



**TOWNSHIP OF MELANCTHON  
HYBRID COUNCIL MEETING  
THURSDAY, APRIL 18<sup>TH</sup>, 2024 - 5:00 P.M.**

***Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.***

Join Zoom Meeting

<https://us02web.zoom.us/j/83066517578?pwd=c2g4dXZ2aHZvcIN1bzQzN1BRSVV3QT09>

Meeting ID: 830 6651 7578

Passcode: 347844

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Meeting ID: 830 6651 7578

Passcode: 347844

**AGENDA**

**1. Call to Order**

**2. Land Acknowledgement Statement**

*We will begin the meeting by sharing the Land Acknowledgement Statement:*

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

**3. Announcements**

**4. Additions/Deletions/Approval of Agenda**

**5. Declaration of Pecuniary Interest and the General Nature Thereof**

**6. Approval of Draft Minutes – April 4<sup>th</sup>, 2024**

**7. Business Arising from Minutes**

1. Township of Southgate – Zoning By-law Amendment GRCA Source Protection Plan Policies

**8. Point of Privilege or Personal Privilege**

**9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)

**10. Public Works**

1. Recommendation from Roads Sub-Committee Meeting – April 8, 2024
2. 2024 Calcium Pricing
3. 2024 Gravel Tender Recommendation
4. Other

**11. Planning**

1. Applications to Permit
2. Other

**12. Climate Change Initiatives**

**13. Police Services Board**

1. Resolution to Appoint Al Blundell to the Mulmur, Melancthon, Mono OPP Detachment Board as the Community Appointee

**14. County Council Update**

**15. Correspondence**

**Board, Committee & Working Group Minutes**

1. Roads Sub-Committee – March 4, 2024
2. Centre Dufferin Recreation Complex – November 22, 2023
3. Centre Dufferin Recreation Complex – January 31, 2024
4. Heritage Advisory Committee – March 5, 2024

**Items for Information Purposes**

1. The County of Prince Edward – Resolution Regarding Support for “a call to action” to meet the deadline of an Accessible Ontario by 2025
2. Town of Shelburne – Resolution to encourages all levels of government to eradicate all forms of racism
3. Nottawasaga Valley Conservation Authority – Board Meeting Highlights March 2024
4. Township of Southgate – Notice of Public Meeting for Minor Variance Application Pt Lots 221 and 222, Con 1 SWTSR
5. Strada Aggregates Email Response to Linda Polonsky Regarding Well Registration Target Participation Area

**Items for Council Action**

1. Resignation letter from Douglas Read from the Heritage Advisory Committee
2. Notice of Request for Drain Maintenance for the Stewart Drainage Works from Leonard & Alice Blydorp
3. Nottawasaga Valley Source Protection Authority – Replacement of Municipal Members

**16. General Business**

1. Notice of Intent to Pass By-law
  1. By-law to amend By-law No. 55-2023 being a by-law to appoint a Melancthon Township Council Representative to the Mulmur, Melancthon, Mono OPP Detachment Board

2. By-law to Restrict Heavy Trucks on Township Highways
3. By-law to Establish Community Safety Zones in the Township of Melancthon
2. New/Other Business/Additions
  1. Draft Memorandum of Understanding between the Township of Melancthon and the Horning's Mills Community Hall Board
    1. Horning's Mills Community Hall Board Recommendations from the April 9<sup>th</sup>, 2024 meeting pertaining to the Draft MOU
  2. Resolution urging the Minister of Transportation Prabmeet Sarkaria and Dufferin-Caledon MPP Sylvia Jones to make the safety of Intersection of Highway 10 and County Road 17 a priority
  3. Markdale Hospital Funding Commitment (Sarah Culshaw, Treasurer)
  4. Discussion of Council – GRCA Related Matters for a future Delegation with the GRCA
  5. Discussion of Fire Incident Notification Processes – Deputy Mayor McLean
  6. Additions, if any
3. Unfinished Business
  1. Township of Mulmur – North Dufferin Community Centre Request for Funding
  2. Township Property Land Rental Rates – Discussion and Direction

#### **17. Delegations**

1. 5:30 p.m. – Kim Delahunt, President and CEO, Headwaters Health Care Centre – To provide an update about the hospital and major initiatives underway
2. 5:40 p.m. – Eric Silverberg & Jamie Erlick, Roxborough Developments Ltd. and Paul Lowes, SGL Planning – Invited by Council to speak about the proposed Roxborough Developments in the Township

#### **18. Closed Session**

1. Items for Discussion:
  1. Proposed Disposition of Property in Riverview – Opinion from Township Lawyer – Section 239(2)(f) – advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose
  2. By-law Complaint Matter from the April 4, 2024 meeting – Opinion from Township Lawyer – Section 239(2)(f) – advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose.
  3. Properties Eligible for Tax Arrears Registration – Report from Sarah Culshaw, Treasurer – Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees.
2. Approval of Draft Minutes – April 4, 2024
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

#### **19. Third Reading of By-laws**

#### **20. Notice of Motion**

#### **21. Confirmation By-law**

#### **22. Adjournment and Date of Next Meeting – Thursday, May 2<sup>nd</sup>, 2024 at 5:00p.m.**

## Denise Holmes

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**From:** Dina Lundy <dlundy@southgate.ca>  
**Sent:** Monday, April 8, 2024 8:29 AM  
**To:** Denise Holmes  
**Cc:** Silva Yousif  
**Subject:** RE: Proposed ZBA Well-Head Protection Areas  
**Attachments:** 2024-04-08 Source Water Update- Melancthon Twp.pdf; GRSPA\_SPP\_not-updated\_S3-Grey\_clean (6).pdf

Good morning, Denise;

Please see attached letter and GRCA source protection plan policies requiring the Township of Southgate, Counties of Dufferin and Grey to amend their OP's/Zoning By-laws to conform to the SP plan. Hope this helps.

Kindly,

**Dina Lundy, MA, CMO, Dipl.M.A.**  
Chief Administrative Officer



**Township of Southgate**  
185667 Grey County Rd. 9, Dundalk, ON N0C 1B0  
[dlundy@southgate.ca](mailto:dlundy@southgate.ca)  
519-923-2110 ext. 210

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**From:** Denise Holmes <dholmes@melancthontownship.ca>  
**Sent:** Friday, April 5, 2024 11:59 AM  
**To:** Dina Lundy <dlundy@southgate.ca>  
**Cc:** Silva Yousif <syousif@melancthontownship.ca>  
**Subject:** FW: Proposed ZBA Well-Head Protection Areas

Hi Dina,

This matter was reviewed by Council last night and Council has directed Staff to seek clarification from your Planner on what restrictions might be put in place on properties in Melancthon when the Zoning By-law Amendment is approved – i.e. - implications for the use of fertilizers, NASMs, etc.

If you could forward this to your Planner for a response, I would appreciate it.

Thank you.

***Kind regards,***

***Denise B. Holmes, AMCT***  
***CAO/Clerk, Township of Melancthon***



**519-925-5525 Ext. 101**

**The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.**

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**From:** Dina Lundy <[dlundy@southgate.ca](mailto:dlundy@southgate.ca)>

**Sent:** Tuesday, April 2, 2024 11:44 AM

**To:** Rebecca Whelan <[rwhelan@dufferincounty.ca](mailto:rwhelan@dufferincounty.ca)>; Denise Holmes <[dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)>

**Subject:** FW: Proposed ZBA Well-Head Protection Areas

Good morning,

Further to my previous email, the township planning consultant has advised that the by-law to adopt the ZBA is scheduled to go to Southgate Council on May 15<sup>th</sup>. We hope that this notice period providing over 30 days for commenting would be satisfactory.

Thank you, and please let me know if there are any concerns.

Kindly,

**Dina Lundy, MA, CMO, Dipl.M.A.**

Chief Administrative Officer



**Township of Southgate**

185667 Grey County Rd. 9, Dundalk, ON N0C 1B0

[dlundy@southgate.ca](mailto:dlundy@southgate.ca)

519-923-2110 ext. 210

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**From:** Dina Lundy

**Sent:** Thursday, March 28, 2024 11:42 AM

**To:** 'rwhelan@dufferincounty.ca' <[rwhelan@dufferincounty.ca](mailto:rwhelan@dufferincounty.ca)>

**Cc:** Denise Holmes <[dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)>

**Subject:** FW: Proposed ZBA Well-Head Protection Areas

Good morning, Rebecca

It has been brought to my attention that our staff missed the Township of Melancthon and the County of Dufferin on the attached notice circulation. This zoning by-law amendment is a housekeeping item required from the Southgate 2022 Official Plan Amendment 21 regarding source water protection.

The township apologizes for the oversight, and should it be requested, the township will hold an additional public meeting. The township also welcomes written comments.

Please contact me with any questions or concerns.

Kindly,

**Dina Lundy, MA, CMO, Dipl.M.A.**

Chief Administrative Officer



**Township of Southgate**

185667 Grey County Rd. 9, Dundalk, ON N0C 1B0

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**Township of Southgate**  
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R.R. # 1, 185667 Grey Road 9  
Dundalk ON N0C 1B0



**Phone:** (519) 923-2110  
**Toll Free:** (888) 560-6607  
**Web:** [www.southgate.ca](http://www.southgate.ca)

April 8, 2024

Denise B. Holmes, AMCT  
CAO Clerk, Township of Melancthon  
157101 Highway 10  
Melancthon, ON L9V 2E6

Re: Township of Southgate, Source Water Protection Zoning Bylaw Amendment

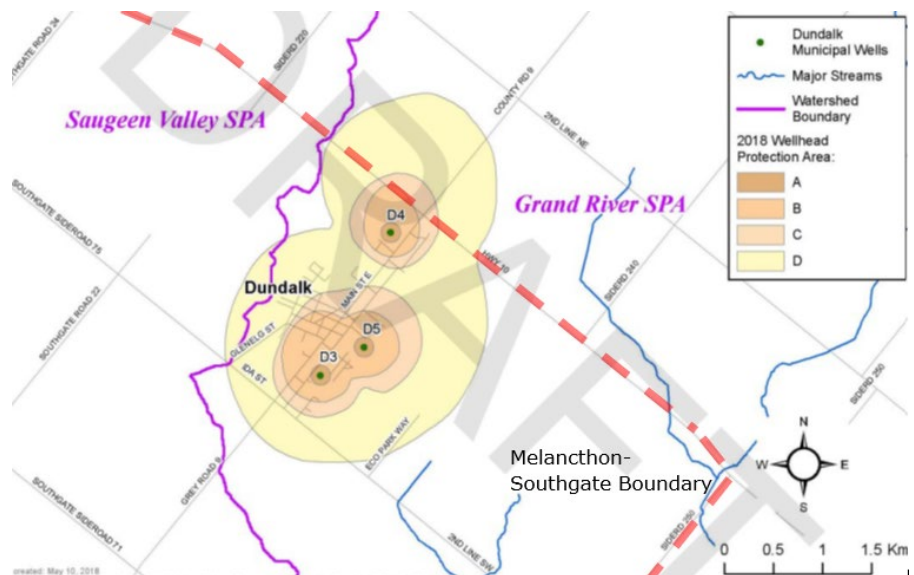
Dear Denise;

In accordance with the Clean Water Act 2006, the Lake Erie Source Protection Area, includes the Grand River Source Protection Region, and the Source Protection Plan came into effect July 1, 2016.

The GRCA Source Protection Plan Policies include Section 3.2 Official Plan and Zoning By-law Amendment(s) Policies - GC-S-MC 1.3 Future Land Use Planning. It states the Township and Counties of Grey and Dufferin shall amend their Official Plan and/or Zoning By-laws.

The proposed zoning bylaw amendment is being passed to meet the requirements of the Source Water Protection Act and implements Official Plan Amendment 21 for the Township of Southgate.

The adjacent map from the proposed zoning bylaw amendment shows the wellhead protection areas in Melancthon Township. You can see that the Dundalk Surface Water Protection Area are primarily Areas C & D. Within these two areas the major concerns are Dense Non-Aqueous Phase Liquids (DNAPLs), which are chemicals or mixtures of chemicals that are heavier than water and not soluble in water.



**Township of Southgate**  
**Administration Centre**  
R.R. # 1, 185667 Grey Road 9  
Dundalk ON N0C 1B0



**Phone:** (519) 923-2110  
**Toll Free:** (888) 560-6607  
**Web:** [www.southgate.ca](http://www.southgate.ca)

Fertilizers and Non-Agricultural Source Materials are not regulated in WHPA C and D, and not subject to restrictions or risk management plans. Typical farm operations would not be impacted by the proposed Zoning Bylaw amendment.

Should you require further information do not hesitate to contact the Township.

Sincerely,

A handwritten signature in black ink, appearing to read "Dina Lundy".

Dina Lundy, CAO

Encl. GRCA Source Protection Plan Policies

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### 3.0 COUNTY OF GREY – TOWNSHIP OF SOUTHGATE

The following County of Grey, Township of Southgate Source Protection Plan policies apply to the Dundalk water supply system within the Grand River Watershed as presented in Schedule A. Neighbouring Source Protection Plans should be consulted for applicable policies outside of the Grand River Watershed.

#### 3.1 Definitions

General definitions are provided in Volume I of the Source Protection Plan or in the *Clean Water Act, 2006*. Defined terms are intended to capture both the singular and plural forms of these terms.

The following definitions shall apply to the County of Grey, Township of Southgate Source Protection Policies.

**Existing** – means:

- a. Undertaken or established as of the date the Source Protection Plan takes effect; or
- b. A use, activity, building or structure at a location in a vulnerable area that is in compliance with all applicable regulations on the effective date of this Source Protection Plan, or at some point prior to the effective date of the Source Protection Plan with a demonstrated intent to continue; or
- c. An expansion of an existing use or activity, which may include a new building or structure to service the existing use or activity; or
- d. The expansion, replacement or alteration of an existing building or structure associated with a significant drinking water threat; or
- e. The conversion of an existing use to a similar use.

**New or Future** – means not existing, as defined herein.

**Township** – means the Corporation of the Township of Southgate

#### 3.2 Township of Southgate Source Protection Plan Policies

Policy Number	Source Protection Plan Policies within the Township of Southgate
<b>Implementation and Timing Policies</b>	
GC-S-CW-1.1.1 <i>Implement. &amp; Timing</i>	This source protection plan came into effect on July 1, 2016, the effective date specified in the Notice of Approval posted on the Environmental Bill of Rights Registry. Amendments to the Source Protection Plan are permitted in accordance with the <i>Clean Water Act, 2006</i> , and the General Regulations. The effective date for amended policies, only including but not limited to the addition of new drinking water threats and regulated areas and activities, is the date of posting of the Notice of Approval of the amendment provisions on the Environmental Bill of Rights Registry.
GC-S-CW-1.1.2 <i>Implement. &amp; Timing</i>	Except as set out below, the policies contained in this Source Protection Plan shall take effect on the date set by the Minister.

Policy Number	Source Protection Plan Policies within the Township of Southgate
	<ul style="list-style-type: none"> <li>a. For Section 57 of the <i>Clean Water Act, 2006</i>, if an activity was engaged in at a particular location before the relevant policies within this Source Protection Plan took effect, policies regarding prohibited activities do not apply to a person who engages in the activity at that location until 180 days from the date the Source Protection Plan takes effect;</li> <li>b. For Section 58 of the <i>Clean Water Act, 2006</i>, if an activity was engaged in at a particular location before the relevant policies within this Source Protection Plan or amendment took effect and the Risk Management Official gives notice to a person who is engaged in the activity at that location that, in the opinion of the Risk Management Official, policies regarding regulated activities should apply to the person who engages in the activity at that location on and after a date specified in the notice that is at least 120 days after the date of the notice;</li> <li>c. For Section 59 of the <i>Clean Water Act, 2006</i>, policies regarding restricted land uses shall take effect the same day the relevant policies within the Source Protection Plan takes effect;</li> <li>d. Where the Source Protection Policies require the Township to develop and implement education and outreach programs as the primary tool for managing or eliminating a particular significant threat, and where they are deemed necessary and/or appropriate by the Township, such programs shall be developed and implemented within five (5) years from the date the relevant policies within the Source Protection Plan takes effect.</li> <li>e. For Sections 43 of the <i>Clean Water Act, 2006</i>, if an activity was engaged in at a particular location before the relevant policies within this Source Protection Plan took effect, amendments to Prescribed Instruments shall be completed within three (3) years from the date the Source Protection Plan or amendment takes effect.</li> <li>f. For Section 40 and 42 of the <i>Clean Water Act, 2006</i>, the Official Plan and Zoning By-Laws must be amended to conform with the significant threat policies and adopted by municipal council by the next five (5) year Official Plan update as required under subsection 26(1) of the <i>Planning Act</i> or within five (5) years from the date the relevant policies within the Source Protection Plan takes effect</li> </ul>
<b>Uses and Areas Designated as Restricted Land Use Policies</b>	
<p>GC-S-CW-1.2</p> <p style="text-align: center;"><i>Part IV-RLU</i></p>	<p>In accordance with Section 59 of the <i>Clean Water Act, 2006</i>, all land uses in the Township of Southgate’s official plan and zoning by-law that are located within a vulnerable area where significant drinking water threats may be subject to Section 57 or 58 policies, are hereby designated as Restricted Land Uses.</p> <p>Despite the above policy, a site specific proposed land use that is the subject of an application for an approval under the <i>Planning Act</i> (as prescribed in O. Reg. 287/07 Section 62) or for a permit under the <i>Building Code Act</i> is not designated for the purpose of Section 59 if the applicant can demonstrate to the satisfaction of the planning authority or the building official, as the case may be, that a significant drinking water threat activity designated for the purposes of Section 57 or 58 will not be engaged in.</p>
<b>Official Plan and Zoning By-law Amendment(s) Policies</b>	
<p>GC-S-MC-1.3</p> <p style="text-align: center;"><i>Future Land Use Planning</i></p>	<p>The Township and Counties of Grey and Dufferin shall amend their Official Plan and/or Zoning By-Laws to:</p> <ul style="list-style-type: none"> <li>a. Identify the vulnerable areas in which drinking water threats prescribed under the <i>Clean Water Act, 2006</i> would be significant;</li> <li>b. Indicate that within the areas identified, any use or activity that is, or would be, a significant drinking water threat is required to conform with all</li> </ul>



Policy Number	Source Protection Plan Policies within the Township of Southgate
	<p>applicable Source Protection Plan policies and, as such, may be prohibited, restricted or otherwise regulated by those policies; and</p> <p>c. Incorporate any other amendments required to conform with the threat specific land use policies identified in this Source Protection Plan.</p>
<b>Education and Outreach Programs Policies</b>	
GC-S-CW-1.4  <i>Existing/Future Education &amp; Outreach</i>	The Township in collaboration with Conservation Authorities and other bodies where possible, may develop and implement education and outreach programs directed at any, or all, significant drinking water threats prescribed under the <i>Clean Water Act, 2006</i> , where such programs are deemed necessary and/or appropriate by the Township and subject to available funding. Such programs may include, but not necessarily be limited to, increasing awareness and understanding of significant drinking water threats and promotion of best management practices.
<b>Incentive Program Policies</b>	
GC-S-CW-1.5  <i>Existing/Future Incentive</i>	The Township, in collaboration with other bodies and levels of government where possible, may develop and implement incentive programs directed at various significant threat activities prescribed under the <i>Clean Water Act, 2006</i> , where such programs are deemed necessary and/or appropriate by the Township, subject to available funding.
GC-S-NB -1.6  <i>Existing/Future Incentive</i>	The Ministry of the Environment, Conservation and Parks and other provincial ministries shall consider providing continued funding and support for incentive programs to protect existing and future drinking water sources and address significant drinking water threats, such as through the Ontario Drinking Water Stewardship Program and the Rural Water Quality Program.
<b>Annual Reporting Policies</b>	
GC-S-CW-1.7  <i>Monitoring</i>	The Township shall provide a report to the Source Protection Authority, by February 1 <sup>st</sup> of each year, summarizing the actions taken to implement the Source Protection Plan Policies, where specifically required by the policies.
GC-S-CW-1.8  <i>Monitoring</i>	Where the Township and/or County of Grey are required to amend their Official Plan and/or Zoning By-law to bring their planning documents into conformity with the Source Protection Plan, the Township and County shall provide proof of compliance to the Source Protection Authority and shall provide a copy of such compliance within 30 days of final adoption of the amendment(s) or, where the matter has been appealed to the Ontario Municipal Board, the date of their decision to approve.
GC-S-CW-1.9  <i>Monitoring</i>	The Risk Management Official shall provide a report to the Source Protection Authority, by February 1 <sup>st</sup> of each year, summarizing the actions taken by the Risk Management Official to implement the Source Protection Policies, in accordance with the Part IV of the <i>Clean Water Act, 2006</i> and associated regulations.
GC-S-CW-1.10  <i>Monitoring</i>	Where the Source Protection Plan policies require a provincial ministry to amend a Prescribed Instrument or the issuance of a new Prescribed Instrument, the applicable Ministry shall provide a summary of the actions taken the previous year to implement the policies and provide a written report summarizing this information to the Source Protection Authority by February 1 <sup>st</sup> of each year.
GC-S-CW-1.11  <i>Monitoring</i>	Where the Source Protection Plan policies require a provincial ministry to deny an activity with a Prescribed Instrument, the applicable Ministry shall summarize the actions taken the previous year to implement the policies and provide a written report summarizing this information to the Source Protection Authority by February 1 <sup>st</sup> of each year.

Policy Number	Source Protection Plan Policies within the Township of Southgate
<b>Strategic Action</b>	
Spill Prevention, Spill Contingency or Emergency Response Plans	
GC-S-NB-1.13  <i>Future Specify Action</i>	To ensure the protection of drinking water sources with respect to spills that occur within a wellhead protection area along highways, railway lines, or shipping lanes, the Township, County of Grey and the Ministry of the Environment, Conservation and Parks are encouraged to incorporate the Wellhead Protection Area mapping into their Emergency Response Plan and Spills Action Centre mapping.
Transport Pathways	
GC-S-NB-1.14  <i>Existing/Future Specify Action</i>	The Township is requested to support ongoing programs, which encourage the decommissioning of abandoned wells as per O. Reg. 903, within all vulnerable areas where there is or would be a significant drinking water threat.
Interpretation	
GC-S-CW-1.15  <i>Interpretation of Source Protection Plan</i>	<p>The Source Protection Plan provides policies to meet the objectives of the <i>Clean Water Act, 2006</i>. The Source Protection Plan consists of the written policy text and Schedules.</p> <ol style="list-style-type: none"> <li>The Schedules in the Source Protection Plan identify the areas where the policies of the Source Protection Plan apply. The boundaries for the circumstances shown on the Plan Schedules are general. More detailed interpretation of the boundaries relies on the mapping in the approved Assessment Report and the Specific Circumstances found in the Tables of Drinking Water Threats, <i>Clean Water Act, 2006</i>.</li> <li>Where any Act or portion of an Act of the Ontario Government or Canadian Government is referenced in this Plan, such reference shall be interpreted to refer to any subsequent renaming of sections in the Act as well as any subsequent amendments to the Act, or successor thereof. This provision is also applicable to any policy statement, regulation or guideline issued by the Province or the municipality.</li> </ol>

### 3.3 Policies Addressing Prescribed Drinking Water Threats

Policy Number	Policies Addressing Prescribed Drinking Water Threats within The Township of Southgate
<b>1. Establishment, Operation or Maintenance of a Waste Disposal Site, within the Meaning of Part V of the <i>Environmental Protection Act</i></b>	
GC-S-MC-2.1  <i>Existing Prescribed Instr. WHPA-A-v.10</i>	To ensure any existing waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> that is subject to an Environmental Compliance Approval ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, the Ministry of the Environment, Conservation and Parks shall review and, if necessary, amend Environmental Compliance Approvals to ensure that appropriate terms and conditions are incorporated that, when implemented, will ensure that this activity is managed to reduce the risk to drinking water sources.
GC-S-CW-2.2  <i>Existing Part IV- RMP WHPA-A-v.10</i>	To ensure any existing waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> which does not require an Environmental Compliance Approval, ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act, 2006</i> and a Risk Management Plan shall be required.

Policy Number	Policies Addressing Prescribed Drinking Water Threats within The Township of Southgate
GC-S-MC-2.3  <i>Future Prescribed Instr. WHPA-A-v.10</i>	To ensure the establishment, operation or maintenance of a new waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> that is subject to an Environmental Compliance Approval never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Ministry of the Environment, Conservation and Parks shall prohibit these activities within the Environmental Compliance Approvals process.
GC-S-CW-2.4  <i>Future Part IV-Prohibit. WHPA-A-v.10</i>	To ensure the establishment, operation or maintenance of a new waste disposal site within the meaning of Part V of the <i>Environmental Protection Act</i> which does not require an Environmental Compliance Approval, never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, this activity is designated for the purpose of Section 57 of the <i>Clean Water Act, 2006</i> and shall be prohibited.
<b>2. Establishment, Operation or Maintenance of a System That Collects, Stores, Transmits, Treats or Disposes of Sewage</b>	
Sewage System or Sewage Works – Onsite Sewage System and Onsite Sewage System Holding Tanks	
GC-S-CW-3.1  <i>Existing/Future Specify Action WHPA-A-v.10</i>	To ensure any existing or new onsite sewage system and holding tanks with a design flow of less than or equal to 10,000 Litres per day and regulated under the Ontario <i>Building Code Act</i> or the <i>Ontario Water Resources Act</i> ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Township shall implement an on-site sewage system maintenance inspection program. Inspections should be prioritized based on the proximity to the drinking water supply.
GC-S-MC-3.2  <i>Future Land Use Planning WHPA-A-v.10</i>	To ensure the establishment of any new on-site sewage system and holding tanks with a design flow of greater than 10,000 Litres per day and regulated under Section 53 of the Ontario <i>Water Resources Act</i> never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township and County of Grey, where applicable, shall prohibit development which relies on this type of on-site sewage system within the municipal planning approval process.
Sewage System or Sewage Works – Sewage Storage – Treatment or Holding Tanks Sewage System or Sewage Works- Sewage Treatment Plant Effluent Discharges (Includes Lagoons)	
GC-S-MC-3.3  <i>Existing/Future Prescribed Instr. WHPA-A-v.10</i>	To ensure any existing or new sewage treatment plant with effluent and/or bypass discharge or new sewage treatment plants with sewage storage tanks ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Ministry of the Environment, Conservation and Parks shall prohibit these activities within the Environmental Compliance Approvals process for such sewage treatment plants on lands located within identified vulnerable areas.
Sewage System or Sewage Works - Sanitary Sewers and Related Pipes	
GC-S-MC-3.4  <i>Existing/Future Prescribed Instr. WHPA-A-v.10</i>	To ensure any existing or new sanitary sewer and related pipes ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Ministry of the Environment, Conservation and Parks shall review and, if necessary, amend or prepare Environmental Compliance Approvals to ensure that appropriate terms and conditions are incorporated that when implemented, will reduce the risk to drinking water. The terms and conditions may include requirements for the proponent/applicant to undertake regular maintenance and inspections.

Policy Number	Policies Addressing Prescribed Drinking Water Threats within The Township of Southgate
Sewage System or	Sewage Works - Discharge from a Stormwater Management Facility
<p>GC-S-MC-3.5</p> <p><i>Existing/Future Prescribed Instr. WHPA-A-v.10</i></p>	<p>To ensure any existing or new discharge from a stormwater management facility ceases to be or never becomes a significant drinking water threat, where this activity is, or would be, a significant drinking water threat, the Ministry of the Environment, Conservation and Parks shall prohibit this activity within the Environmental Compliance Approvals process.</p>
<p><b>6. The Application of Non-Agricultural Source Material (NASM) to Land</b></p>	
<p>GC-S-MC-4.1</p> <p><i>Future Prescribed Instr. WHPA-A-v.10</i></p> <p><i>Only applies to NASM containing material from a meat plant or sewage works</i></p>	<p>To ensure the future application of Non-Agricultural Source Material to land never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Ministry of Agriculture, Food and Rural Affairs or the Ministry of the Environment, Conservation and Parks, as applicable, shall not approve this activity in a Non-Agricultural Source Material (NASM) Plan, in accordance with the <i>Nutrient Management Act</i> or an Environmental Compliance Approval in accordance with the <i>Environmental Protection Act</i>.</p>
<p><b>3. The Application of Agricultural Source Material to Land</b>  <b>4. The Storage of Agricultural Source Material</b>  <b>7. The Handling and Storage of Non-Agricultural Source Material (NASM)</b>  <b>8. The Application of Commercial Fertilizer to Land</b>  <b>9. The Handling and Storage of Commercial Fertilizer</b>  <b>10. The Application of Pesticides to Land</b>  <b>11. The Handling and Storage of Pesticides</b>  <b>21. The Use of Land as Livestock Grazing or Pasturing Land, an Outdoor Confinement Area or Farm Animal Yard</b></p>	
<p>GC-S-CW-5.1</p> <p><i>Existing/Future Part IV-RMP WHPA-A-v.10</i></p>	<p>To ensure the:</p> <ul style="list-style-type: none"> <li>a. Existing and future application of pesticides to land; and</li> <li>b. Existing handling and storage of pesticides</li> </ul> <p>cease to be or never become a significant drinking water threat, where such activities are, or would be, significant drinking water threats, these activities shall be designated for the purpose of Section 58 of the <i>Clean Water Act, 2006</i> and a Risk Management Plan shall be required, except for residential properties.</p>
<p>GC-S-CW-5.2</p> <p><i>Existing/Future Part IV-Prohibit WHPA-A-v.10</i></p> <p><i>Does not apply to application of commercial fertilizer in WHPA-A due to the percent managed land and livestock density calculation</i></p>	<p>To ensure the:</p> <ul style="list-style-type: none"> <li>a. Existing and future application of agricultural source material to land;</li> <li>b. Existing and future storage and handling of agricultural source material;</li> <li>c. Existing and future storage and handling of non-agricultural source material;</li> <li>d. Existing and future application of commercial fertilizer to land;</li> <li>e. Existing and future storage and handling of commercial fertilizer;</li> <li>f. Future handling and storage of pesticides; and</li> <li>g. Existing and future use of land as livestock grazing or pasturing land, an outdoor confinement area or a farm animal yard</li> </ul> <p>cease to be or never become significant drinking water threats, where such activities are, or would be, significant drinking water threats, these activities shall be designated for the purpose of Section 57 of the <i>Clean Water Act, 2006</i> and shall be prohibited.</p>
<p>GC-S-CW-5.3</p> <p><i>Existing/Future Education &amp; Outreach WHPA-A-v.10</i></p>	<p>To ensure the:</p> <ul style="list-style-type: none"> <li>a. Existing and future application of pesticides to land; and</li> <li>b. Existing handling and storage of pesticides</li> </ul>

Policy Number	Policies Addressing Prescribed Drinking Water Threats within The Township of Southgate
	<p>cease to be or never become a significant drinking water threat, where such activities are or would be significant drinking water threats on residential properties, the Township shall develop and implement an education and outreach program.</p> <p>Such a program may include, but not necessarily be limited to, increasing awareness and understanding of the drinking water threats and promotion of best management practices.</p>
<b>13. The Handling and Storage of Road Salt</b> <b>14. The Storage of Snow</b>	
GC-S-CW-6.1  <i>Existing/Future Part IV-Prohibit. WHPA-A-v.10</i>	To ensure any existing or new handling and storage of road salt and the storage of snow cease to be or never become significant drinking water threats, where such activities are, or would be, significant drinking water threats, these activities shall be designated for the purpose of Section 57 of the <i>Clean Water Act, 2006</i> and shall be prohibited.
<b>15. The Handling and Storage of Fuel</b>	
GC-S-CW-7.1  <i>Existing/Future Education &amp; Outreach WHPA-A-v.10</i>	To ensure the existing or future handling and storage of fuel equal to or less than 2,500 Litres ceases to be or never becomes a significant drinking water threat, where such an activity is, or would be, a significant drinking water threat, the Township shall develop and implement an education and outreach program outlining the requirements under the fuel oil code by the Technical Standards and Safety Authority and best management practices that could be implemented.
GC-S-CW-7.2  <i>Existing Part IV-RMP WHPA-A-v.10</i>  <i>Monitoring</i>	<p>To ensure the existing handling and storage of fuel of more than 2,500 Litres ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act, 2006</i> and a Risk Management Plan shall be required.</p> <p>For significant threats that are Technical Standards and Safety Authority regulated, the Risk Management Plan should be scoped to a contaminant management plan and any monitoring, reporting and auditing requirements provided to the Technical Standards and Safety Authority.</p>
GC-S-CW-7.3  <i>Future Part IV-Prohibit WHPA-A-v.10</i>	To ensure any new handling and storage of liquid fuel of more than 2,500 Litres never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat; this activity shall be designated for the purpose of Section 57 of the <i>Clean Water Act, 2006</i> and shall be prohibited.
<b>16. The Handling and Storage of a Dense Non-Aqueous Phase Liquid (DNAPL)</b>	
GC-S-CW-8.1  <i>Existing Part IV-RMP WHPA-A-v.10</i>	To ensure any existing handling and storage of a dense non-aqueous phase liquid for industrial, commercial, institutional and agricultural purposes within a Wellhead Protection Area (WHPA) A ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act, 2006</i> and a Risk Management Plan shall be required.
GC-S-CW-8.2  <i>Future Part IV-Prohibit WHPA-A-v.10</i>	To ensure any new handling and storage of a dense non-aqueous phase liquid for industrial, commercial institutional and agricultural purposes within Wellhead Protection Area (WHPA) A, never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the storage and handling of dense non-aqueous phase liquids shall be designated for the purpose of Section 57 of the <i>Clean Water Act, 2006</i> and shall be prohibited.



