

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a virtual meeting on the 20th day of March, 2025 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (Virtual), Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright (Virtual) were present. Denise Holmes, CAO/Clerk, and Kaitlin Dinnick, Deputy Clerk/Planning Coordinator, were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright advised about the upcoming events at the Horning's Mills Community Hall. Bingo Night has been rescheduled to April 12th, 2025, Euchre Night is April 16th, 2025, Easter Breakfast and Easter Egg Hunt on April 20th, 2025 and Earth Day Town Clean Up and Compost and Mulch on April 26th, 2025.

Additions

Hybrid Meeting Enhancements – Councillor Neilson

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Moore, that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Neilson, Seconded by McLean, that Council approve the minutes of the March 6th, 2025 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

Jack Polonsky asked about involving the Mennonite Community in the discussions around the Strada Quarry.

Public Works

Other

Nothing for this matter.

Planning

Applications to Permit

There were no questions or concerns with the applications on the spreadsheet.

Other

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

Board Report from Al Blundell, Chair of the Melancthon, Mono, Mulmur OPP Detachment Board

Al Blundell, Chair of the 3M Board was present and spoke to the Report.

Moved by Moore, Seconded by Neilson, that Council receive the Melancthon, Mono, Mulmur OPP Detachment Board Report from Al Blundell, Chair as information. Carried.

County Council Update

Mayor White advised that County Council discussed the Highway 10 Road Safety Study.

Correspondence

Board, Committee & Working Group Minutes

1. Shelburne & District Fire Board – February 4th, 2025
2. Heritage Advisory Committee – February 10th, 2025
3. Centre Dufferin Recreation Complex – November 27th, 2024
4. Centre Dufferin Recreation Complex – December 4th, 2024
5. Centre Dufferin Recreation Complex – January 29th, 2025

Moved by Moore, Seconded by Neilson, that the Board, Committee & Working Group Minutes – Items 1-5 be received as information. Carried.

Items for Information Purposes

1. Ontario Provincial Police – Melancthon Township October to December 2024 Detachment Revenues
2. Nottawasaga Valley Conservation Authority – Public Consultation on Draft Regulation Mapping
3. Nottawasaga Valley Conservation Authority – News Release NVCA Launches E-Permitting Platform for Permit Applications
4. Nottawasaga Valley Conservation Authority – Media Release NVCA Announces Interim CAO's Work Plan to Deliver Continuous Improvement
5. Nottawasaga Valley Conservation Authority – February 2025 Board Meeting Highlights
6. Grand River Conservation Authority – Summary of the General Meeting – February 28, 2025

7. Grand River Conservation Authority – Watershed Services 2024 Annual Report
8. Township of Mulmur – Information Report Campaign Cabinet February 2025 Summary
9. Bluewater Geoscience - 2024 Melancthon Township Landfill Monitoring Report

Moved by Moore, Seconded by McLean, that correspondence items 1-9, for information purposes, be received as information. Carried.

Items for Council Action

1. Nottawasaga Valley Conservation Authority – NVCA Board of Directors Resolution Regarding Oro-Medonte’s Resolution Proposing the Amalgamation of the NVCA and the Lake Simcoe Region Conservation Authority (LSRCA)

Mayor White gave an overview of the process under the Conservation Authority Act now that Oro-Medonte has passed this Resolution. Staff was directed to bring back a motion at the next Council Meeting for this, as well as a motion to appoint a member of Council to represent the Township through the process.

General Business

Notice of Intent to Pass By-law

By-law to Authorize the Signing of an Access Agreement Between the Corporation of the Township of Melancthon and the Grand River Conservation Authority

Moved by Moore, Seconded by Neilson, that leave be given to introduce a By-law to authorize the signing of an Access Agreement between the Corporation of the Township of Melancthon and the Grand River Conservation Authority and it be hereby read a first and second time and numbered 11-2025. Carried.

By-law to Adopt the Estimates of all Sums Required During the Year and to Strike the Rates of Taxation, and to Further Provide for Penalty and Interest in Default of Payment thereof for the Year 2025

Moved by Moore, Seconded by Neilson, that leave be given to introduce a By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation and to further provide for penalty and interest in default of payment thereof for the year 2025 and it be hereby read a first and second time and numbered 12-2025. Carried.

New/Other Business/Additions

Hybrid Meeting Enhancements – Councillor Neilson

Councillor Neilson advised that he has been hearing from people that they are still having difficulties hearing Council when attending meetings virtually. Discussion ensued and it was established that this will be dealt with when we upgrade the Council Chambers with the grant money we received from the County of Dufferin.

Unfinished Business

Nothing for this matter.

Reports/Updates from Members of Council & Administrative Staff

Planning RFP & Mennonite Road Safety Brochure – Denise Holmes, CAO/Clerk

Denise Holmes, CAO/Clerk advised that Staff sent out the RFP for the County of Dufferin Official Plan Conformity Work and Zoning By-law updates on Bids and Tenders

last week and it will close on April 30th, 2025. Denise advised that the Mennonite Road Safety Brochure has been finalized and is ready for distribution.

County of Dufferin Homelessness Taskforce – Deputy Mayor McLean

Deputy Mayor McLean advised that he was appointed to the County of Dufferin's new Homelessness Task Force and the first meeting will take place next week.

