

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on December 2nd, 2024, at 9:30 a.m. The following members were present: James McLean, Chair, and Bill Neilson, Vice-Chair. Also present were: Denise Holmes, CAO/Clerk, Craig Micks, Public Works Superintendent (virtual), Sarah Culshaw, Treasurer/Deputy Clerk, and Kaitlin Dinnick, Roads Sub-Committee Secretary. Member White was absent with prior notice given.

Call to Order

Chair McLean called the meeting to order at 9:31 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Addition: County Road 2 Closure

Moved by Neilson, Seconded by McLean that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by McLean, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on November 4th, 2024, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig advised that they have all the plow trucks ready for the snow and they are just waiting for two more truck safeties to be complete. They have one truck away right now and the other one will go when this one is back. Craig advised everything worked

pretty well this weekend in the snow and the winter schedule started today with the afternoon shift.

2. Horning's Mills Park Grant

Chair McLean advised that this item was put on the agenda for awareness and asked Sarah Culshaw, Treasurer for a timeline on finding out if we were successful. Sarah advised that there were issues with the website during submission, however the submission is currently under review, and we probably will not find out until March 2025 if we are successful.

3. Discussion on Emergency Management, Parks, Infrastructure and Transportation

The Roads Sub-Committee discussed the potential for changing the Terms of Reference of the Roads Sub-committee to not only discuss roads but to encompass all Township infrastructure, as well as emergency management. It was discussed that the Sub-Committee already addresses more than its current scope and it would be helpful to have a Sub-Committee to make recommendations to Council on Infrastructure and Emergency Management. The changes would also include renaming the Sub-Committee.

Recommendation

The Roads Sub-Committee recommends to Council that we revise the Terms of Reference of the Roads Sub-Committee to include all Township Infrastructure (Township Buildings, Roads, Bridges, Horning's Mills Community Hall, Parks), and Emergency Management. The proposed new name for the Committee would be the Infrastructure and Emergency Management Committee.

4. Mennonite Town Hall Summary Report

Chair McLean spoke to this and advised that the report was made up of notes from Denise Holmes, CAO/Clerk, Councillor Plowright and himself. Vice-Chair Neilson advised that there was a great turnout from the Mennonite Community. The Committee directed that the summary report be put on the December 12th, 2024, Council Agenda for discussion and posted on the Township Website once approved. Craig was directed to bring signage recommendations forward for the 2025 budget and locations for Mennonite buggy signage. Staff were directed to follow up with the County of Dufferin regarding the information brochure that Liam Morgan did up and look into doing up a pamphlet and having it professionally done. Collaborating on a social media campaign with the Dufferin OPP was also suggested.

5. Email from Al Blundell regarding Thanksgiving Weekend Paid Duty Results

Al Blundel was in attendance to speak to this and advise that Thanksgiving Weekend there were 25 new charges laid however he waiting to hear back from Sergeant Buligan regarding this as he is unsure if these numbers are correct.

6. Update from Al Blundell

Al was in attendance and provided the Committee with an update regarding the 3M Police Service Board. He advised that they met last week and there was discussion on Road Sub-Committees and Mono and Mulmur do not have active Roads Committees.

7. Other/Additions

County Road 2 Closure

The Roads Sub-Committee discussed the Road Closure of County Road 2 as a tractor trailer rolled over and petroleum leaked from the truck and the Ministry of Environment has closed the road until at least Wednesday. Staff were directed to post about the closure on social media to inform residents after we receive confirmation from the County of Dufferin later today regarding the closure. Staff was directed to put discussion on communication with the MTO regarding road closures on the next Agenda for discussion. Staff was directed to look into linking Municipal 511 to the Township Website.

Recommendations to Council

Recommendation outlined above.

Public Question Period

None.

Confirmation Motion

Moved by Neilson, Seconded by McLean that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

10:17 a.m. - Moved by Neilson, Seconded by McLean that we adjourn this Roads Sub-Committee meeting to meet again at the Call of the Chair. Carried.

CHAIR

SECRETARY