

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Infrastructure and Emergency Management Committee held a meeting on April 15th, 2025, at 9:30 a.m. The following members were present: James McLean, Darren White and Ruth Plowright. Also present were: Denise Holmes, CAO/Clerk, Craig Micks, Public Works Superintendent, and Kaitlin Dinnick, Infrastructure and Emergency Management Committee Secretary.

Call to Order

Chair McLean called the meeting to order at 9:33 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Additions

1. Letter from Lynn Hodgson (directed from Council – April 3rd meeting)
2. Email from Shaen Armstrong – Failure of Emergency Support Process
3. Trees in Riverview Park
4. Transmission for Truck 1 (discuss under General Business Item 1)

Moved by White, Seconded by Plowright, that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by White, Seconded by Plowright, that the minutes of the Infrastructure and Emergency Management Meeting held on January 15, 2025, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that March has been a busy month as they have been trying to grade roads and have been chipping brush for the past 3 weeks from the Ice Storm. Craig advised that Dufferin County Public Works Department was very helpful with cleaning up and chipping and their help was very much appreciated. Craig advised that the new plow truck we ordered last year was delivered last week. Craig advised the Committee that Truck 1's (2016 Ford F150) transmission needs to be replaced. He has received quotes for a used and new transmission and advised that based on the kilometers the motor might be worth replacing at the same time. Craig was directed to get quotes for a new transmission and motor and bring them back to Council for approval.

2. Terms of Reference

The Committee discussed the new Terms of Reference that were shared in the Agenda Package and made no revisions.

Recommendation

The Infrastructure and Emergency Management Committee recommends to Council that we approve the new Terms of Reference for the Committee.

3. Mennonite Town Hall – Next Steps

The Committee discussed the items that had come out of the Town Hall Meeting and what was still outstanding and needed to be done. Craig advised that he will be ordering the signage now that the budget has passed, and they will be put up over the Summer. Denise advised that the brochure had been sent to Eli Sherk and printed off. A collaborative social media campaign with the OPP was discussed and Denise will reach out to Inspector Di Pasquale to work on this.

4. Update from Al Blundell

Al Blundell, Chair of the 3M Committee, provided updates to Council.

5. Resuming the Black Cat Radar Program

The Committee asked Craig about getting the Black Car Radar back out for the season. Craig advised that they were hoping to get it out for Easter Weekend and the Committee suggested either Corbetton or River Road for the location.

6. Discussion with Dufferin OPP regarding Enforcement of Parking on Township Roads

Inspector Di Pasquale, Dufferin OPP was present and spoke to parking enforcement and advised that by-law enforcement is not part of policing unless it involved public safety.

7. Email from Jack & Linda Polonsky Regarding Mennonite Road Safety (Deferred from Council)

The Committee discussed the email and advised that we have budgeted for the Signage and have created a brochure that has been provided to the Mennonite Community regarding road safety.

8. Other/Additions

1. Letter from Lynn Hodgson (directed from Council – April 3rd meeting)

Craig spoke to this email and advised that the Landfill cannot be used this Spring as it does not have the capacity available to accommodate the disposal of trees and brush by residents. Staff was directed to send a letter to Lynn advising of this and providing alternative options.

2. Email from Shaen Armstrong – Failure of Emergency Support Process

The Committee discussed the email from Shaen Armstrong and received it as information. Staff were directed to email her back.

3. Trees in Riverview Park

The Committee discussed that money was put aside for a walking trail and benches in Riverview Park. The Committee would like to do an on-site at the next meeting.

Recommendations to Council

Recommendation is outlined above.

Public Question Period

None.

Confirmation Motion

Moved by White, Seconded by Plowright, be it resolved that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken

by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

Adjournment

10:54 a.m. - Moved by White, Seconded by Plowright be it resolved that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again at the call of the Chair. Carried.

CHAIR

SECRETARY