Policy Number	Policies Addressing Prescribed Drinking Water Threats within The Township of Southgate
GC-S-CW-8.3  <i>Existing/Future Education &amp; Outreach WHPA-A/B/C</i>	To ensure any existing or new handling and storage of a dense non-aqueous phase liquid ceases to be or never becomes a significant drinking water threat, where such an activity would be a significant drinking water threat, the Township in consultation with the Township of Melancthon and the County of Dufferin, where applicable, shall develop and implement an education and outreach program to encourage the use of alternative products, where available, and the proper handling/storage and disposal procedures for these products.
<b>17. The Handling and Storage of Organic Solvents</b> <b>18. The Management of Runoff that Contains Chemicals Used in De-icing of Aircraft</b>	
GC-S-CW-9.1  <i>Existing Part IV-RMP WHPA-A-v.10</i>	To ensure any existing handling and storage of organic solvents ceases to be a significant drinking water threat, where such an activity is a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the <i>Clean Water Act</i> , 2006 and a Risk Management Plan shall be required.
GC-S-CW-9.2  <i>Future Part IV-Prohibit WHPA-A-v.10</i>	To ensure any new handling and storage of organic solvents and the management of runoff that contains chemicals used in the de-icing of aircrafts never become significant drinking water threats, where such activities would be a significant drinking water threats, these activities shall be designated for the purpose of Section 57 of the <i>Clean Water Act</i> , 2006 and shall be prohibited.
<b>22. The Establishment and Operation of a Liquid Hydrocarbon Pipeline</b>	
GC-S-NB-10.1  <i>Future Specify Action WHPA-A-10 Monitoring</i>	<p>To reduce the risks to drinking water due to the establishment and operation of a liquid hydrocarbon pipeline within the meaning of O. Reg. 210/01 under the <i>Technical Safety and Standards Act</i> or under the <i>Canadian Energy Regulator Act</i>, where this activity would be a significant drinking water threat, the pipeline proponent, the Canada Energy Regulator, and Ontario Energy Board are encouraged to provide the Source Protection Authority and the Township the location of any new proposed pipeline within the Township and/or Source Protection Area.</p> <p>The Source Protection Authority shall document in the annual report the number of new pipelines proposed within vulnerable areas if a pipeline has been proposed and/or an application has been received.</p>

**3.4 Appendix A: List of Policies as per Section 34 of Regulation 287/07**

**LIST A**

Title: Significant threat policies that affect decisions under the *Planning Act* and *Condominium Act*, 1998

Opening Statement: “Clause 39 (1)(a), subsections 39 (2), (4) and (6), and sections 40 and 42 of the *Clean Water Act*, 2006 apply to the following policies:”

Content: GC-S-CW-1.1.1, GC-S-CW-1.1.2, GC-S-CW-1.2, GC-S-MC-1.3, GC-S-CW-1.15, GC-S-MC-3.2

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**LIST B**

Title: Moderate and low threat policies that affect decisions under the *Planning Act* and *Condominium Act*, 1998

Opening Statement: “Subsection 39 (1) (b) of the *Clean Water Act*, 2006 applies to the following policies:”

Content: No Applicable Policies

---

**LIST C**

Title: Significant threat policies that affect Prescribed Instrument decisions

Opening Statement: “Subsection 39 (6), clause 39 (7) (a), section 43 and subsection 44 (1) of the *Clean Water Act*, 2006 apply to the following policies:”

Content: GC-S-CW-1.1.1, GC-S-CW-1.1.2, GC-S-MC-2.1, GC-S-MC-2.3, GC-S-MC-3.3, GC-S-MC-3.4, GC-S-MC-3.5, GC-S-MC-4.1

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**LIST D**

Title: Moderate and low threat policies that affect Prescribed Instrument decisions

Opening Statement: “Clause 39 (7) (b) of the *Clean Water Act*, 2006 applies to the following policies:”

Content: No Applicable Policies

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**LIST E**

Title: Significant threat policies that impose obligations on municipalities, source protection authorities and local boards

Opening Statement: “Section 38 and subsection 39 (6) of the *Clean Water Act*, 2006 applies to the following policies:”

Content: GC-S-CW-1.1.1, GC-S-CW-1.1.2, GC-S-CW-1.4, GC-S-CW-1.5, GC-S-CW-1.15, GC-S-CW-3.1, GC-S-CW-5.3, GC-S-CW-7.1, GC-S-CW-8.3

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**LIST F**

Title: Monitoring policies referred to in subsection 22 (2) of the *Clean Water Act*, 2006

Opening Statement: “Section 45 of the *Clean Water Act*, 2006 applies to the following policies:”

Content: GC-S-CW-1.7, GC-S-CW-1.8, GC-S-CW-1.9, GC-S-CW-1.10, GC-S-CW-1.11, GC-S-NB-10.1, GC-S-CW-7.2

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**LIST G**

Title: Policies related to section 57 of the *Clean Water Act*, 2006

Opening Statement: “The following policies relate to section 57 (prohibition) of the *Clean Water Act* 2006.”

Content: GC-S-CW-1.1.1, GC-S-CW-1.1.2, GC-S-CW-2.4, GC-S-CW-5.2, GC-S-CW-6.1, GC-S-CW-7.3, GC-S-CW-8.2, GC-S-CW-9.2

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**LIST H**

Title: Policies related to section 58 of the *Clean Water Act*, 2006

Opening Statement: “The following policies relate to section 58 (Risk Management Plans) of the *Clean Water Act*.”

Content: GC-S-CW-1.1.1, GC-S-CW-1.1.2, GC-S-CW-2.2, GC-S-CW-5.1, GC-S-CW-7.2, GC-S-CW-8.1, GC-S-CW-9.1

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**LIST I**

Title: Policies related to section 59 of the *Clean Water Act*, 2006

Opening Statement: “The following policies relate to section 59 (restricted land use) of the *Clean Water Act*, 2006.”

Content: GC-S-CW-1.1.1, GC-S-CW-1.1.2, GC-S-CW-1.2

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**LIST J**

Title: Strategic Action policies

Opening Statement: For the purposes of section 33 of O. Reg. 287/07, the following policies are identified as strategic action policies:

Content: GC-S-NB-1.13, GC-S-NB-1.14

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**LIST K**

Title: Significant threat policies targeted to bodies other than municipalities, local board or source protection authorities for implementation



Opening Statement: The following policies are identified as non-legally binding policies:

Content: GC-S-NB-10.1, GC-S-NB-1.6

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3.5 Appendix B: Prescribed Instruments and Policy Summary Tables

Table 1: Prescribed Instruments Which Apply To Source Protection Plan Policies In Lists C And D Above (S.34(4) Of O.Reg. 287/07)

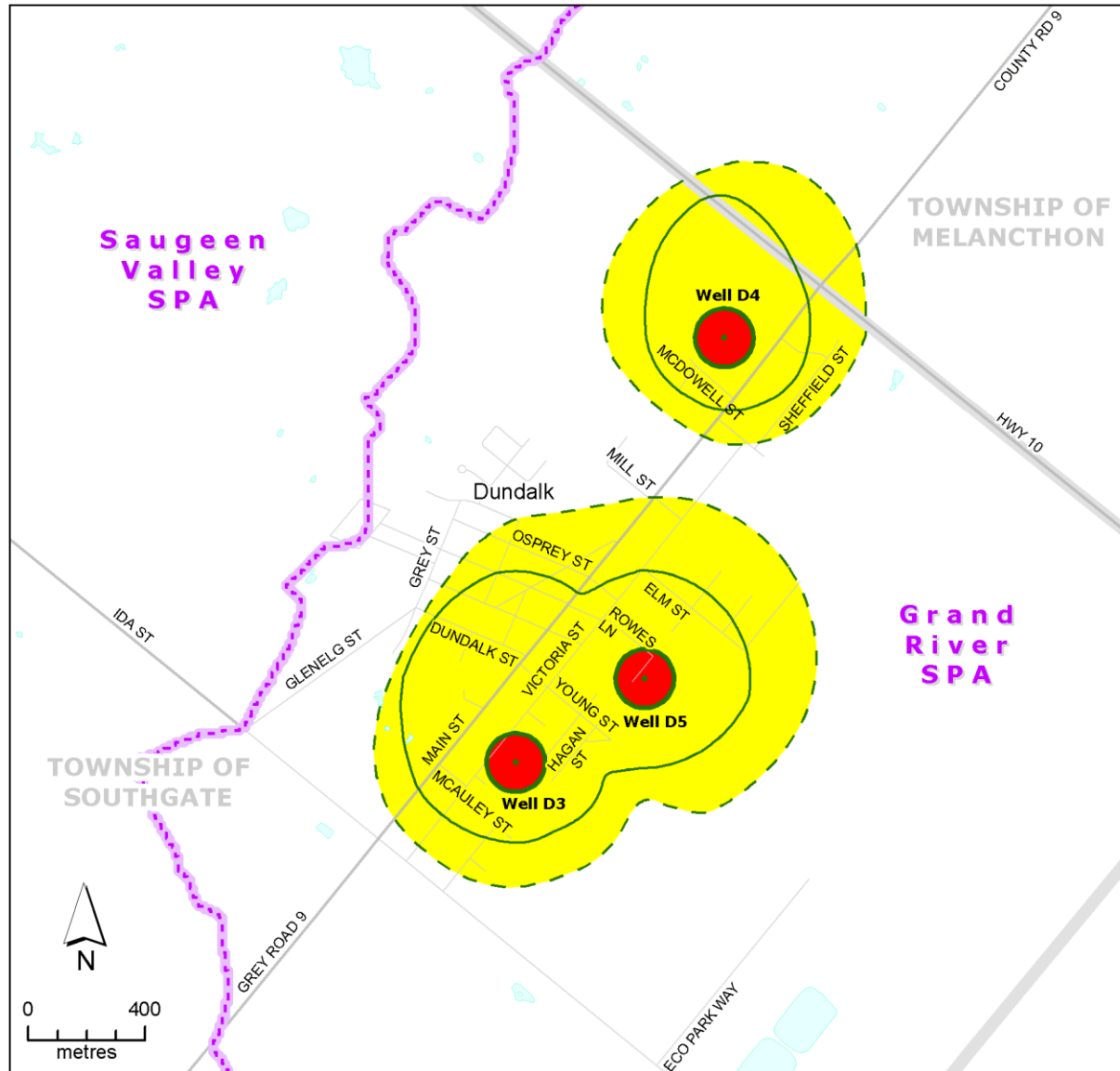
Policy #	Legal Effect (conform with, have regard to)	Environmental Protection Act	Nutrient Management Act	Ontario Water Resources Act
GC-S-CW-1.1.1	Comply With	X	X	X
GC-S-CW-1.1.2	Comply With	X	X	X
GC-S-MC-2.1	Must Conform	X		X
GC-S-MC-2.3	Must Conform	X		X
GC-S-MC-3.3	Must Conform	X		X
GC-S-MC-3.4	Must Conform	X		X
GC-S-MC-3.5	Must Conform	X		X
GC-S-MC-4.1	Must Conform		X	

Table 2: Policy Summary Matrix

Policy ID#	Legal Effect (conform with, have regard to, non-binding)	Policy affects decisions under the Planning Act and Condominium Act, 1998 (Lists A and B)	Policy affects Prescribed Instrument decisions (Lists C and D)	Significant threat policies that impose obligations on municipalities, source protection authorities and local boards (List E)	Monitoring policies referred to in s.22(2) of the CWA (List F)	Part IV Policies - Significant threat policies that are designated in the plan as requiring a Risk Management Plan, are prohibited under s. 57, or to which s. 59 of the CWA applies (Lists G, H, and I)	Strategic Action Policies (List J)	Significant threat policies which designate a body other than a municipality, source protection authority or local board as responsible for implementing the policy (List K)
GC-S-CW-1.1.1	Comply With	X	X	X		X		
GC-S-CW-1.1.2	Comply With	X	X	X		X		
GC-S-CW-1.2	Comply With	X				X		
GC-S-MC-1.3	Must Conform	X						
GC-S-CW-1.4	Comply With			X				
GC-S-CW-1.5	Comply With			X				
GC-S-CW-1.6	Non-binding							X
GC-S-CW-1.7	Comply With				X			
GC-S-CW-1.8	Comply With				X			
GC-S-CW-1.9	Comply With				X			
GC-S-CW-1.10	Comply With				X			
GC-S-CW-1.11	Comply With				X			
GC-S-NB-1.13	Non-binding						X	
GC-S-NB-1.14	Non-binding						X	
GC-S-CW-1.15	Comply With	X		X				
GC-S-MC-2.1	Must Conform		X					

Policy ID#	Legal Effect (conform with, have regard to, non-binding)	Policy affects decisions under the Planning Act and Condominium Act, 1998 (Lists A and B)	Policy affects Prescribed Instrument decisions (Lists C and D)	Significant threat policies that impose obligations on municipalities, source protection authorities and local boards (List E)	Monitoring policies referred to in s.22(2) of the CWA (List F)	Part IV Policies - Significant threat policies that are designated in the plan as requiring a Risk Management Plan, are prohibited under s. 57, or to which s. 59 of the CWA applies (Lists G, H, and I)	Strategic Action Policies (List J)	Significant threat policies which designate a body other than a municipality, source protection authority or local board as responsible for implementing the policy (List K)
GC-S-CW-2.2	Comply With					X		
GC-S-MC-2.3	Must Conform		X					
GC-S-CW-2.4	Comply With					X		
GC-S-CW-3.1	Comply With			X				
GC-S-MC-3.2	Must Conform	X						
GC-S-MC-3.3	Must Conform		X					
GC-S-MC-3.4	Must Conform		X					
GC-S-MC-3.5	Must Conform		X					
GC-S-MC-4.1	Must Conform		X					
GC-S-CW-5.1	Comply With					X		
GC-S-CW-5.2	Comply With					X		
GC-S-CW-5.3	Comply With			X				
GC-S-CW-6.1	Comply With					X		
GC-S-CW-7.1	Comply With			X				
GC-S-CW-7.2	Comply With				X	X		
GC-S-CW-7.3	Comply With					X		
GC-S-CW-8.1	Comply With					X		
GC-S-CW-8.2	Comply With					X		
GC-S-CW-8.3	Comply With			X				
GC-S-CW-9.1	Comply With					X		
GC-S-CW-9.2	Comply With					X		
GC-S-NB-10.1	Non-binding				X			X

3.6 Schedule A: County of Grey, Township of Southgate: Dundalk Well Supply



Significant Drinking Water Threat Policy Applicability

Significant Drinking Water Threat Policy Categories	Vulnerability Scores on Map		
	10	8	2,4,6
1. Waste Disposal	█	█	█
2. Sewage Systems	█		
3, 4. Agricultural Source Material	█		
6, 7. Non-Agricultural Source Material*	█		
8, 9. Commercial Fertilizer*	█		
10, 11. Pesticide	█		
12, 13. Road Salt*	█		
14. Storage of Snow	█		
15. Fuel	█		
16. DNAPLs	█	█	█
17. Organic Solvents	█		
18. Aircraft De-icing	█		
21. Livestock Area	█		
22. Oil Pipelines	█		

Note: This table provides a summary of the activities listed in the Clean Water Act (2006) that apply as Prescribed Drinking Water Threats (PDWT) within Non-GUDI Wellhead Protection Zones on this map. For details refer to the Drinking Water Threats Tables from the Ministry of the Environment and Climate Change, and the text of this Source Protection Plan.  
 \*Application of Commercial Fertilizer, Non-Agricultural Source Material, and Road Salt may not be a significant drinking water threat in some areas due to the % managed land, livestock density, and/or % impervious surface calculations for these areas. See the text of this plan for further details.

Well  
 Road  
 Lake / Main River  
 Source Protection Area Boundary  
 Municipal Boundary  
**Wellhead Protection Zones:**  
 WHPA-A  
 WHPA-B  
 WHPA-C



- Updated November 8, 2018.
- Larger scale mapping of some map layers, including roads and vulnerability scores, is available at [www.sourcewater.ca](http://www.sourcewater.ca).
- This map is for illustrative purposes only. Information contained hereon is not a substitute for professional review or a site survey and is subject to change without notice. The Grand River Conservation Authority takes no responsibility for, nor guarantees, the accuracy of the information contained on this map. Any interpretations or conclusions drawn from this map are the sole responsibility of the user.



*The Corporation of*  
**THE TOWNSHIP OF MELANCTHON**  
*157101 Hwy. 10, Melancthon, Ontario, L9V 2E6*

**Corporation Of the Township Of Melancthon**

**Memorandum**

**To: Mayor White And Members of Council**

**From: Kaitlin Dinnick, Secretary Roads Sub-Committee**

**Subject: Recommendations from Roads Sub-Committee Meeting Held April 8<sup>th</sup>, 2024**

**Date: April 18<sup>th</sup>, 2024**

---

**8.5 General Business; Special Events Permit for Creemore Turas Mor May 11<sup>th</sup>, 2024**

The Committee discussed the special events permit submitted for Creemore Turas Mor Cycling Event on May 11<sup>th</sup>, 2024 which will be traveling through the Township. The Committee discussed that we would require them to provide us with insurance that names the Township as an additional insured.

**Recommendation:**

The Roads Sub-Committee recommends to Council that we approve the Special Events Permit for the Creemore Turas Mor Cycling Tour.

## Kaitlin Dinnick

---

**From:** Denise Holmes  
**Sent:** Wednesday, April 3, 2024 4:26 PM  
**To:** Kaitlin Dinnick  
**Subject:** FW: Spec. Event. Application - Creemore Turas Mór  
**Attachments:** Melancthon Application Special Event Permit - Creemore Turas Mor 20240511.pdf; CSTM 2024 General Map V2.pdf

**Importance:** High

*Kind regards,*

**Denise B. Holmes, AMCT**  
**CAO/Clerk, Township of Melancthon**  
**519-925-5525 Ext. 101**

**The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.**

---

**From:** Josee <josee@cyclesportmanagement.com>  
**Sent:** Wednesday, April 3, 2024 3:51 PM  
**To:** Denise Holmes <dholmes@melancthontownship.ca>  
**Cc:** Creemore Springs <creemoreturasmor@gmail.com>  
**Subject:** Spec. Event. Application - Creemore Turas Mór  
**Importance:** High

Dear Mrs Holmes,

My name is Josee Larocque. I work with Creemore Springs for their annual *Turas Mór* cycling ride event coming up, on Saturday, May 11, 2024.

I was advised to email you with the information below regarding our Special Event Application for the Turas Mór participants to ride on the roads through Hornings Mills, in the Melancthon Townships.

### **Event Background**

*Turas Mór* (means great journey in Gaelic) is an annual cycling ride event (not a race), put on by the *Creemore Spring Brewery* since 2016. This will be the 7th edition. The rides' itinerary are composed mostly of gravel roads.

For the first time, one of the rides will be extended to allow extra km to be ridden and would be coming through Hornings Mills.

### **Melancthon Twonship Roads to be use by cyclists on Saturday May 11, 2024**

Arriving from Terra Nova

- 1) West bound on River Road (Mill St.) from Mulmur- Melancthon Townline to Main St. Hornings Mills. (+/- 1.5 km).
- 2) Right turn, North bound, on Main St. from Mill St. to 15 Sideroad (1 km).
- 3) Right turn, East bound, on 15 Sideroad from Main St. to Mulmur- Melancthon Townline, (heading to Prince of Whales Rd.) (+/- 1.5 km).

### **Estimated Time Frame**

- Set-up at Horning Mills Community Hall: 10:00 - 14:00 (2 pm)
- Cyclists would be coming through: 10:30 - 13:30

### **Hornings Mills Community Hall**

Already in process. An initial contact was made with the volunteer chair-Ruth to request permission to use of the parking lot for the Turas Mòr event to set-up a water station.

### **Attached Documents:**

- Application (found online) for Special Event
- General Map of the whole Turas Mòr cycling event rides.
- Specific Map of the Melancthon ride portion.

### **To be provided in future based on approval.**

Specific cycling event insurance certificate which will include Melancthon Township, or as per your directive.

I remain available should you need any further details and I look forward to be in contact with you.

Thank you for your assistance.

Kind regards  
Josee

Josée Larocque

**Cycle Sport Management**

Work | 1 905 704 1224

Mobile | 1 514 826 3601



*IMPORTANT CONFIDENTIAL:*



Application for Special Event Permit
Schedule "A" to By-law 2013 - 55

Applicant Name: Heather Harding

Organization: CREEMORE SPRINGS - TURAS MÓR

Address: 139 MILL ST. CREEMORE Postal Code: L0M 1G0

Telephone: Day [redacted] Evening SAME

Email: heather.harding@creemoresprings.com

Date(s) of Proposed Event: SATURDAY MAY 11, 2024

Time(s) of Proposed Event: 10:00 AM - 2:00 PM

Location of the Event: HORNINGS MILLS COMMUNITY CENTRE: RIVER RD / MILL ST, MAIN ST, & 15 SIDEROAD

Property Owner (if different than applicant):

Property Owner Contact (if different than applicant):

1. Describe the Proposed Event: BICYCLE RIDE PARTICIPANTS RIDING THE ROADS DESCRIBED AND REQUEST TO USE THE HORNING MILLS COMMUNITY CENTRE OUTDOOR FOR A REST STOP / WATER STATION

2. Does this event require the use of Municipal Property (i.e. roads, facilities)? Y N

If yes, explain: CYCLIST PARTICIPANT WILL BE RIDING (NOT RACE) ON THE ROADS LISTED

3. How many people are expected to attend the event: 175
Note: Major Events of 1,000 people or more require the approval of Council.

4. Does the event involve the use and/or sale of alcohol? Y N
Note: Licensed events on Municipal property must comply with the Melancthon Municipal Alcohol Risk Management Policy.

5. The OPP Dufferin County Detachment has been notified of this event: Y N
Written confirmation from the OPP may be required.

6. What is the Zoning designation on the subject property?

7. Proof of Current Insurance Attached: Y N

Table with 2 columns: Regular Event, Event Involving Use/Sale of Alcohol. Rows describe insurance requirements for each event type.

Note: The Certificate of Insurance shall identify the address of the event as being the insured property.

8. Are you planning a fire or any burning? Y N If so, burn permit is required.



9. Will there be food vendors at the event? Y N If so, a Special Event Food Vendor Application (attached) must be completed and sent to the Wellington Dufferin Guelph Health Unit for approval prior to the event.

**Permit Requirements:** Applicants may be required to post a performance bond up to ninety (90) days after the conclusion of the event.

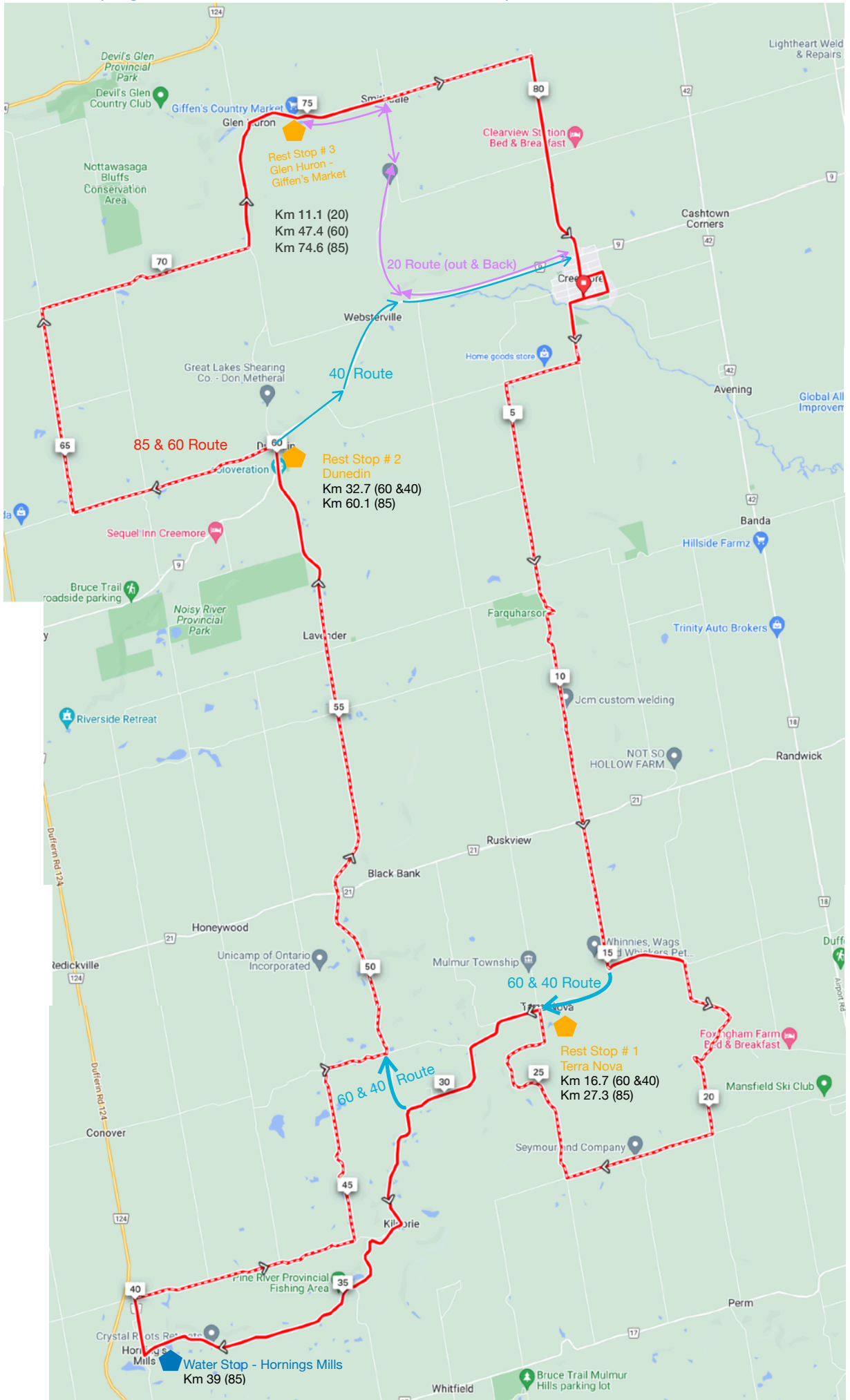
Applicant Signature:  Date: 04/22/24

**For Internal Use Only:**

Department	Comments/Conditions	Signature
Council		
Fire		
Parks		
Building & By-law Enforcement		
Transportation & Environmental Services		
Finance		
Planning		

Application: Approved  Denied  Approval Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_



## Kaitlin Dinnick

---

**From:** Roads Department  
**Sent:** Friday, April 5, 2024 1:33 PM  
**To:** Kaitlin Dinnick  
**Subject:** Fwd: 2024 Calcium Pricing

Sent from my iPhone

Begin forwarded message:

**From:** Leah Harris <leah.harris@daleegroup.com>  
**Date:** April 5, 2024 at 12:57:12 PM EDT  
**To:** Roads Department <roads@melancthontownship.ca>  
**Subject:** **2024 Calcium Pricing**

Hi Craig,

Hope you're doing well.

Attached is your 2024 Calcium Chloride Pricing which will be \$0.3510/L, a 3.5% increase which is in line with area pricing.

Please let me know if everything looks good and if you have any questions.



**Leah Harris | Account Manager**  
(t) 519-524-5903 | (c) 519-240-3163  
491 Macewan St. Goderich, ON Canada N7A 4M1  
[daleedustcontrol.com](http://daleedustcontrol.com)



# QUOTE

350 Jones Road, Stoney Creek, ON Canada L8E 5N2  
T 905.643.1135 ext.21 F 905.643.2299 TF 1.800.268.4490  
C 905.379.1660 [www.DaLeeGroup.com](http://www.DaLeeGroup.com)

**DATE:** 2024-04-05

**CUSTOMER ID:** MELANC

**TERMS:** NET 30 DAYS

## Customer

**Attention: CRAIG MICKS**  
TOWNSHIP OF MELANCHTON  
157101 Hwy#10  
MELANCHTON ON N9V 2E6  
519 925-5525 x 105

## Ship To

PUBLIC WORKS YARD  
157101 HIGHWAY 10 (7KM NORTH OF SHELBURNE)  
MELANCHTON ON N9V 2E6

PRODUCT CODE	DESCRIPTION	EST. QTY	PRICE	UNIT
CALC-SP-MU-DS	35% Liquid Calcium Chloride Sprayed - Municipal Dust Control	468,000	\$0.3510	litres

### 2024 QUOTE.

3.5% INCREASE

## TERMS AND CONDITIONS

This quote is ONLY an estimate, based on typical application rates. The volume is subject to change from quoted amount unless otherwise specified. Please confirm, PRIOR to your service, if your budget only allows up to a certain volume to be delivered/sprayed.

Product longevity can vary depending on a number of factors, all of which are out of Da-Lee's control (grading, gravel quality, weather, traffic weight and volume etc). Da-Lee cannot guarantee product longevity, only product quality control. Da-Lee can convey best practices to maximize longevity.

Invoiced quantities are based on our on-board meter reading. Payment Terms are Net 30 Days unless otherwise specified.

***Customer Acceptance (print name, sign and return):***

.....  
PRINTED NAME

.....  
SIGNATURE

***Thank you for your business!***

Quoted By Leah Harris - leah.harris@daleegroup.com

**APPLICATIONS TO PERMIT FOR APPROVAL  
April 18, 2024 COUNCIL MEETING**

<b>PROPERTY OWNER</b>	<b>PROPERTY DESCRIPTION</b>	<b>SIZE OF BUILDING</b>	<b>TYPE OF STRUCTURE</b>	<b>USE OF BUILDING</b>	<b>DOLLAR VALUE</b>	<b>D.C.'s</b>	<b>COMMENTS</b>
Orvie Bauman - Shelwest Inc Agent: Aaron Bauman	Pt Lots 291 to 294, Con 4 SW 096157 4th Line SW	18.58m2 (199.99sqft)	Concrete Pad	To Place 2 Grain Bins	\$2,000	No	Approved
D&C VanderZaag Agent: Ryan Domm - Domm Construction Ltd	518086 County Road 124 E Pt Lot 22 & 23, Con 2 OS	1640m2 (17,652.81sqft)	Potato Storage	Potato Storage	\$2,000,000	No	Approved
Orvie Bauman - Shelwest Inc Agent: Aaron Bauman	Pt Lots 291 to 294, Con 4 SW 096157 4th Line SW	850.37m2 (9153.31sqft)	Shed Renovation to Sheep Barn	Sheep Barn	\$75,000	No	Approved
John Esteves	Pt Lot 11, Con 4 OS RP 7R5229 Part 1 585121 County Road 17	97.54m2 (1050sqft)	Pool Shed	Pool Shed	\$25,000	No	Approved



# Corporation of the Township of Melancthon

Moved by .....

Seconded by .....

Date: April 18, 2024

**Be it resolved that:**

Whereas the *Community Safety and Policing Act, 2019 (CSPA)* came into effect on April 1, 2024;

And Whereas the Ministry of the Solicitor General has approved the creation of the Mulmur, Melancthon, Mono OPP Detachment Board;

And Whereas the Mulmur, Melancthon, Mono OPP Detachment Board will be composed of one elected official of all participating municipalities, a Community appointee from all participating municipalities and one Provincial appointee;

Now therefore be it resolved that Council hereby appoints Al Blundell as the Community appointee for the term of Council, ending on November 14, 2026.

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Darren White		
Deputy Mayor James McLean		
Councillor Ralph Moore		
Councillor Bill Neilson		
Councillor Ruth Plowright		

**Carried/Lost:** \_\_\_\_\_

MAYOR

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held a meeting on March 4<sup>th</sup>, 2024, at 9:30 a.m. The following members were present: James McLean, Chair, Bill Neilson, Vice-Chair and Member Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer/Deputy Clerk and Kaitlin Dinnick, Roads Sub-Committee Secretary.

### **Call to Order**

Chair McLean called the meeting to order at 9:31 a.m.

### **Land Acknowledgement**

Chair McLean shared the Land Acknowledgement Statement.

### **Additions/Deletions/Approval of Agenda**

#### **Additions**

Intersection of County Road 9 and County Road 2/4<sup>th</sup> Line NE

Horning's Mills Community Hall Parking Lot

Moved by Neilson, Seconded by White that the agenda be approved as amended. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

None.

### **Approval of Draft Minutes**

Moved by White, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on February 5<sup>th</sup>, 2024, be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Correspondence Items**

None.

### **General Business**

#### **1. Update from Public Works Superintendent**

Craig advised the Committee that they have been out grading as much as they can, however the roads are very soft. Half load season has just started and Vice-Chair Neilson asked if Craig thought there was a lot of frost in the Roads considering the winter we had. Craig advised that there is quite a bit of frost in the sheltered areas of the roads. The transmission in Grader 2 is almost completed and they have been working at fixing signs around the Township.

## **2. Canada Road Safety Week – May 14<sup>th</sup> – 20<sup>th</sup>, 2024**

The Committee discussed the importance of Road Safety and raising awareness in the Community. Staff were directed to share road safety statistics to our social media during Canada Road Safety Week.

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we declare May 14<sup>th</sup> – 20<sup>th</sup>, 2024 Canada Road Safety Week in Melancthon.

## **3. 5 Year Capital Plans – Equipment, Roads & Bridges**

The Committee reviewed the 5-year plans that were presented at Council in Sarah Culshaw, Treasurer's Budget presentation on February 15<sup>th</sup>, 2024. It was discussed that we need to be mindful of the increase in these capital costs over the next 5 years as they are substantial.

## **4. Road Safety Task Force**

### **1. Engaging MTO and Dufferin County about Highway 10 and County Road 17 Intersection**

The Committee discussed that a lot of accidents have been happening at this intersection as there is a lot of traffic congestion. It was discussed that the County of Dufferin does not have any jurisdiction over this intersection.

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we pass a motion that the MTO examine traffic safety options for the Highway 10 and County Road 17 Intersection such as traffic lights or a roundabout.

### **2. Road Safety Priorities and Investments for 2024**



The Committee discussed what they think our road safety priorities for 2024 should be and the community safety zones in the Hamlets being extended further out of the Hamlets was mentioned. Staff were directed to measure the distances to extend these zones as this will need to be indicated in the By-law. Advocating for better lighting on Mennonite buggies was also discussed as the Committee felt that having all four corners of the buggies marked with lights instead of just one light on the front and back would be easier for drivers to see.

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we extend the Community Safety zones in Horning's Mills (Main Street North to County Road 124) and Corbetton (West of the Hamlet) and Riverview.

### **3. Public Engagement**

The Committee discussed talking to the residents about ways that they have invested in road safety in the community through possible sessions held in the different Hamlets as well as handing out pamphlets at Melancthon Day and hosting a Council Community BBQ sometime in 2024.

## **5. Other/Additions**

### **1. Inspections of Culverts under 3m (CAO/Clerk)**

At the Council meeting on February 15<sup>th</sup>, 2024 a resident brought up about a culvert on River Road that was under 3m which they felt should be inspected, however the Bridge Study only looks at culverts over 3m. Denise reached out to Chris Knechtel, RJ Burnside and Associates regarding this and said that it would be \$200 per culvert to be inspected and if a report with an engineer stamp is required it would be \$1000 per culvert. Craig was directed to go and take a look at this culvert and report back at the next meeting to determine if further action is required.

### **2. Intersection of County Road 9 and County Road 2/4<sup>th</sup> Line NE**

It was discussed that this intersection is quite bad for accidents with people running the stop sign. A flashing light and rumble strips were suggestions that the Committee thought might help bring more awareness to this two-way stop. Chair McLean is going to raise this concern with the County of Dufferin Roads Department.

### **3. Horning's Mills Community Hall Parking Lot**

Craig advised the Committee that Councillor Plowright had emailed him this morning about the condition of the parking lot at the Hall and asking him if they can fix it. Craig advised that the parking lot is very soft and because of the weather there was nothing he could do until it dries up. The Committee directed Craig to close and barricade the parking lot off until they are able to find a solution. Craig was directed to get a price to dig out the parking lot and put gravel or asphalt filings down. Sarah was directed to see if there are any grants available for this work.

**Acting Sergeant R. Button – Dufferin OPP**

Acting Sergeant R. Button was unable to attend the meeting.

**Recommendation to Council**

Recommendations are outlined above.

**Public Question Period**

None.

**Confirmation Motion**

Moved by White, Seconded by Neilson that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

**Adjournment**

10:40 a.m. - Moved by Neilson, Seconded by White that we adjourn this Roads Sub-Committee meeting to meet again on Monday, April 8<sup>th</sup>, 2024 at 9:30 a.m. or at the Call of the Chair. Carried.

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CHAIR

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SECRETARY

**CENTRE DUFFERIN RECREATION COMPLEX**  
**BOARD OF MANAGEMENT**

**Minutes of the Regular meeting held November 22, 2023 at 6:00pm in person**

Attendance: Melinda Davie Mono  
Dan Sample Shelburne  
Ruth Plowright Melancthon  
Ralph Moore Melancthon  
Chris Gerrits Amaranth  
Andrew Stirk Amaranth

Kim Fraser Facility Administration Manager  
Marty Lamers Facility Maintenance Manager  
Emily Francis Recreation Program Coordinator

Absent: S. Hall and R. Stinson

Meeting called to order by Board Chair, Melinda Davie at 6:00pm.

**Land Acknowledgement:**

Board Chair, Melinda Davie read the land acknowledgement.