Strada/NDACT Meeting on March 18th, 2025 – Mayor White

Mayor White advised that Strada and NDACT had requested a meeting with himself, Deputy Mayor McLean, and Township Staff to discuss the peer review process at the Township level. Strada and NDACT were under the impression that the Township was going to accept the peer reviews that had already taken place, however they were advised when they submitted a OPA/ZBA application at the Township that the Township would be conducting its own peer reviews. Mayor White advised Strada that we would be conducting our own reviews as that is what is in the best interest of the Township and its residents. He noted that Strada may be submitting a proposal to Council that the Township consider doing a scaled down peer review, however it will be Council's decision to make if Strada does submit this proposal.

Delegations

5:30 p.m. – Statutory Public Meeting & Notice of Intent to Pass By-law for an Official Plan Amendment – Lot 24 and Part of Lot 23 and 25, Concession 7 SW – Manassa and Melinda Martin

A Public Meeting was called to consider a proposed Official Plan Amendment on Lot 24, Part of Lot 23 and 25, Concession 7 SW – 078106 7th Line SW. The purpose of the application is to redesignate the subject property from Agricultural and Environmental Protection to Agricultural – Site Specific and Environmental Protection. The site-specific provision, in particular, is the reduction of the minimum lot area that is required for severances in Agricultural areas. This amendment will allow for the future severance of the subject lands (File: B1/24). Kirstine Loft, Loft Planning (Manassa & Melinda Martin's Planning Consultant), and Liam Morgan, Township Development Planner were in attendance for the Public Meeting. Kristine Loft spoke on behalf of the Owner and explained the purpose of the application. Liam Morgan then spoke to his report which recommended approval of the Official Plan Amendment 5. There were no concerns from Council or members of the public.

Moved by Neilson, Seconded by Plowright, that leave be given to introduce a By-law to adopt an Official Plan Amendment 5 (OPA 5) to the Township of Melancthon Official Plan with respect to the lands legally known as Lot 24, Part Lot 23 and Part Lot 25, Concession 7 SW and it be hereby read a first and second time and numbered 13-2025. Carried.

5:45 p.m. – Statutory Public Meeting & Notice of Intent to Pass By-law for a Zoning By-law Amendment on Part of Lot 291, Concession 1 SW – Colin and Kristi Way

A Public Meeting was called to consider a proposed Zoning By-law Amendment on Part of Lot 291, Concession 1 SW – 582404 Dufferin County Road 17. The purpose of the application is to seek a site-specific amendment to Zoning By-law 40-2021, as amended, to permit the establishment of an Accessory Dwelling Unit accessory to the existing Single Detached Dwelling, with a floor area exceeding the maximum permitted by the By-law and on a lot size smaller than the minimum required by the By-law. Colin and Kristi Way (the owners) and Liam Morgan, Township Development Planner, were in attendance for the Public Meeting. Colin Way gave a brief explanation for the

application. Liam Morgan then spoke to his Report which recommended approval of the Zoning By-law Amendment. There were no concerns from Council or members of the public.

Moved by Neilson, Seconded by Moore, that leave be given to introduce a By-law to amend By-law 12-1979, as amended, for property legally known as Part of Lot 291, Concession 1 SW and it be hereby read a first and second time and numbered 14-2025. Carried.

6:00 p.m. – Chris Johnston, Johnston Consulting Enforcement Services – Presentation on a Parking By-law Proposal

Chris Johnston, Johnston Consulting Enforcement Services presented to Council on a Parking By-law Proposal. He gave three options for proceedings and explained the implications of each option. The three options are: introduce regulatory framework, expanding existing restrictions to heavy vehicle by-law and remaining status quo (recommended option). This will be discussed further at the next Infrastructure and Emergency Management Meeting.

Closed Session

Moved by Moore, Seconded by Plowright, that Council move into a Closed Session Meeting at 6:24 p.m. pursuant Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: (b) Application received for the Heritage Advisory Committee and (k) – Draft Agreement between Mulmur and Melancthon Township regarding the North Dufferin Community Centre. Carried.

Rise With or Without Report from Closed Session

Moved by Neilson, Seconded by Moore, that Council rise from Closed Session at 6:47 p.m. with Report. Carried.

Report:

Moved by Moore, Seconded by McLean, that Council appoint Janet Burke to the Township of Melancthon Heritage Advisory Committee until November 14, 2026. Carried.

And

That Staff be directed as per the discussions in Closed Session.

Third Reading of By-laws

Moved by Neilson, Seconded by Moore, that By-laws 11-2025, 12-2025, 13-2025 and 14-2025 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

Staff advised that MPP Sylvia Jones office has reached out to the Township regarding our motion from the March 6th, 2025 meeting and Township staff advised them of our upcoming Council meeting dates and they will be in touch once they can confirm a date that works with Sylvia.

Moved by Plowright and Seconded by McLean – that Council requests that our MPP Sylvia Jones attend Council to update us on the priorities of the government and to hear the concerns from Members of Council at both the Township and County

levels. And a copy of this motion be sent to the Premier of Ontario, Dufferin County Council and all lower tier municipalities in Dufferin County. Carried.

Staff were directed to put this motion back on the April 3rd, 2025 Council Agenda.

Confirmation By-law

Moved by McLean, Seconded by Moore, that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on March 20, 2025 and it be given the required number of readings and numbered 15-2025. Carried.

Adjournment and Date of Next Meeting

Moved by Neilson, Seconded by Plowright, that Council adjourn this meeting at 6:53 p.m., to meet again on Thursday, April 3, 2025 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK