15 SR MAIN ST 1 KM EAST			\$ 250,000.00
	GEORGE STREET ADDESON ST AND LLOYD ST			\$ 125,000.00
	260 SIDE ROAD 2ND SW TO 4TH LINE SW	\$ -		
<b>TOTAL</b>		<b>\$ 900,000.00</b>	<b>\$ 796,608.00</b>	<b>\$ 375,000.00</b>
<b>RESERVE</b>				
5030	REPLACEMENT EQUIPMENT RESERVE	\$ 150,000.00	\$ 150,000.00	\$ 220,000.00
	ROAD CAPITAL RESERVES			\$ 50,000.00
<b>TOTAL</b>		<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 270,000.00</b>
<b>BUILDING IMPROVEMENTS</b>				
7041	WORKS BUILDING ROOF REPLACEMENT			\$ -
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL ROAD EXPENDITURES</b>		<b>\$ 3,872,702.00</b>	<b>\$ 3,424,286.83</b>	<b>\$ 3,117,349.00</b>

GL ACCT # 5007	ENVIRONMENTAL SERVICES EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
2171	LEVELLING	\$ 7,500.00	\$ -	\$ 7,500.00
2105	LANDFILL STUDY/MONITORING	\$ 16,318.00	\$ 8,159.00	\$ 16,318.00
2190	MISCELLANEOUS	\$ 100.00	\$ 10.00	\$ 100.00
7001	REHABILITATION RESERVE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
7010	ENVIRONMENTAL/SUSTAINABILITY	\$ -		
	<b>TOTAL</b>	<b>\$ 33,918.00</b>	<b>\$ 18,169.00</b>	<b>\$ 33,918.00</b>

GL ACCT # 5010	RECREATION SERVICES EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
5055	CORBETTON PARK	\$ 2,500.00	\$ 5,845.00	\$ 2,500.00
6060	HORNING'S MILLS PARK	\$ 5,500.00	\$ 8,942.00	\$ 12,000.00
6065	HORNING'S MILLS COMMUNITY HALL	\$ 12,000.00	\$ 29,843.00	\$ 15,000.00
6064	HORNING'S MILLS HALL BLDNG			
6066	HORNING'S MILLS HERITAGE PROJECT	\$ 500.00		\$ 500.00
6070	CENTRE DUFFERIN RECREATION COMPLEX	\$ 54,000.00	\$ 57,075.00	\$ 60,000.00
6080	DUNDALK COMMUNITY CENTRE	\$ 15,500.00	\$ 15,500.00	\$ 16,200.00
6100	NORTH DUFFERIN COMMUNITY CENTRE	\$ 62,773.00	\$ 76,100.00	\$ 20,000.00
	HORNING'S MILLS HALL BOARD	\$ 2,000.00		
	HERITAGE COMMITTEE	\$ 3,500.00		\$ 3,500.00
	<b>TOTAL</b>	<b>\$ 158,273.00</b>	<b>\$ 193,305.00</b>	<b>\$ 129,700.00</b>

GL ACCT # 5016	CEMETARY EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
8902	HORNING'S MILLS CEMETERY	\$ 5,000.00		\$ 5,000.00
8904	ST. PAUL'S CEMETERY			
	<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>

GL ACCT # 5011	LIBRARY EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
6110	SHELBURNE LIBRARY	\$ 61,915.00	\$ 61,915.00	\$ 60,000.00
6120	DUNDALK LIBRARY	\$ 9,000.00	\$ 9,081.00	\$ 9,490.00
	<b>TOTAL</b>	<b>\$ 70,915.00</b>	<b>\$ 70,996.00</b>	<b>\$ 69,490.00</b>

GL ACCT # 5012	PLANNING SERVICES EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
2100	PROFESSIONAL/LEGAL FEES	\$ 60,000.00	\$ 23,285.00	\$ 60,000.00
2018	OFFICIAL PLAN	\$ 30,000.00		\$ 50,000.00
2109	NEW ZONING BY-LAW	\$ 45,000.00		\$ 75,000.00
2101	LPAT/OLT APPEALS	\$ -		
2102	LPAT/OLT APPEALS RESERVES	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
2304	STRADA OPA/ZBA			
	<b>TOTAL</b>	<b>\$ 150,000.00</b>	<b>\$ 38,285.00</b>	<b>\$ 200,000.00</b>

GL ACCT # 5009	DRAINAGE EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
3060	DRAINAGE SUPERINTENDENT	\$ 50,000.00	\$ 28,199.00	\$ 50,000.00
3070	NUISANCE BEAVER & BEAVER DAM REMOVAL	\$ 5,000.00	\$ 166.00	\$ 5,000.00
	<b>TOTAL</b>	<b>\$ 55,000.00</b>	<b>\$ 28,365.00</b>	<b>\$ 55,000.00</b>