**Declaration of Pecuniary Interests:**

Board Chair, Melinda Davie stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**Agenda:**

**MOTION #1** – Moved by C. Gerrits seconded by A. Stirk.. Be it resolved we approve the agenda dated November 22, 2023 as circulated and presented. Carried

**Discussion & Approval of Minutes of Previous Meeting held October 25, 2023:**

**MOTION #2** – Moved by A. Stirk seconded by D. Sample. That the minutes of the CDRC Board of Management regular board meeting held on October 25, 2023 be approved as circulated and presented Carried

**Correspondence:**

- 2022 Financial Statements
- Randy Chambers – resignation from CDRC Board of Management
- SMHA – thank you to staff regarding Hockey Day in Shelburne
- Orangeville Food Bank – Neighbours Community Market extended until June 2024

**MOTION #3** – Moved by R. Plowright seconded by C. Gerrits. That correspondence is received and placed on file. Carried

**Financial Report:**

After review of the CDRC financial reports and accounts the following motion was presented.

**MOTION #4** – Moved by D. Sample seconded by A. Stirk. That the CDRC Board of Management receive the financial reports and paid accounts in the amount of \$46,373.46 as presented by the Facility Administration Manager. Carried

**Facility Administration Manager and Recreation Program Coordinator Reports:**

See Schedule A

See Schedule B

**MOTION #5** – Moved by C. Gerrits seconded by D. Sample. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

**Facility Maintenance Manager’s Report:**

See Schedule C

**MOTION #6** - Moved by D. Sample seconded by R. Moore. That we receive the report from the Facility Maintenance Manager. Carried

**Closed Session Meeting:**

Enter closed session at 7:00pm

**MOTION #7** – Moved by C. Gerrits seconded by R. Plowright. Be it resolved that the Board move into a closed session meeting pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason:  
Personal matters about an identifiable individual, including a municipal or local board employee. Carried

**MOTION #8** – Moved by D. Sample seconded by A. Stirk. That the CDRC Board of Management rise from closed session with no report at 7:05pm. Carried

**Confirmation by By-law:**

**MOTION #9** – Moved by R. Moore seconded by C. Gerrits. Be it resolved that leave be given for the reading and enacting of by-law #11-2023 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held November 22, 2023. Carried

**Adjournment:**

**MOTION #10**- Moved by C. Gerrits seconded by A. Stirk. That we now adjourn at 7:07pm to meet again on Wednesday, January 24, 2024 at 6:00pm or at the call of the chair. Carried

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Secretary - Treasurer

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Chairperson

---

Dated

SCHEDULE 'A'

Facility Administration Managers Report – November 22, 2023

**General Overview/Information:**

- Continual day-to-day administrative duties that include phone calls and walk-in inquiries, invoicing and collections, process payables and disbursements, bank deposits, rental contracts, bookings, monitoring the rental schedule, monthly account reconciliations and payroll administration.
- Ongoing, receiving and responding to numerous and various facility rental booking requests and walk-ins.
  - o Received 13 rental request forms and 6-8 phone/email inquires
  - o Prepared rental contracts and insurance requirements
- Below is a snapshot of facility rentals

Week	Ice Rental Hrs	Event/Room Oth Rentals	
Week: Oct 30-Nov 5	60	1	
Week: Nov 6-12	68	2	
Week: Nov 13-19	66.5	1	

- Continuing to communicate with seasonal ice user groups and potential new rentals to establish season schedules, including:
  - o CDDHS Girls Varsity tryouts and tournament day schedule
  - o Orangeville Minor Hockey-occasional ice rentals
  - o MacDougall Hockey skills-scheduled pop up hockey skills clinics Nov 24, Dec 15 and March Break
  - o Hyland Heights ES – scheduled 3 skating rentals (Jan/Feb)
  - o Glenbrook ES – scheduled 8 kindergarten skating rentals (Jan/Feb/Mar)
  - o SMHA – ongoing schedule changes and releases for private ice rentals
  - o SMHA – discussing details for Hockey Day in Shelburne event held November 18<sup>th</sup>
  - o Orangeville Vikings – request to change Dec 2 game for public skate after Santa parade
  - o Shelburne Skating Club (SCS) – schedule changes
  - o Orangeville Girls Tigers – tournament scheduled Jan/24
  - o Shelburne Muskies – starting to look at 2024-25 season
  - o Town of Shelburne – Job Fair scheduled April 2024
- Communications with outstanding accounts receivables
- Prepared one (1) offer of employment to fill pt/operator position – not accepted
- Advertising - Consultations with advertisers for rink board and wall sign advertising
  - o Town Tees and Pizza Pizza
- Request from Town of Shelburne to complete and submit abuse liability forms for 2024 insurance renewal with Intact
- Replied to Melancthon Township Clerk re: surveillance camera questions
- Conversation with Crewson Insurance rep regarding insurance for contracted instructors

**Old Business:**

- Prepared 2024 draft budget for submission to funding municipalities

**New Business:**

- Received Canada Summer Jobs 2024 information – application launch November 20/23-Jan 10/24
- CDDHS hockey skills program at risk of not running next season

Kim Fraser  
Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis  
To: CDRC Board of Management  
Date: Wednesday November 22, 2023  
Subject: Recreation Program Coordinator Report

**November Overview**

- Continuing to assist with day-to-day operations including phone inquiries, email inquiries, walk in inquires.
- Continuing to make updates to the CDRC information on the Town of Shelburne website and actively creating graphics and posting on the CDRC social media. Creating posts for our lobby tv playlist.
- Halloween Skate scheduled for Sunday October 29, 2023 from 3:00-4:30pm. This skate is sponsored by Tim Hortons. We had a visit from Haunt in the Park characters who did a giveaway rink side and the Shelburne Fair Ambassadors handing out candy as people were leaving. There were approximately 150-180 people in attendance.
- Beginning discussions and preparation for the Spring/Summer 2024 recreation guide.
- **Created a Refund Request Form** for Recreation Program withdrawals. Individuals interested in a program refund will be required to complete this form.
- **Seasonal Summer Employment Opportunities** were posted on the Town of Shelburne website on Wednesday November 22, 2023. Applications are being accepted for the following four positions until Friday January 26, 2024.
  - Outdoor Pool Deck Supervisor
  - Lifeguard/Instructor
  - Head Day Camp Counsellor
  - Day Camp Counsellor
- Met virtually with the Township of Tiny to discuss their youth trips program that runs year round. Staff take youth ages 11-18 years to a variety of locations including a Blue Jays Game, Wonderland, Movie Theatres etc. They provided insight on how their program runs as well as information that is sent to parents prior to the trip day.
- Met with Crewson Insurance regarding insurance for contracted instructors.
- Self-training on the communications aspect of Active Net. Through videos, I am learning how to send emails and text messages through the system.

**Fall/Winter Activities: Snapshot of Drop In Program Attendance**

Below is a snapshot of the attendees for drop in CDRC programs.

	# of participants on each date							
Program	Sept.18	Oct.1	Oct.15	Oct.22	Oct.29	Nov.5	Nov.12	Nov.19
Public Skate	26	40	85	50	Free Sponsored	40	45	72

	# of participants on each date						
Program	Oct.11	Oct.18	Oct.25	Nov.1	Nov.8	Nov.15	Nov.22
Adult Skate	3	2	2	1	3	0	
Parent /Tot Skate	2	10	4	3	4	12	
Adult Shinny	1	0	0	1	0	0	

	# of participants on each date						
Program	Oct.13	Oct.20	Oct.27	Nov.3	Nov.10	Nov.17	
55+ Shinny	14	14	11	15	14	15	

**Fall/Winter Activities: Snapshot of registered program enrollment**

Registration is well underway for CDRC fall and winter activities. Below is a snapshot of the enrollments for registered programs.

Program	Date	# of Participants
PA Day Camp	Monday September 18	19
PA Day Camp	Friday October 27	19
PA Day Camp	Friday November 24	16
PA Day Power Skate Clinics	Friday November 24	46/45 FULL
Home Alone Safety for Kids	Thursday December 28	20 (FULL)
Babysitter Training Course	Friday December 29	6
Holiday Break Camp	Tuesday January 2, 2024	13
Holiday Break Camp	Wednesday January 3, 2024	13
Holiday Break Camp	Thursday January 4, 2024	17
Holiday Break Camp	Friday January 5, 2024	13
Red Cross Standard First Aid Course	Friday January 5	2

**Registration opened online on Monday for the following programs:**

- PA Day Power Skating Sessions: Friday January 26, 2024
  - Friday Night Youth Night Out: Friday January 26, 2024
  - Home Alone Safety for Kids: Saturday February 24, 2024
  - Friday Night Youth Night Out: Friday March 1, 2024
  - Friday Night Youth Night Out: Friday March 22, 2024
  - March Break Camp: March 11-15, 2024 (Full week and single day registration available)
  - Babysitter Training Course: Saturday May 11, 2024
  - Red Cross Standard First Aid CPR-C/AED certification course: Saturday May 11, 2024
- 
- Pickleball has expanded: Pickleball players have new options to register for the following using our new recreation software:
    - Court reservations – evening availability
    - Registered 8 Week Play – begins in January
    - Drop In (Registration Required) – weekly on Wednesdays from 10:30-12:30pm
  - Communicating with Taylored Pickleball Academy to coordinate pickleball clinics for April once the ice has been taken out. We are looking to offer a Youth Learn to Play, Adult Learn to Play and an Intermediate 4-week session.
  - Adjusted Adult Shinny to Adult Stick and Puck due to low participation. This time will now be available for adults to come out and practice taking shots on the net and stick handling.
  - Planning for some Saturday evening public skating throughout the rest of November and December when there are no scheduled ice rentals.
    - Evening skate scheduled from 7:30-9:00pm following the Shelburne Santa Clause Parade on Saturday December 2, 2023. I am hoping to find sponsors to cover the cost of this skate time.



SCHEDULE 'C'

Facility Maintenance Managers Report –November 22, 2023

GENERAL INFORMATION

Repair dish washer T&C to meet board of health standard, new operating directions also posted. \$774.59

Heat issues

Thursday Nov 9, 2023, 5-hour power outage began inspecting utilities to insure proper start up.

Notice main domestic boilers not working and main heating circulating pump was leaking from seal failure.

Called Tradium service. Boilers not running due to lack of flow into the system. A new bearing assembly for pump required the regular tech came back Friday seeing if he could get boilers to run at low system pressure a new bearing assembly would be days out so pulled pump and had the bearing assembly rebuilt and reinstalled. \$2072.08

After the pump replacement only 1 boiler functioned lack of flow through boilers system needs to be flushed and descaled. Received an estimate for descaling \$1650.00, e-mail Melinda for approval as we need heat.

Heating with one boiler now.

Also 1 roof top unit not running in T&C thermostat failure as well Tradium service troubleshoot ordered part and replaced \$1023.86.

Circulation pump for in floor heat breaker fault reset.

Compressor 2 pressure safety tripped reset.

Also, phones went out bell panel indicated failure after talking to a phone service tech they said probably a board failure as that is what the flashing light usually indicates they would order one for Monday. Monday AM phone system was working properly called off service.

Monday Tradium descaled boilers 2 boilers running well oldest one not clearing replacement needed. Of the 3 boilers this one has not been replaced was scheduled for 2025 replacement in capital there is a smaller boiler scheduled for replacement in 2024 which may run with some repairs to 2025.

Monday Tradium descaled boilers 2 boilers running well oldest one not clearing replacement needed.

Reviewing budget looking at Capital and Arena Payroll.

"SMHA Hockey Day" Busy day resetting boiler 10:30 pm and helping with clean up from Hockey Day past week dealt with 2 x plugged toilets removal from base.

Interview 2 casual youth as a gentleman that thought he would be interested declined after offer was sent and 1 youth broke ribs playing hockey.

Marty Lamers

Facility Maintenance Manager

**CENTRE DUFFERIN RECREATION COMPLEX**  
**BOARD OF MANAGEMENT**

**Minutes of the Regular meeting held January 31, 2024 at 6:00pm in person**

Attendance:	Melinda Davie	Mono
	Dan Sample	Shelburne
	Robb Stinson	Shelburne
	Ruth Plowright	Melancthon
	Ralph Moore	Melancthon
	Andrew Stirk	Amaranth
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager
	Emily Francis	Recreation Program Coordinator

Absent: C. Gerrits and S. Hall

Meeting called to order by Facility Administration Manager, Kim Fraser at 6:00pm.  
A quorum was present.

Kim Fraser welcomes all board members

**Land Acknowledgement:**

Land Acknowledgement read by Administration Manager, Kim Fraser

**Elections:**

The floor is opened to nominations for Board Chair

Chair: Moved by R. Moore, seconded by R. Stinson to nominate Melinda Davie for CDRC Board Chair. Carried

Melinda Davie accepts nomination.

Hearing no further nominations:

Moved by A. Stirk, seconded by D. Sample to close nominations for CDRC Board Chair. Carried

Melinda Davie accepts the position of CDRC Board Chair

Chair, M. Davie assumes chair of the meeting. M. Davie thanks the members and continues with the meeting.

The floor is opened to nominations for Vice-Chair.

Vice-Chair: Moved by D. Sample, seconded by R. Moore to nominate Chris Gerrits for CDRC Board Vice-Chair. Carried

Chris Gerrits agreed to accept a nomination prior to the meeting.

Hearing no further nominations:

Moved by R. Moore, seconded by D. Sample to close nominations for CDRC Board Vice-Chair.  
Carried

**Committees for 2024:**

The group agreed to postpone appointment of the subcommittees until the next meeting.

**Declaration of Pecuniary Interests:**

Board Chair, Melinda Davie stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**Agenda:**

Add item 12.5 Surveillance footage

**MOTION #1** – Moved by A. Stirk seconded by D. Sample. Be it resolved we approve the agenda dated January 31, 2024 as amended and presented. Carried

**Discussion & Approval of Minutes of Previous Meeting held November 23, 2023:**

**MOTION #2** – Moved by R. Moore seconded by R. Plowright. That the minutes of the CDRC Board of Management regular board meeting held on October 25, 2023 be approved as circulated and presented Carried

**Correspondence:**

- Town of Shelburne re: Land Acknowledgement to be amended to remove the dccrc website link as website is currently not active

**MOTION #3** – Moved by D. Sample seconded by A. Gerrits. That correspondence is received and placed on file. Carried

**Financial Report:**

After review of the CDRC financial reports and accounts the following motion was presented.

**MOTION #4** – Moved by D. Sample seconded by A. Stirk. That the CDRC Board of Management receive the financial reports and paid accounts in the amount of \$115,006.23 as presented by the Facility Administration Manager. Carried

**Facility Administration Manager and Recreation Program Coordinator Reports:**

See Schedule A

See Schedule B

**MOTION #5** – Moved by R. Stinson seconded by R. Moore. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

**Facility Maintenance Manager's Report:**

See Schedule C

**MOTION #6** - Moved by R. Stinson seconded by R. Moore. That we receive the report from the Facility Maintenance Manager. Carried

**New Business:**

Received as correspondence, a request from Township of Amaranth for review of the agreement for the purposes of updating the terms.

For information purposes, a draft lease agreement from Elections Canada.

D. Sample leaves at 7:05pm

Change bank signing authorities:

**MOTION #7** – Moved by A. Stirk seconded by R. Plowright. That effective immediately, the banking and cheque signing authorities for the CDRC accounts will be changed to Kim Fraser, Administration Manager; Melinda Davie, Board Chair and Chris Gerrits, Vice-Chair. Carried

CDRC 2024 Board meeting schedule will continue to be the 4<sup>th</sup> Wednesday of the month. Amaranth declared a schedule conflict for June and July. Will discuss again at the next meeting.

Recently two requests for review of surveillance footage. Discussion determined the need for a poly.

**Confirmation by By-law:**

**MOTION #8** – Moved by R. Moore seconded by A. Stirk. Be it resolved that leave be given for the reading and enacting of by-law #01-2024 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held January 31, 2024. Carried

**Adjournment:**

**MOTION #9**- Moved by A. Stirk seconded by R. Plowright. That we now adjourn at 7:28pm to meet again on Wednesday, February 28, 2024 at 6:00pm or at the call of the chair. Carried

\_\_\_\_\_  
Secretary - Treasurer

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Dated

SCHEDULE 'A'

Facility Administration Managers Report – January 31, 2024

**General Overview/Information:**

- Continual day-to-day administrative duties that include phone calls and walk-in inquiries, invoicing and collections, process payables and disbursements, bank deposits, rental contracts, bookings, monitoring the rental schedule, monthly account reconciliations and payroll administration.
- Working at closing 2023 financial year end and reconciling year end reports to HST, source deductions, 2023 t-4's, OMERS, WSIB, etc.
- 2024 Canada Summer Job application completed and submitted through the GCOS (Grants and Contributions Online Services) account on January 10<sup>th</sup>.
- Ongoing, receiving and responding to numerous and various facility rental booking requests and walk-ins.
  - o Received 50 rental request forms and approx. 20-25 phone/walk-in or email inquiries
  - o Prepared rental contracts and insurance requirements
- Below is a snapshot of facility rentals

Week	Ice Rental Hrs	Event/Room Oth Rentals	
Week: Nov 20-26	64.5	2	
Week: Nov 27-Dec 3	65	1	
Week: Dec 4-10	62.5	5	
Week: Dec 11-17	63.5	5	
Week: Dec 18-24	45	2	
Week: Dec 25-31	30.5	-	
Week: Jan 1-7	44.5	2	
Week: Jan 8-14	51.5	3	
Week: Jan 15-21	61	4	
Week: Jan 22-28	65	1	

- Continuing to communicate with seasonal ice user groups and potential new rentals:
  - o SMHA – ongoing schedule changes and accommodating private ice rental requests
  - o SMHA – released 10-11pm ice on Monday and Thursday. Will use occasional to 10:30pm for games
  - o SMHA – beginning to schedule playoffs
  - o CDDHS hockey skills program finished for season – Semester 1 Sept-Jan. The program is offered in Sept 2024 to grade 10 students. Program will renew depending on registrations.
  - o CDDHS boys varsity – 1 or 2 home games left
  - o Orangeville Girls Tigers – tournament Jan 26, 27 & 28 rented 33 hours

- Received inquiry to rent ice for a 3-on-3 hockey tournament during March break
- Hyland Heights ES – scheduled 3 skating rentals (Jan/Feb)
- Glenbrook ES – scheduled 8 kindergarten skating rentals (Jan/Feb/Mar)
- Inclement weather cancellations – Jan 9, 14 & 25
- T&C kitchen rentals (x2)
- Scheduling facility rentals into 2025
  
- Upcoming event rentals:
  - CDDHS Girls Varsity tournament – Friday February 9<sup>th</sup>
  - Shelburne Skating Club (SCS) – carnival March 2<sup>nd</sup>
  - MacDougall Hockey skills - skills clinics March 11-15 from 9am-12pm each day
  - Town of Shelburne – Job Fair scheduled April 18<sup>th</sup>
  
- New ice/facility rental inquiries:
  - Circus Genoa – arena floor inquiry June 26<sup>th</sup>
  - Orangeville Girls Hockey – tournament request Jan 24, 25 & 26, 2025 – approx. 39 hours
  
- Communications with outstanding accounts receivables
- Pepsi contract is up for renewal
- Vets Minor lacrosse requesting alternate storage. Currently walk-in storage next to dr#1 is occupied by Shelburne Muskies. Prior years, this space was occupied alternately between Vets lacrosse Jr C team in the summer and Muskies in the winter. Staff will ask Shelburne Muskies to vacate the space by March 17<sup>th</sup>.
- Assisted with communications regarding Dec 5<sup>th</sup> dressing room incident and Jan 14<sup>th</sup> and 22<sup>nd</sup> issues

**Old Business:**

-

**New Business:**

- Demonstration of Sling Employee Scheduling system to upgrade staff scheduling and replace the manual time clock
- The in-person ice scheduling meeting will resume in June to review the 2024-2025 season

Kim Fraser  
Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis

To: CDRC Board of Management

Date: Wednesday January 31, 2024

Subject: Recreation Program Coordinator Report

**December/January Overview**

- Continuing to assist with day-to-day operations including phone inquiries, email inquiries, walk in inquiries.
- Continuing to make updates to the CDRC information on the Town of Shelburne website and actively creating graphics and posting on the CDRC social media. Creating posts for our lobby tv playlist.
- **Seasonal Summer Employment Opportunities** have now been posted on the Town of Shelburne website. Applications for the Head Camp Counsellor and Deck Supervisor positions are due on Friday January 26, and the Lifeguard/Instructor and Camp Counsellor positions are due on Friday February 2.
  - **Employment Opportunities**
    - Head Day Camp Counsellors (2)
    - Day Camp Counsellors (15-18)
    - Outdoor Pool Deck Supervisors (3-4)
    - Lifeguard/Instructors (12-17)
- **Sling Employee Scheduling Platform:** Setting up Sling for employee scheduling. This application will replace the employee time clock, will track scheduled time off etc. Attended a virtual demonstration of the software and communicated further with Sling representatives.
- **Canada Summer Jobs:** Seasonal Summer Employment grant was completed and submitted on January 10, 2024.
- **Spring/Summer 2024 Recreation Guide:** Scheduled to be distributed throughout Dufferin County on Thursday April 4, 2024 with the Shelburne Free Press
  - Creating and collecting content for the Spring/Summer Recreation Guide. Communicating with local sports groups to include their information in this guide. Collecting content from the 4 CDRC funding municipalities.
  - Editorial content must be submitted by Thursday February 29, and final approval is scheduled for Friday March 5, 2024.
- **Summer 2024 Preparation**
  - Building summer 2024 programs into our Active Net software, to open our registration at the beginning of April.
  - Coordinating our combined camp staff training date with the Township of Wellington North, Mapleton and Town of Minto for June 2024.
  - Communicating with guest speakers for our seasonal summer staff training.
  - Completing website updates to reflect upcoming information and programs.
  - Coordinating with the Shelburne Public Library to schedule visits for our day camp program.
  - Researching and gathering information on guest visitors and day trips for our summer 2024 day camp.
    - Explore the cost of busing with the 2 local bus companies.
    - Opportunities with Scientists in the School programs.
- **Free Family Day Skate** scheduled for Monday February 19, 2024 from 2:00-4:00pm sponsored by Go with Crowe Real Estate, Shelburne Optometry, Main Street Dental and Shelburne Family Chiropractic.

- Planning for the 2024 **Easter Skate Eggstravaganza** scheduled for Sunday March 24, 2024, from 11:00-1:00pm.
  - We will be hosting a Sports and Recreation Central Registration in the Town and Country Room from 10:00am-12:30pm.
  - Seeking local businesses interested in sponsoring this event.
- Attended a Centre Ontario Facilities Association meeting at the Town of Innisfil.

**Winter Activities: Snapshot of Drop In Program Attendance**

Below is a snapshot of the attendees for drop in CDRC programs.

**Fees:**

- Public Skating: \$4.00 per skater
- Adult Skate/Parent and Tot Skate: \$3.50 per skater
- 55+ Shinny: \$10.00 per skater, \$5.00 per goalie
- Youth Shinny: \$5.00 per participant
- Ticket Ice: \$7.00 per skater
- Drop in Pickleball: \$4.50 per player

	<b># of participants on each date</b>							
<b>Program</b>	<b>Dec.2</b>	<b>Dec.3</b>	<b>Dec.10</b>	<b>Dec.17</b>	<b>Dec.24</b>	<b>Dec.27</b>	<b>Dec.29</b>	<b>Dec.31</b>
Public Skate	56	51	Sponsored skate	66	33	22	87	99
	<b>Jan.2</b>	<b>Jan.5</b>	<b>Jan.7</b>	<b>Jan,19</b>	<b>Jan.14</b>	<b>Jan.21</b>	<b>Jan.25</b>	
	79	76	95	17 (no bus day)	70	71	15 (no bus day)	

	<b># of participants on each date</b>						
<b>Program</b>	<b>Dec.6</b>	<b>Dec.13</b>	<b>Dec.20</b>	<b>Dec.27</b>	<b>Jan.10</b>	<b>Jan.17</b>	<b>Jan.24</b>
Adult Skate	0	2	3	6	0	5	4
Parent /Tot Skate	6	0	3	16	8	7	9

	<b># of participants on each date</b>						
<b>Program</b>	<b>Dec.1</b>	<b>Dec.8</b>	<b>Dec.15</b>	<b>Dec.22</b>	<b>Dec.29</b>	<b>Jan.5</b>	<b>Jan.12</b>
55+ Shinny	15	12	16	18	14	16	16
	<b>Jan 19.</b>	<b>Jan.25</b>					
	23	14					

	<b># of participants</b>	
<b>Program</b>	<b>Dec 29</b>	<b>Jan 5</b>
Youth Shinny (6-8 years)	11	6
Youth	24	22



Shinny (9-12 years)		
<b>Program</b>	<b>Dec 27</b>	<b>Jan 3</b>
Figure Skating Ticket Ice	6	9

**Winter/Spring Activities: Registered programs**

Registration is well underway for the following CDRC winter activities.

- Home Alone Safety for Kids
  - Course 1: Thursday December 28
  - Course 2: Saturday February 24, 2024
- Babysitter Training Course
  - Friday December 29
  - Saturday May 11, 2024
- PA Day/Holiday Camps
  - Holiday Break Camp: January 2-5
  - March Break Camp: Monday March 11-Friday March 15, 2024
- Standard First Aid Course: Partnered with Rural Rescue First Aid Training
  - Course 1: Friday January 5, 2024
  - Course 2: Saturday May 11, 2024
- PA Day Power Skating Clinics (New): Partnership with Susan Ritchies Power Skating Techniques
  - Friday January 26, 2024 (Ages 5-13)
- Youth Night Out (New) Ages 7-13
  - Friday January 26, 2024 (Theme: Arts and Crafts)
  - Friday March 1, 2024 (Theme: PJ Party)
  - Friday March 22, 2024 (Theme: Glow Skate)
- 5-week Pickleball Programs (NEW): Partnered with Taylored Pickleball Academy beginning Thursday April 23, 2024
  - Youth Learn 2 Play (Ages 9-14)
  - Adult Learn 2 Play
  - Advanced Beginner Pickleball
  - Intermediate Pickleball
- Pickleball: Drop in and Court Reservation
  - Those interested in playing pickleball at the CDRC have the option to reserve the pickleball court or attend a drop in session.
  - Drop in pickleball: Wednesday mornings 10:30am-12:30pm
  - Court reservations are available in the day time and evenings.
    - We currently have a group that reserves the Pickleball Court twice a week for 2 hours in the afternoon.
    - Total Pickleball Court Reservations to date: 39

	<b># of participants on each date</b>					
<b>Program</b>	<b>Dec.6</b>	<b>Jan.10</b>	<b>Jan.17</b>	<b>Jan.24</b>		
Drop In Pickleball	3	4	6	3		

SCHEDULE 'C'

Facility Maintenance Managers Report –January 31, 2024

GENERAL INFORMATION

Circulating pump failure room # 5 Model # Armstrong pump astro 250SS \$1,150.00

Circulating pump failure Shop area Model # Grundfos pump 59896772 \$850.00

Plus, labour 3 hours

Replaced transformer 24 v for thermostats.

Staff meeting with Melina.

Dec 2023 hired 2 youth staff to replace a youth and an operator.

Order supplies and parts for Janitorial maintenance as needed.

Replaced 2 times broken old light fixtures T&C with LED type \$65.00 each.

Minimal snow and ice removal month Dec.

Staff scheduling and adjustments continually.

Work task and information provided to operators for my Vacation.

Monitor new ice rink signage installation tried without Lexan to reduce risk and cost. will try again different adhesive backing.

On going ice maintenance edging scraping building

Dressing room 5 breaker tripping (resolve issue)

Replacing chair leg caps T&C odd size caps modifying to fit.

Repair power scrubber. Plus, training

Temp repair elevator button advised elevator company of required part for proper repair.

On Tuesday December 5 the CDRC had an ice rental called teachers students 4 dressing rooms were assigned dressing room 4 was assigned to student boys. After the rental CDRC staff entered room 4 to clean and was confronted with a gross act of vandalism somebody defecated in the urinal and threw it in the shower as well. As our youth staff go to the high school, they could identify who the last boys in the dressing room were, and four boys were named. When some of these the boys were confronted and asked for their statement of what happened it was concluded that one named youth defecated in the urinal. It is unclear if this act was provoked or dared by the others, but there are inconclusive statements suggesting this. This showed a total disrespect for the Arena for the arena staff, community and the rental group which provides an opportunity for students to play hockey. After speaking with the CDRC board chair, it was felt reasonable to prohibit the named youth from entering the CDRC facility until December 31, 2023, for any event. Staff met with the youth's parents the next morning and issued a no trespass notice.

CDRC funding, specifically what is remaining to claim on roof grant meeting? May have information.

Obtaining written quotes for a water softener replacement.

Capturing and reviewing video for OPP for peoples' actions in arena Jan 14 and Jan 22

Walk through with contractors for upgrade of a new generator for emergencies County initiative.

Snow pile pushed back.

Marty Lamers

Facility Maintenance Manager

## Fibre Internet

As per 2024 budget we will be signing on to a 3-year contract with Wightman Internet if no objections at this meeting.

Wightman

**Unlimited Fibre Internet (100 Mbps Down X 100 Mbps Up) \$240.00 Plus \$19.00 36-month contract.**

The 20 and 50 packages have increased by 3 dollars in 2024, I will still honour your pricing though. As far as a timeline, I will only get a better idea once construction resumes in the spring. We are planning to finish this area in 2024. I have told others the sooner we get orders in, the more orders in certain areas may happen first.

Through Dufferin County IT (Rodgers)

**100Mbps at \$550/month. These are budgetary numbers and are based on a 60-month term.**

This is what I received for our Rogers Rep a bit of rough estimate but should give you a good idea of costs. Sounds like fibre (which is the best option for speed and reliability) would be the best option with no build cost involved. I know the monthly cost is much higher but maybe some of the funds you may be getting can be set aside to offset the cost.

A few years ago, we estimated a build cost of approximately \$20,000 for cable to that location. It'll likely be higher today; we would need to have it reassessed which will take a few weeks.

The site is serviceable for Fiber and can be turned up quickly. We can run a 50Mbps connection at \$500/month or 100Mbps at \$550/month. These are budgetary numbers and are based on a 60-month term.

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Heritage Advisory Committee held an electronic meeting on March 5, 2024 at 6:30 p.m. The following members were present: Chair Ralph Moore, Vice-Chair Kristine Pedicone, Members James McLean, Todd McIntosh, and Tracy Webber, also present was Kaitlin Dinnick, Acting Heritage Advisory Committee Secretary. Member Doug Read and Member Dennis Scace were absent. Chair Moore called the meeting to order at 6:33 p.m. Chair Moore advised that the meeting was being recorded and would be posted to the Township website.

### **Land Acknowledgement**

Chair Moore shared the Land Acknowledgement Statement.

### **Additions/Deletions/Approval of Agenda**

Moved by McLean, Seconded by Pedicone that the agenda be approved as presented. Carried.

### **Approval of Draft Minutes**

Moved by Webber, Seconded by Pedicone that the minutes of the Heritage Advisory Committee Meeting held on February 6<sup>th</sup>, 2024 be approved as presented. Carried.

### **Business Arising from Minutes**

Vice-Chair Pedicone inquired as to why only two posts ended up being made for Heritage Week. She was advised that Becky Cunnington, Heritage Advisory Committee Secretary (absent) had only received information to post from Member McIntosh and posted what she was sent.

### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

### **General Business**

#### **1. Other/Addition**

None

#### **2. Unfinished Business**

##### **1) Bursary for the History Department at CDDHS**

Member McLean reached out to his contact at CDDHS about Chair Moore and himself attending the school to discuss the bursary and the research students and was advised that they were really busy right now but that March would be a better month to meet. Chair Moore and Member McLean will aim to

meet with them prior to the next meeting so that the bursary and student volunteer position can move forward.

**2) CDDHS Student Involvement in Committee Research**

This item was discussed under General Business Item 2.1.

**3) One Room Schoolhouse Project – Update**

The Committee is continuing to gather information for the Project, and Vice-Chair Pedicone suggested that at the next meeting everyone could put together what they have collected so far and have it ready to be sent out with the agenda package for everyone.

**4) Chair Moore Will be Absent for April 2<sup>nd</sup>, 2024 Meeting**

The Committee discussed alternative dates for the meeting and about the possibility of having the meeting in person versus zoom. The Secretary was directed to send out a doodle poll for the next meeting to decide on a date and whether it will be in person or via zoom.

**5. Brainstorming Roundtable**

Chair Moore discussed that he is looking at putting something in the Dundalk Herald about the schoolhouse project and the Committee is hoping that they will gather more information at Melancthon Day. Chair Moore is also going to create a poster to advertise the schoolhouse project to be posted at the Horning’s Mills Hall.

**Recommendations to Council**

The Committee discussed that they would like to have a section in the Fall Newsletter dedicated to the Schoolhouse project. This would get some of the information out that has been collected and will give more people an opportunity to reach out to the members if they have more information to share.

**Recommendation**

The Heritage Advisory Committee recommends to Council that they allow the Committee to have a dedicated space in the Fall/Winter 2024 Newsletter for the Schoolhouse project.

**Public Question Period**

None.

**Confirmation Motion**

Moved by Pedicone, Seconded by McIntosh, that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed

and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

**Adjournment**

7:02 p.m. - Moved by McLean, Seconded by Webber that we adjourn this Heritage Advisory Committee meeting to meet again at the call of the Chair. Carried.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

March 28, 2024

Please be advised that during the regular Council meeting of March 26, 2024 the following resolution regarding support for 'a call to action' to meet the deadline of an Accessible Ontario by 2025 was carried.

**RESOLUTION NO. 2024-151**

**DATE: March 26, 2024**

**MOVED BY: Councillor MacNaughton**

**SECONDED BY: Councillor Pennell**

**WHEREAS** the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

**WHEREAS** Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

**WHEREAS** at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

**WHEREAS** the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;

**WHEREAS** people with disabilities and advocates, including Prince Edward County's Accessibility Advisory Committee, note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

**WHEREAS** Prince Edward County is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA

standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

**THEREFORE BE IT RESOLVED THAT** the Council of Prince Edward County strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
- b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

**AND FURTHER THAT** the Mayor write a letter in support of this resolution to the Minister of Seniors and Accessibility, and that a copy of this resolution be sent to the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

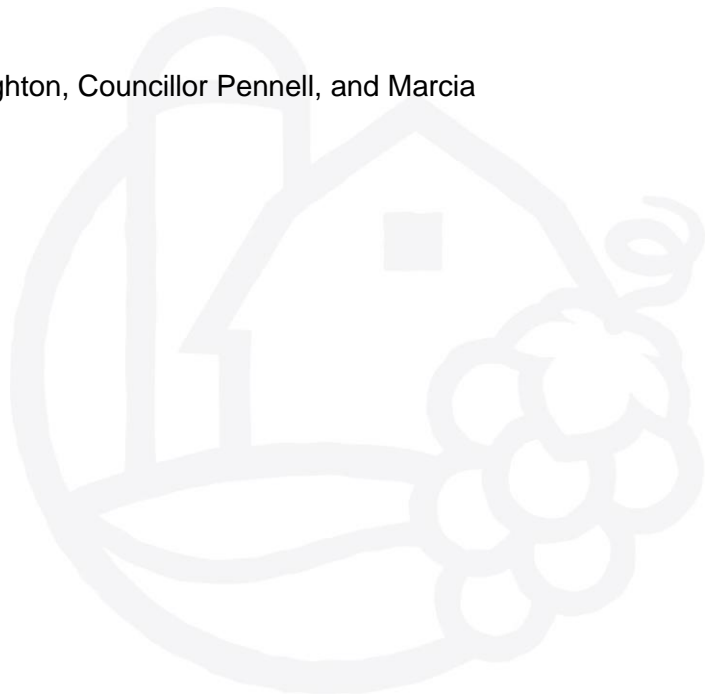
**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor MacNaughton, Councillor Pennell, and Marcia Wallace, CAO







TOWN OF SHELburne

COUNCIL RESOLUTION

No. 08

**Date:** 3/25/24

**Moved:** Councillor Benotto

**Seconded by:** Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne encourages all levels of government to eradicate all forms of racism especially Islamophobia and antisemitism, and that this motion be sent to our MP and MPP and all municipalities.

