



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, NOVEMBER 6, 2025 - 5:00 P.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85071642686?pwd=Ygs8ErfbilZ69M0BKJqJTUezcqA3eu.1>

Meeting ID: 850 7164 2686

Passcode: 268864

One tap mobile

+17789072071,,85071642686#,,,,*268864# Canada

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AGENDA

1. Call to Order

2. Land Acknowledgement Statement

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

3. Announcements

4. Additions/Deletions/Approval of Agenda

5. Declaration of Pecuniary Interest and the General Nature Thereof

6. Approval of Draft Minutes – October 16, 2025 and Special Council Meeting – October 29, 2025

7. Business Arising from Minutes

- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
 1. Accounts – October, 2025
 2. Other
- 11. Planning**
 - 1.** Report from Liam Morgan, Township Planner regarding Strada Aggregates Inc. – ARA Application – Township of Melancthon Letters of Objection ***(not in package but will be provided before the Council meeting)***
 2. Other
- 12. Strategic Plan**
- 13. Climate Change Initiatives**
- 14. Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur**
- 15. Committee/Board Reports & Recommendations**
- 16. Correspondence**

Board, Committee & Working Group Minutes

1. Shelburne Library Board Minutes – September 16, 2025

Items for Information Purposes

1. MECP Land Policy – Amendments to the Excess Soil Regulation and Records of Site Condition Regulation
2. Joint Fire Services Meeting Summary Notes – September 16, 2025
3. Town of Grand Valley – Final Draft of Official Plan and Zoning By-law as Special Council Meeting
4. Town of Grand Valley resolution supporting Melancthon’s resolution regarding the Consultation on the Future of Natural Gas Expansion in Ontario
5. Township of Mulmur – Information regarding the Mandate and Organizational Structure for fundraising at the North Dufferin Community Centre
6. NVCA Media Release – NVCA Receives Grant from Province of Ontario to improve water quality
7. Town of Shelburne resolution supporting Melancthon’s resolution regarding the Consultation on the Future of Natural Gas Expansion in Ontario
8. County of Dufferin resolution regarding Melancthon’s resolution on Public Safety Along County Road 124 in Shelburne
9. County of Dufferin resolution regarding County Council’s response to a Melancthon Resident’s concern about County Road 17
10. County of Dufferin email regarding the Strada Aggregates Application to Permit to Take Water correspondence from Melancthon Township
11. NVCA Meeting Highlights – November 28, 2025
12. Kevin Powers, Project Advocacy Inc. regarding Strada Aggregates Permit to Take Water

Items for Council Action

1. 2026 ROMA Conference – Request for Delegations
2. Grand River Conservation Authority – 2026 Draft Budget for Consultation
3. Kristine Pedicone – Resignation from Township of Melancthon Heritage

Advisory Committee

17. General Business

1. Accounts – October 2025
2. New/Other Business/Additions
 1. Grant and Donation Requests Policy Report – Sarah Culshaw, Treasurer
 2. Melancthon Against Quarries Delegation from October 16, 2025 – Discussion of their Three Asks (Councillor Ruth Plowright)
3. Unfinished Business
 1. Town Hall Meeting – November 10, 2025 – Draft Agenda and PowerPoint Presentation
4. Reports/Updates from Members of Council & Administrative Staff

18. Delegations

1. 5:30 p.m. – Brian Milne, Mayor and Derek Malynyk, Fire Chief, Township of Southgate - Renewal of Fire Protection Agreement
2. 6:00 p.m. – David Germain, Township Solicitor – regarding Strada Aggregates Applications (Closed Session) & David Donnelly, Donnelly Law (at Council's invitation) – regarding Strada Aggregates Applications (Closed Session)

19. Closed Session

1. Items for Discussion
 1. Nominations for the Student Volunteer Award – Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees
 2. Application for the Horning's Mills Hall Board Vacancies - Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees
 3. Delegation of David Germain and David Donnelly at 6:00 p.m. – Section 239(2)(f) Advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose
2. Approval of Draft Minutes – October 2, 2025 and Special Meeting – October 29, 2025
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