GL ACCT # 5002	RESERVES EXPENDITURES	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
	COVID - SAFE RESTART			\$ -
5042	SPECIAL RESERVE FUND EMERGENCY RELIEF			\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>TOTAL EXPENITURER</b>	<b>\$ 6,070,427.00</b>	<b>\$ 5,541,178.71</b>	<b>\$ 5,685,813.00</b>
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GL ACCT #	TAXATION REVENUE	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
4001 0700	SUPPLEMENTAL TAXES	\$ 85,000.00	\$ 87,652.00	\$ 90,000.00
4003 0100	PAYMENT IN LIEU	\$ 1,950.00	\$ 2,015.00	\$ 2,050.00
	<b>TOTAL TAXATION REVENUE</b>	<b>\$ 86,950.00</b>	<b>\$ 89,667.00</b>	<b>\$ 92,050.00</b>

GL ACCT # 4004	GRANT REVENUE	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
150	OMPF	\$ 175,300.00	\$ 175,300.00	\$ 168,900.00
300	RIDE GRANT	\$ 6,600.00	\$ 6,700.00	\$ 7,508.00
172	COURT SECURITY & PRISONER TRANSPORT	\$ 730.00		\$ 730.00
500	LIBRARY GRANT	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00
156	OCIF FUNDING (FORMULA COMPONENT)	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
159	SAFE RESTART AGREEMENT (COVID)			
700	ONTARIO AGGREGATE LIC. FEE	\$ 115,000.00	\$ 97,967.00	\$ 100,000.00
100	DRAINAGE SUPERINTENDENT	\$ 25,000.00	\$ 13,755.00	\$ 25,000.00
	<b>TOTAL COUNCIL REVENUE</b>	<b>\$ 427,082.00</b>	<b>\$ 398,174.00</b>	<b>\$ 406,590.00</b>

GL ACCT # 4010	ADMINISTRATION REVENUE	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
100	TAX CERTIFICATES	\$ 2,500.00	\$ 2,600.00	\$ 2,500.00
110	TAX STATEMENT/DUPLICATE TAX BILLS	\$ 500.00	\$ 600.00	\$ 500.00
115	REMINDER/OVERDUE NOTICE FEE	\$ 3,000.00	\$ 3,200.00	\$ 3,000.00
200	BUILDING PERMIT APPROVAL	\$ 5,500.00	\$ 5,300.00	\$ 5,500.00
250	SITE ALTERATION PERMIT APPROVAL	\$ -	\$ 500.00	\$ 500.00
300	NSF CHEQUE CHARGE	\$ 100.00	\$ 210.00	\$ 200.00
4015 0100	DOG LICENCES	\$ 10,000.00	\$ 9,950.00	\$ 10,000.00
4066 0000	LOTTERY LICENSES	\$ 20.00	\$ 20.00	\$ 20.00
4040 0100	LIVESTOCK CLAIM GRANTS	\$ 4,000.00	\$ 2,792.00	\$ 3,000.00
4064 0000	BUSINESS LICENSES	\$ 250.00		
	<b>TOTAL ADMINISTRATION REVENUE</b>	<b>\$ 25,870.00</b>	<b>\$ 25,172.00</b>	<b>\$ 25,220.00</b>

GL ACCT # 4012	FIRE REVENUE	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
100	FIRE REVENUE	\$ 1,500.00	\$ 2,395.00	\$ 2,000.00
300	FIRE PERMIT	\$ 3,500.00	\$ 3,525.00	\$ 3,500.00
	<b>TOTAL FIRE REVENUE</b>	<b>\$ 5,000.00</b>	<b>\$ 5,920.00</b>	<b>\$ 5,500.00</b>

GL ACCT # 4020	ROAD REVENUE	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
110	ROADS MISC REVENUE	\$ 9,000.00	\$ 755.00	\$ 750.00
115	ROAD OCCUPANCY PERMITS		\$ 46,875.00	\$ 5,000.00
125	ENTRANCE PERMITS	\$ 4,000.00	\$ 3,400.00	\$ 4,000.00
130	WIDE LOAD PERMITS	\$ 2,000.00	\$ 800.00	\$ 1,000.00
200	CULVERTS			
140	BRETTON ESTATES SNOW PLOWING			
500	SHELBURNE ROAD AGREEMENT	\$ 6,442.00	\$ 6,442.00	\$ 6,887.00
	<b>TRANSFER FROM RESERVES</b>			
703	TRFR FROM GAS TAX	\$ 135,000.00	\$ 135,000.00	\$ 100,000.00
704	TRFR FROM ROAD CAPITAL RESERVE	\$ 200,000.00	\$ 200,000.00	
702	TRFR FROM EQUIPMENT RESERVE - TRUCK	\$ 595,000.00	\$ 268,027.00	\$ 120,000.00
0	TRFR FROM WORKING CAPITAL RESERVE	\$ 99,000.00	\$ 45,000.00	
	TRFR FROM PAVING RESERVE	\$ 74,000.00	\$ 74,000.00	
	TRFR DEV CHG (GRADER)	\$ 175,000.00	\$ 175,000.00	
	TRFR DEV CHG (PAVING)(DC STUDY)	\$ 52,000.00	\$ 52,000.00	\$ 27,000.00
	TAX STABILIZATION	\$ 150,000.00	\$ 150,000.00	\$ 217,000.00
	TRFR MMAH			\$ 16,000.00
	TRFR WORKING			\$ 200,000.00
	TRFR WORKING			\$ 200,000.00
	<b>TOTAL ROADS REVENUE</b>	<b>\$ 1,501,442.00</b>	<b>\$ 1,157,299.00</b>	<b>\$ 897,637.00</b>

GL ACCT # 4035	PLANNING REVENUE	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
100	OFFICIAL PLAN APPLICATION	\$ -		
310	SITE PLAN APPLICATION FEES	\$ -	\$ 750.00	\$ 750.00
350	ZONING BY-LAW AMENDMENT	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00
300	CONSENT APPLICATIONS	\$ 6,000.00	\$ 9,000.00	\$ 8,000.00
325	MINOR VARIANCE	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
200	ZONING REQUESTS	\$ 1,000.00	\$ 1,400.00	\$ 1,200.00
360	CHANGE OF USE CERTIFICATE APPLICATION	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
370	TELECOMMUNICATION FACILITES APPLICATION	\$ -		
375	PRE-APPLICATION CONSULTATION	\$ 12,000.00	\$ 11,000.00	\$ 10,000.00
500	PROFESSIONAL SERVICES REIMBURSEMENT	\$ -	\$ 5,333.00	\$ 30,000.00
	TRFR FROM DEV CHG (OFFICIAL PLAN)	\$ 21,000.00	\$ -	
	<b>TOTAL PLANNING REVENUE</b>	<b>\$ 53,500.00</b>	<b>\$ 34,983.00</b>	<b>\$ 57,450.00</b>

GL ACCT # 4050	OTHER REVENUE	2023 BUDGET	2023 PROPOSED YEAR END AMOUNT	2024 BUDGET
100	MISCELLANEOUS REVENUE	\$ 600.00	\$ 5,805.00	\$ 600.00
125	CHD COMMUNITY CONTRIBUTION	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00
130	PLATEAU COMMUNITY CONTRIBUTION	\$ 35,000.00	\$ 36,763.00	\$ 35,000.00
135	DWP COMMUNITY CONTRIBUTION	\$ 264,000.00	\$ 264,000.00	\$ 264,000.00
4015 0400	BY-LAW INFRACTION TO TAXES		\$ 6,000.00	\$ 6,000.00
200	PENALTIES AND INTEREST ON TAXES	\$ 105,000.00	\$ 104,270.00	\$ 105,000.00
300	INTEREST ON DEPOSITS	\$ 45,000.00	\$ 118,115.00	\$ 100,000.00
400	POA	\$ 45,000.00	\$ 59,250.00	\$ 50,000.00
4077 0000	LAND RENTAL	\$ 2,550.00	\$ 2,550.00	\$ 2,550.00
4050 0460	TRFR FROM MMAH-2019 FOR COUNCIL HYBRID	\$ 5,000.00	\$ 5,000.00	
	TRFR FROM EMERGENCY RELIEF FUND	\$ 25,000.00		\$ 25,000.00
4050 0460	TRFR FROM TAX STABILIZATION (LEGALS OVERAGE)	\$ 40,000.00	\$ -	
	HORNINGS MILLS OTF PROJECT		\$ 13,030.00	
	<b>TOTAL OTHER REVENUE</b>	<b>\$ 876,150.00</b>	<b>\$ 923,783.00</b>	<b>\$ 897,150.00</b>
	<b>TOTAL REVENUE</b>	<b>\$ 2,975,994.00</b>	<b>\$ 2,634,998.00</b>	<b>\$ 2,381,597.00</b>
	<b>TOTAL EXPENDITURER</b>	<b>\$ 6,070,427.00</b>	<b>\$ 5,541,178.71</b>	<b>\$ 5,685,813.00</b>
		<b>\$ 3,094,433.00</b>	<b>\$ 2,906,180.71</b>	<b>\$ 3,304,216.00</b>

5:45pm Feb 15/24



**TOWNSHIP OF MELANCTHON  
DELEGATION REQUEST FORM**

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Thursday, prior to the requested meeting.