**CARRIED, W. Mills**

**Requested Vote to be Recorded**       Yes       No

	Yea	Nay
<b>Mayor Mills</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Deputy Mayor Hall</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Councillor Benotto</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Councillor Fegan</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Councillor Guchardi</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Councillor Sample</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Councillor Wegener</b>	<input type="checkbox"/>	<input type="checkbox"/>



## NVCA March 2024 Board Meeting Highlights

**Next Meeting: March 22, 2024, held virtually**

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

### Legislative and regulatory proposals affecting Conservation Authorities

Ben Krul, Manager, Development Planning & Permits, and Tyler Mulhall, Planner, gave a presentation on the new O. Reg 41/24.

On February 16, 2024, a new Minister's regulation (Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits) under the *Conservation Authorities Act* was approved by the Province. This regulation will replace NVCA's existing individual "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" regulation (172/06).

The regulation's effective date is April 1, 2024.

#### Key changes to NVCA's permit review process include:

- The activity in NVCA's regulated areas is not likely to:
  - Affect the control of flooding, erosion, dynamic beaches or unstable soil or bedrock;
  - Create conditions or circumstance that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property.

Other requirements prescribed by the regulations are met

- Pollution and conservation of land will no longer be considered when reviewing permit applications
- New definition of a watercourse
- The regulated area around wetlands will be consistent at 30 m, including around

provincially significant wetlands (PSW). The current buffer is 30 m from wetlands, and 120 m from PSWs

- NVCA shall review and update maps at least once annually
- New exceptions for certain low-risk activities that meet specific requirements have been identified
- NVCA must confirm application completion within 21 days, and must give notice of decision for all applications within 90 days. NVCA may not request additional information from applicant once the application is deemed complete.
- Enhanced Minister Orders and Powers.
- Enhanced conservation authority enforcement powers, including entering properties, issuing stop work orders and enhanced penalties.
- Additional review and appeal mechanisms

#### Next Steps

NVCA will be completing the following steps to adopt the new regulations:

- Prepare communications for municipal partners, stakeholders and the public.
- Adopt interim policies until existing policy and procedure manuals are updated.
- Adopt a transition plan to ensure permits and new applications are subjected to the appropriate procedures and guidelines.
- Accommodate efficient timelines for permit review / issuance, administration reviews, permit cancellations, holding of hearings.
- Appointment of officers under a new class designation will be required. Provide new requirements for mapping updates.
- Update regulatory and legislative references on applications, maps, website, etc.

## **Delegation of Powers and Appointment of Officers under the Conservation Authorities Act**

As per the update of the *Conservation Authorities Act*, NVCA will appoint officers to enforce the provisions of Sections 28 and 29 of the Act. The Board of Directors have appointed the following staff as officers:

- Ben Krul, Manager, Development Planning and Permits
- Meagan Kieferle, Senior Regulations Officer
- Tyler Mulhall, Planner
- Kyra Howes, Director, Conservation Services
- Mike Bacon, Manager, Lands and Operations
- Clint Collis, Lands and Operation Technician
- Spencer Macdonald, Lands and Operation Technician

## **Agricultural Committee Terms of Reference**

The Board of Directors approved the updated terms of reference for the Agricultural Committee.

## **NVCA Climate Change Action Plan: 2023 progress and 2024 goals**

Staff provided the Board of Directors a summary of climate related actions from 2023 and outlined the anticipated 2024 goals.

## **Appointment of Risk Management Official and Risk Management Inspectors**

The Board of Directors appointed Ian Ockenden as an alternate Risk Management Official and as a Risk Management Inspector.

## **Flood Structures Workplan**

NVCA is responsible for managing a total of six flood structures within the watershed. Safety Reviews have been completed for New Lowell Dam in 2019, and Tottenham Dam in 2021. The reviews provided prioritized recommendations for addressing structural and public safety deficiencies relating to the dams.

To begin addressing the high priority recommendations only, NVCA staff will be applying for funding through the provincial Water Erosion Control Infrastructure (WECI) Program, which provides a 50% match for locally-funded projects pertaining to flood and erosion structures. Staff will plan to contribute the remaining 50% through the funding from NVCA's Asset Management Plan.

In the near future, engineering staff will develop a sustainable funding plan for NVCA's flood structures.

The recommended repairs for the Tottenham Dam would cost \$414,700, while recommended repairs for the New Lowell would cost \$765,000. It is important for NVCA to consider the lifecycle costs of maintaining each flood structure that does not serve a direct flood-related function, and weigh those against the costs of decommissioning these structures.

## **Update for MOU Cost Apportioning Agreement Programs and Services**

Most of NVCA's municipal partners are supportive of either an MOU or a Cost Apportionment Agreement between the municipality and the NVCA.

Municipalities that have executed and signed MOUs

- Township of Adjala-Tosorontio
- Municipality of Grey Highland
- Town of Mono
- Township of Amaranth
- Town of Shelburne
- Township of Melancthon
- Town of New Tecumseth
- Town of Innisfil
- Town of Bradford West Gwillimbury
- Town of Collingwood
- Town of Wasaga Beach
- Township of Essa
- Township of Mulmur
- City of Barrie

- Town of Blue Mountains
- Clearview Cost Apportionment Agreement approved with Clerk to be signed
- Oro-Medonte to indicate support on MOUs in a future council meeting
- Springwater indicated support to date; before Council March 20, 2024

## Upcoming Events

### Spring Tonic Maple Syrup Festival

Hosted in partnership with the Rotary Club of Barrie, the Spring Tonic Maple Syrup Festival is hosted at the Tiffin Conservation Area. This event is a tradition spanning more than three decades.

Visitors will take a trip back in time to explore how maple syrup was made in the past. After that, they will return to current times and see how maple syrup is made today! End your tour with a pancake and sausage breakfast with fresh maple syrup. Prices for most activities are included in the admission fees.

**Date:** April 6 – 7, 2024

**Location:** Tiffin Centre for Conservation

### Learn to Fly fish like a biologist

Learn to fly fish like a biologist so you can make the most of your fishing season! The event is hosted by Fred Dobbs, Manager, Stewardship Services, in partnership with Cabela's Barrie.

**Date:** April 6, 2024

**Location:** Cabela's Barrie, 50 Concert Way, Barrie, ON L4N 6N5

### Tiffin Nature Program (for preschoolers)

Tiffin Nature Program helps preschoolers gain knowledge, understanding and appreciation of the natural world and our amazing planet. Children learn about risky play, and develop a better understanding of their relationship with the land.

**Half Day Dates:** Tuesdays March 19, 2024 – June 4, 2024

**Full Day Dates:** Thursdays March 21, 2024 – June 6, 2024

**Location:** Tiffin Centre for Conservation

### PA/PD Day Camp Tiffin

Camp Tiffin encourages outdoor exploration, guided excursions in the forest fueled by student interest. Every day will be guided by student inquiry, seasonal changes, and weather and program availability. Camp Programming for April 8<sup>th</sup> will safely feature the solar eclipse!

**Date:** Friday, April 8, 2024 from 9:00 a.m. – 4 p.m.

**Location:** Tiffin Centre for Conservation



**TOWNSHIP OF SOUTHGATE COMMITTEE OF ADJUSTMENT  
NOTICE OF APPLICATION FOR MINOR VARIANCE AND PUBLIC  
HEARING**

**The Planning Act, RSO 1990, as amended**

**TAKE NOTICE** that the Township of Southgate Committee of Adjustment has appointed April 24, 2024, at 9:00 am for the purpose of a public hearing to be held **electronically** at the following credentials:

Please join the meeting from your computer, tablet, or smartphone

<https://zoom.us/j/99695951220?pwd=aERScXJtQ2Qzb1Y5TS9aOURvOW90dz09>

You can also dial in using your phone. Phone: +1 647 374 4685 Meeting ID: 996 9595 1220 Passcode: 349215

**NOTE:** If you wish to speak at the meeting, please register in advance by contacting the Secretary-Treasurer, Elisha Milne, using the below information.

The meeting will be live streamed and uploaded to the Township YouTube Channel:

<https://www.youtube.com/user/SouthgateTownship>

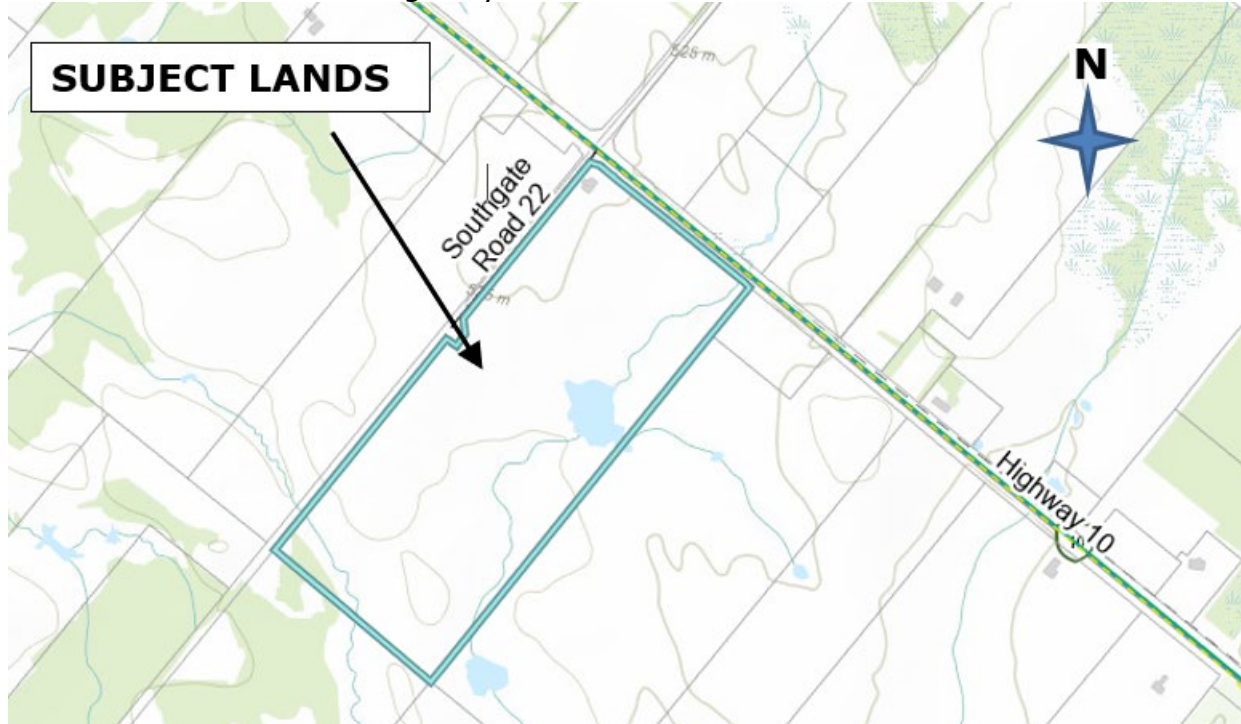
**APPLICATION FOR MINOR VARIANCE - FILE NO. A5-24**

**OWNERS:** Timothy Frey

**Description and Key Map of the Subject Land**

**Legal Description:** Con 1 SWTSR PT LOTS 221 and 222, Geographic Township of Proton, Township of Southgate

**Civic Address:** 772410 Highway 10



**The Purpose** of the Minor Variance is to permit construction of a proposed addition to an existing barn with a 10.66 meter side yard to the Southgate Road 22 side lot line. A 20 meter side yard to an improved street is required in the Agricultural-1 Zone. A variance is also requested on the location of the Environmental Protection Zone boundary to remove it from the farm cluster so that it corresponds with the Saugeen Valley Conservation Authority regulated area

**The Effect** of the Minor Variance is to permit an addition north and west of the existing barn within the farm cluster area with a side yard 9.34 meters less than the required setback to Southgate Road 22.

Property owners within 60 meters of the subject land are hereby notified of the above application for consent. The property to be severed will be marked by a sign.

**If** a person or public body has the ability to appeal the decision of the Committee of Adjustment in respect of the proposed consent to the Ontario Land Tribunal but does not make **written submission** to: Committee of Adjustment, Township of Southgate office before it gives a provisional consent, the Tribunal (OLT) may dismiss.

**If** you wish to be notified of the decision of the Committee of Adjustment in respect of

the proposed consent, you must make a written request to the undersigned. For more information about this matter, contact

**ELISHA MILNE, SECRETARY-TREASURER,  
COMMITTEE OF ADJUSTMENT FOR THE TOWNSHIP OF SOUTHGATE  
185667 GREY RD 9, DUNDALK, ON N0C 1B0  
(519) 923-2110 EXT 232 Toll Free 1-888-560-6607 FAX (519) 923-9262**

Additional information regarding this application is available at  
<https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#A5-24-Timothy-Frey>

When requesting information please quote File No. **A5-24**

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## Denise Holmes

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**From:** Sarah Culshaw  
**Sent:** Tuesday, April 9, 2024 9:11 AM  
**To:** Denise Holmes  
**Subject:** FW: Well Registration

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**From:** Natalie Kotyck <info@ndact.ca>  
**Sent:** Monday, April 8, 2024 9:36 PM  
**To:** Sarah Culshaw <sculshaw@melancthontownship.ca>  
**Cc:** Greg Richards <Wellness@stradaquarry.com>  
**Subject:** Fwd: Well Registration

As Strada is having difficulties reaching the Melancthon email server, I am forwarding the Strada response to the Linda Polonsky email dated March 22, 2024.

Thanks,

Natalie Kotyck  
Executive Director  
NDACT

----- Forwarded message -----

**From:** **Wellness** <[Wellness@stradaquarry.com](mailto:Wellness@stradaquarry.com)>  
**Date:** Mon, Apr 8, 2024 at 4:49 PM  
**Subject:** RE: Well Registration  
**To:** Linda Polonsky <[58linda77@gmail.com](mailto:58linda77@gmail.com)>  
**Cc:** [info@ndact.ca](mailto:info@ndact.ca) <[info@ndact.ca](mailto:info@ndact.ca)>, [info@melancthontownship.ca](mailto:info@melancthontownship.ca)  
<[info@melancthontownship.ca](mailto:info@melancthontownship.ca)>

Hi Linda,

Thank you for your note.

When we developed the TPA it was based on our team's scientific understanding of the area, and of those areas most likely to be impacted in the unlikely event the quarry has an affect on well water or natural features.

The quarry plan includes many mitigation measures to ensure there are no impacts to water outside the site.

In the unlikely event the quarry affected water quality or quantity, the residences in the TPA would be the first to be impacted. This serves as an early warning system, and Strada would likely adapt its operations to prevent further impacts.



But if those impacts were later seen far beyond the TPA and shown to be the result of quarry operations, Strada would be obliged under the Aggregate Resources Act, and the Ontario Water Resources Act, to address the change in water quality or quantity.

While we understand your concern, we are confident that the current TPA will serve to protect those inside and outside of the area.

Kind regards,



**Greg Richards MASc**  
**WELLness Check Program Administrator**  
Strada Aggregates  
30 Floral Pkwy  
Concord, ON L4K 4R1  
T 519.925.6970

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**From:** Linda Polonsky <[58linda77@gmail.com](mailto:58linda77@gmail.com)>  
**Sent:** Friday, March 22, 2024 11:57 AM  
**To:** Wellness <[wellness@stradaquarry.com](mailto:wellness@stradaquarry.com)>  
**Cc:** [info@ndact.ca](mailto:info@ndact.ca); [info@melancthontownship.ca](mailto:info@melancthontownship.ca)  
**Subject:** Well Registration

To whom it may concern:

In regards to the well registration program and the Target Participation Area, we would like to offer our input on the boundaries you have chosen.

The aquifer from which we all draw our drinking water is part of a complete ecosystem, that requires each piece to function as nature intended in order to continue to provide the necessities of life to all living things. By altering one piece, all other corresponding and supporting pieces are also altered. Some to a small, barely noticeable degree, others very extensively. It is unknown what would happen if a Quarry were to operate below the water table as it has never been done before. But, should this be the final outcome with Strada, it could, possibly, affect all water quality and quantity for the entire province. Not just a small zone around the quarry itself. With this in mind, we believe, that wider ranging and more comprehensive environmental information should be gathered and all natural heritage features taken into account, not just wells.



Our property is far outside of your TPA, but has a lot of water features on it, which, if negatively affected by future operations, would leave us completely without recourse or compensation under the NDACT/Strada Community Engagement Agreement. We do not believe we are alone in these sentiments, as millions of people could potentially be affected by a quarry project such as that being considered.

In closing, we would ask that you reconsider the current Target Participation Area to cover all of Melancthon Township.

Respectfully yours,

Jack and Linda Polonsky

Douglas Read

[REDACTED]  
[REDACTED]  
[REDACTED]

April 7 2024

Township of Melanthon;  
Denise Holmes  
Ralph Moore

I am writing this letter with regret as things have changed personally and as I have missed the last few meetings due to time conflicts. So after careful thought and consideration, I have made the decision to leave the Heritage Committee effective the above date.

I don't think it is fair to the committee that I stay on if I am having difficulties attending the meetings with the rest of the committee members.

So please accept this resignation from the committee, thank you for your understanding.

Yours truly;

Douglas Read

APR 08 2024



Ministry of Agriculture,  
Food and Rural Affairs

### Notice of Request for Drain Maintenance and/or Repair

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

To: The Clerk of the Corporation of the Township of Melancthon

Re: Stewart Drainage Works  
(Name of Drain)

In accordance with section 74 and 79(1) of the *Drainage Act*, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

The drain has silted in considerably above the design grade. Additionally, there is substantial vegetation growth in the cross section of the drain that is impeding the flow of water.

**Property Owners:**

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Lot 271-273, Concession 3 & 4 S.W.

Ward or Geographic Township  
Melancthon

Parcel Roll Number  
2219 000 005 21100 0000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

**Partnership**

**Partnership** (Each partner in the partnership must complete this section).

Name (Last Name, First Name)	Signature	Date (yyyy/mm/dd)
Blydorp, Leonard	[Redacted Signature]	2024/03/16
Blydorp, Alice	[Redacted Signature]	2024/03/16

Enter the mailing address and primary contact information:

Last Name Blydorp	First Name Leonard	Middle Initial
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**Mailing Address**

Unit Number [Redacted]	Street/Road Number [Redacted]	Street/Road Name [Redacted]	PO Box
City/Town [Redacted]	Province [Redacted]	Postal Code [Redacted]	

Telephone Number

Cell Phone Number (Optional)

Email Address (Optional)

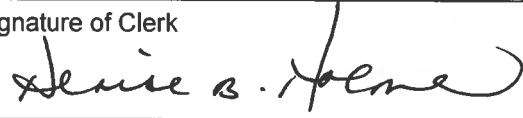
To be completed by recipient municipality:

Notice filed this 8<sup>th</sup> day of April 20 24

Name of Clerk (Last Name, First Name)

Holmes, Denise

Signature of Clerk



## Denise Holmes

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**From:** Sarah Thompson <sthompson@nvca.on.ca>  
**Sent:** Tuesday, April 9, 2024 2:17 PM  
**To:** Denise Holmes  
**Cc:** Doug Hevenor  
**Subject:** Nottawasaga Valley Source Protection Authority- Source Protection Committee Replacement Nominee  
**Attachments:** NV SPA SPC Member Replacement Letter 2024\_FINAL.pdf

Good afternoon, Denise

The Nottawasaga Valley Source Protection Authority is seeking to fill a membership vacancy on the South Georgian Bay – Lake Simcoe Source Protection Committee.

Please find attached a letter detailing the request for nominations and selection process. We have received one member nomination from the Town of New Tecumseth, whose qualifications are included in the letter. However, this is the opportunity for all municipalities to nominate staff or members of Council.

By April 15, 2024, please respond indicating the name of your candidate you wish to nominate, if you intend to do so, as well as the name of the person authorized to vote on behalf of your municipality. Please let me know if the municipality does not wish to seek a seat on the Committee. In the event there are more nominations than the one seat available, an election will be held via electronic ballot (email).

Please do not hesitate to reach out with any questions.

Thank you,

Sarah

**Sarah Thompson, M.BEMA, EPt (she/her) |**  
**Source Water Coordinator**  
**Risk Management Official/Inspector**

**Nottawasaga Valley Conservation Authority**

8195 8<sup>th</sup> Line, Utopia, ON L0M 1T0

T 705-424-1479 ext. 283

**sthompson@nvca.on.ca | nvca.on.ca**

This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender and destroy all copies of the original message.



April 9, 2024

To: Sonya Skinner, Town of Collingwood  
Nicole Martin, Township of Amaranth  
Nelson Santos, Township of Adjala-Tosorontio  
Michael Prowse, City of Barrie  
Shawn Everitt, Town of the Blue Mountains  
Geoff McKnight, Town of Bradford West Gwillimbury  
John Ferguson, Township of Clearview  
Michael Mikael, Township of Essa  
Karen Govan, Municipality of the Grey Highlands  
Oliver Jerschow, Town of Innisfil  
Denise Holmes, Township of Melancthon  
Michael Dunmore, Town of Mono  
Tracey Atkinson, Township of Mulmur  
Robin Dunn, Township of Oro-Medonte  
Denyse Morrissey, Town of Shelburne  
Jeff Schmidt, Township of Springwater  
Lori Bedford Parkin, Town of New Tecumseth  
Andrew McNeill, Town of Wasaga Beach

Dear Nottawasaga Valley Source Protection Region Chief Administrative Officers:

**Subject: Source Protection Committee – Replacement of Municipal Members**

The Nottawasaga Valley Source Protection Authority is seeking to fill a membership vacancy on the South Georgian Bay – Lake Simcoe Source Protection Committee. This member will be representing municipalities in the Nottawasaga Valley Source Protection Area.

The Committee has been in place since 2007, and has always included one member representing municipalities in the Nottawasaga Valley Source Protection Area. That position has recently become vacant due to a deceased member.

An experienced and suitable candidate has expressed interest from the Town of New Tecumseth to fill this position. While the Town of New Tecumseth has nominated this very qualified candidate, there is also an opportunity for all municipalities in the Source Protection Area to nominate staff or members of Council.

Please consider this email a request for Committee member nominations. An election will be held should other nominations be received. The process for nominations and member selection is outlined below, along with some background on the role and commitment of Committee members

Members are asked to make a five-year commitment to serve on the Committee. During this period, the committee will meet 2 to 3 times per year in the Barrie area (or remotely). Meetings are typically held weekday afternoons, and committee members receive a per diem and mileage reimbursement for meetings attended.

## Source Protection Committee Member Selection Process

The *Clean Water Act* stipulates that the original process must be used to replace a member on the committee. As you may recall, the process involved:

1. Notify all municipalities in the watershed of the membership opportunity. This step is completed by way of this letter.
2. Request all 18 municipalities to:
  - Put forward the name of a candidate if interested in doing so, and
  - Authorize someone to vote for the municipal representatives in the event there are more interested candidates than the one seat available.
3. Hold an election if required;
  - In the event there are more nominations than the one seat available, an election will be held via electronic ballot (email). For the election, quorum will be 50% plus one.
  - All municipalities (Upper Tier, Local Area, and Single Tier) in the watershed receive one vote.
4. Affirm election results at the Nottawasaga Valley Source Protection Authority meeting and formally appoint the new members to the committee.

## Member Nomination from the Town of New Tecumseth

Jennifer Best joined the Town of New Tecumseth in April of 2021 as the Director of Planning and Building Department. She has over 25 years' experience at the local, county and regional levels in development and policy planning. She has held various profiles including agricultural, environment, source protection, servicing, public engagement, housing, and sustainable residential programs. Jennifer is a collaborator and believes that bringing people together is the best method for implementation of planning policy and plans. She holds a Bachelor's Degree in Urban and Regional Planning, and a Master's Degree in Public Administration and is a Registered Professional Planner.

During Jennifer's time at York Region from 2012 and 2021, she was responsible for assisting the Environmental Services Water Resources group through her planning expertise to implement the Source Protection Plans for South Georgian Bay Lake Simcoe and Credit Valley, Toronto & Region, and Central Lake Ontario at the regional and local levels. She drafted policy for a source protection regional official plan amendment and worked to have the amendment approved which involved public, industry and political consultation. Jennifer also drafted the current Regional Official Plan source protection policies that was approved by the province in 2022.

To support the implementation, Jennifer developed and produced official plan and zoning by-law templates to translate source protection plan language into land use planning language for local municipalities, conservation authority and Ministry of Environment, Conservation and Parks (MECP) staff. Jennifer also represented the Region on various external working committees with local municipalities and conservation authorities.

## Next Steps: Action Required from You

By **April 15, 2024**, please email Sarah Thompson at [sthompson@nvca.on.ca](mailto:sthompson@nvca.on.ca) indicating the name of your candidate you wish to nominate, as well as the name of the person authorized to vote on behalf of your municipality. Please inform Sarah if your municipality does not wish to seek a seat on the Committee. In the event there are more nominations than the one seat available, an election will be held via electronic ballot (email). For the election, quorum will be 50% plus one.

## Background

The *Clean Water Act* is legislation put forward by the Ministry of the Environment, Conservation and Parks (Ministry) aimed at preventing the overuse and contamination of municipal drinking water supplies. This legislation divested much of the responsibility to local stakeholder groups, known as Source Protection Committee.

Locally, the South Georgian Bay – Lake Simcoe Source Protection Committee is comprised of one First Nations member, seven municipal members, seven members of the public, and seven economic members intended to represent the various interests from across the watershed region and ensure a balanced and practical approach to drinking water protection.

The Committee has been meeting since December 2007 and was responsible for three deliverables:

- A Terms of Reference describing the work to be done, who was responsible, and the approximate timelines and costs,
- Technical Assessment Reports describing vulnerable areas specific to municipal water quality and quantity, and risks to water supplies, and
- Source Protection Plans that include strategies and policies intended to manage existing risks and prevent new risks from occurring.

The Ministry approved the Source Protection Plan on January 26, 2015, at which time the function of the Committee transitioned primarily to evaluating the implementation of the Plan policies and conducting periodic updates to ensure the Plan is supporting the desired protection to the sources of municipal drinking water.

Thank you in advance for your interest and assistance with the Source Protection program. Should you have any questions, please do not hesitate to contact Sarah Thompson at 705-424-1479 ext. 283 or [sthompson@nvca.on.ca](mailto:sthompson@nvca.on.ca).

Sincerely,



Doug Hevenor

Chief Administrative Officer

Nottawasaga Valley Conservation Authority

CC: Doug Hevenor, Chief Administrative Officer, NVCA

Lynn Dollin, Chair, South Georgian Bay Lake Simcoe Source Protection Committee

Bill Thompson, Manager, Watershed Plans and Strategies



**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. -2024**

Being a By-law to amend By-law No. 55-2023 passed in open Council on December 14, 2023.

**WHEREAS** the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 55-2023, a By-law to appoint Municipal Officials from January 1, 2024 to December 31, 2024.

**NOW THEREFORE** the Council of the Corporation of the Township of Melancthon enacts as follows:

That the wording of the By-law appointing a Representative to the Township of Melancthon Police Services Board be amended to be the Representative to the Mulmur, Melancthon, Mono OPP Detachment Board, with Mayor Darren White being appointed as the Representative

This By-law shall take effect and come into force on the passing thereof.

By-law read a first and second time this 18<sup>th</sup> day of April, 2024.

By-law read a third time and passed this 18<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NUMBER \_\_\_\_\_**

**BEING A BY-LAW TO RESTRICT HEAVY TRUCKS  
ON TOWNSHIP HIGHWAYS**

**WHEREAS** the Municipal Act Chapter M.45, as amended, provides for passing of by-laws for regulating traffic on highways.

**AND WHEREAS** the Council of the Corporation of the Township of Melancthon deems it expedient to restrict heavy trucks on Township highways,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON HEREBY ENACTS AS FOLLOWS:

**1. Definitions:**

- 1.1 "Heavy Truck" means a commercial motor vehicle or motor vehicle combination having a registered gross weight, or actual gross weight of 4,500 kg or more, or a manufacturer's gross vehicle weight of 4,500 kg or more.
- 1.2 "Highway" includes a common and public highway or street, which is intended for or used by the general public for passage of vehicles and includes the area between the lateral property lines thereof.

**2. Heavy Truck Restrictions:**

- 2.1 Except as provided in Subsections 2.2, 2.3 and 2.4 of this section when authorized signs (as regulated under the Highway Traffic Act) to that effect are erected, no person shall move, drive, park or operate a heavy truck, on the highways set out in Schedule "A".
- 2.2 Subsection 2.1 of this By-law shall not apply to any vehicle actually engaged in making a delivery to or a collection from premises which cannot be reached except by way of a highway or a portion of highway referred to in the said section, provided that in making such a delivery or collection, the said highway or portion of highway is travelled only insofar as is unavoidable in getting to and from such premises.
- 2.3 Subsection 2.1 of this section shall not apply to any vehicle actually engaged in leaving from or returning to the said vehicles owner's and/or operator's principal residence provided that in so leaving from or returning to their principal residence, the said portion of highway that is used is travelled insofar as is unavoidable in getting to and from such premises and provided such storage of their vehicle is permitted under the Township's Zoning By-law and provided that the truck is not loaded.

2.4 Subsection 2.1 of this section does not apply to:

- a) vehicles operated or on behalf of a municipality or other authority having jurisdiction and control of a highway, where the vehicles are engaged in highway maintenance, including the carriage and application of abrasives or chemicals to the highway, the stockpiling of abrasives or chemicals for use on a highway, or the removal of snow from a highway
  - b) vehicles used exclusively for the transportation of milk
  - c) fire apparatus
  - d) vehicles operated by or on behalf of Municipality transporting waste or recycling material
  - e) public utility emergency vehicle
  - f) vehicles used exclusively for the transportation of livestock, feed, live poultry, agricultural trucks hauling produce, fertilizer and grains
  - g) vehicles used exclusively for the transportation of liquid or gaseous heating fuel
  - h) a person operating under an exception permit issued by the Township of Melancthon.
3. Notwithstanding the foregoing, the roads outlined in Schedule A will still be covered by axle restrictions (half loads) from March 1<sup>st</sup> - May 15<sup>th</sup> in each year.
4. This By-law shall not become effective until the portion of the highways affected are properly signed.
5. Enforcement of the signage associated with this By-law shall be pursuant to the applicable sections and regulations under the Ontario Highway Traffic Act. At the passing of this By-law, the contravention of the "No Heavy Truck" signage is enforced under Section 182.2 of the Ontario Highway Traffic Act and the erection of said signage is regulated under Regulation 615 of the Ontario Highway Traffic Act. Fine structure shall be that approved under the provisions of the Provincial Offences Act of Ontario, as set from time to time and the out of court settlements, also set by the Provincial Offences Court from time to time will apply to Part I Provincial Offences Tickets.
6. That By-laws 27-2012, 19-2013 and 23-2015 are hereby repealed.

By-law read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_

By-law read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**SCHEDULE "A" TO BY-LAW NO. \_\_\_\_\_**

<u>ROAD</u>	<u>FROM</u>	<u>TO</u>	<u>WHEN PROHIBITED</u>
4 <sup>th</sup> Line O.S.	Strada Pit	15 Sideroad	Anytime
15 Sideroad	3 <sup>rd</sup> Line O.S.	County Road 124	Anytime
3 <sup>rd</sup> Line O.S.	Highway 10	County Road 21	Anytime
4 <sup>th</sup> Line O.S.	Highway 10	Highway 89	Anytime
4 <sup>th</sup> Line O.S.	Highway 10	Alliston Sand and Gravel Entrance (East Part Lot 9, Concession 4 OS)	Anytime
5 <sup>th</sup> Line O.S.	County Road 21	County Road 17	Anytime
4 <sup>th</sup> Line N.E.	County Road 9	5 <sup>th</sup> Line OS	Anytime
2 <sup>nd</sup> Line S.W.	Highway 89	Melancthon/ Southgate Boundary	Anytime
7 <sup>th</sup> Line SW	Highway 89	260 Sideroad	Anytime
260 Sideroad	Highway 10	7 <sup>th</sup> Line SW	Anytime
Main Street Horning's Mills	County Road 124	County Road 124	Anytime
5 Sideroad	4 <sup>th</sup> Line OS	Mulmur-Melancthon Townline	Anytime

**CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. \_\_\_\_\_-2024**

**BEING A BY-LAW TO ESTABLISH COMMUNITY SAFETY ZONES IN THE  
TOWNSHIP OF MELANCTHON**

**WHEREAS:**

**1.** Pursuant to the Highway Traffic Act, R.S.O. 1990, Chapter H.8, Section 214.1(1), the Council of a municipality may by By-law designate a part of a highway under its jurisdiction as a Community Safety Zone, if in Council's opinion, public safety is of special concern on that part of the Highway;

**2.** Subsection 214.1(3) of the Highway Traffic Act provides that the By-law designating a community safety zone shall specify the hours, days and months when the designation is in effect; and

**3.** It is the opinion of the Council of the Township of Melancthon that public safety is of special concern on the part(s) of the highway(s) designated in schedules "A", "B" & "C" to this By-law as Community Safety Zones;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP  
OF MELANCTHON ENACTS AS FOLLOWS:**

1. Schedules "A", "B" & "C" referred to in this By-law shall form part of this By-law.
2. Each entry in a Column of Schedules "A", "B" & "C" shall be read in conjunction with the entry or entries across from that entry or entries and not otherwise.
3. Where official signs are erected or placed on highways in accordance with the regulations of the *Highway Traffic Act, R.S.O. 1990, Chapter H.8*, as amended from time to time, the highways set out in Column 1 and geographic limits as defined in Column 2 and Column 3 of Schedules "A", "B" & "C" attached hereto are hereby designated as Community Safety Zones and shall be enforced during the period of time as set out in Column 4 to the said Schedules.
4. In the event any provision, or part thereof, of this By-law, including Schedules "A", "B" & "C", is found by a court of competent jurisdiction, to be ultra vires, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all provisions of this By-law including the Schedules shall remain in full force and effect.
5. Any person violating any of the provisions of this By-law is guilty of an offence and on conviction is liable to the penalty as outlined in the Highway Traffic Act.
6. Where this By-law conflicts with any other By-law of the Township of Melancthon, this By-law prevails to the extent of the conflict.
7. That By-laws 11-2006 and 15-2017 are hereby repealed.
8. This By-law shall come into effect upon signs being erected in compliance with the Highway Traffic Act and the regulations upon those designated roads or parts of roads.