20. Third Reading of By-laws

21. Notice of Motion

22. Confirmation By-law

23. Adjournment and Date of Next Meeting – Thursday, November 20, 2025 – 5:00 p.m.

*Minutes for Shelburne Public Library Board Meeting
Tuesday, September 16, 2025*

Present: Geoff Dunlop-Shelburne, James Hodder-Shelburne,
Mikal Archer-Shelburne Tricia Field-Shelburne,
Patricia Clark-Mulmur Ruth Plowright-Melancthon
Melinda Davie-Mono Victor Paan-Amaranth

Also Present: Rose Dotten, CEO/Head Librarian

Regrets: L. Wegener-Shelburne

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, September 16, 2025.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Motion 32-25 J. Hodder, P. Clark

Be it resolved that we approve the Agenda, as amended, of the September 16, 2025, meeting.

Carried

Motion 23-25 R. Plowright, T. Field

Be it resolved that we approve the minutes of the board meeting, dated July 15, 2025.

Carried

Motion 34-25 V. Paan, P. Clark

Be it resolved that we approve the Accounts Payable Register for July, 2025, with invoices and payments in the amount of \$40,613.25;

Be it resolved that we approve the Accounts Payable Register for August, 2025, with invoices and payments in the amount of \$39,323.31.

Carried

CEO/ Head Librarian’s Report:

- **Statistics—Including Social Media and e-resources**

Attached is a summary of the Monthly Statistics for July and August, 2025.

- **Programming-**

- **Children’s Programming continues:** Please see attached documents that show the number of participants for the 2025 Adult Summer Reading Challenge Statistics and the 2025 Teen Summer Reading Challenge Statistics. Also attached is the page showing the TD SRC 2025 Statistics Report for the Children’s Summer Reading Program. This includes all the programs for the TD Summer Program and also contains the Tween Programming such as “Booking It”, Bingo, Board games and Junior Librarians.

- **Adult Programming:**

- **Archivist on the Road**—Laura Camilleri, Archivist, from MOD, will continue to come in once a month during 2025.
- **Rose’s Book Club**—normally held the 4th Tuesday of each month—The next meeting will be held at 2 pm on Tuesday, September 23, 2025.
- **“Get Crafty” sessions:** Crafters come to the library weekly to work on various crafts with other crafters every Tuesday from 1:30 – 3:30 pm. One of our volunteers, Anne Crowder, and Rose, coordinate this program, and the attendance has been high and continues to grow every week.

Business

- **Update re: CEO hiring process**

Chair, Geoff Dunlop, and the Hiring Committee comprised of the Chair, Geoff, Patty Clark and Ruth Plowright, announced to the Board that the new CEO, will be Shannon McGrady. She will start on October 18, 2025. The Hiring Committee presented some information about Shannon’s excellent background with comments about her dedication and presentation of her documented ideas for strategic planning and transition in the role at SPL. She feels very honoured to be selected for this position to our library.

The committee also had the support of Consultant, Hanne Nauwelaerts who provided assistance in terms of providing HR and Employment Law support.

- **Town Facilities Issues**—As reported at the last meeting, members from the Town Facilities Department came to inspect the latest areas of flooding and water seepage in the front hall and KTH Room. After a thorough inspection, it was decided that caulking all outside windows and cleaning out eavestrough and checking the roof might be first measures to help address some of the problems. This work was completed by Home Hardware, subcontracted by the town. The town also removed some overhanging branches from the neighbour’s trees to the north on Sept. 8, 2025.

The Board discussed the draft of the MOU document prepared by the Town of Shelburne and forwarded to everyone before the meeting.

Discussion ensued with points to modify the document and send to the Town. Several Board members will send in additional ideas to Rose. Rose was directed to ask for a meeting with the CAO after modifications were sent to the Town.

- **Other** – Due to Rose’s retirement the Board decided as follows:

Motion 35-25 J. Hodder, P. Clark

Be it resolved that the laptop used by the CEO, Rose Dotten, be gifted to her at her retirement.

Motion 36-25 P. Clark, V. Paan

That we now adjourn at 8:53p.m., to meet again at call of the Chair.