REQUEST DATE: February 15, 2024

NAME: Detective Constable Jeffery McLean PHONE: [REDACTED]

ADDRESS: 390 C Line, Orangeville

EMAIL ADDRESS: [REDACTED]

SIGNATURE: [REDACTED]

**Purpose of Delegation Request (state position taken on issue, if applicable).**

I wish to speak to the Melancthon Township Council in regards to the 2024 Polar Plunge for Special Olympics, being presented by Dufferin OPP. The event is being held on February 19, 2024 at Fiddlepark in the Town of Shelburne. The purpose of Speaking to council about the plunge is to challenge Council and Staff to participate in this great fundraiser, and raise money for the Special Olympics.

**REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK**

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON  
157101 HIGHWAY 10  
MELANCTHON, ONTARIO  
L9V 2E6  
519-925-5525 Fax - 519-925-1110 Email [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

M:\MyFiles\Forms\Delegation Request Form.wpd

DEL 17.1

FEB 15 2024



## Denise Holmes

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**From:** Mclean, Jeffery (OPP) [REDACTED]  
**Sent:** Tuesday, January 30, 2024 12:38 PM  
**To:** Bill Neilson; Ralph Moore; James McLean; Darren White; Ruth Plowright  
**Cc:** Denise Holmes  
**Subject:** 2024 Polar Plunge for Special Olympics

Dear Melancthon Township Council:

The Dufferin OPP has teamed up with Special Olympics Ontario to bring the Polar Plunge back to Shelburne. After 4 years with the pandemic, we are looking to make a big splash with this fundraiser! Our goal is to raise \$20,000 in our first Polar Plunge, as a goal to increase the fundraising efforts for the Law Enforcement Torch Run for Special Olympics. In 2020, as part of the Shelburne Police Service, we raised over \$43,000.00 for Special Olympics Ontario and we had over 70 plungers who braved the icy waters.

We are approaching various stakeholders within the community, and challenging them to take part in the efforts. Thus far, we have challenged Dufferin OPP, SDFD, MMFD, Dufferin Paramedic Service, Orangeville Fire and will be sending out challenge letters to other local stakeholders, challenging the staff to brrrr-ave the icy waters. There are two ways that we are challenging the stakeholders:

1. Raise money as a sponsorship to go in the icy waters
2. Raise \$1500 to **AVOID** going in the icy waters.

For more information, I encourage you to visit: [www.polarplunge.ca/dufferin](http://www.polarplunge.ca/dufferin) which allows you to register and/or donate.

Details are as follows:

**Date: Monday February 19, 2024 (Family Day Monday)**

**Location: Fiddlepark, Shelburne.**

**Time: Registration 1100am, Plunge: 1:00pm.**

Information about Special Olympics:

Special Olympics Ontario: This organization is part of the global organization, whose purpose is to serve local athletes with intellectual disabilities, promoting respect, acceptance, inclusion and human dignity, through sport. They continue to improve and expand the quality, opportunity and accessibility of sport to individuals with intellectual disabilities. In addition, they strive to improve upon both the awareness and support of the community for the Special Olympics and all of the people involved.

<https://www1.specialolympicsontario.com/>

The Law Enforcement Torch Run® (LETR) is the largest public awareness and grassroots fundraising organization for Special Olympics globally. The LETR hold a number of year-round fundraising and awareness events in communities across Canada. The LETR are supported by the Canadian Association of Chiefs of Police (CACP), and have been an active partner of Special Olympics Canada since 1987. In 2023, it was announced that LETR, on a global scale, has raised more than **\$1 BILLION** for Special Olympics.

If you have any questions, comments or concerns, please do not hesitate to contact myself.

Don't forget your snorkel!

Thanking you in advance,

Jeff McLean.

Zone 5 Coordinator – Law Enforcement Torch Run for Special Olympics

Dufferin OPP Local Coordinator



**POLAR PLUNGE.**



**FOR SPECIAL OLYMPICS ONTARIO**



**Jeffery McLean # 15756**  
**Detective Constable**  
**Ontario Provincial Police**  
**390 C Line, Orangeville ON L9W 3Z8**  
**C: (519) 938-7864**  
**T: (519) 942-1711 x 501-4854**  
**F: (519) 942-3288**

**THE SEASON FOR FREEZIN' IS HERE!**



**POLAR PLUNGE**<sup>®</sup>  
FOR SPECIAL OLYMPICS ONTARIO

**2024 DUFFERIN OPP  
POLAR PLUNGE**

**Monday, February 19, 2024**

**Fiddle Park**

**515677 Dufferin County Road 11, Shelburne, L9V 3N5**

**SCAN TO REGISTER AND DONATE!**



**Prizes:**

**Best Team Costume**

**Best Individual Costume**

**POLARPLUNGE.CA/DUFFERIN**