8. This By-law shall come into force upon the third and final reading thereof.

BY-LAW read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

BY-LAW read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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MAYOR

---

CLERK

**SCHEDULE "A" – HORNING'S MILLS**

<b>Name of Highway</b>	<b>From</b>	<b>To</b>	<b>Time of Designation</b>
Main Street	Dufferin County Road 124 North	Dufferin County Road 124 South	At All Times
Mill Street/River Road	Main Street	Mulmur-Melancthon Townline	At All Times

**SCHEDULE "B" – CORBETTON**

<b>Name of Highway</b>	<b>From</b>	<b>To</b>	<b>Time of Designation</b>
260 Sideroad	0.1 KM West of Provincial Highway No. 10	1.0 KM East of Concession Road 2 <sup>nd</sup> Line SW	At All Times

**SCHEDULE "C" – RIVERVIEW**

<b>Name of Highway</b>	<b>From</b>	<b>To</b>	<b>Time of Designation</b>
260 Sideroad	1.1 KM East of the Melancthon-Southgate (Proton) Townline	1.3 KM West of Concession Road 4 <sup>th</sup> Line SW	At All Times
Concession Road 7 <sup>th</sup> Line SW	1.3 KM South of the Melancthon-Southgate (Proton) Townline	1.6 KM North of 270 Sideroad (SW)	At All Times

## Memorandum of Understanding made this **XXXX** day of April 2024

Between:  
The Horning's Mills Community Hall Board (the "Board")  
and  
The Township of Melancthon (the "Township")  
(jointly referred to as the "Partners")

### Purpose and Scope

The purpose of this Memorandum of Understanding ("MOU") is to clarify the roles and responsibilities of the Partners in relation to the Horning's Mills Community Hall (the "Hall").

### Definitions

<b>Capital upgrades</b>	Refers to any replacement or upgrade to the Hall's structure that maintains the safety, accessibility, and durability of the building. This would include any work to the roof, walls, ceilings, plumbing, electrical, flooring, emergency stairs, elevator, etc.
<b>Hall activities</b>	Refers to programs, events and fundraisers delivered by the Board
<b>Hall operations</b>	Refers to all actions required to keep the Hall operational and accessible to the public (e.g., covering utility costs, performing routine maintenance, cutting grass, shovelling and removing ice, etc.)
<b>Non-essential capital upgrades</b>	Refers to minor renovations to the interior and exterior of the building that improves the cosmetic appearance and/or functionality of the building

### Goals of the Partners

The Partners commit to working together to make the Hall a vibrant hub of community life in the Township of Melancthon. They desire to achieve this through their joint efforts to ensure that the Hall's management, operation and activities are effective, efficient and transparent.

### Responsibilities of the Partners

The Horning's Mills Community Hall is a municipal building owned and operated solely by the Township of Melancthon. As such, the Township is responsible for funding utility costs, maintaining the building and surrounding land, and planning and funding capital upgrades. A detailed list of the Township's responsibilities is included in the Addendum.

The Township has entered into an agreement with the County of Dufferin that stipulates that the Hall may be operationalized as an emergency shelter. The roles and responsibilities of the Township and County during emergency declarations are stipulated in a separate agreement.

The Board is responsible for organizing and funding Hall activities that the Board designs and delivers. The Board is also responsible for managing Hall rentals. A detailed list of the Board's responsibilities is included in the Addendum.



### **Annual Calendar of Events**

The Board is required to develop an annual Calendar of Events for the Hall each year. The Calendar of Events will include traditional and new activities that will be delivered by the Board (e.g., fundraisers, holiday events, serving as a polling station during elections, etc.). It is further understood and agreed that the Board will consult with Melancthon residents – virtually and/or in person – to identify the needs of the community prior to finalizing the Calendar of Events. The Board will endeavour to the greatest degree possible to develop activities that are responsive to the community's needs. The Calendar of Events must be submitted to the Township of Melancthon no later than December 15<sup>th</sup> annually so that it can be included in the Township's Spring/Summer newsletter.

### **Hall Rentals**

The Hall Board will retain 100% of fees collected through Hall rentals, less the required insurance costs which are to be remitted to the Township. In the event of a discrepancy in the collection of the rental fee, the full insurance amount for that rental must be remitted to the Township. These fees must be held in the Hall Board bank account and may be used to cover the cost of Hall activities and/or fund non-essential capital upgrades.

### **Township Funding**

In each municipal budget, the Township will allocate funding to cover costs associated with the Hall, including:

- operating costs (e.g., hydro, gas, phone and minor repairs, **Internet**)
- repair costs (e.g., plumbing, electrical, etc.)
- capital upgrades, as required and approved by the Township
- **Incidentals (e.g., toilet paper, paper towels, etc.).**

The Township is responsible for pursuing and overseeing provincial and federal grants to assist with the cost of capital upgrades.

### **Hall Board Funding and Bank Account**

The Hall Board is responsible for raising money to fund its activities. Funds may be raised through Hall rentals, seeking donations, hosting fundraisers, and by charging a reasonable admittance fee to attend Hall activities.

The Board agrees to use some of its existing monies and resources to reduce or remove fees to some Board activities.

It is understood that the monies currently held by the Township in the Hall Board bank account are intended to support Hall Activities and will not be used by the Township.

### **Mutual Support**

The Township and the Board will at all times work together in good faith and use their best efforts to support each other in achieving the agreed upon goals for the Hall and in resolving amicably any differences that may arise between them.

## Signatures

For the Township of Melancthon	For the Horning's Mills Community Hall Board
--------------------------------	--

## ADDENDUM

The Township is the owner and operator of the Horning's Mills Community Hall. In keeping with this, the Township agrees that it will undertake activities that include, but are not limited to:

- Appointing a Township Public Works Employee whose responsibilities will include regularly inspecting and performing minor repairs and maintenance of all plumbing, electrical, flooring, heating and ventilation, windows, roofing, dry wall and other capital components of the Hall (depending on the nature of the capital component)
- Sweeping and mopping the floors, as required
- Maintaining the Hall's grounds, including cutting and trimming grass
- Clearing snow, ice and debris from the exterior emergency stairs as soon as practicable after a snow event. In the event that the Hall is rented or there is a scheduled event, the stairs will be cleared prior to the rental/event.
- Clearing snow from the parking lot and side walks
- Weekly collection of garbage and recycling (on Mondays, in the event that Monday is a Statutory Holiday, it will be collected on Tuesday)
- Managing and funding all capital upgrades to the Hall, as approved by Council

The Board is responsible for delivering programming at the Horning's Mills Community Hall. In keeping with this, the Board agrees that it will undertake activities that include, but are not limited to:

- Completing a Calendar of Events that outline the Board's activities for the forthcoming year, and submitting it to the Township no later than December 15<sup>th</sup> annually
- Organizing community activities (e.g., events, fundraisers, etc.) on a regular basis
- Performing all actions required to rent out the Hall to community members (e.g., advertising hall rentals, giving a tour of the Hall to prospective renters, opening the Hall on the day of the rental, confirming the Hall is cleaned before returning the deposit, etc.)
- Reviewing Hall rental fees on an annual basis and adjusting the amounts, as necessary
- Using the Hall Board bank account to fund non-essential capital upgrades that are identified by the Board and approved by the Township
- Ensuring that the garbage and recycling is left at the lift entrance on Monday morning (Tuesday morning if Monday is a Statutory Holiday) to be collected by Township Staff
- Submitting accurate and detailed financial records of all events and rentals within two weeks of the rental/event

## Denise Holmes

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**From:** Ruth [REDACTED]  
**Sent:** Wednesday, April 10, 2024 2:34 PM  
**To:** Denise Holmes  
**Subject:** Hall board

Hello

I am sending this from my phone. If you need more information please let me know

The hall board recommends that the township pays for the internet as we feel that is part of the utilities and will offer public wifi to the building and surrounding area.

Also

The hall board recommends that the township pays for incidentals such as garbage bags, toilet paper, soap, cleaning supplies as it is a township building.

Thanks  
Ruth

[REDACTED]



# Corporation of the Township of Melancthon

Moved by .....

Seconded by .....

Date: April 18, 2024

**Be it resolved that:**

Whereas the Council of the Township of Melancthon is highly committed to public safety on our roads;

And Whereas the Council of the Township of Melancthon has determined that the intersection at Provincial Highway No. 10 and Dufferin County Road 17 is a high safety priority with the numerous accidents that have taken place at this intersection and most recently a fatality on February 25, 2024;

Now therefore be it resolved that the Council of the Township of Melancthon urges the Minister of Transportation, the Honourable Prabmeet Sarkaria, to have the above-mentioned intersection examined to determine traffic safety options such as traffic lights or a roundabout;

And further that this motion be sent to Sylvia Jones, MPP, Dufferin-Caledon, and we urge her to make this matter a high priority in her riding so that accidents at this intersection can be prevented.

<b><u>Recorded Vote</u></b>	<u>Yea</u>	<u>Nay</u>
Mayor Darren White		
Deputy Mayor James McLean		
Councillor Ralph Moore		
Councillor Bill Neilson		
Councillor Ruth Plowright		

**Carried/Lost:** \_\_\_\_\_

MAYOR

GB 16.2.2

APRIL 18 2024



*The Corporation of*  
**THE TOWNSHIP OF MELANCTHON**  
*157101 Hwy. 10, Melancthon, Ontario, L9V 2E6*

## **Corporation Of the Township Of Melancthon**

### **Memorandum**

**To: Mayor White And Members of Council**

**From: Kaitlin Dinnick, Secretary Roads Sub-Committee**

**Subject: Recommendations from Roads Sub-Committee Meeting Held March 4<sup>th</sup>, 2024**

**Date: March 21<sup>st</sup>, 2024**

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### **8.2 General Business; Canada Road Safety Week – May 14<sup>th</sup> – 20<sup>th</sup>, 2024**

The Committee discussed the importance of Road Safety and raising awareness in the Community. Staff were directed to share road safety statistics to our social media during Canada Road Safety Week.

#### **Recommendation:**

The Roads Sub-Committee recommends to Council that we declare May 14<sup>th</sup> – 20<sup>th</sup>, 2024 Canada Road Safety Week in Melancthon.

### **8.4.1 General Business; Road Safety Task Force; Engaging MTO and Dufferin County about Highway 10 and County Road 17 Intersection**

The Committee discussed that a lot of accidents have been happening at this intersection as there is a lot of traffic congestion. It was discussed that the County of Dufferin does not have any jurisdiction over this intersection.

#### **Recommendation:**

The Roads Sub-Committee recommends to Council that we pass a motion that the MTO examine traffic safety options for the Highway 10 and County Road 17 Intersection such as traffic lights or a roundabout.

### **8.4.2 General Business; Road Safety Taskforce; Road Safety Priorities and Investments for 2024**

The Committee discussed what they think should be our road safety priorities for 2024 and the community safety zones in the Hamlets being extended further out of the Hamlets was mentioned. Staff were directed to measure the distances to extend these zones as this will need to be indicated in the By-law.

#### **Recommendation:**

The Roads Sub-Committee recommends to Council that we extend the Community Safety zones in Horning's Mills (Main Street North to County Road 124) and Corbetton (West of the Hamlet) and Riverview.



758070 2<sup>nd</sup> Line E  
Mulmur, Ontario  
L9V 0G8

Local **(705) 466-3341**  
Toll Free from 519 only **(866) 472-0417**  
Fax **(705) 466-2922**

April 4, 2024

### North Dufferin Community Centre Resolution

At the Council meeting held on April 3, 2024, Council of the Township of Mulmur passed the following resolution:

#### Moved by Cunningham and Seconded by Lyon

THAT Council amend the 2024 capital budget to include all costs associated with replacing the ice pad and roof at the North Dufferin Community Centre (NDCC) to a maximum cost of \$1,630,000 to be funded through reserves and offset by any contributions received;

AND THAT staff be directed to develop a strategy for the collection of donations and continue to explore fundraising opportunities and associated costs;

AND FURTHER THAT staff be directed to forward the NDCC staff reports to surrounding municipalities.

	<u>Yea</u>	<u>Nay</u>
Mayor Horner	Y	
Deputy Mayor Hawkins	Y	
Councillor Clark		N
Councillor Cunningham	Y	
Councillor Lyon	Y	

**CARRIED.**

Sincerely,

Roseann Knechtel

Roseann Knechtel, Clerk



# INFORMATION

## NDCC Survey Results

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Council passed the following motion at the March 6, 2024 meeting:

**Moved by Hawkins and Seconded by Lyon**

WHEREAS the North Dufferin Community Centre (NDCC) has played a pivotal role in serving as a central hub for recreation, community events, celebrations, and gatherings and social interaction in the Village of Honeywood since 1912;

AND WHEREAS the preservation and continued operations of the NDCC will not only safeguard Honeywood's cultural heritage but also enhance the overall well-being and pride of both the community and beyond;

AND WHEREAS Council can only support the continued operations of the NDCC facility, subject to receiving financial assistance from other municipalities and users;

NOW THEREFORE Council direct staff to survey residents and obtain additional quotes on roofing options for consideration at a future meeting.

A recorded vote was requested by Deputy Mayor Hawkins.

	<u>Yea</u>	<u>Nay</u>
Deputy Mayor Hawkins	Y	
Councillor Clark	Y	
Councillor Cunningham	Y	
Councillor Lyon	Y	
Mayor Horner		N
<b>CARRIED.</b>		

A background letter based on the Council motion and survey was circulated electronically on social media and to the Mulmur email distribution list on Monday, March 11<sup>th</sup> with paper copies being mailed to all ratepayers in Mulmur on Tuesday, March 12<sup>th</sup>. The Council agenda package with the financial report was available on the Township website when the survey was released. A direct link to the financial report was added on March 12<sup>th</sup>, followed by the meeting recording on March 13<sup>th</sup>. Of the early respondents who did not receive the direct link to financial information, 91% supported the ice pad repair.



Staff reports, the background letter and the survey were also circulated to the following neighbouring municipalities:

- Township of Melancthon
- Town of Mono
- Town of Shelburne
- Township of Clearview
- Township of Adjala-Tosorontio

The survey closed April 2<sup>nd</sup> at 8:30 a.m. with a total of 1,043 responses being received. A brief summary of responses is provided in the chart below.

	<b>MULMUR</b>	<b>MELANCTHON</b>	<b>OTHER</b>
# of Respondents	525 (50.34 %)	230 (22.05%)	288 (27.61%)
In Support	412 (78.5%)	219 (95.3%)	283 (98.3%)
Not in Support	113 (21.6%)	11 (4.8%)	5 (1.8%)

Staff responded to several phone calls regarding the survey. Comments of support and concern can be found in the survey results.

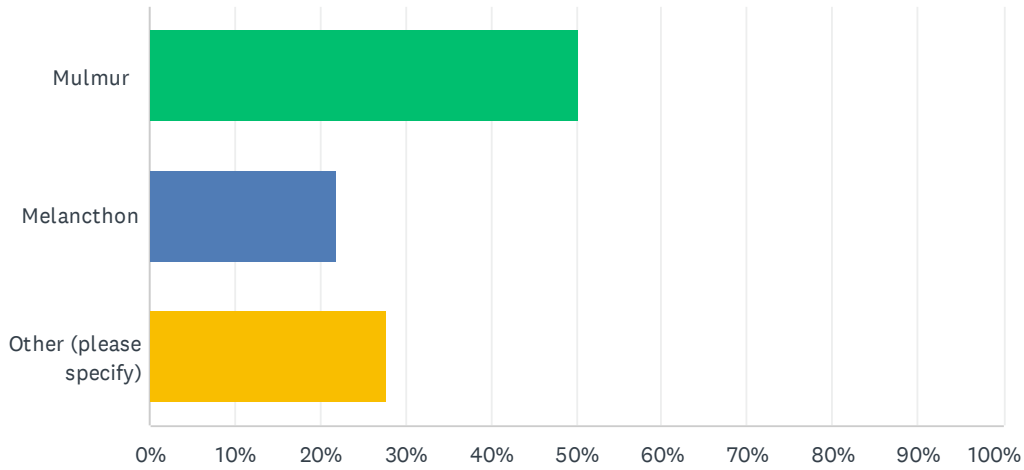
**Submitted by: Roseann Knechtel, Clerk**  
**Approved by: Tracey Atkinson, CAO**

Schedule A – NDCC Survey Results  
Schedule B – Past NDCC User Analysis

**SCHEDULE A FOR NDCC SURVEY RESULTS REPORT**

**Q1 Where do you live?**

Answered: 1,043 Skipped: 0



ANSWER CHOICES	RESPONSES	
Mulmur	50.34%	525
Melancthon	22.05%	230
Other (please specify)	27.61%	288
<b>TOTAL</b>		<b>1,043</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Mono	4/1/2024 8:56 PM
2	Creemore/Toronto	4/1/2024 4:53 PM
3	Waterloo	3/31/2024 1:34 PM
4	Creemore	3/31/2024 1:30 PM
5	Mono	3/31/2024 11:49 AM
6	New Lowell	3/30/2024 1:39 PM
7	9	3/29/2024 4:54 PM
8	Melancthon	3/28/2024 7:12 PM
9	Grey Highlands	3/28/2024 11:44 AM
10	Alliston	3/28/2024 9:12 AM
11	Alliston	3/28/2024 9:12 AM
12	Amaranth	3/27/2024 9:38 PM
13	Mono	3/27/2024 9:29 PM
14	Alberta	3/27/2024 8:25 PM
15	Grey Highlands	3/27/2024 8:11 PM

## Honeywood Arena Survey

16	I	3/27/2024 4:05 PM
17	Mono	3/27/2024 1:56 PM
18	Mono	3/27/2024 1:22 PM
19	Shelburne	3/27/2024 11:55 AM
20	Shelburne	3/27/2024 11:00 AM
21	Amaranth	3/27/2024 10:02 AM
22	North Bay	3/27/2024 9:40 AM
23	Shelburne	3/27/2024 9:19 AM
24	Shelburne	3/27/2024 9:13 AM
25	Mono	3/27/2024 8:32 AM
26	Collingwood	3/27/2024 12:07 AM
27	Southgate	3/26/2024 10:12 PM
28	Innisfil	3/26/2024 7:50 PM
29	Shelburne	3/26/2024 7:42 PM
30	Dundalk	3/26/2024 7:15 PM
31	Mono	3/26/2024 7:00 PM
32	Amaranth	3/26/2024 6:20 PM
33	shelburne	3/26/2024 5:59 PM
34	Shelburne	3/26/2024 5:52 PM
35	Shelburne	3/26/2024 5:12 PM
36	Shelburne	3/26/2024 4:53 PM
37	Shelburne	3/26/2024 4:31 PM
38	Shelburne	3/26/2024 4:29 PM
39	not specified	3/26/2024 4:04 PM
40	Alliston/Grand Valley	3/26/2024 2:02 PM
41	Mono	3/26/2024 1:39 PM
42	Creemore	3/26/2024 1:36 PM
43	Amaranth	3/26/2024 1:36 PM
44	Grey county. But grew up skating in honeywood	3/26/2024 1:27 PM
45	Clearview	3/26/2024 1:13 PM
46	Clearview	3/26/2024 12:43 PM
47	Clearview	3/26/2024 12:41 PM
48	Clearview	3/26/2024 12:39 PM
49	not specified	3/26/2024 11:48 AM
50	Barrie	3/25/2024 9:13 PM
51	Im a landlord in mulmur	3/25/2024 10:41 AM
52	other	3/25/2024 9:46 AM
53	other	3/25/2024 9:43 AM

## Honeywood Arena Survey

54	OTHER	3/25/2024 9:22 AM
55	OTHER	3/25/2024 9:21 AM
56	Tosorontio	3/24/2024 11:26 PM
57	Middlesex	3/23/2024 3:57 PM
58	Everett	3/23/2024 9:03 AM
59	SHELBURNE	3/23/2024 8:34 AM
60	Simcoe County	3/22/2024 8:21 PM
61	New Tecumseth	3/22/2024 5:19 PM
62	Kelowna	3/22/2024 3:55 PM
63	Angus	3/22/2024 2:12 PM
64	Shelburne	3/22/2024 1:19 PM
65	Alton	3/22/2024 12:49 PM
66	Barrie	3/22/2024 12:41 PM
67	Grey county	3/22/2024 12:38 PM
68	Barrie	3/22/2024 12:32 PM
69	Collingwood	3/22/2024 12:31 PM
70	South Simcoe	3/22/2024 12:26 PM
71	Mulmur	3/22/2024 10:59 AM
72	New Lowell	3/21/2024 6:18 PM
73	Alliston	3/21/2024 2:03 PM
74	New Tecumseth	3/21/2024 12:40 PM
75	King	3/21/2024 12:16 PM
76	Simcoe county	3/21/2024 12:16 PM
77	New tech	3/21/2024 12:15 PM
78	Mulmur	3/20/2024 2:07 PM
79	Shelburne	3/20/2024 1:19 PM
80	Windsor, Ontario	3/20/2024 12:13 PM
81	MULMUR	3/20/2024 11:34 AM
82	King	3/20/2024 10:44 AM
83	Osprey (grey highlands)	3/19/2024 10:16 AM
84	Mulmur	3/18/2024 6:44 PM
85	Collingwood	3/18/2024 4:16 PM
86	Do not want to disclose info	3/18/2024 12:20 PM
87	Essa	3/18/2024 10:08 AM
88	Wellington County	3/18/2024 9:03 AM
89	Toronto	3/18/2024 5:22 AM
90	Melancthon	3/17/2024 9:48 PM
91	Mono	3/17/2024 11:40 AM

## Honeywood Arena Survey

92	Toronto	3/17/2024 11:23 AM
93	Mulmur	3/16/2024 9:58 AM
94	Shelburne	3/16/2024 8:11 AM
95	Mulmur	3/15/2024 4:41 PM
96	Guelph	3/15/2024 12:36 PM
97	Mono/Mulmur	3/15/2024 10:21 AM
98	Sunghampton	3/14/2024 7:17 PM
99	Grey Highlands	3/14/2024 6:19 PM
100	Grey Highlands	3/14/2024 4:51 PM
101	Georgetown	3/14/2024 4:29 PM
102	Singhampton	3/14/2024 4:11 PM
103	Feversham	3/14/2024 4:06 PM
104	Oakville ON	3/14/2024 3:31 PM
105	Clearview	3/14/2024 1:53 PM
106	I am in Mulmur in the summer and in Toronto in winter	3/14/2024 1:10 PM
107	Mulmur	3/14/2024 11:23 AM
108	Mulmur	3/14/2024 10:21 AM
109	Mulmur	3/14/2024 8:57 AM
110	Grew up and used the area	3/14/2024 8:47 AM
111	Tosorontio	3/13/2024 9:22 PM
112	Shelburne	3/13/2024 6:45 PM
113	dufferin	3/13/2024 6:36 PM
114	Mono	3/13/2024 6:14 PM
115	Mono	3/13/2024 6:10 PM
116	Mono	3/13/2024 6:07 PM
117	Melancthon	3/13/2024 5:57 PM
118	Singhampton	3/13/2024 5:34 PM
119	Amaranth	3/13/2024 5:31 PM
120	Flesherton	3/13/2024 4:27 PM
121	Grey Highlands	3/13/2024 2:02 PM
122	Clearview	3/13/2024 1:23 PM
123	Badjeros	3/13/2024 12:45 PM
124	North Perth	3/13/2024 12:31 PM
125	past resident and continued user of this facility	3/13/2024 12:24 PM
126	Tosorontio	3/13/2024 11:14 AM
127	Perth East	3/13/2024 10:46 AM
128	Lisle	3/13/2024 10:25 AM
129	Erin	3/13/2024 10:22 AM

## Honeywood Arena Survey

130	Mono	3/13/2024 10:20 AM
131	Moving to Mulmur in June	3/13/2024 9:35 AM
132	Mansfield	3/13/2024 9:18 AM
133	Collingwood	3/13/2024 8:36 AM
134	Eeverett	3/13/2024 8:19 AM
135	Amaranth	3/12/2024 11:11 PM
136	Shelburne	3/12/2024 10:45 PM
137	Shelburne	3/12/2024 10:15 PM
138	Collingwood	3/12/2024 10:08 PM
139	Osprey Township/Grey Highlands	3/12/2024 9:50 PM
140	Southgate	3/12/2024 9:17 PM
141	Simcoe	3/12/2024 9:16 PM
142	Southgate	3/12/2024 9:09 PM
143	Mono	3/12/2024 8:33 PM
144	Clearview	3/12/2024 7:56 PM
145	NI.	3/12/2024 7:51 PM
146	Badjeros. Southeast Grey Highlands but Honeywood was always our home arena!	3/12/2024 7:10 PM
147	Creemore	3/12/2024 6:37 PM
148	Tosorontio	3/12/2024 4:53 PM
149	Everett	3/12/2024 4:52 PM
150	Shelburne	3/12/2024 4:40 PM
151	New Lowell	3/12/2024 4:35 PM
152	Tosorontio	3/12/2024 4:20 PM
153	Shelburne	3/12/2024 4:15 PM
154	Shelburne	3/12/2024 3:06 PM
155	Singhampton	3/12/2024 2:21 PM
156	Shelburne	3/12/2024 1:30 PM
157	Creemore	3/12/2024 1:02 PM
158	Toronto	3/12/2024 12:57 PM
159	Amaranth	3/12/2024 12:57 PM
160	Shelburne	3/12/2024 12:28 PM
161	Grey highlands	3/12/2024 11:49 AM
162	Grey Highlands	3/12/2024 11:32 AM
163	Alliston	3/12/2024 11:30 AM
164	Shelburne	3/12/2024 11:27 AM
165	Clearview Township	3/12/2024 11:26 AM
166	Shelburne	3/12/2024 11:14 AM
167	Vaughan	3/12/2024 11:13 AM

## Honeywood Arena Survey

168	GREY HIGHLANDS	3/12/2024 11:13 AM
169	Shelburne	3/12/2024 11:13 AM
170	Angus	3/12/2024 11:10 AM
171	Tosorontio	3/12/2024 10:59 AM
172	Shelburne	3/12/2024 10:57 AM
173	Glen Huron	3/12/2024 10:40 AM
174	Feversham	3/12/2024 10:21 AM
175	Shelburne	3/12/2024 10:12 AM
176	Amaranth	3/12/2024 10:11 AM
177	Amaranth	3/12/2024 9:56 AM
178	Adjala	3/12/2024 9:51 AM
179	Flesherton (formerly Shelburne)	3/12/2024 9:36 AM
180	Mono	3/12/2024 9:20 AM
181	Town of The Blue Mountains	3/12/2024 9:10 AM
182	Osprey Melancthon town line	3/12/2024 8:59 AM
183	Shelburne	3/12/2024 8:37 AM
184	Collingwood	3/12/2024 8:34 AM
185	Grew up in Mulmur, now live outside the area.	3/12/2024 8:18 AM
186	Grey county	3/12/2024 8:11 AM
187	Everett	3/12/2024 7:20 AM
188	Dundalk	3/12/2024 7:16 AM
189	Glen Huron	3/12/2024 6:39 AM
190	Dunedin	3/12/2024 6:07 AM
191	Shelburne	3/12/2024 5:58 AM
192	essa	3/12/2024 4:50 AM
193	Singhampton	3/12/2024 4:25 AM
194	Newfoundland	3/12/2024 4:18 AM
195	SHELBURNE	3/12/2024 12:25 AM
196	Mulmur Melancthon Tline	3/11/2024 11:54 PM
197	We live in Toronto and vacation in the Mulmur area (parents home)	3/11/2024 11:42 PM
198	Duntroon	3/11/2024 11:23 PM
199	Shelburne	3/11/2024 11:04 PM
200	Maxwell	3/11/2024 11:01 PM
201	Shelburne	3/11/2024 11:01 PM
202	Grand valley	3/11/2024 10:55 PM
203	Southgate	3/11/2024 10:23 PM
204	Mono	3/11/2024 10:22 PM
205	Stayner	3/11/2024 10:13 PM

## Honeywood Arena Survey

206	Orangeville	3/11/2024 10:07 PM
207	Shelburne	3/11/2024 9:53 PM
208	Mono	3/11/2024 9:49 PM
209	London	3/11/2024 9:46 PM
210	Flesherton	3/11/2024 9:44 PM
211	Creemore	3/11/2024 9:43 PM
212	Dundalk	3/11/2024 9:42 PM
213	Grey county	3/11/2024 9:40 PM
214	New Lowell	3/11/2024 9:29 PM
215	Horningsmills	3/11/2024 9:27 PM
216	Flesherton	3/11/2024 9:20 PM
217	Shelburne	3/11/2024 9:18 PM
218	Amaranth	3/11/2024 9:18 PM
219	Dundalk	3/11/2024 9:15 PM
220	Mono	3/11/2024 9:12 PM
221	Prince Edward Island	3/11/2024 9:09 PM
222	Flesherton	3/11/2024 9:09 PM
223	Mulmur	3/11/2024 9:07 PM
224	Eugenia	3/11/2024 8:53 PM
225	Shelburne	3/11/2024 8:52 PM
226	Shelburne	3/11/2024 8:47 PM
227	Clearview Creemore	3/11/2024 8:44 PM
228	Muskoka	3/11/2024 8:43 PM
229	Outside mulmur	3/11/2024 8:37 PM
230	Springwater	3/11/2024 8:33 PM
231	Clear view	3/11/2024 8:30 PM
232	Orangeville	3/11/2024 8:27 PM
233	Shelburne	3/11/2024 8:25 PM
234	Adjala Tosorontio	3/11/2024 8:23 PM
235	Barrie	3/11/2024 8:23 PM
236	Hornings mills	3/11/2024 8:22 PM
237	Grey Highlands	3/11/2024 8:21 PM
238	Mono	3/11/2024 8:19 PM
239	Borden	3/11/2024 8:19 PM
240	Amaranth	3/11/2024 8:19 PM
241	Grey highlands	3/11/2024 8:19 PM
242	Grey Highlands	3/11/2024 8:10 PM
243	Orangeville	3/11/2024 8:08 PM



## Honeywood Arena Survey

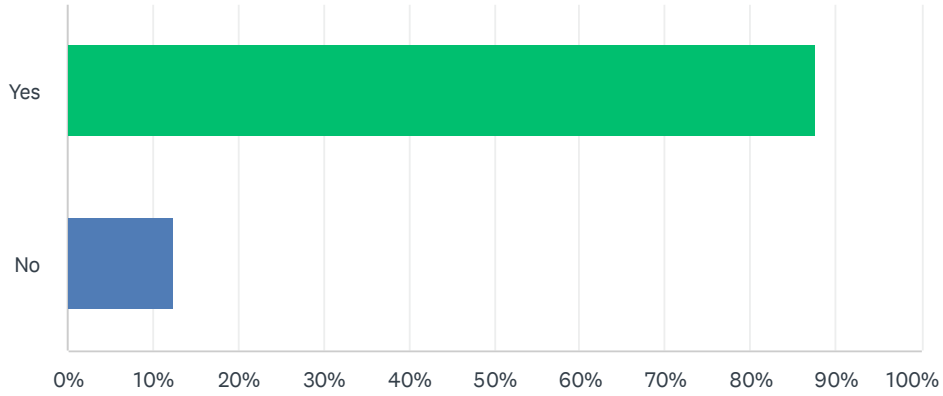
244	Dundalk	3/11/2024 8:05 PM
245	New Lowell	3/11/2024 8:05 PM
246	Mono	3/11/2024 8:05 PM
247	Mono	3/11/2024 8:04 PM
248	Shelburne	3/11/2024 7:52 PM
249	Mono	3/11/2024 7:40 PM
250	Alliston	3/11/2024 7:39 PM
251	Shelburne	3/11/2024 7:37 PM
252	Nottawa	3/11/2024 7:36 PM
253	Shelburne	3/11/2024 7:35 PM
254	Amaranth	3/11/2024 7:27 PM
255	Anaranth	3/11/2024 7:24 PM
256	Southgate	3/11/2024 7:22 PM
257	Shelburne	3/11/2024 7:17 PM
258	Creemore	3/11/2024 7:15 PM
259	Tosorontio	3/11/2024 7:15 PM
260	Creemore	3/11/2024 7:14 PM
261	Maxwell	3/11/2024 7:13 PM
262	collingwood	3/11/2024 7:11 PM
263	Glencairn	3/11/2024 7:11 PM
264	Shelburne	3/11/2024 7:11 PM
265	Grey Highlands	3/11/2024 7:09 PM
266	Adjala-Tosorontio	3/11/2024 7:09 PM
267	Maxwell	3/11/2024 7:05 PM
268	Grey Highlands	3/11/2024 7:03 PM
269	Adjala-Tosorontio	3/11/2024 7:02 PM
270	Grey Highlands	3/11/2024 7:01 PM
271	Singhampton	3/11/2024 6:58 PM
272	Amaranth	3/11/2024 6:56 PM
273	Lisle	3/11/2024 6:55 PM
274	Adjala Toserontio	3/11/2024 6:49 PM
275	Shelburne	3/11/2024 6:33 PM
276	Mindemoya( lived in Honeywood for years)	3/11/2024 6:00 PM
277	South grey county	3/11/2024 5:38 PM
278	Badjeros	3/11/2024 5:34 PM
279	Grew up in Honeywood.	3/11/2024 5:27 PM
280	Grew up in melancthon. Family still there	3/11/2024 5:19 PM
281	Orangeville	3/11/2024 4:50 PM

## Honeywood Arena Survey

282	toronto	3/11/2024 4:46 PM
283	Shelburne	3/11/2024 4:44 PM
284	NEW TECUMSETH	3/11/2024 4:36 PM
285	Oro-Medonte (seasonal resident in Mulmur)	3/11/2024 4:11 PM
286	Toronto	3/11/2024 4:02 PM
287	Main residence is Toronto but we have a property in Mulmur where we spend 35% of the year	3/11/2024 3:58 PM
288	Orangeville	3/11/2024 3:43 PM

Q2 Do you support repairing the ice pad and coolant system to ensure the ongoing operation of the Arena at a cost of approximately \$1.5 million.

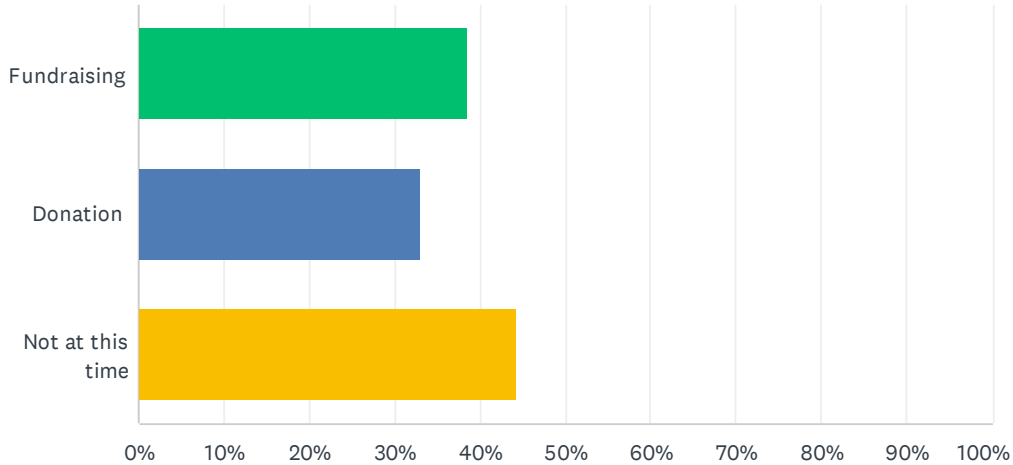
Answered: 1,043 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	87.63%	914
No	12.37%	129
TOTAL		1,043

### Q3 Are you willing to help in future fundraising activities or through donation?

Answered: 1,007 Skipped: 36



ANSWER CHOICES	RESPONSES
Fundraising	38.63% 389
Donation	33.07% 333
Not at this time	44.39% 447
Total Respondents: 1,007	

### Q4 If yes, to the above, please provide your contact information.

Answered: 499 Skipped: 544

Information provided in Q4 has been redacted to protect personal contact information.