Carried

Denise Holmes

From: MECP Land Policy (MECP) <MECP.LandPolicy@ontario.ca>
Sent: Friday, October 24, 2025 2:29 PM
To: MECP Land Policy (MECP)
Subject: Amendments to the Excess Soil Regulation and Records of Site Condition Regulation

Greetings,

Ontario is committed to reducing regulatory burdens to help accelerate the development of housing, highways and other critical infrastructure. I am reaching out to share that Ontario has finalized amendments to two regulations under the *Environmental Protection Act*, O. Reg. 406/19: On-Site and Excess Soil Regulation (Excess Soil Regulation) and O. Reg. 153/04 (Records of Site Condition Regulation), and the Rules for Soil Management and Excess Soil Quality Standards (Soil Rules).

I. Excess Soil Regulatory Amendments

Taking feedback into consideration on proposed amendments described in ERO [019-9196](#), which was posted from October 18, 2024 - November 21, 2024, Ontario has updated the Excess Soil Regulation and Soil Rules to enable greater reuse of excess soil, provide added flexibility in soil management options, and reduce costs for businesses.

The amendments to the Excess Soil Regulation and Soil Rules include:

- Exempting aggregate reuse depots from the requirement for a waste environmental compliance approval (ECA), subject to certain conditions. The depots must also comply with requirements governing waste management and the operation of the site.
- Enabling greater reuse of excess soil, aggregate and stormwater management pond sediment with asphalt-related standards exceedances in areas covered by asphalt, and greater reuse of excess soil and aggregate with naturally occurring exceedances of reuse standards.
- Allowing greater reuse of soil between similar infrastructure project areas and reuse sites of the same project leader or where the reuse site owner or operator is a public body.
- Removing reuse planning requirements (other than a notice in the Excess Soil Registry) for excess soil moved between infrastructure project areas and reuse sites with different owners or where the reuse site is not owned or operated by a public body.
- Allowing in-situ sampling of SWMP sediment to reduce sampling and storage, making sediment management more practical and less costly or time-consuming.
- Providing sampling frequency flexibility for parameters that are not anticipated at a site.
- Other clarifications, corrections and minor amendments.

More information on the finalized amendments may be found in the [decision notice \(ERO 019-9196\)](#) posted on the Environmental Registry. Links to the regulation as well as existing educational material can be found on MECP's [Handling Excess Soil website](#).

II. Records of Site Condition Regulatory Amendments

Taking feedback into consideration on proposed amendments described in ERO [019-9310](#), which was posted from November 20, 2024 - January 10, 2025, Ontario has made amendments to the RSC Regulation to:

1. Prohibit the submission of an RSC for filing in the ministry's RSC registry in specified circumstances when the RSC is not required by regulation and there is no identified risk of contamination, and as such it is not necessary support brownfields redevelopment; and
2. Expand an existing exemption from the regulatory requirement to file an RSC in the RSC Registry, when changing the use of commercial and community use buildings to mixed use, with residential or other sensitive uses to enable faster redevelopment of these buildings to housing.

An educational document related to the RSC amendments and on alternatives to requesting an RSC has been included in the ERO posting.

Please pass this information along to colleagues, members of your organization, other organizations and anyone else that may be interested.

We would like to thank everyone who took the time to share input.

If you have any questions or would like to discuss these amendments or other aspects of the Excess Soil Regulation or Records of Site Condition Regulation, please contact Reema Kureishy or Sanjay Coelho at MECP.LandPolicy@ontario.ca.

Sincerely,

Original Signed by:

Robyn Kurtes
Director, Environmental Policy Branch
Ministry of the Environment, Conservation and Parks

Tuesday September 16, 2025 – 1:30pm to 4:00pm
Joint Fire Services Meeting Summary Notes

In Attendance:

Town of Shelburne
Mayor Wade Mills
Denyse Morrissey, CAO
Carey Holmes, Director of Financial Services
Jennifer Willoughby, Director of Legislative Services

Township of Mulmur
Mayor Janet Horner
Deputy Mayor Earl Hawkins
Tracy Atkinson, CAO/Planner

Town of Mono
Deputy Mayor Fred Nix
Councillor Melinda Davie
Mike Dunmore, CAO

Township of Melancthon
Mayor Darren White
Deputy Mayor James McLean
Denise Holmes, CAO/Clerk

Township of Amaranth
Mayor Chris Gerrits
Deputy Mayor Gail Little

The Town of Shelburne has indicated its intent to transition back to and reinstate a municipal fire service model, citing legislative considerations, modernization objectives, and governance inefficiencies within the current fire board model established under the 1991 agreement.

The purpose of the meeting was to determine whether consensus could be reached for a negotiated dissolution of the Fire Board and what was offered by Shelburne and discuss possible frameworks for continued collaboration.

Shelburne's Position

Shelburne Council remains firm in re-establishing a municipal fire service model.

Preference is to achieve a negotiated dissolution of the current Fire Board.

At the July 17th meeting, Shelburne presented an initial proposal outlining:

- One-time capital buyout based on depreciated asset values.
- Fee-for-service model for surrounding municipalities.
- Clarified that the “one-time capital payout” was not a “one-time offer,” but a reference to a single payment of capital shares.

Draft Terms of Reference for a Fire Service Advisory Group were distributed for review.

Responses from Participating Municipalities

Township of Amaranth:

- Expressed preference to maintain the Fire Board model, citing effectiveness in communication and transparency.
- Suggested that governance issues could be addressed through amendments to the current agreement.
- Noted concerns regarding firefighter staffing, cost distribution, and governance authority under a municipal service.
- Willing to work with all partners on an improved agreement which may include changes to the current Board Agreement, termination of the current Agreement and the development of a new Advisory Board Agreement or exploring other options with municipal partners.

Township of Mulmur:

- Indicated preference to maintain status quo for the current Fire Board model.
- Reiterated support for a North Dufferin Fire Service.
- Noted concerns with the consultation process and financial uncertainty in the Shelburne proposal.
- Reviewed and offered comments on sections of the amended 2019 agreement and compared to the 1991 agreement.

Township of Melancthon:

- Open to continued discussions but indicated the need for revised documentation, including updated financial projections and long-term service models (5–10 years).
- Seeking collaboration and consultative negotiation framework.

Town of Mono:

- Indicated preference to maintain the status quo (Fire Board model).
- Concerns about future cost escalations, budget transparency, and limited consultation under a fee-for-service arrangement.
- Noted that the Fire Board ensures consistent communication among municipalities and equitable representation.

Key Themes Identified

Governance Model: Varying positions between a municipal service (Shelburne) and continued Fire Board model (others).

Financial Considerations: Capital payout formula, future cost-sharing, fees for service model.

Legislative Interpretation: The Fire Protection and Prevention Act and a recognized governance structure.

Collaboration & Communication: Shared commitment to maintaining positive inter-municipal relationships and open dialogue.

Next Steps

- Partnering municipalities requested documentation clarifying:
 - Updated financial projections and long-term service models.
 - Clarified language around “negotiation” and “offer.”
 - Potential timelines for transition.
- Municipalities to present discussion outcomes to their respective councils for further direction.
- Consider future meetings focused on specific issues (e.g., financial framework, governance model, or service delivery).
- Agreement in principle to continue discussions with the objective of identifying a mutually acceptable path forward.

Next meeting date to be determined.

Denise Holmes

From: Mark Kluge <mkluge@townofgrandvalley.ca>
Sent: Monday, October 20, 2025 3:08 PM
To: Gord Feniak; Carley Dixon (carley.dixon@rjburnside.com); Matthew Bos; Jordyn Beam; Brad Haines; James Allen; Justin Foreman; planninganddevelopment; BURDZ, Anna; Municipal Planning; LANDUSEPLANNING; Ontario Power Generation; Rob Koekkoek; gta.newarea@rci.rogers.com; Muriel Kim-Brisson; Grand River Conservation Authority; Grand River Conservation Authority ; Community Planning; lpuconsents@mpac.ca; Sherri Gray; Howard, Dellarue (MMAH); Corridor Admin (MTO); Kilgore, Michael (MTO); Notice Review; Planner; Nicole Martin; Peter Avgoustis; Denise Holmes; emilne@southgate.ca; Tracey Atkinson; planning@dpcdsb.org; kokane@centrewellington.ca; cpellizzari@centrewellington.ca; Karen Wallace ; tgrafos@wellington-north.com; Curtis Marshall; planification@cscmonavenir.ca; planification
Cc: Meghan Townsend; Donna Tremblay; Steven Krepps; Alison Bucking; Marilyn Cameron; David Welwood
Subject: RE: VISION GRAND VALLEY - Final Draft of Official Plan and Zoning By-law REPORT TO COUNCIL November 4, 2025