## Q5 Other Comments

Answered: 308 Skipped: 735

#	RESPONSES	DATE
1	I would be happy to help fundraising. The arena was a huge part of our lives.	4/2/2024 8:31 AM
2	Save honeywood!	4/1/2024 8:28 PM
3	I love honeywood	4/1/2024 8:27 PM
4	save honeywood pls	4/1/2024 5:12 PM
5	I feel that it is essential to promote recreation and physical activity to both young and not so young.	4/1/2024 4:53 PM
6	I endorse the thoughts presented by both Don McFarlane and Michael Monahan. A thorough study of the necessity for such an expensive arena at the present location is most necessary.	4/1/2024 3:02 PM
7	The community needs an arena now more than ever. It's a gathering place where kids of all ages can experience team, gain physical fitness, make healthy habits, gain friends for life and feel like a part of a community. I may not live here anymore, but I still identify as a skater from Honeywood. Your community needs an arena. I am happy to volunteer at events like the Beef BBQ as my kids and I have in the past.	3/31/2024 1:34 PM
8	The Honeywood arena is unfortunately NOT central within Mulmur TP, and I do not support using taxpayers monies to repair the ice pad and coolant system for the use of a seasonal sport usage.	3/31/2024 10:29 AM
9	The arena is very important t our family. Our 3 kids played in their respective, we also play adult league. It is a terrible mistake to consider closing it. Youth needs a space to develop, grow and hang out be out of drugs, alcohol and other temptations. Do not close Honeywood	3/30/2024 10:05 PM
10	Are donations eligible for a tax receipt?	3/30/2024 6:54 PM
11	Many families make this place home. Honeywood is the only thing that put us in the map do not close this place. We have the smallest of libraries, not an all year community pool and now you don't want to repair the place?!? What is wrong with this picture? So many things, we pay taxes too!	3/30/2024 1:36 PM
12	Honeywood arena is the heart of mulmur and melancthon. Some of the best memories in my life have happened there and will continue to happen in the future for me and many others within the community and beyond.	3/29/2024 11:40 PM
13	Honeywood arena is the heart of mulmur and melancthon. Some of the best memories in my life have happened there and will continue to happen in the future for me and many others within the community and beyond.	3/29/2024 11:39 PM
14	Appreciate asking for feed back, It's refreshing. What will cost be per household if the plan went through ? Is there enough in the emergency fund? Is the cost justified with the amount of use the arena has ?	3/29/2024 7:07 PM
15	Don't use it Don't want to pay for it	3/29/2024 12:57 PM
16	Hi there - I emailed the township last week but didn't get a response to this question: What happened to the three levels of repairs/renovations that were surveyed about and, I thought, decided upon? I remember a fair bit of time being spent on that. I'm on the Mulmur township email list and I may have forgotten about some information that was sent out, but I thought a resolution had already been sorted. I have said I don't support the ice pad etc. replacement because I can easily head to base Borden, Stayner, Creemore, Alliston, Shelburne (etc.) to skate. But also, the Honeywood arena building is a community building used for all sorts of things, which is a great resource for our small rural population. So to me, if the building was going to be refreshed/renovated that sounds good. The roof is leaking; obviously the building is	3/29/2024 10:10 AM

## Honeywood Arena Survey

in bad shape. If supporting the ice pad fix means the building will be ignored then no, I don't support it.

17	It is an excellent facility please keep it alive!	3/29/2024 10:06 AM
18	#11 :)	3/28/2024 8:55 PM
19	#10. I've just completed 10 surveys in 1 minute. I hope this flaw in this method of gathering residents feedback is considered as survey results could be easily skewed by a minority number of individuals and therefore very possibly not be a true representation of the wishes of the Mulmur population. I believe this decision should be moved to the May Council meeting to allow for more honest feedback with all the financial implications (both short, medium and long term) as well as the study conducted by the Sierra Group made more clear and accessible to the public.	3/28/2024 8:54 PM
20	#9	3/28/2024 8:41 PM
21	#8	3/28/2024 8:41 PM
22	#7	3/28/2024 8:41 PM
23	#7	3/28/2024 8:40 PM
24	#6	3/28/2024 8:40 PM
25	#5	3/28/2024 8:40 PM
26	#4	3/28/2024 8:39 PM
27	#4	3/28/2024 8:39 PM
28	#3	3/28/2024 8:39 PM
29	#2	3/28/2024 8:39 PM
30	#1	3/28/2024 8:38 PM
31	North Dufferin Community Centre is truly the centre of community activities. Lets KEEP IT.	3/28/2024 7:12 PM
32	Are there any grants available from OLG (or any other grants)?	3/28/2024 3:22 PM
33	Hello. I am not a user of the arena, and while I fully support the need for healthy activities in Mulmur for the younger generations especially, I don't feel I have enough information to support this initiative. I am not aware of the overall condition of the arena nor am I aware of its operating costs. Additionally, I don't know how many Mulmur residents (and non-residents) are using it. And I am conscious of this affecting my tax bill, which is already a significant expense for me. Equally important, I expect there are many other departments that could use additional funding. I am not against repairing the arena, but I cannot support committing such a large sum of money to the project without being aware of the bigger picture.	3/28/2024 1:51 PM
34	Very worthwhile use of the reserve fund	3/28/2024 12:07 PM
35	I am very interested in this topic. I do not have enough information to just say yes to spending \$1,500,000 without knowing about the longer term implications. I will be following up.	3/28/2024 10:01 AM
36	The arena has been the hub of the community and there needs to be a place for family's to skate, play hockey, or attend functions held there. If the arena was not there the north end of the communities of Melancthon and Mulmur would be attending recreation elsewhere. There is not enough ice time now and less if it was not there and we need places of recreation. I am not in the township now but am still able to help in some way to keep it open.	3/28/2024 9:12 AM
37	The arena has been the hub of the community and there needs to be a place for family's to skate, play hockey, or attend functions held there. If the arena was not there the north end of the communities of Melancthon and Mulmur would be attending recreation elsewhere. There is not enough ice time now and less if it was not there and we need places of recreation. I am not in the township now but am still able to help in some way to keep it open.	3/28/2024 9:12 AM
38	The rink needs to be opened and functioning. Later hours, early morning practices, summertime for ball hockey or pickle ball. There needs to be a manager to coordinate this to ensure usage as much as possible to gain profit to assist financially with the maintenance of the community centre.	3/27/2024 11:14 PM

## Honeywood Arena Survey

39	Piece of history. Don't let it perish .	3/27/2024 10:14 PM
40	We use this rink weekly and would hate to loose it	3/27/2024 9:29 PM
41	I do not agree with any increase in my property tax due to any repairs to the NDCC. Ice hockey and skating are a frivolous pursuit. Especially during these difficult economic times. Groceries and fuel costs are staggering. If the people that want to use this facility (Malancton residents openly admit they are not paying for something that apparently they are the highest users of) why would anyone in Mulmur be compelled to pay for their recreation which is a luxury activity. Let's face it the costs of running a facility like this are way out of reach. The building should be used for nothing but activities that have no environmental impact. Keeping an ice surface during a global crisis due to atmospheric warming from carbon emissions is the most irresponsible use of our tax dollars.	3/27/2024 7:47 PM
42	Please consider that we will donate a 1k per year for 5 years. Let me know how else we can help. <b>PERSONAL INFORMATION REDACTED.</b>	3/27/2024 7:13 PM
43	Donation to a new facility	3/27/2024 2:30 PM
44	As a local photographer I would be happy to offer my services for free and help with fundraising	3/27/2024 1:22 PM
45	Me and my real estate team would be happy to assist in raising capital to save this facility.	3/27/2024 10:02 AM
46	I play every Sunday evening for the past 3 years this is our second year putting on a all weeknd pure donation tournament to hwood minor hockey....PLEASE reno our rink...	3/26/2024 10:12 PM
47	Mulmur had elected to source outside independent assessment of this situation in 2020. The Sierra Planning and Management consultant's detailed assessment concluded that the best course of action was not to maintain the current arena, but recommended on the construction of a new facility. The township has spent tax dollars on seeking a professional unbiased option on direction and after considering all aspects contributing to the decision (including personal attachments, not just financial and logistical reasons) concluded that repair/maintaining the current facility was not a recommended course of action. I believe this independent study should carry a significant amount of weight in the decision making and the decisions are based on logical, concrete financial and logistical factors that would best represent the majority of the tax paying residents in Mulmur.	3/26/2024 9:10 PM
48	Never been my actual home town arena but always been one of the most fun to play at throughout minor hockey and even since then with tournaments that are put on and supporting others that still play there at times!	3/26/2024 7:15 PM
49	Hockey needed to end in honeywood years ago	3/26/2024 6:14 PM
50	Honeywood is literally the coldest arena around everyone knows this.	3/26/2024 6:02 PM
51	Although I don't in melancthon anymore I grew up playing hockey here all my life it would be a shame to see it not up and running anymore.	3/26/2024 5:52 PM
52	I don't live in Mulmur or Melancthon, but my family uses this arena currently and has for generations. Save the barn!	3/26/2024 4:53 PM
53	I have been following the support given by Clearview Township to keeps their several small halls operational. Hopefully Mulmur will have the support of the community to do the same for its constituents. Without the arena, Mulmur has only the Township office as a meeting place. PS in the future maybe the hockey participants could be inspired to support the continuation of the Beef Barbeque thereby fostering community support and supporting the arena financially.	3/26/2024 4:07 PM
54	We have a chalet at Mansfield - this topic was discussed last weekend at out club. Unlikely I will use the rink but still support fixing.	3/26/2024 4:04 PM
55	Spending money on ice surface and roof repairs will only be the beginning to maintain this facility. The arena is in a poor location not very convenient for the population to get to. Most likely the second floor doesn't conform to accessibility regulations, which would be costly to achieve conformance. Just look at the small halls in Clearview! I'm not willing to pay any extra tax as mentioned in the Creemore Echo recently,	3/26/2024 1:52 PM
56	Lots of great memories in the arena!	3/26/2024 1:36 PM
57	I spent most of my childhood in arenas, honeywood being one of them!	3/26/2024 12:39 PM

## Honeywood Arena Survey

58	<b>PERSONAL INFORMATION REDACTED.</b>	3/26/2024 11:48 AM
59	1.5 million - perhaps this figure is a little inflated? Property taxes should be more than sufficient to maintain 1 community centre/area. what other services other than garbage pick up in recent year is provided to residents??? We would also appreciate you providing an envelope for surveys tax remittance. Thank you.	3/26/2024 11:47 AM
60	I don't use it but it is a basic part of community life	3/26/2024 11:30 AM
61	After living in Mulmur for 40 years with great sadness we are having to sell our home and will be moving to another area.	3/26/2024 11:28 AM
62	I come to watch my son and grand daughters play hockey.	3/25/2024 9:13 PM
63	The arena is in very bad shape and spending 1.5million for repair of the ice surface and roof would only be the start of many expensive repairs to follow. The arena is in the wrong location (Mansfield area would be much better), is not conforming to accessibility requirements etc. I'm not willing to pay an additional 3% of taxes to replenish the reserves fund as pointed out in a recent Creemore Echo.	3/25/2024 8:22 PM
64	Arenas are the heart of a community and important for young families if this survey proves enough families support it. We are not a user of this facility but will continue to support	3/25/2024 11:28 AM
65	It's an old arena and there will probably be other things breaking down in the next few years. Honeywood is remote and \$1.5m could be better spent elsewhere in our opinion	3/25/2024 11:23 AM
66	My family doesn't use the facility but I think it is a good space for locals. Shocked the entire thing failed vs a section or component that could be replaced. Unclear what the shortfall from the reserves is that need to be funded or if it can be repatriated from other areas in the budget or wait until following years fees are collected.	3/25/2024 10:41 AM
67	Please keep it open for our kids	3/25/2024 9:43 AM
68	The arena has reached end of normal life and is substandard in many areas. Convert the large ice surface for indoor soccer, lacross, exhibitions, dance events at low cost. Plan for another ice arena if demand and annual fees by users make it worthwhile. Hockey attendance is declining. Modifying old halls for Accessibility is prohibitive, check with Clearview Township for recent examples. New Facility, if required, should be all at one level - no elevators. Do not raise taxes, Township is already behind with asset management.	3/24/2024 6:32 PM
69	My grandkids have played hockey in Honeywood for the last few years. It is a safe place and an incredible community for them to grow up in. If there wasn't a Honeywood arena they would have to go to other centres that don't have the same values and safeties that Honeywood does.	3/23/2024 3:57 PM
70	This faculty must be preserved for the health of the community and future generations	3/23/2024 11:55 AM
71	the arena could have continued use just not with the ice rink, the spend for this is too high given other community needs that could be prioritized	3/23/2024 11:32 AM
72	We need to support places where the community can gather.	3/23/2024 10:28 AM
73	As a member of Dufferin County for more than 30 years, I have Skated, played Hockey, and attended many events at the Honeywood Arena. It would be a travesty to lose this ice surface that so many have treasured.	3/23/2024 8:34 AM
74	Just fix the rink	3/23/2024 7:13 AM
75	Why not use the building as is for indoor sports? Tennis, pickle ball, indoor soccer, lacrosse. Does the building generate income for the township? This might help people make the decision with more information...	3/22/2024 9:53 PM
76	If not to be updated and repaired and the arena can no longer be used. Consider changing the property into the new school site for northern Dufferin county that the UGDSB so desperately needs. Thank you.	3/22/2024 6:25 PM
77	once gone will never return	3/22/2024 5:26 PM
78	I played hockey here for many years. It's a historic piece of history in the area, and future generations should be able to enjoy it!	3/22/2024 3:55 PM



## Honeywood Arena Survey

79	My kids play hockey there. It's an integral part of our community!!	3/22/2024 2:14 PM
80	love the beef BBQ, would be willing to be on a committee.	3/22/2024 11:54 AM
81	I do not feel this kind of investment utilizing tax payer's dollars is justifiable. The Arena provides a service to a fraction of the tax payer population and I believe the money should be utilized in other ways that benefit more of the Mulmur population. It would have also of been helpful to add to your letter that the Arena operates at a substantial loss year upon year that is also financed through our tax dollars. As well as include in the information that there are many accessibility issues that will be required to be addressed by 2025 adding addition costs to keeping the arena. From the NDCC report "The facility is generally tired, and in many respects does not meet user needs. This is especially true for accessibility. By 2025 municipalities are required to provide accessible public facilities. This relates to circulation, water closet facilities and spectator viewing for the arena". Adding this information to the letter distributed would have been helpful and would have more full-disclosure and aided the tax payers in making an informed decision based on complete transparent, information.	3/22/2024 11:52 AM
82	Hit justin Trudeau up for some cash he loves to give it away	3/22/2024 11:51 AM
83	Good survey	3/22/2024 11:47 AM
84	HW arena was our home for 15 years when our children were in minor hockey!	3/22/2024 10:57 AM
85	For the money that our family pays in taxes we are very unhappy with council members voting against the repairs to the arena. The kids get an outdoor rink that wouldn't be there if you didn't have volunteers to run it. Other then residents don't get any recreation activities from the township	3/22/2024 8:44 AM
86	Its a great rink, use it frequently, gotta keep it up and running	3/21/2024 2:03 PM
87	what sources have been contacted to help - Ontario Lottery, Sports Foundations, MLSE etc.	3/21/2024 1:38 PM
88	\$200 donation	3/21/2024 1:36 PM
89	We compete in this arena and love playing in Honeywood . As the community rapidly expands around it will be good to have this facility .	3/21/2024 12:15 PM
90	My family has enjoyed the NDCC for 51 years. It must be 'saved' for future generations. Happy to help fundraise.	3/21/2024 9:59 AM
91	We do not use the arena expect for the Honeywood Beef BBQ etc. With arenas in Shelburne and Creemore and Alliston I would think the area is adequately serviced. I also suspect that hockey for children is likely on the decline.	3/21/2024 8:39 AM
92	Please prioritize saving our arena. We will help!	3/20/2024 10:50 PM
93	This is way too large a project for Mulmur to consider. Mulmur is not a world class hockey destination and is not a training ground for NHL draft players. This is too rich for our community and I think it is about time the council and community stakeholders in this project re-think how they are funding this potentially \$6.50 million dollar endeavour. They absolutely NOT should be using taxpayer/town reserve/surplus funds for this project. This should be funded entirely by corporate sponsors. It is a discretionary expense. We should be focusing on reducing taxes and paying for community necessities - and not risking the ridiculous opportunity of " road closures ". We should dismissing the existing town council and re-elect a council that would properly represent the county/township taxpayers.	3/20/2024 2:44 PM
94	We love the arena and it is a huge asset to our community!	3/20/2024 2:07 PM
95	Keep up the great work to keep the rink!	3/20/2024 11:07 AM
96	We have never used the facilities, however consider the arena to be a necessary part of a small community. Possible fundraising ideas might be Mulmur T-shirts, bags, glasses etc... Just some thoughts 😊	3/20/2024 10:34 AM
97	I do not want my tax dollars spent on Honeywood arena.	3/20/2024 9:09 AM
98	I prefer not to provide my name, but will do everything I can to save this precious part of the community	3/20/2024 8:27 AM
99	I have a few questions: 1. Is consideration being given to raising user fees for activities at the NDRC to cover some of the shortfall - this is alluded to in the financial report, but not really	3/19/2024 7:36 PM

## Honeywood Arena Survey

clear 2. What is the approximate lifespan of the coolant system and ice pad? 3. What is the average usage of the NDRC (people/year or whatever similar measurement exists) for the last couple of years and perhaps a couple of years prior to the start of the COVID-19 pandemic?

100	The arena has had a good run. Perhaps a tear down should be considered and best use for the land would be a small housing development.	3/19/2024 2:06 PM
101	The fact that you have not been completely transparent and told residents that a 3% tax increase will be imposed in 2025 and that the main users of the arena are not from Mulmur indicates that you are purposely trying to sway our community to vote yes. So do we really have a say?	3/19/2024 12:45 PM
102	We are moving out of the area this year.	3/19/2024 12:25 PM
103	Re: 3. The cost of the repairs on Honeywood Arena should be supported in a significant way (if not totally) by Ice River Springs. This company takes valuable resources from our community at very little cost to them. This would be a way of giving back.	3/19/2024 12:20 PM
104	The honeywood has been around for a long time,I played minor hockey there,my sons played hockey there,my sisters figure skated there and my daughter figure skated there,vital arena for the area !	3/19/2024 10:16 AM
105	We are part-time residence of the area. We pay a large proportion of the taxes in the area. However we don't seem to get the same value as permanent residences. There are no events created specifically for out of town people. Why specifically? Because events and facilities cater to permanent residence. Arena, library, tennis, schools, museum, etc. I have tried to join a hockey league at local arena. It was quite clear I was not welcome.	3/19/2024 9:55 AM
106	This arena was built by the community, and we want to keep it going!!!	3/19/2024 7:21 AM
107	We are happy to attend fundraising events, especially as the arena is very close to our house. I asked everyone in the household the survey questions and all five of us agree.	3/18/2024 6:44 PM
108	the arena is a must!	3/18/2024 4:36 PM
109	I believe the arena should be repaired.	3/18/2024 4:33 PM
110	Just seems too expensive. Mulmur has other priorities.	3/18/2024 8:30 AM
111	What is the process if the cost of the repair increases resulting from unexpected damage not known at the time of the costing.	3/17/2024 7:21 PM
112	Happy to make a contribution, please keep us informed.	3/17/2024 4:17 PM
113	Retired, pension doesn't allow for ANY extra....	3/17/2024 3:46 PM
114	I do not use the arena but feel it adds to the community.	3/17/2024 3:08 PM
115	The Honeywood Arena could be put to use in many other ways other than as a hockey arena. That facility could make an outstanding community recreation centre. Fitness, weights, basketball, floor hockey, bridge, seniors day-time activities,etc etc etc that would benefit the entire community. All ages, all genders, all abilities. Without a \$1,500,000 price tag to fix the cooling. And lower carrying costs too. No to hockey and expensive ice surface, yes to a multi-purpose community hub.	3/17/2024 2:54 PM
116	People are having a hard enough time paying mortgages, buying groceries and paying bills, some of us have to decide each week/month which is important to pay, eating or heat/hydro. Please find an alternative solution. Thank you	3/17/2024 11:44 AM
117	I checked the box, "NO", not because I am against the proposal but because I am against making such significant decisions based on so little data. There needs to be a report showing a timeline of usage of the ICE SURFACE with a projection of need for the future. It should be easy to then calculate the cost per user per season. Then, a list of alternative means to provide residents with the same opportunity should be listed -- such as using other facilities, and the cost to do so. For reference, the cost to the municipality to maintain all other individual recreation/sport activities should be provided.	3/17/2024 11:26 AM
118	I am involved in a major fundraiser right now but I could donate or fundraise in the future. Ice rink is definitely a great priority	3/17/2024 11:23 AM
119	Due to health limitations participation in fund raising depends on event	3/17/2024 10:56 AM

## Honeywood Arena Survey

120	Honeywood arena is a staple for the community. My daughter did syncro figure skating, my son hockey. That taught them friendships, community, so many great memories. Jennifer Wilbur tournament, big funeral held for James pettibone whete I saw the hockey boys raise their sticks in their jerseys- that was unbelievable. Never see that in a town. Just something about being Rural and country- come as you are to the arena- maybe from the barn, maybe you invited family to come and cheer on your kid. My kids ran around that arena safe and everyone looks out for everyone. Memories ❤️ Keep the memories going!!!! Community ❤️ Have lots of fun fundraising events!!! We Can Do This!!!!	3/17/2024 10:26 AM
121	When the few kids who use the arena get concussions, will Mulmur have enough in reserves to pay the lawsuits?	3/16/2024 12:45 PM
122	with expanding development in Mansfield and no current community centre, North Dufferin Community Centre should be closed. We note there is no mention of Melancthon's contribution in the report (will assume there is none)	3/16/2024 8:31 AM
123	The Honeywood Arena has a long standing history and the kids especially who use it now deserve to keep their pride for their hometown arena. It would be difficult to get ice time for them elsewhere at a descent hour. We already support hockey and attend social gatherings at the arena and don't want to lose it.	3/16/2024 8:30 AM
124	Love this old arena	3/16/2024 8:11 AM
125	I do support having the recreation centre and feel it's important but don't feel I have enough information at this time to vote for the repair. I would want to know what else that money was ear marked for that won't happen now, or could it be repaired in a couple years with more of a plan and or less impact to the reserve. Is there enough in the reserve for other emergencies?	3/15/2024 8:59 PM
126	Council should have been aware of the ice rink conditions and to set aside sufficient reserves for asset replacement through realistic user fees. The actual cost of the repair will likely cost significantly more than the estimate. This is the wrong time to seek additional funding from cash-strapped taxpayers for an expensive recreation function which is used by only a small portion of the community. The arena can still serve a community recreation function without the ice surface. Staff have already warned Council of impending significant cost increases for essential services in the near future.	3/15/2024 7:37 PM
127	Thise is a very worthy and necessary undertaking.	3/15/2024 4:03 PM
128	Valuable community gathering place and resource.	3/15/2024 2:19 PM
129	The only way I would say yes to the question is if our neighbouring township supports its equal or more share of money since more users come from their township . If they don't put money to support, Mulmur is not going to put up all the money to allow Melanctheon residents to enjoy the benefits at our expense !	3/15/2024 2:18 PM
130	We live in Guelph, but have a property in Mulmur.	3/15/2024 12:36 PM
131	Very important to the community. Is it not things like this that your reserve fund is for? Why are you so worried about raising taxes a bit?	3/15/2024 11:12 AM
132	I'm open to having the Township use their existing funds to cover the cost of the repairs (with additional fundraising to help). However, I do not support the repairs if you will be raising property tax to cover off these repairs (or to rebuild the reserve accounts faster afterwards).	3/15/2024 11:11 AM
133	this place holds so many memories not only for me but many other citizens in the community this is where i found my love for hockey along with SO MANY other kids	3/15/2024 6:40 AM
134	Would participate in fundraising events for sure. Be a shame to close the arena for the kids	3/14/2024 7:54 PM
135	It will be a sad day in this community if we loose our arena	3/14/2024 6:54 PM
136	I would be hapoy to discuss possible Sponsorship opportunities for your arena.	3/14/2024 4:51 PM
137	I especially enjoy this arena for an annual hockey tournament although I am not a member of the community. The snack bar, the on ice and off ice team engagement is great and I appreciate being asked to participate every year. This arena is a true gem!	3/14/2024 4:29 PM
138	I honestly think, 1.5 million is lots of money! Our Community Hall Centre is in need of lots of repairs and we are doing lots of fundraising!	3/14/2024 4:11 PM

## Honeywood Arena Survey

139	We need to keep our areas for future generations to enjoy	3/14/2024 4:06 PM
140	The arena is important to the North Dufferin community and should be maintained.	3/14/2024 3:56 PM
141	I understand that this must be a sad time particularly for the Honeywood community to lose this hub; however, with property taxes rising 10% a year (potentially going forward too) my family may have to sell our modest home this year. With 3 arenas within a 20 minute drive (Creemore, Alliston, and Shelburne), it is not a necessity. It would be better to subsidize home preparations for future climate issues like high/tornado winds, hot and dry summers, and heavy sudden precipitation/flooding. Mulmur is vulnerable for all of these issues and with a heavy base of seniors and young families on limited budgets these preparations are impossible without financial encouragement. Sorry Honeywood neighbours but recreation requiring infrastructure is less of a necessity.	3/14/2024 3:41 PM
142	this is an important recreational facility.	3/14/2024 1:10 PM
143	The original arena was built by people in the community donating like my parents. It is a central hub of our community.	3/14/2024 12:31 PM
144	We live in Hornings Mills, have 2 children (8&10)... This is a important part of our community and is worth investing in!	3/14/2024 11:50 AM
145	I can donate a small amount (\$20-50) and will consider fundraising depending on the activity.	3/14/2024 11:23 AM
146	If it's proposed that there is actually a new arena going into the Mansfield area....change the honeywood into a a year round purpose facility .... Pickle ball, a tennis court, take out some of the change rooms and put community rental rooms (ie for anything from bridal/baby shower rentals to crafty/yoga classes	3/14/2024 8:47 AM
147	Played there since I was little and would like to be able to finish hockey there	3/13/2024 9:22 PM
148	Save our arena	3/13/2024 9:04 PM
149	Perfect family environment	3/13/2024 6:14 PM
150	We need support from our MPP and MP	3/13/2024 5:57 PM
151	I grew up playing minor hockey in the honeydome. Almost 40 years later and I still skate there twice a week.	3/13/2024 5:34 PM
152	What an appalling use of reserve funds for a small municipality. A tiny minority of citizens will benefit from this large investment. Council doesn't even have control over the management of the arena but now you want to shell out for it. Ice hockey is an elite activity that is financially unattainable for most Canadians. In addition, it is a declining sport that the municipality suggests investing in at exactly the wrong time. There are no circumstances in which I would support this wrong-headed move.	3/13/2024 4:43 PM
153	I realize I live outside the catchment area and my opinion is not worth 2 cents... I was a member of Shelburne Council for nearly 20 years, and spent 10+ of those years on the Board of Management for the Centre Dufferin Recreation Complex, and the building committee that oversaw the 3 million dollar renovation at our complex in 2010. While full of vigor and enthusiasm at the time, I now see clearly that our expansion has not added 1 more hour of recreation time to our community. Simply put, we have some new bells and whistles, but still have an aging facility. In hindsight, we should have built a new facility and turned the old one into our new police station. We would still have our Shelburne Police Service. I urge you to think years ahead while you consider your options. The community support you endure will be relentless. Your 1.5 million would be better earmarked for a brand new facility. <b>PERSONAL INFORMATION REDACTED.</b>	3/13/2024 4:27 PM
154	Honeywood Minor Hockey has been our home for 5 years. We love the people, the arena and the minor hockey association as a whole. It is well organized and run to ensure kids have the most fun possible. Not many Associations run like that these days.	3/13/2024 1:23 PM
155	Without the arena in Honeywood, a community hub will be lost and an era will come to an end that should be preserved. If you don't understand this concept then you probably need to spend more time at the arena and meet the people of the community.	3/13/2024 12:24 PM
156	I feel it is vital to our past, present and future generations to be able to enjoy this arena. This is a staple of our community and it would be devastating NOT to make the changes necessary to keep the Honeywood Arena	3/13/2024 11:47 AM

## Honeywood Arena Survey

157	Small town arenas matter	3/13/2024 10:46 AM
158	I think both townships are playing one another and the residents. Trying to divide by saying the other isn't pulling their weight. I think both mayors should be out at the arena during the busy season and see how full the place is and how many people in Melancthon and Mulmur - how many voters - use the space and make family memories there. I've been to many community events with the minor hockey association and I haven't seen the mayor from either township or any council members there unless they have a kid who plays. Very disappointing to see our local government not take an interest in such a valued pinnacle of our community. Very disappointing to have a leaking hole in the ceiling that can't get repaired and hosting events with a leaking ceiling and bucket in the middle of the floor and dead mice in the cupboards of the kitchen. Not to mention trying to rent me that space for 2 hours for my kids b day party and trying to charge me almost \$300. Crazy ! We would love to stay in Honeywood- we would love for Honeywood to be rejuvenated and I would be happy to rent the space for \$300 if it wasn't rotting to the ground. It's time for the townships to stop laying blame and get to work on fixing the area and making it better.	3/13/2024 10:22 AM
159	Finally!! We love the Honeywood arena, it is basically our second home and want to see it keep going!	3/13/2024 9:54 AM
160	We don't play hockey or skate but we support the ice pad upgrade for those that do. It's important to provide opportunities for our community to stay active.	3/13/2024 9:42 AM
161	This is a must do .... We have the strongest group of hockey family's we have ever had , this repair and many more need to happen and soon. Please show our community that you care about the arena	3/13/2024 9:14 AM
162	Please do this and save our arena. This would be a terrible loss for the community.	3/13/2024 8:46 AM
163	There's becoming a shortage of ice surfaces in the area between Orangeville, Collingwood, Wasaga Beach and The Mountain...	3/13/2024 8:36 AM
164	It's part of the community. The families that live here deserve to have that facility just like all of the families that have come before them.	3/13/2024 8:02 AM
165	What are some of the big fundraising ideas possibly recruiting hockey, musical, and comedic talents that live in Mulmur Melancthon to have possibly big draw events	3/13/2024 7:18 AM
166	This arena is a staple to the community and imperative for future teams to stay local and benefit other local communities as well	3/12/2024 9:56 PM
167	These small arenas are integral in giving our youth something to do in our rural towns. Hockey and skating give our kids something to look forward to, keep them out of trouble and help them to become invested in their community and want to be the next generation to stay in the area and start their lives here too when the time comes	3/12/2024 9:50 PM
168	This is an essential community centre North Dufferin needs this facility for countless reasons	3/12/2024 9:43 PM
169	We would support fundraising events & or activities but do not wish to be contacted.	3/12/2024 9:09 PM
170	This arena should always be protected !	3/12/2024 8:33 PM
171	This arena is a definite necessity for our community and well worth the cost for this upgrade.	3/12/2024 8:01 PM
172	This arena is very important to our community and minor hockey is very important for our kids' well being.	3/12/2024 7:58 PM
173	The Honeywood Arena has been an important community hub for years. Visit the arena on a weeknight and see the large # of kids out there skating and playing hockey, building friendships and connections with each other that will last a lifetime! If you take away their arena, they will be on the street causing trouble! It may be a lot of work to keep it going but in the future will be worth every minute of it! You owe it to them as the leaders of the township!	3/12/2024 7:10 PM
174	Would be a shame to lose yet another landmark and helpful recreation centre in a rural area. The focus should be on less residential houses and more recreational facilities like this one.	3/12/2024 6:40 PM
175	Great initiative	3/12/2024 6:37 PM
176	Not maintaining our ice surface would be a major disservice to our community. Grey Highlands is in process of deciding which of their surfaces to decommission. Osprey already	3/12/2024 4:38 PM



## Honeywood Arena Survey

occasionally rents our ice for some practices. Losing ice from 2 surfaces in our greater community would have immense impact on individuals and families who are currently involved in ice sports.

177	Honey wood needs their arena! It's a staple in the community. It's where my kids started their lover for hockey! Keep it going do the renovations !!	3/12/2024 4:15 PM
178	The Honeywood rink is used by not only the community surrounding Honeywood, but for many in Shelburne too, including minor hockey players and various adult leagues. It is important to keep this rink operational to many people in the surrounding communities.	3/12/2024 3:06 PM
179	I have submitted a series of questions related to the arena issue and would not support the expenditure without having significantly more information on costs related to the immediate repairs needed as well as the costs of all other projects needed to make the arena viable for the future. Please see my note to Council on all of this. On voluntary donations, I would be reluctant to commit to this approach. To the extent that I would be more interested in donations, I would be looking to what I see as significantly more serious priorities such as food banks and development of low income housing options. These issues seem to reflect much more dire needs than the arena. <b>PERSONAL INFORMATION REDACTED.</b>	3/12/2024 3:02 PM
180	The arena has run its course. Half the time the shelburne arena is used by orangeville residents or sits empty. Amalgamation for the two hockey centers is inevitable. Why proceed with a rink that is no longer needed.	3/12/2024 3:00 PM
181	I still play hockey in this arena 2x / week	3/12/2024 2:01 PM
182	Keep the Honeywood arena going!!! We have plenty of kids in each level to make it worth the Renos. It's such a one of a kind arena and the small town feeling of being like family. Don't make our kids have to join bigger city arenas when we love ours so much. If ours closes, how many kids/families would give up hockey due to the distance to the next one or because space limitations in the other arenas? Please choose to keep our Honeywood hockey players a priority !!! Our kids deserve it ❤️	3/12/2024 1:51 PM
183	The arena is very important to the life of the community	3/12/2024 12:57 PM
184	Shelburne minor hockey has outgrown shelburnes arena capacity, our teens now utilize honeywood and dundalk arena fir extra ice time! Approach smha and shelburne town council with this information and use it to gain support and funding	3/12/2024 12:57 PM
185	We Pay Fare to much TAXES in Mulmur to be paying for something that our Township and County should be paying for. How about our councilors and MP,s take a pay cut to pay for the Future of the Recreation Centre	3/12/2024 12:47 PM
186	A great asset to many communities in the area	3/12/2024 12:28 PM
187	\$1.5M for repairs but the change rooms and showers are also in need of desperate upgrades. Keep the building but use the \$1.5M to convert the facility to a multi use indoor fieldhouse with turf for baseball, soccer, touch football, etc... that can be used year round. There are no facilities like that in the area and would make it a destination.	3/12/2024 11:59 AM
188	For the sake of the community this facility must remain operational	3/12/2024 11:32 AM
189	I am not a resident but I use this ice. My own town has a shortage and ladies hockey didn't make the cut.	3/12/2024 11:30 AM
190	My siblings, self and children all skated here or learned to play hockey. My children, self and siblings and their children still play hockey here every year either for "beer" league or as a Vistor now.	3/12/2024 11:13 AM
191	as a local musician who has played for Ndact, Mulmur Days, Cancer Research, and other fund raisers I would like to offer my band as a fund raising asset to forward this cause. Boots on the ground, Blades on the ice!	3/12/2024 11:11 AM
192	There has been 100 plus families from minor hockey alone that have relied on this venue for their children to have a place to play winter organized sports. On top of this the potential for other opportunities to rent to the surrounding organizations.	3/12/2024 10:59 AM
193	I will help by attending or purchasing if fundraising happens	3/12/2024 10:57 AM
194	From the Hamilton Crew to the rest of the community, many great days and nights have been	3/12/2024 10:40 AM

## Honeywood Arena Survey

spent in this arena and we would love to see it blossom. Great times with all there, especially Lynn in the kitchen and Donny on the Zamboni!

195	Email is best to communicate	3/12/2024 10:27 AM
196	The arena needs a refreshment of the bathrooms and expanding the locker rooms. The rooms smell bad.	3/12/2024 10:27 AM
197	The arena is important to the community. It must be maintained into the future.	3/12/2024 10:19 AM
198	The report makes it clear that even dipping into the reserves ( unwise for this purpose until there is a CLEAR and SOLID plan for early replacement of the funds "borrowed"), is insufficient. It is clear the arena needs MUCH more than just ice surface replacement. Doing only that without a plan for the longer term is just throwing \$1.5M away; years of unwise deferred maintenance in the name of "keeping taxes low" are coming home to roost. Mulmur needs to have a longer term plan for how it can fund things, and that MUST include consideration of necessary tax increases. Finally, unless someone takes the time to read the entire report, the survey question and info provided is misleading and incomplete. Disappointing from our township, and not fair or appropriate consultation.	3/12/2024 10:17 AM
199	Our kids learned hockey in Honeymoon, I learned as well as an adult with the moms league. Community events that are held there are a key element.	3/12/2024 9:51 AM
200	Once it's gone, it will never be replaced. Shelburne is over crowded. Is it possible to get Shelburne to rent some ice time?	3/12/2024 9:49 AM
201	More arenas need to be built in the Grey-Bruce area, not less! This one needs to be repaired.	3/12/2024 9:20 AM
202	Tear it all down, or sell it to store potatoes. Do not throw good money after bad just because there is money in a reserve account. What if the township office or garage were to burn down? that reserve money is a strategic investment. do not waste it on a facility that ten families use in Honeywood.	3/12/2024 9:15 AM
203	Love playing hockey in the ladies league at the Honeywood Arena!	3/12/2024 9:10 AM
204	For the younger generation seems like it really a choice	3/12/2024 9:08 AM
205	I'd rather see that money used to repurpose the arena into an all season recreation complex, that will serve more than just ice hockey or other related sports.	3/12/2024 9:05 AM
206	Our family loves the Honeywood Arena and couldn't imagine not having it as a safe place for our children to participate in sports, build lasting friendships and develop into young adults.	3/12/2024 9:02 AM
207	I believe its time for Honeywood and Shelburne Minor Hockey to amalgamate. Ice times are limited in Shelburne. This would be a way of utilizing more ice and putting increased revenue into the arena. We are the only associations in the area who have not done this. Both my boys began in Honeywood. We must look outside of the box to keep this arena profitable.	3/12/2024 8:50 AM
208	Grew up in Mulmur & skated at the arena as a child - invaluable piece of the community.	3/12/2024 8:37 AM
209	It would be devastating for the community to see the arena gone.	3/12/2024 8:18 AM
210	Stop putting money into these old facilities reach out to surrounding communities and see if a partnership can be reached on a new energy efficient facility multi use facility.	3/12/2024 8:13 AM
211	Please let me know how I can help!	3/12/2024 7:40 AM
212	Don't bother wasting your money. Use it on something useful	3/12/2024 7:07 AM
213	the fact that mulmur township hasn't been able to properly allocate funds for the maintenance of their arena is disappointing. I grew up in mulmur and the arena has been needing major work for years.	3/12/2024 4:50 AM
214	That arena and community centre has been the hub and gathering place of so many over the years. I was raised there between figure skating hockey and dances. Keep the past and passion alive!	3/12/2024 4:25 AM
215	Never use the facilities but support the use of others.	3/11/2024 11:42 PM
216	Great arena - often try and rent ice over holidays and it is a great community hub.	3/11/2024 11:42 PM
217	Grew up playing hockey in honeywood- it holds a very special place in my heart!	3/11/2024 11:23 PM

## Honeywood Arena Survey

218	My dad helped build the area and 4 generation's of or family have played minor hockey there.	3/11/2024 11:14 PM
219	Isn't this what I pay taxes for?	3/11/2024 11:03 PM
220	This arena has been apart of this community for a very long team. The community helped rebuild it and we will all help again to ensure it stays running.	3/11/2024 11:01 PM
221	Honeywood arena is a vital piece of this community and would be a disgrace if Mulmur did not make this a priority. It's a growing community and is a place for kids and adult to come together.	3/11/2024 10:55 PM
222	My kids learned how to skate in Honeywood, would be happy to help raise money to support the ongoing use of the arena!	3/11/2024 10:53 PM
223	Save the arena! I don't have children playing hockey there yet, but I do have 2 young kids. I want my babies to grow up playing hockey their like their dad, aunts/uncles, grandma/papa, and great uncle Bert Wilson.	3/11/2024 10:32 PM
224	Thank you. It means a lot to the community	3/11/2024 10:08 PM
225	Yes this needs to be fixed. Plus fixing the roof & installing a water fountain.	3/11/2024 10:07 PM
226	I believe that a lot more information is required before an informed decision can be made on this subject. For example, how much money is the municipality able to pay towards this project from its reserve account.? How will this money be replaced? How will this affect future tax increases? What future improvements or projects are being considered? I do not believe that the arena serves all demographics and this survey is very superficial and serves little purpose .The mayor's cover letter is also very bias in regard to supporting this expenditure without providing sufficient details.	3/11/2024 9:55 PM
227	I feel that there is not sufficient information to make an educated decision. Eg. impact on taxes and for how many years, costs of future repairs, how do we repay the reserves as I assume we need some of reserves for future expenses. I do not feel that we were given enough of the financial details. Not a great survey. I felt the cover letter was biased in favour of supporting this expenditure.	3/11/2024 9:47 PM
228	Janet, love to help out the arena and use my contacts in the industry of Construction to assist this. Please reach out. <b>PERSONAL INFORMATION REDACTED.</b>	3/11/2024 9:46 PM
229	This is a vital hub for our community and needs to stay to complete our community well being.	3/11/2024 9:31 PM
230	The Honeywood arena and its activities have been a staple in the life and upbringing of my siblings and I, and my own family. We have spent endless hours there making amazing memories and friends we'll hold dear for life. I truly hope generations to come have the opportunity to enjoy the same activities and experiences that we hold so dear. Thank you for putting this survey out to the community!	3/11/2024 9:22 PM
231	Lots of great memories in the Honeywood arena!	3/11/2024 9:18 PM
232	I like many others not just in your community but in surrounding communities have fond memories of playing hockey in the arena in Honeywood.	3/11/2024 9:15 PM
233	The community needs the NDCC. A lot of community building happens there	3/11/2024 9:12 PM
234	I play in the womens Tuesday night league and really enjoy it. I have for years and hope to continue for years to come. The league wouldn't happen if we didn't have the Honeywood arena.	3/11/2024 9:09 PM
235	Will you provide a tax receipt for donations?	3/11/2024 9:07 PM
236	Save the ice!	3/11/2024 9:06 PM
237	Please stop neglecting our community Center. Please hire a manager. Please offer programming comparable to other areas.	3/11/2024 9:05 PM
238	What percentage of people in the Township actually use the Arena?	3/11/2024 9:00 PM
239	Happy to contribute \$5,000.	3/11/2024 8:52 PM
240	We need the arena in our community! It does a lot! Do more fundraisers!	3/11/2024 8:51 PM



## Honeywood Arena Survey

241	This arena does so much for our women's hockey team and it deserves and needs this upgrade badly.	3/11/2024 8:47 PM
242	Grew up in that Arena . Played hockey and broom ball . Great community lived there pretty well my whole life on the farm outside Honeywood . My granddaughters play hockey there now .	3/11/2024 8:44 PM
243	When I moved to this area 20 years ago I knew very few people until I joined the women's hockey league. This is where I started to feel apart of the community and continue to play hockey here. My son joined minor hockey and has played here 11 years now! I can't imagine Honeywood without the arena it is the community hub!!	3/11/2024 8:44 PM
244	If I am donating either privately or through taxes then I would like to see the ice become available for seniors/adults casual skaters a little more frequently. It should not be all about hockey users.	3/11/2024 8:40 PM
245	I am a senior with no money and taxes are already too high I have never been to the arena in the almost 35 years or so that I have lived here and I am sure I never will	3/11/2024 8:38 PM
246	Play hockey at rink with a lovely bunch of local women. Be great to support the arena upgrades	3/11/2024 8:33 PM
247	Although I no longer live in melancthon the honeywood arena was pivotal throughout the entirety of my childhood, teen years and even into early adulthood. It provides opportunities for individuals that would not otherwise be accessible.	3/11/2024 8:30 PM
248	My opinion before you jump into spending 1.5 million on the repair. Ask yourself are you putting lipstick on a pig? There was talk of a new arena or a major renovation. I think the questions should be asked!	3/11/2024 8:29 PM
249	Been playing hockey there for 20 years and don't want to see it go	3/11/2024 8:23 PM
250	It's time to keep small town arenas open for our future generations to use, not everyone wants to play hockey in the big centres	3/11/2024 8:19 PM
251	Perhaps a capital charge could be added to the tax bill to recover some of the funds needed for this project	3/11/2024 8:16 PM
252	It's a staple in the community. The next generation needs places to enjoy and come together as a community.	3/11/2024 8:12 PM
253	Very happy to hear the wonderful news about keeping our arena going. Honeywood arena has a very tight family group and with the Reno's being done will only bring more to our honeywood arena.	3/11/2024 8:12 PM
254	We love the Honeywood Arena. We absolutely support the spending of funds for these upgrades. It is such an important part of the community.	3/11/2024 8:11 PM
255	I play a lot of hockey, and when I play here it's always my favourite night of the week. My Melancthon team love this place!!	3/11/2024 8:08 PM
256	Yes we definitely need an arena in our area 👍	3/11/2024 8:07 PM
257	Definitely a need for our arena. There are lots of young families in the area.	3/11/2024 8:01 PM
258	Very glad too hear the local arena is being restored.	3/11/2024 7:58 PM
259	This would be a huge loss to the community. Honeywood is one of the last with the "old time" feel.	3/11/2024 7:52 PM
260	Both Mulmur and Melancthon need to develop a capital revitalization budget annually to support this cornerstone of our community!	3/11/2024 7:50 PM
261	Definitely an asset to our community.	3/11/2024 7:43 PM
262	Not sure what I can offer as far as fundraising help, but I will certainly volunteer time as I can.	3/11/2024 7:40 PM
263	I don't know how many people annually use the arena so that needs to be taken into account in making this decision. Will Council be applying for a provincial grant?	3/11/2024 7:33 PM
264	We need this arena people lead too sedentary lifestyles these days which contributes to obesity, high blood pressure, stoke, heart attack, metabolic syndrome, type two diabetes,	3/11/2024 7:30 PM

## Honeywood Arena Survey

certain cancers and poor mental health. We need to our community to be active promoting healthy lifestyles!!

265	This arena is a pillar in our community! If we can put time and money into it now it would truly be an investment in our childrens future and the ability to grow community connections. We should be growing the centre, using it year round to generate income while expanding possibilities and opportunities for every family in the surrounding area.	3/11/2024 7:28 PM
266	It would be nice if the township would have built a financial reserve to support this. The entire arena is in disrepair from the bottom to the top quite literally with the roof leaking upstairs in the community room and the bathrooms are a disaster. Holes in the walls upstairs. The change rooms also need upgrading. It is disappointing that there is no budget for repair like this that should have been foreseen.	3/11/2024 7:27 PM
267	The Honeywood Community Centre is such an important piece for our community. The atmosphere and family we have grown to be is irreplaceable and keeps our children involved with teams and society. There's no place like Honeywood. Above the fundraising, my husband is a coach for hockey, and helps run the shinny, and would be willing to assist the township with starting a ball hockey league to help utilize the space when the ice is out, and profit more for the arena.	3/11/2024 7:25 PM
268	I play Tuesday nights with the ladies hockey group. There isn't a lot of other opportunities around for local women to play- the cost is affordable, location is good, and the women that join are great! I feel strongly that the arena needs A LOT of work- it stinks like raw sewage- we've had ladies gagging on the stink while dressing in the change rooms. I personally think you should keep this rink running while a newer, bigger, better one is built beside it's current location and either make a new double pad or make it into a multipurpose facility. Also- I am willing to help in the future for fundraising etc but not at the moment.	3/11/2024 7:17 PM
269	This is such a community staple. So many children and families depend on this amazing place. I'm glad to see that there is interest in repairs and Reno's to keep it going.	3/11/2024 7:16 PM
270	I am willing to help out at Fundraising Events.	3/11/2024 7:13 PM
271	I live outside honeywood but play hockey there. I would love to see the arena continue to be operational. I would be willing to attend fundraising events.	3/11/2024 7:11 PM
272	Is it possible to get some infrastructure monies from the province or the federal government to assist in the reno? I know that Melancthon abandoned their support last year. What is the time projection for refilling the reserve fund?	3/11/2024 7:06 PM
273	This arena has so much potential. We need to focus more on making things like this accessible for kids.	3/11/2024 7:03 PM
274	An arena in Honeywood is needed as ice time is limited in other communities, many residents would not be able to access options for recreational sports	3/11/2024 7:01 PM
275	Been skating in this arena since 1968. Great place to play hockey. Was at buck and does on the arena floor. Multiple use facility.	3/11/2024 6:58 PM
276	The arena has been a great source of community, keeping both children and adults active.	3/11/2024 6:58 PM
277	I have another great idea for the arena if someone is interested in hearing of the idea!	3/11/2024 6:57 PM
278	This arena is the centre of the north Dufferin community. It has been a community hub for decades. Without it there are many teams that will have to cease playing and kids who will never have the opportunity to play hockey or learn to skate.	3/11/2024 6:51 PM
279	It is vital to keep this arena open as it is such a cultural hub in the community of Honeywood and surrounding areas.	3/11/2024 6:32 PM
280	Though we cannot at this time help with the initiative, this community centre is vital to not only the immediate village but also the surrounding areas - not only as an ice surface in the winter but as a facility for events year round. Lets not lose what makes small communities so special	3/11/2024 6:28 PM
281	The arena needs an overhaul way beyond the ice pad. Water damage to the upstairs, horrible plumbing - causing awful smells etc. It's beyond time to consider a complete rebuild.	3/11/2024 6:19 PM
282	Putting even a quarter of \$1.5 million into the multiple forest mountain biking trails would bring in more of an economic benefit to the area than hockey might. There are other hockey facilities	3/11/2024 6:07 PM

## Honeywood Arena Survey

in other townships close by, Shelburne, Creemore, and Aliston. Whereas bringing more tourists, rather than local families, would help hotels/b&bs, restaurants and other businesses along airport road. Why not a pool for the township? or another sports field or rec centre, rather than just hockey...

283	My children played minor hockey in Honeywood and participated in fundraising tournaments there It would be an absolute shame to see the "Honeydome" not be there for future generations	3/11/2024 6:00 PM
284	Public skating should accept donations.... If there are any equipment need please reach out willing to donate kids equipment.	3/11/2024 5:41 PM
285	Can support with food and beverage service - professional Cook	3/11/2024 5:33 PM
286	This arena is still the centre of the community. I grew up playing hockey in this arena and now my Grandchildren play there. Please keep this arena going!!	3/11/2024 5:27 PM
287	Small community center like this in rural communities provide a place for the average athletes to participate in sports and activities without the push of being elite. Public skating, family functions, pick up hockey...if at all viable it's a valued resource	3/11/2024 5:19 PM
288	trust the accessibility issues can be managed as well. If ice surface can be enlarged to standard size at same time for a reasonable extra, I encourage that as well - both width and length a little short	3/11/2024 5:18 PM
289	We don't use it but believe that it's an important community asset.	3/11/2024 5:18 PM
290	Far too much money for Mulmur to be spending on one venue. Not to mention the ongoing maintenance and upkeep of the ice and building.	3/11/2024 5:13 PM
291	Where can we provide suggestions for use of the arena/ community centre?	3/11/2024 5:13 PM
292	We truly love our Honeywood arena and will help in anyway to keep this arena going to keep watching my kids grow up in this arena and my future grandchildren	3/11/2024 5:07 PM
293	This notice simply states the opinion of Mayor Janet Horner and not the facts behind the decision of the council to vote four to one against the proposal to spend money from Mulmur's reserves, etc. She does not mention in this message that an additional X% tax would be added on top of the proposed tax increase. Furthermore if this money were to be spent not then, so as not to waste the first installment a further five to seven+ million dollars would be required to complete the upgrade. if that isn't done then the first million plus will have been a waste of our money. I do not believe that Mulmur can afford waste its money, money that we don't have for this type of expenditure nor the additional five - seven million dollars needed to complete this proposed upgrade of the facility. Why does the mayor hold back this information from the taxpayers of Mulmur? why does she want us to take on this burden? Why don't you ask her?	3/11/2024 5:04 PM
294	I believe it's very important to keep this arena open. It is a meeting place for the community. Once it's closed there is no going back.	3/11/2024 5:03 PM
295	Taxes, including property taxes are very high in general. With the current cost of living being so high it is vey difficult for most to make any financial contribution.	3/11/2024 4:57 PM
296	Best of success. We definitely are better off having the community center	3/11/2024 4:54 PM
297	It needs to be completed!!!	3/11/2024 4:50 PM
298	We feel that for the small number of residents who use the NDCC that the \$1.5M would be better spent elsewhere, such as a community hub in Mansfield.	3/11/2024 4:38 PM
299	I THINK IT IS A GREAT IDEA TO FIX THE ARENA AND PRESERVE ITS HISTORY I CANNOT HELP RIGHT NOW BUT HOPEFULLY IN THE FUTURE I CAN DONATE SOME FUNDS	3/11/2024 4:36 PM
300	Replace the arena with a modern arena. Parking, regular size change rooms, better seating, more spectator area.	3/11/2024 4:27 PM
301	This is a ridiculous amount of money to be spending for such a facility to serve a community this size. Residents can easily travel to other rinks in close-by larger urban areas. Best keep reserve funds in reserve for emergency needs.	3/11/2024 4:21 PM

## Honeywood Arena Survey

302	I would like to understand the Fundraising and/or donation piece before committing to anything	3/11/2024 4:20 PM
303	Would like to see the arena turned into a year round market and community hub for local foods and artisans to sell to locals and experience community events and togetherness.	3/11/2024 4:17 PM
304	We must keep the arena!	3/11/2024 4:12 PM
305	Ideally, it would be great to set up a charitable foundation in order to obtain a tax deduction for donations.	3/11/2024 4:11 PM
306	If the cost of ice replacement is unreachable then use the rink for other sports such as, pickleball, lacrosse, floor hockey, dances and concerts.	3/11/2024 4:03 PM
307	I have never used the ice or even been made aware if there are times where I could access. So while I think the work needs to be done, I don't feel the need to contribute.	3/11/2024 3:59 PM
308	I am building community artist events in the area (at the schoolhouse) and that is eating all my extra funds and volunteer time.	3/11/2024 3:57 PM

## SCHEDULE B FOR NDCC SURVEY RESULTS REPORT

### NDCC

### 2023 User Analysis

#### Minor Hockey / Figure Skating Usage by Municipality

Municipality	Minor Hockey										
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Mulmur	43	40	32		39	25	33	38			44
Melancthon	73	55	36		40	32	31	37			47
Other	46	31	39		41	40	38	44			44
Totals	162	126	107	0	120	97	102	119	0	0	135

Municipality	Figure Skating										
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Mulmur	6	5	5		4	9	11	14	12	12	10
Melancthon	12	10	13		6	8	16	15	11	11	11
Other	17	9	0		1	0	6	7	6	6	4
Totals	35	24	18	0	11	17	33	36	29	29	25

Municipality	Total											Average	% Share
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23		
Mulmur	49	45	37	0	43	34	44	52	12	12	54	34.73	31%
Melancthon	85	65	49	0	46	40	47	52	11	11	58	42.18	38%
Other	63	40	39	0	42	40	44	51	6	6	48	34.45	31%
Totals	197	150	125	0	131	114	135	155	29	29	160	111.36	



**STAFF REPORT**

**TO:** Council  
**FROM:** Heather Boston, Treasurer  
**MEETING DATE:** April 3, 2024  
**SUBJECT:** NDCC Capital Project

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**PURPOSE:**

To provide updated information regarding project funding, and to seek direction regarding the repairs at the North Dufferin Community Centre.

**BACKGROUND:**

Council passed the following motion at the March 6, 2024 meeting:

**Moved by Hawkins and Seconded by Lyon**

WHEREAS the North Dufferin Community Centre (NDCC) has played a pivotal role in serving as a central hub for recreation, community events, celebrations, and gatherings and social interaction in the Village of Honeywood since 1912;

AND WHEREAS the preservation and continued operations of the NDCC will not only safeguard Honeywood’s cultural heritage but also enhance the overall well-being and pride of both the community and beyond;

AND WHEREAS Council can only support the continued operations of the NDCC facility, subject to receiving financial assistance from other municipalities and users;

NOW THEREFORE Council direct staff to survey residents and obtain additional quotes on roofing options for consideration at a future meeting.

A recorded vote was requested by Deputy Mayor Hawkins.

	<b><u>Yea</u></b>	<b><u>Nay</u></b>
Deputy Mayor Hawkins	Y	
Councillor Clark	Y	
Councillor Cunningham	Y	
Councillor Lyon	Y	
Mayor Horner		N
<b>CARRIED.</b>		

Melancthon Township Council passed the following motion at the March 21, 2024 meeting:

**Moved by McLean, Seconded by Plowright**

BE IT RESOLVED THAT: Melancthon Township supports contributing towards the capital costs of the NDCC as identified by Mulmur Township, in principle, (we will identify the costs at a future date), subject to the following conditions:

Revised Capital 10-year Plan; and

THAT Mulmur continue to pursue other revenue sources to cover the remaining costs. **CARRIED.**

**ANALYSIS:**

Securing funds for capital repairs of the arena is undertaken in the same manner as other infrastructure in the Township, such as a bridge or a road. Sometimes unplanned capital costs come up after the budget has been passed, at which time, a budget amendment and funding options are presented to Council for approval. If there is a shortfall in the typical reserve for a capital project then the Treasurer will look at other reserves or funding sources.

Mulmur aims to keep taxes as stable as possible by utilizing reserves for capital projects. Reserves are an internal form of a saving account and allow Council to keep the tax rate increases more stable so that if there is a large project like a bridge or the arena ice pad replacement, a tax rate increase is not triggered.

The Treasurer aims to present the best strategy for funding projects that will have the least impact on the tax rates. The Township philosophy discourages external borrowing and instead strives to borrow internally from reserves thereby saving in interest costs. Reserves are collected based on the asset management plan (AMP).

**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Prosperous Mulmur
2. Growing a Connected Mulmur
3. Growing a Supportive Mulmur
4. Growing a Sustainable Mulmur

**FINANCIAL IMPACTS:**

**ICE SURFACE FUNDING:** The cost for the new ice surface is estimated at \$1,500,000. The year-end transfers to and from reserves have been completed and the tax rate stabilization reserve has increased. The chart below shows the recommended reserves to be utilized to fund the project. Any grants, fundraising, donations and municipal contributions will also help fund this project and future capital needs.

<b>Reserve Account</b>	<b>Funding</b>
Tax Rate Stabilization Fund - maintaining a balance of \$500,000	\$ 622,150
Efficiency Reserves	\$ 409,347
Recreation Building Reserves	\$ 76,310
Legal Contingency Reserve	\$ 113,310
Planning and By-law Reserves	\$ 100,000
Road Reserves (to be replenished through scheduled contributions)	\$ 178,883
	<b>\$ 1,500,000</b>

It is noted that the Norduff roof is leaking and may need to be replaced if we cannot patch it further to stop the leaking until we can replace it. Staff are investigating the costs of a flat and peaked roof option.

**ASSET MANAGEMENT & CAPITAL IMPROVEMENTS:** The asset management approach allows for budgeting and building reserves for the replacement of infrastructure based on the lifespan. The asset management plan provides an annual capital requirement for the arena of approximately \$173,000 annually. New capital projects such as a change room addition are not included in the asset management plan as the plan only addresses existing assets.

Previously, staff created a multi-year capital plan based on known deficiencies and the requests of the users. The last capital plan was created in November 2023 with a five-year projection. It included the dehumidifier, parking lot, ice surface, stairs and the Norduff roof/ceiling. The capital plan also included refreshing signage and the replacement of the Zamboni based on its estimated useful life. An updated 10-Year Capital Plan is attached.

The Township has also created a capital budget to support grant applications for an addition to expand the facility. These improvements are not mandatory and can be scheduled when funding is secured. A list of possible improvements can be found attached.

**ENVIRONMENTAL IMPACTS:**

Council may wish to discuss the environmental impacts associated with this report and recommendation.

**RECOMMENDATION:**

THAT Council amend the 2024 capital budget to include all costs associated with replacing the ice pad at the North Dufferin Community Centre (NDCC) to a maximum cost of \$1,500,000 to be funded through reserves and offset by any contributions received;

AND THAT staff be directed to commence the collection of donations;



AND THAT staff explore fundraising initiatives and associated costs;

AND FURTHER THAT staff be directed to forward the NDCC staff reports to surrounding municipalities.

**Submitted by: Heather Boston, Treasurer**

**Approved by: Tracey Atkinson, CAO**

Schedule A – Township of Melancthon Motion

Schedule B - AMP Annual Requirement

Schedule C – November 2023 5-year Capital Plan

Schedule D - AMP Ten-Year Capital Plan

Schedule E – Possible Long-Term Capital Improvements

## SCHEDULE A TO NDCC CAPITAL PROJECT REPORT



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)

Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

March 25, 2024

Corporation of the Township of Mulmur  
758070 2<sup>nd</sup> Line East  
Mulmur, Ontario  
L9V 0G8

Attention: Tracey Atkinson, CAO/Planner

Dear Tracey:

**Re: North Dufferin Community Centre**

At the meeting of Council held on March 21, 2024, the following motion was introduced and passed:

*Moved by McLean, Seconded by Plowright*

**Be it resolved that:** "Melancthon Township supports contributing towards the capital costs of the NDCC as identified by Mulmur Township, in principle, (we will identify the costs at a future date), subject to the following conditions:

- Revised Capital 10-year Plan; and
- That Mulmur continue to pursue other revenue sources to cover the remaining costs."

**Carried.**

Thank you.

Yours truly,

A handwritten signature in cursive script that reads 'Denise B. Holmes'.

Denise B. Holmes, AMCT  
CAO/Clerk

## SCHEDULE B TO NDCC CAPITAL PROJECT REPORT

Citywide Export - 2024-03-26

Recreation and Cultural Services

	Replacement Cost	Annual Requirement
792 - SkyJacker SJIII4626	8,518	852
1489 - Dehumidifier/Air Handler - Arena	44,000	2,933
1490 - Dasher Boards - Arena	105,503	4,220
1491 - Chiller Support Frame - Arena	13,617	340
1492 - Compressor - Arena	284,631	11,385
1493 - Cooling Loop - Arena	14,455	578
1494 - Electrical Connection - Arena	9,811	392
1497 - Commercial Dishwasher	5,394	360
1498 - Brock Furnace - Arena	3,878	194
1499 - Arena - Timber Roof	168,102	1,681
1500 - Arena - Steel Roof	357,271	7,145
1542 - 60" Round Folding Table	9,995	666
1543 - Stacking Chairs	13,090	873
1544 - 500 Gal. Fuel Tank (Furnace)	3,470	174
1556 - Brine Equipment - Arena	8,188	328
1559 - Cimco Eco-Technology Electric Desiccant De-Humidifier	43,778	2,919
1566 - Newmac Furnace - Arena	5,086	254
1633 - North Dufferin Recreation Centre (Arena) - County Road 21	9,375,000	93,750
1640 - NDCC Arena Parking Lot - County Road 21	109,999	5,500
1670 - Arena Scoreboard	11,832	592
1701 - Olympia Gas Ice Edger	3,642	364
2584 - Zamboni - 2014	92,885	6,192
2704 - Security Cameras at Arena	4,201	280
2750 - Ice Pad - Arena	1,400,000	28,000
2751 - Dehumidifier #2 - Arena	44,000	2,933
<b>Recreation and Cultural Services Total</b>	<b>12,140,346</b>	<b>172,906</b>

# SCHEDULE C TO NDCC CAPITAL PROJECT REPORT



## STAFF REPORT

**TO:** Council  
**FROM:** Heather Boston, Treasurer  
**MEETING DATE:** November 1, 2023  
**SUBJECT:** NDCC Five-Year Capital Plan

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### PURPOSE:

The purpose of this report is to provide the Council with an outline of the capital needs for the North Dufferin Community Centre (NDCC) for the next five-year period.

### BACKGROUND:

On July 5, 2023, the Council entered into a new recreational agreement with the Township of Melancthon, which is effective for 2024. Per this agreement a five-year capital plan and operating utilization is to be developed.

Staff are currently tracking operating utilization for the 2023-2024 season to present to each Council in 2024 for consideration in developing a longer-term agreement.

The projected five-year capital costs without any grants would be as follows.

### NDCC 5-Year Capital Plan

2024	Dehumidifier	\$ 80,000
2024	Paving Parking Lot (where tank was removed)	\$ 10,000
2024	Replace Carpet on Arena Stairs	\$ 4,000
		<u>\$ 94,000</u>
2025	Replacement of Ice Surface and Boards	<u>\$ 1,200,000</u>
2026	Arena Roof Above the Norduff Room	\$ 80,000
2026	Ceiling Tiles for Norduff room	\$ 12,000
		<u>\$ 92,000</u>
2027	New Arena Signage	<u>\$ 20,000</u>
2028	Zamboni	\$ 100,000
		<u>\$ 1,506,000</u>

**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Prosperous Mulmur

**FINANCIAL IMPACTS:**

There are further capital needs such as the changeroom addition and renovations to the front lobby and Norduff room that would only be considered subject to a grant.

We will continue to apply for any available grants to complete the needed renovations. It may take several years to obtain a sufficient grant.

However, if we deplete our reserves to complete the ice surface replacement before obtaining a grant, we risk not having any money to cover our portion of any grants received.

The 2024 net budget for the arena is \$220,000. The costs will significantly increase each year as we start to put away more money in the Recreation Building Reserve.

**ENVIRONMENTAL IMPACTS:**

Council may wish to discuss the environmental impacts associated with this report and recommendation.

**RECOMMENDATION:**

THAT Council receive the report of Heather Boston, Treasurer, NDCC Five Year Capital plan;

AND THAT Council direct staff to forward a copy of this report to the Township of Melancthon for consideration of a contribution towards the 2024 capital costs.

Respectfully submitted,

*Heather Boston*

Heather Boston, CPA, CA, CGA, BComm  
Treasurer

**SCHEDULE D TO NDCC CAPITAL PROJECT REPORT**

Citywide Export - 2024-04-02  
Recreation and Cultural Services

	<b>Backlog</b>	<b>Event Cost</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>
792 - SkyJacker SJIII4626	8,518	17,036	-	-	-	-	-	-	-	-	-	-	8,518
1489 - Dehumidifier/Air Handler - Arena	44,000	44,000	-	-	-	-	-	-	-	-	-	-	-
1490 - Dasher Boards - Arena	-	105,503	-	-	105,503	-	-	-	-	-	-	-	-
1492 - Compressor - Arena	-	284,631	-	-	-	-	-	-	-	-	284,631	-	-
1493 - Cooling Loop - Arena	-	14,455	-	-	-	-	-	-	-	-	-	14,455	-
1494 - Electrical Connection - Arena	-	9,811	-	-	-	-	-	-	-	-	-	9,811	-
1497 - Commercial Dishwasher	5,394	5,394	-	-	-	-	-	-	-	-	-	-	-
1498 - Brock Furnace - Arena	-	3,878	-	-	-	-	3,878	-	-	-	-	-	-
1542 - 60" Round Folding Table	-	9,995	9,995	-	-	-	-	-	-	-	-	-	-
1543 - Stacking Chairs	-	13,090	13,090	-	-	-	-	-	-	-	-	-	-
1544 - 500 Gal. Fuel Tank (Furnace)	-	3,470	-	-	-	-	-	3,470	-	-	-	-	-
1559 - Cimco Eco-Technology Electric Desiccant De-Humidifier	-	43,778	-	43,778	-	-	-	-	-	-	-	-	-
1566 - Newmac Furnace - Arena	5,086	5,086	-	-	-	-	-	-	-	-	-	-	-
1640 - NDCC Arena Parking Lot - County Road 21	109,999	109,999	-	-	-	-	-	-	-	-	-	-	-
1670 - Arena Scoreboard	-	11,832	-	-	-	-	11,832	-	-	-	-	-	-
1701 - Olympia Gas Ice Edger	3,642	7,284	-	-	-	-	-	-	-	-	-	-	3,642
2584 - Zamboni - 2014	-	92,885	-	-	-	-	-	92,885	-	-	-	-	-
2750 - Ice Pad - Arena	1,400,000	1,400,000	-	-	-	-	-	-	-	-	-	-	-
2751 - Dehumidifier #2 - Arena	44,000	44,000	-	-	-	-	-	-	-	-	-	-	-
<b>Recreation and Cultural Services Total</b>	<b>1,620,639</b>	<b>2,226,127</b>	<b>23,085</b>	<b>43,778</b>	<b>105,503</b>	<b>-</b>	<b>15,710</b>	<b>96,355</b>	<b>-</b>	<b>-</b>	<b>284,631</b>	<b>24,266</b>	<b>12,160</b>

## SCHEDULE E TO NDCC CAPITAL PROJECT REPORT

### **Possible Long-Term Capital Improvements**

COMPONENT	COST ESTIMATE
Replace Rubber Flooring	\$ 16,000
New Addition - Change Rooms (incl. septic relocation)	\$ 3,825,000
Accessibility Lift	\$ 200,000
Accessible Washrooms	\$ 100,000
Norduff Room & Lobby Renovations	\$ 500,000
New Front Wind Break	\$ 300,000
Lighting	\$ 60,000
Engineering & Permits	\$ 600,000
Total	\$ 5,601,000



**TOWNSHIP OF MELANCTHON**  
**DELEGATION REQUEST FORM**

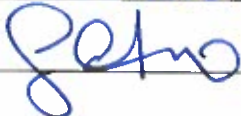
Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Thursday, **prior to the requested meeting.**

REQUEST DATE: To present on Feb 1st 5pm (2024)

NAME: Kim DELAHUNT - HHCC PHONE: 519-941-2702 x 2891

ADDRESS: 100 Rolling Hills Dr. Orangerille, ON

EMAIL ADDRESS: scordoba@headwatershealth.ca

SIGNATURE:  Silvana Cordoba - Sr. Admin

**Purpose of Delegation Request (state position taken on issue, if applicable).**

Headwaters Health care Centre President & CEO,  
Kim Delahunt will provide an update about the  
hospital and major initiatives underway.

**REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK**

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON  
157101 HIGHWAY 10  
MELANCTHON, ONTARIO  
L9V 2E6  
519-925-5525 Fax - 519-925-1110 Email [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

M:\MyFiles\FORMS\Delegation Request Form.wpd

DEL 17.1

APRIL 18 2024



# Township of Melancthon Delegation

Kim Delahunt, President & CEO, Headwaters Health Care Centre

April 18, 2024

OUR VISION: **ONE COMMUNITY, CARING TOGETHER.**



OUR PURPOSE: **PROVIDE EXCELLENT CARE, CLOSE TO HOME.**

### Empower Our People

- Attract, retain, and recognize our people
- Focus on an engaged, inclusive, safe and healthy workplace
- Enable teams to deliver high quality care with tools and resources

### Get Even Better

- Use timely, evidence and data-based analysis to support decision making and enhance equitable access to care
- Advance digital health opportunities
- Continue to build for the future of our facility



### Deliver Patient Centred Quality Care

- Listen to patients and families to support what's most important to them
- Build a safe, quality driven, continuous improvement culture following best practice guidelines
- Ensure population health measures inform our approach to decisions
- Promote health equity, ensuring inclusion and diversity are respected and achieved

### Connect Through Partnerships

- Lead and pursue meaningful partnerships that extend our capability to support seamless, equitable and timely access to care
- Strengthen our academic partnerships
- Grow opportunities for training and development
- Use technology to enhance efficiency, safety and care

OUR FUNDAMENTALS: **Diversity, Equity & Inclusion** • **Safe & Healthy Environment** • **Technology & Innovation**

# OUR STRATEGIC DIRECTIONS

Our Strategic Directions reflect the reality of delivering health care in an ever-evolving environment. They are the foundation to achieving success over the next five years.

## Empower Our People

Our team is invaluable. Empowering and investing in the development, well-being, safety, and support of our people is paramount to ensure a high performing and sustainable workplace environment that delivers the best care for our patients and communities.

- Attract, retain, and recognize our people
- Focus on an engaged, inclusive, safe and healthy workplace
- Enable teams to deliver high quality care with tools and resources

## Get Even Better

Continually improving systems, processes and our facility is fundamental to achieving our commitments, delivering a consistent patient experience, and ensuring operational excellence. We have a responsibility to ensure our performance meets the needs of our patients and community.

- Use timely, evidence and data-based analysis to support decision making and enhance equitable access to care
- Advance digital health opportunities
- Continue to build for the future of our facility

## Deliver Patient Centred Quality Care

Pursuing continuous quality improvement is fundamental to achieving our commitments and delivering excellent patient care and experiences. Through a relentless focus on quality and safety, we will deliver quality care to be proud of.

- Listen to patients, families and caregivers to support what's most important to them
- Build a safe, quality driven, continuous improvement culture following best practice guidelines
- Ensure population health measures inform our approach to decisions
- Promote health equity, ensuring inclusion and diversity are respected and achieved

## Connect Through Partnerships

Ongoing success and innovation includes collaboration and support from and with system partners. Together, we can achieve more to support delivery of the best care to our communities.

- Lead and pursue meaningful partnerships that extend our capability to support seamless, equitable and timely access to care
- Strengthen our academic partnerships
- Grow opportunities for training and development
- Use technology to enhance efficiency, safety and care

### By 2029 we will:

- Be a workplace of choice for proud healthcare professionals and supporting staff
- Set and achieve job vacancy and retention rate targets that meet or exceed industry benchmarks
- Be implementing multi-year recruitment, education and retention plans
- Be working towards training targets set to ensure psychological health and safety within the workplace
- Ensure our teams more strongly reflect the community we serve

- Complete a stage 1.2 and begin a stage 1.3 Ministry of Health proposal supporting renovations and expansions to our hospital
- Be using enhanced clinical tools that are improving safety and efficiency of clinical operations with targeted adoption rates
- Achieve initial targets supporting a reduction in plant emissions as part of ongoing environmental sustainability measures
- Support an optimized health information system that includes use by community partners
- Be using 20% more virtual applications and digital platforms

- Reach top 75<sup>th</sup> percentile in Ontario Qualtrics patient satisfaction measures
- Increase patient safety culture survey rates by 10% compared to 2024
- Achieve outcomes identified in our five year clinical priority plan
- Reach a 25 member strong Patient Family Advisory Partnership, embedding members in all key organizational initiatives or program developments
- Have developed measures and demonstrate progress in care as part of our DEI fundamental commitment

- Have an increase in the number of students and medical residents at the hospital
- Reduce re-admission rates for our senior population through seamless care with our Ontario Health Team partners
- Have expanded our partnerships for access to more health and social care
- Have more timely information and data to support enhanced communications with our patients and their healthcare team



# Our Values

Our values are more than just words, they define and connect us. Our values will enable us to meet our full potential and will guide us in how we work, how we behave and how we relate to our patients, families and to one another. Our values are how we show our commitment to our vision and purpose.



## Kindness

- We show compassion, care and empathy
- We encourage each other
- We care for one another
- We see the person in every patient



## Accountability

- We take personal responsibility for our actions and decisions
- We learn from our mistakes
- We set clear expectations for ourselves and each other
- We are transparent



## Respect

- We understand interactions start with listening
- We are open, honest and act with integrity
- We treat all individuals with dignity
- We embrace diversity of people, opinions and perspectives



## Teamwork

- We inspire each other to be the best we can be
- We come together to solve problems and celebrate success
- We appreciate each other's abilities and use the strength of us all
- We are better together

# Our Fundamentals

Our fundamentals are our commitment to basic principles that we want Headwaters' to be known for and what we expect to provide for our patients, families, and one another. They are important principles upon which our strategic plan can depend.

## Diversity, Equity & Inclusion

Everyone has the right to be treated fairly and respectfully. We embrace and respect the needs of all individuals and listen to and consider the voices of others.

## Safe & Healthy Environment

Cultivating a safe and healthy workplace, from the physical to the psychosocial elements, is an essential responsibility and commitment that we all pledge.

## Technology & Innovation

We will leverage technology and innovation through research, data and analytics, leading practice protocols, user experience and information integration leading to better outcomes.

## Our Proudest Accomplishment



# Clinical Priority Plan (CPP)


Launched in 2023, the CPP is a Clinical Action Plan that:

- Identifies the overarching clinical priorities and areas of focus for HHCC (“Who do we want to be?”) for the next 5 years
- This is aligned to the Quadruple Aim framework
- It lays the foundation for Strategic Directions renewal in 2024.
- The CPP is on our website under [who we are](#)



# Clinical Priority Plan, Year 1 Outcomes

## Obstetrics

 **90%** of all Maternal Newborn Child Youth Network Obstetrical review best practice recommendations implemented

 **24hr Physician On Call**  
model of care supporting enhanced pt care, engagement, reduced risk

**100%**  
1:1 nurse / patient ratio for all continuous electronic fetal monitoring.

## Pediatrics


 **Peds Urgent Care Clinic**  
Implemented, over 300 pts. seen since Sept. 2023


 **4**  
Fully funded pediatricians

 **1**  
Department of Pediatrics created

## Geriatrics

 **1<sup>st</sup> Geriatric Physician**  
Hired, driving a deeper focus on geriatric needs

 **Established**  
Direct referrals now being seen through new geriatric consult service

 **30**  
ALC patients referred to the Headwaters2Home program to date.

## Mental Health & Substance Use


 **1<sup>st</sup> Hospital Based Psychiatrist**  
Recruitment underway, supporting community & hospital


 **100%**  
Mobile Mental Health Crisis Response Team funding approved providing 7 day/wk. coverage

 **100%**  
Permanent relocation of mental health inpatients to a specific inpatient wing.

## Emergency

 **Clinical Decision Unit**  
Implemented in Dec 2023 to improve patient flow.

 **81%**  
of patients rated their overall ED experience at 7 or higher, out of 10

 **50%**  
reduction in door to ECG time for chest pain patients



## Clinical Priority Plan – Priority Area Successes

Emergency	Mental Health	Geriatrics	Obstetrics	Pediatrics
Completed pre-capital submission to Ontario Health	Funded Mobile Mental Health Crisis Response Team 7 days/week	Explored options to support geriatric clinic	Implemented enhanced staffing model of care	Create Department of Pediatrics
Expanded Sexual Assault Domestic Violence response 24x7	Expanded crisis worker support in Emergency Department, 7 days/week	Created Integrated Care Advisory Group with Hills of Headwaters Collaborative Ontario Health Team.	Updated all level of care documentation	Restarted and expanded Pediatric Urgent Clinic
Chest Pain process review & reduced ECG to door to improve patient outcomes	Mental Health inpatients co-located on one wing for improved patient & staff experience.	Recruited geriatric physician	Implemented dedicated unit educator	Completed enhanced pediatric nursing training
Dedicated patient experience surveys	Ongoing access & advocacy for psychiatry beds	Initiated geriatric direct referrals	Implemented physician 24hr call model	
Implemented patient wait time clock online + in the ED.	Collaborate with Hills of Headwaters Collaborative Ontario Health Team on physician recruitment task force	Implemented Headwaters 2 Home program with Bayshore Healthcare	Began William Olsner Health System level of care discussions	
Implemented Clinical Decision Unit – a short stay unit	Waypoint partnership for mental health outpatient consultation	Implement Behavioural Support role with the Alzheimer’s Society	Implemented Workstations on Wheels (WoWs)	

# Snapshot of Our Successes

Our team continued to deliver other significant accomplishments over the FY23-24 period.

Patient Experience	People & Culture	Planning & Strategy	Internal Systems & Processes	Community & Care Partners
Introduced new radical prostatectomy cancer procedure	Ontario Health Central West Regional Cancer program training in oncology & palliative care for nursing staff	Additional 13 beds permanently funded	Received Exemplary standing from Accreditation Canada	Developed an updated spiritual care framework with faith-based community leaders
Certified as ON Breast Assessment site by Cancer Care Ontario	Expanded Take 5 communication sessions with CEO and executive team to engage with staff and physicians	Launched \$18M SMART campaign with HHCC Foundation	Implemented new Sapphire pumps in Obstetrics, narcotic med carts, and Med Queue model in Pharmacy to enhance medication management and safety.	Launched AMPLIFI – MoH Long Term Care initiative allowing access to Meditech electronic medical health records for pt records throughout the province
Launched Pockethhealth integration for patient access to medical images	Numerous members of paramedic service recognized by Province through Exemplary Service Medals	Developed Medical Affairs Strategy and key priorities	Upgraded and expanded Philips central station systems throughout ICU, E & F Wings	Centralized surge planning across OHT partnership to raise awareness of respiratory illness across the community
Post surgery discharge phone calls supporting pt. safety and potential readmission reduction		Embedded Patient Family Advisors across 13 different depts and services influencing major projects and initiatives	Initiated a SharePoint redevelopment project to refresh our Intranet in FY24-25	Heightened community engagement and recognition (seasonal events, flag raisings, community presentations & ceremonies)
Launched oncology patient transportation supports		Government relations and provincial advocacy with MoH, AMO, ROMA and municipal delegation presentations	Numerous facility upgrades in walkways, lighting, roofing completed through \$2.7M Hospital Infrastructure Renewal Funding.	Re-invigorated our commitment to Trillium Gift of Life Network (13% higher notification rate over year prior.)
Relaunched an overwhelmingly successful Teddy Bear clinic to support pediatric patients & engage with our community.				

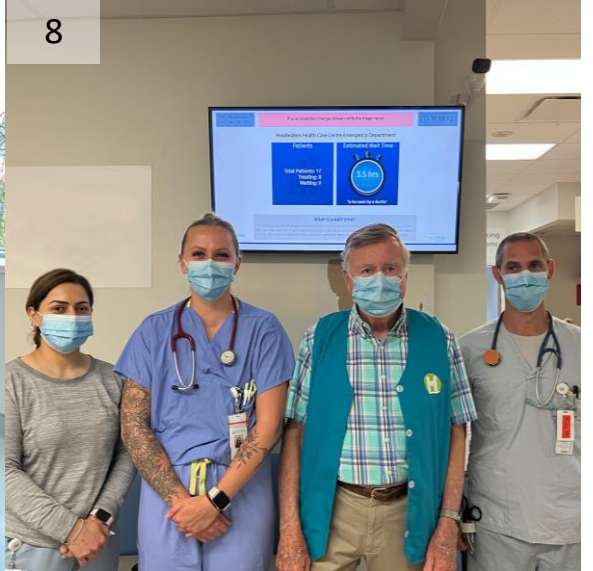
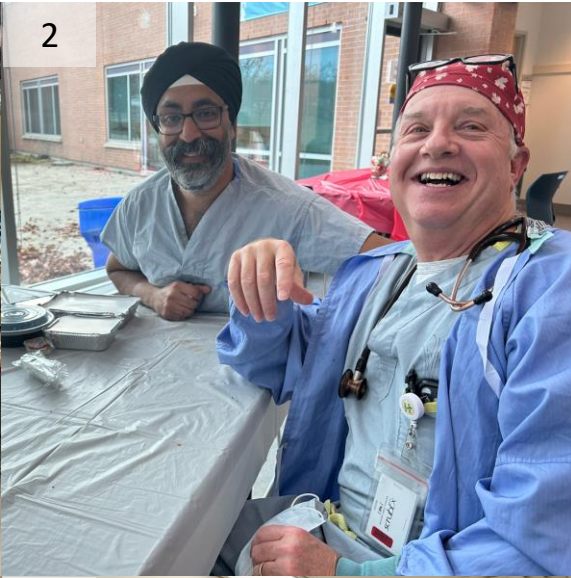
# Clinical Priority Plan – Quadruple Aim Successes

Surgical Services	Ambulatory Care	Medicine	Paramedic Services	Clinical Support Services
Implemented process to reduce waits for surgery	Began dialysis relocation and expansion construction	Executed partnerships with hospice care	Successful Provincial Services Review complete	Installed new CT and Bone Densitometry equipment
Stabilized and expanded urology services	Reorganized current clinics for enhanced patient experience & flow	Updated family practice, hospitalist and internal medicine model of care	Increased Telecheck community referrals & poly-cultural supports	Completed digital Radiography request for proposal
Advocated for and received Surgical Innovation funding	Implemented peripherally inserted central catheter line (PICC) program at HHCC to enhance patient care and reduce patient travel.	Implemented Home First and other OHT programs	Completed palliative training	Began MRI implementation planning
Completed Surgical Pathway training for nurses	Implemented Internal Medicine urgent care clinic	Implemented personal support worker (PSW) model change in collaboration with staff and physicians.	Upgraded support systems (priority dispatch system, radios, etc.)	New lab hematology analyzers, automated blood culture system and urinalysis unit
	Expanded diabetes staffing and supports		Expanded scope of practice for treat & refer	Initiated microbiology outsourcing  Implemented process for automated e-requisition processing

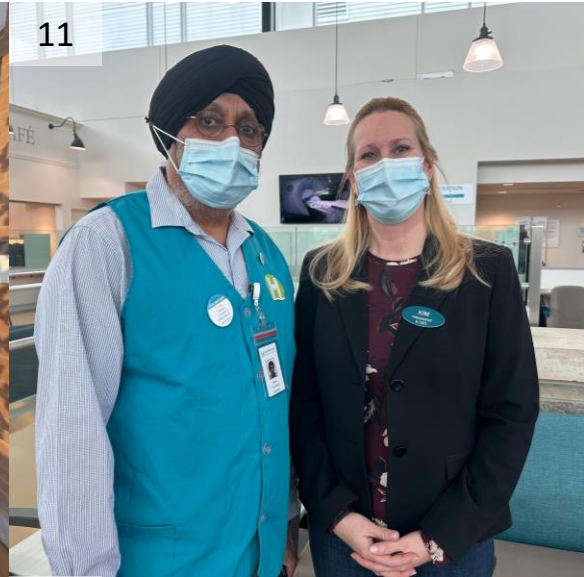
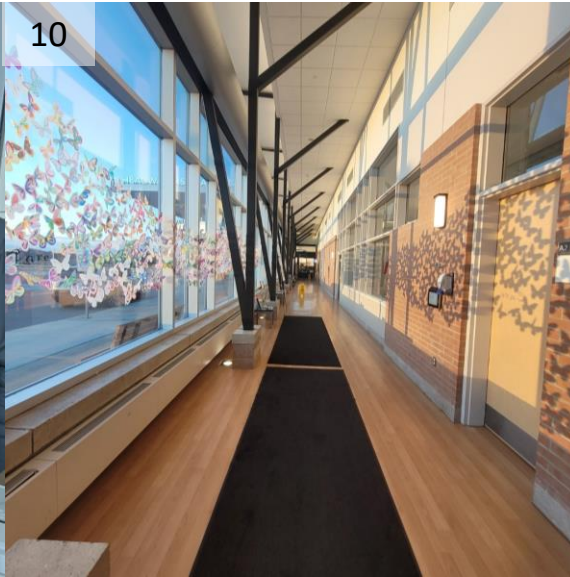
## Looking Ahead

- Focus on Clinical Priority Plan, Year 2 priorities and continued quality improvements
- People Strategy Plan, Year 2 priorities to recruit, retain, develop and recognize our people
- MRI, new X-Ray, renovated Dialysis Department etc.
- Master Planning and Master Program
- Develop our Emergency Department pre-capital activity
- Continued focus improving surgical wait times
- Continued focus on being a data-informed organization – data fuels innovation, decision-making and progress
- Partnership in Physician Recruitment Task Force
- Continued focus on our financial position and planning for the future.

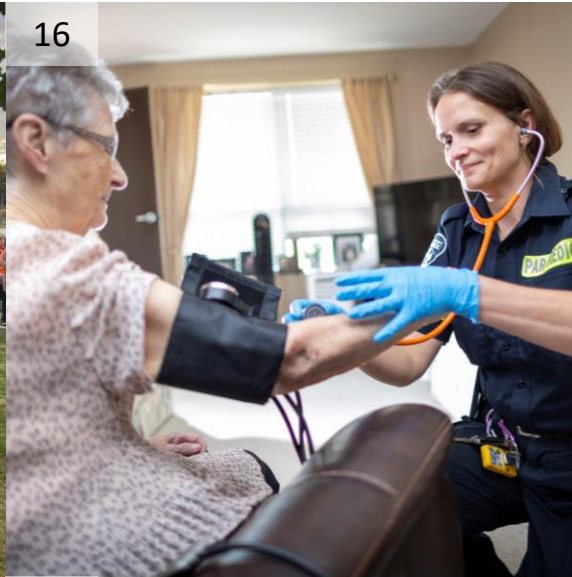


















**Photo captions**

1. Neil Evans, Power Engineering/Plant Operations, after graduating Conestoga College's Power Engineering Technique certificate course.
2. Dr. Harpreet Grover, Chief of Surgery, and Dr. Peter Cino, anesthesiologist joining the holiday lunch organized by Headwaters Engagement Action and Recognition Team (HEART).
3. Volunteer Jim is joining the ED team members on the first volunteer shift back in the ED since before the COVID-19 pandemic.
4. We had an excellent turnout at our baseball tournament last summer. The tournament will be returning in 2024.
5. Members of our Diagnostic Imaging team showcasing one of our new mobile x-ray units.
6. Headwaters is certified as a Breast Assessment Centre. The recent certification was made possible through the hospital's new mammography unit, with capabilities for stereotactic 3D biopsy and tomosynthesis.
7. Terry and Sara, pictured in Oncology, were among the first nurses to successfully complete peripherally inserted central catheter line (PICC) training.
8. Members of our ED team posing in front of the new ED wait clock. The clock is now accessible both in the Emergency Department and on the Headwaters website.
9. Project team members gathered outside the dialysis unit renovation, which is well underway. This renovation will create an improved space for both patients and team members.
10. To mark National Grief & Bereavement Day in November, Headwaters collaborated with Hills of Headwaters Collaborative, Bethell Hospice, and Hospice Dufferin to host butterfly bereavement workshops. Completed butterflies were showcased in an art installation at Headwaters, honoring those we've lost.
11. President and CEO Kim Delahunt meets with Information Desk, Auxiliary volunteer Sarup.
12. Ted and Christine are two of our Auxiliary volunteers at Pulse Cafe. The cafe is entirely run by Auxiliary volunteers, with all proceeds going to various hospital needs.
13. Members of our Diagnostic Imaging team unveiling Headwaters' new replacement CT machine. As the first hospital in Canada to implement the GE HealthCare Revolution Ascend CT, the arrival of this innovative equipment demonstrates Headwaters' strategic direction, Getting even better and Continuously improving our facility and driving operational excellence, to provide better care for patients in our community.
14. Members of Headwaters Patient and Family Advisory Program. The program aims to create a collaborative and inclusive environment where the voices of patients and their families play a pivotal role in shaping healthcare services provided.
15. Garry Sault, an elder and knowledge holder from the Mississauga of the Credit First Nation, and Jeff Debosh, a fire-keeper, guided us through a Sunrise Healing Ceremony in honour of the National Day of Truth and Reconciliation.
16. Dufferin County Community Paramedic Program Secures Additional \$1.8M in Funding to Extend Vital Services to 2026. Kate Martin, Community paramedic visits client Joan Meehan who says this program has given her the confidence to continue living independently.
17. Frances Duiker, Vice President of People & Culture, HHCC stands alongside members of our community and the Dufferin County Cultural Resource Circle at the National Indigenous History Month flag raising ceremony in Orangeville.
18. Teddy Scrubs made a special appearance at the Teddy Bear Clinic. This carnival-style event allows children to bring their teddy bears or stuffed animals to the hospital for care, diagnosis, and treatment by real doctors and healthcare providers from Headwaters as part of our pediatric patient care experience.
19. Dr. Grace Wang, Vice President, Medical Affairs, Chief of Staff and Surgeon at the 2023 Teddy Bear clinic.
20. Members of our team visited Chartwell Montgomery Village Retirement Residence in Orangeville to talk about local health care with residents.
21. Thanks to generous donations, E-Wing now boasts a new mural inspired by Island Lake Conservation Area.
22. Headwaters Health Care Foundation is proud to announce the launch of Smart Headwaters, its transformative \$18 million fundraising campaign, aimed at acquiring a cutting-edge MRI machine and other vital medical technology to enhance diagnostic capabilities and elevate patient care within the community.
23. Dufferin County Paramedic Service (DCPS) members have received remarkable recognition from the Province and Canada, celebrating their outstanding contributions to Paramedicine and their unwavering commitment to excellence.





# Be Part of Health Care in Our Community

- Encourage others to join our health care team
- Visit **headwatershealth.ca** to discover ways you can get involved
- Donate to Headwaters Health Care Foundation at **hhcfoundation.com**



## For more information

Connect with us anytime:

- email **info@headwatershealth.ca**
- online at **headwatershealth.ca**
-     **@HeadwatersHCC**

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We are a proud partner in the Hills of Headwaters Collaborative Ontario Health Team serving Dufferin-Caledon.

**hillsofheadwaterscollaborative.ca**

From: Roxborough Developments Ltd - Eric Silverberg [esilverberg416@gmail.com]  
416-801-8322

Attn: Mayor White and Melancthon Township Council

Subject: Request for Council Resolution in Support of New Development

Dear Mayor White and Members of the Melancthon Township Council,

I hope this letter finds you well. I am writing to formally seek your support and consideration for a Council resolution endorsing the development of two specific sites within Melancthon Township. The addresses of the proposed sites are as follows:

1. 4<sup>th</sup> Line & Hwy 10 Melancthon
2. 476234 Third Line Melancthon

Our development proposal for the attached Subject Properties which are in close proximity to existing urban centres, allowing for a cohesive and well-integrated development plan that we believe will bring positive enhancements to the community. Of particular benefit will be cohesive urban design and a unit mix that will allow for desperately needed attainable housing.

As part of our commitment to transparent and collaborative development practices, we have already submitted an application directly to the Minister regarding the inclusion of these lands in the new development boundaries. However, we find ourselves facing uncertainty regarding the timing for completion of the Municipal Comprehensive Review (MCR).

Recognizing the critical importance of securing local support, we are seeking a Council resolution to express Council's support for our proposed development(s). This support is vital, given that the Minister may review and make decisions on the MCR at any time and local support is of the utmost importance.

In addition, we are exploring alternative avenues to move the development forward. Specifically, we are interested in discussing the possibility of utilizing either a Minister's Zoning Order (MZO) or the Community Infrastructure & Housing Accelerator (CIHA). The CIHA process requires a Council resolution, and we understand that the resolution must identify the requested zoning relief and subject lands. The resolution, along with certain supporting information, would then be sent to the Minister, who may request additional details.

While requesting an MZO does not have specific application requirements, making a CIHA order provides flexibility by allowing the Minister to exempt necessary planning-related approvals from aligning strictly with provincial plans, the Provincial Policy Statement, and municipal official plans.

DEL 17.2

APRIL 18 2024

MAR 21 2024

INFO 2

We believe that, with your valuable support and collaboration, we can navigate these options effectively and contribute positively to the growth and development of Melancthon Township.

Building upon our previous communications and emphasizing the key aspects outlined in our current documentation, our overarching objective is to establish a residential community that caters to the housing needs of both younger families and retirees. Our vision for the development is twofold: to provide affordable housing solutions for the younger demographic and simultaneously curate an inviting environment for retirees at an attainable cost.

We are confident that our vision for the development will yield positive outcomes, fostering a blend of diverse age groups within the community. By prioritizing attainable housing options, we aim to support the aspirations of younger families seeking a foothold in the housing market. Simultaneously, our commitment to creating an enriching and welcoming atmosphere aligns with the desires of retirees seeking a vibrant place to call home.

We believe that the synergy between demographics will not only contribute to the overall vibrancy of the community but also reflect positively on the social fabric of Melancthon Township. Your support in endorsing this vision through a Council resolution will play a pivotal role in bringing this innovative and inclusive development to fruition.

Thank you for your continued consideration and support as we work towards creating a community that meets the diverse needs of our residents.

To discuss this matter further and seek your guidance, we would appreciate the opportunity for a meeting with the Council. We are available at your earliest convenience to present our plans and address any concerns or questions you may have.

Thank you for your time and consideration. We look forward to the possibility of working together for the betterment of our community.

Sincerely,

Eric Silverberg  
Roxborough Developments Ltd



**Enhancing Life,  
One Family at a Time**





## Introducing Our Lifestyle Community

Through the creation of this lifestyle community in Dufferin County, we are redefining luxury living. Geared towards adults, families and the elderly transitioning into retirement, this housing opportunity will offer an upscale lifestyle with significant relief regarding cost of living. Individuals will be able to lessen their home expenses yet own every experience, all while enjoying the numerous amenities available. The modular home concept which we have adopted is revolutionary yet simple and efficient. This lifestyle community will be expertly managed, well-maintained and an ideal place to call home.



## **Our Mission**

There is an increasing need for community-style housing as the supply of affordable, suitable, and adequate living options in Canada has dwindled over recent years. Our solution to this problem is simple and convenient. Adhering to the current housing crisis and rapidly aging population in Ontario, we aim to provide high-end and upscale living at an affordable price. This lifestyle community is a brilliant housing solution with an emphasis on affordability, community and upscale housing plans.

## **Why Our Lifestyle Community?**

- Upscale and Affordable
- Innovative and High-End Architectural Design
- Low-Maintenance and Convenient Lifestyle
- Peaceful Atmosphere with Natural Open Space
- Impressive Amenities and Benefits
- Environmentally Sustainable
- Strategically Located
- Health and Safety Considerations







# The Demand for Our Lifestyle Community



Let's explore the increasing need for this lifestyle community in Ontario. The image to the left outlines important considerations we prioritized while conceptualizing this lifestyle community. Here, we will expand on the positive impact, both short and long-term, of this lifestyle community in shaping the quality of living and overall life satisfaction of both our individual homeowners and surrounding communities.



## **Affordability and Prosperity**

This lifestyle community represents an important housing option and directly addresses the need for affordable living, especially for those entering retirement. In Ontario, the cost of living has increased by 43.81% within the last 20 years and is continuing to rise. The combination of an aging population and high demand for affordable housing has created a need for action. Efforts must continue in creating a proactive solution: appropriately designed, suitably located, and affordable community-style living.



## **Convenience and Adaptability**

There are many extra burdens involved in owning and maintaining a single-detached home in the city. In addition to being more cost-effective, our modular homes will offer a more convenient lifestyle. Homeowners won't need to worry about the additional expenses and maintenance associated with personal home ownership. The property site will be located close to the highway and major roads within a short distance to the main city. For those who require continuous medical visits and easy access to health care facilities, this will be advantageous.

## Health and Safety

We care deeply about the health and safety of our future homeowners. Focusing on individual needs is a high priority in designing this lifestyle community. Through the creation of our lifestyle community, we aim to promote a healthy lifestyle. Through community attributes such as clean and beautiful environmental surroundings as well as access to various amenities, we hope to promote physical activity and social interaction.

Our lifestyle community will be managed at a high standard with excellent governance to ensure the safety of our future homeowners. Individuals will be guaranteed to always live in a well-maintained and secure place. Acceptance to purchase a modular home will be application-based and individuals will be vetted. Thus, our lifestyle community will be effective in attracting trust-worthy, pro-social and like-minded people.

Lastly, while designing this lifestyle community, we are taking into account the effects of the recent Covid-19 pandemic. We aim to respond to the need for people of all ages, especially the elderly, to be able to self-isolate without putting those living within close proximity, at-risk individuals and the community as a whole in danger. With our wide lots, spacious housing structures and health protocols put in place, we will account for this health threat and others that may approach in the future. Especially when being compared to retirement-purposed housing, our lifestyle community offers a much better style of living as it prevents individuals from being clumped into small living quarters.







# About Our Luxury Custom Built Modular Homes

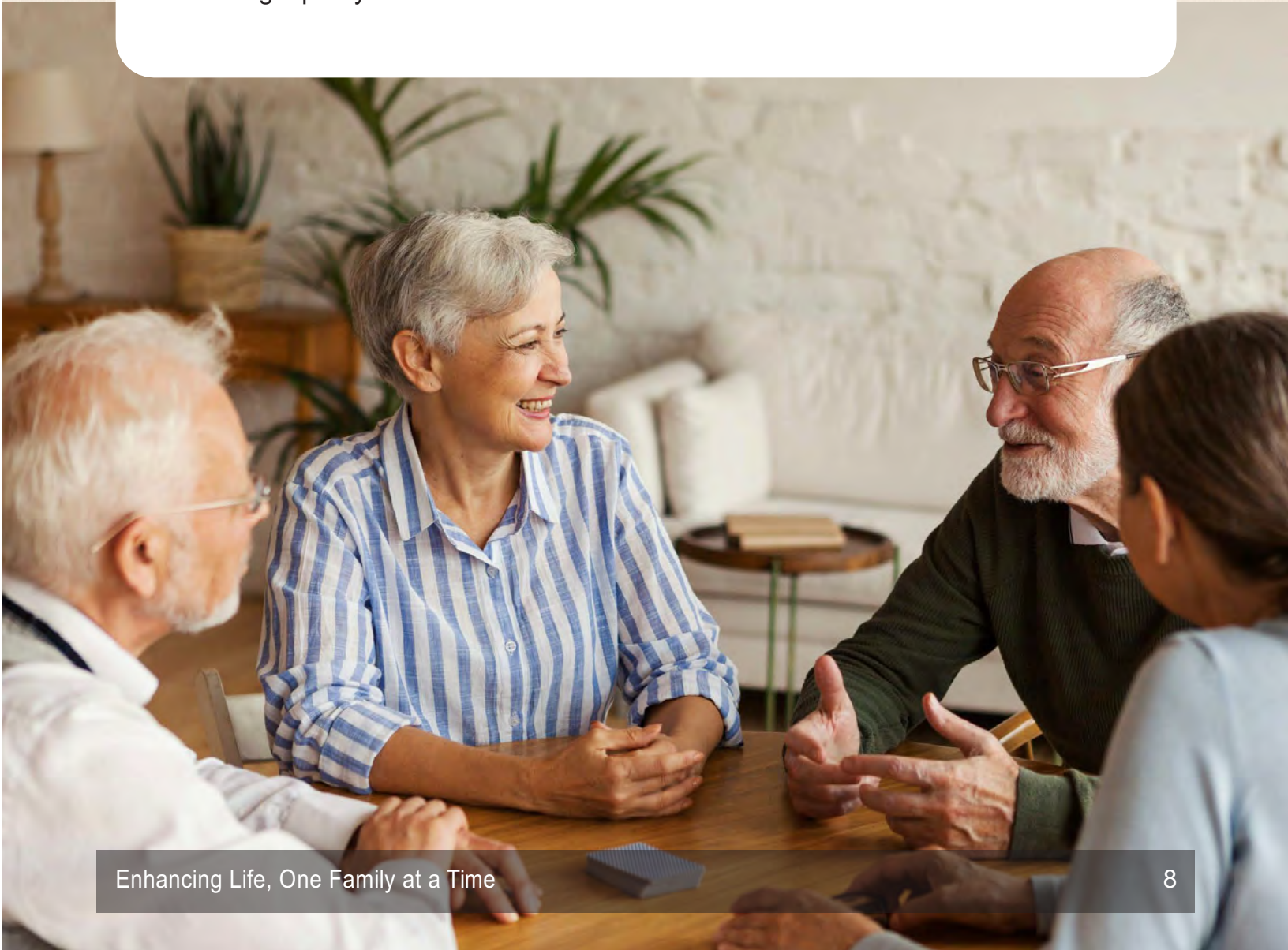
Our multi-seasonal modular homes present an exceptional housing option to individuals at all stages of life. Through careful design, we aim to craft modern and classic housing plans our clients will love. Our prefabricated housing structures will be professionally engineered and carefully crafted with high-end custom designs to ensure quality, comfort and style at a luxurious yet affordable standard. Implementing our self-imposed design regulations will ensure architectural exclusivity and consistency. With upscale building features and various floor plan options available, our modular homes will provide future residents the special opportunity of living in a high-end home built specifically for their needs at a reasonable price. For the elderly and those with physical limitations, our modular homes will be wheelchair accessible with at grade walk-outs to the yard. Placed on spacious, private parcels of land with beautiful surroundings, the result is a home that is exceptionally designed, cost effective, efficient, and unique. Due to the continuing fluctuations in construction material costs and varying lot sizes, pricing will be situationally assessed.

## **Environmental Considerations**

We will utilize innovative housing solutions to create high-end structures and seamless finishes in the most efficient way. Assembled with environmentally sustainable building materials and precise innovative technology, our prefabricated homes will be energy efficient and eco-friendly with options of LEED Platinum and Gold certification specifications. We prioritize environmental sensitivity and thus aim to implement building technologies that limit waste and maintain a low carbon footprint. While preserving natural features of the property, we also aim to respect the environmental integrity of the surrounding communities.

# Amenities and Other Benefits

Our widely affordable and upscale lifestyle community, priced reasonably in accordance with the market and targeted demographic, will include a variety of expertly managed shared services and amenities. The wide range of unique benefits will include an outdoor theater, pool, game areas, sports facilities, vibrant social activities, park and open space, outdoor barbeque center and much more! Leveraging these conveniences all at one's fingertips will help our residents avoid the extensive recreational costs of finding these services elsewhere. Our homeowners will be able to access these amazing shared resources while still enjoying that valued element of independence in the quiet of one's own home. Through the numerous shared benefits and social opportunities presented within our lifestyle community, we aim to promote a shared sense of meaning, purpose and high quality of life.





# Dufferin County

4<sup>th</sup> Line and Highway 10, Melancthon (PIN: 341330027; ROLL NUMBER: 221900000609100)

- 131 acre property in the Town of Melancthon (directly beside the Shelburne Municipal Boundary and Built Boundary).



## 476234 Third Line, Melancthon



- 49 acre property in Melancthon Township, Dufferin County. The Property is located north of the City of Shelburne Urban Boundary that runs along Hwy 10.
- PIN: 341330493
- The majority of the property is designated Agricultural in the Township of Melancthon and Dufferin County Official Plans. 4.4 acres at the southwest corner are designated Environmental Conservation (where the Creek runs through). 3.1 acres at the northwest corner are designated Environmental Conservation in the Melancthon Official Plan and Woodlands in the Dufferin County Official Plan (there is no water body in this area).
- Currently there is a house on the property with the majority of the land being used as a grass lawn.
- Servicing runs south of the property along Hwy 10 in Shelburne.
- A creek runs through the southwest corner of the property taking up 1.5 acres of land. The Nottawasaga Valley Conservation Authority regulates approximately 4.4 acres at the Southwest corner of the property.



# 476234 Third Line, Melancthon



Melancthon Official Plan Schedule A-1: Brown shows Agricultural Land. Green hatched line shows Environmental Conservation Lands. The black dotted line to the north shows that the property is outside of the Niagara Escarpment Development Control Area.



Nottawasaga Valley Conservation Authority Regulation Limit on the property.