Hello

Further to my email on October 2, 2025 (see below), please be advised that the final report of the Town's Vision Grand Valley Project (Official Plan and Zoning By-law Update) will now be presented at a Special Council Meeting:

Date & Time: Tuesday November 4th, 2025, at 6PM
Where: Council Chambers Grand Valley Municipal Office 5 Main Street North, GRAND VALLEY

Please refer to the Council and Committee Calendar webpage for the final report when posted.

<https://www.townofgrandvalley.ca/municipal-government/council-and-committee-calendar/>

Should you have any questions please contact the undersigned and thank you for your interest in the Town of Grand Valley.

Regards,



Mark H. Kluge MCIP RPP, Manager of Planning

Town of Grand Valley 5 Main Street North GRAND VALLEY ON L9W 5S6

Tel: (519) 928-5652 Ext. 225 Fax: (519) 928- 2275 mkluge@townofgrandvalley.ca

From: Mark Kluge
Sent: October 2, 2025 1:55 PM
To: Mark Kluge <mkluge@townofgrandvalley.ca>
Cc: Meghan Townsend <mtownsend@townofgrandvalley.ca>; Donna Tremblay <dtremblay@townofgrandvalley.ca>; Steven Krepps <skrepps@townofgrandvalley.ca>
Subject: VISION GRAND VALLEY - Final Draft of Official Plan and Zoning By-law UPDATES - September 19, 2025

Hello

You are receiving this email because you either submitted comments or attended a Public Meeting for the **Vision Grand Valley** – Official Plan and Zoning By-law Update project.

The final drafts of the updated Official Plan and Zoning By-law are now uploaded to the **Vision Grand Valley** Webpage:

<https://www.townofgrandvalley.ca/business-development/building-planning-and-development/official-plan-zoning-and-planning-documents/vision-grand-valley-official-plan-and-zoning-by-law-review/>

The documents updated documents for review are:

- Public Comments to date – September 19, 2025
- Grand Valley Draft Updated Official Plan Redlined – September 19, 2025
- Grand Valley Draft Updated Zoning By-law Amendment Redlined – September 19, 2025

The plan is to bring a Recommendation Report to the **October 28, 2025**, Council Meeting and if adopted the Official Plan will then go to Dufferin County for final approval.

Please refer to the Council and Committee Calendar webpage for the final report when posted.

<https://www.townofgrandvalley.ca/municipal-government/council-and-committee-calendar/>

Thank you for your interest in Grand Valley.

Regards,



Mark H. Kluge MCIP RPP, Manager of Planning

Town of Grand Valley 5 Main Street North GRAND VALLEY ON L9W 5S6

Tel: (519) 928-5652 Ext. 225 Fax: (519) 928- 2275 mkluge@townofgrandvalley.ca

Denise Holmes

From: Donna Tremblay <dtremblay@townofgrandvalley.ca>
Sent: Friday, October 17, 2025 1:52 PM
To: Denise Holmes
Cc: Sylvia Jones MPP; publicinformation@oeg.ca; policy@amo.on.ca; stephen.lecce@pc.ola.org; nmartin@amaranth.ca; jkennedy@eastgarafraxa.ca; Fred Simpson; Roseann Knechtel, Deputy Clerk; Jennifer Willoughby, Clerk; Raylene Martel, Clerk Orangeville; Michelle Dunne, Clerk Dufferin; Donna Tremblay
Subject: Grand Valley Council Support Resolution - Township of Melancthon - Resolution - Consultation on the Future of Natural Gas Expansion in Ontario
Attachments: Township of Melancthon - Resolution - Consultation on the Future of Natural Gas Expansion in Ontario.pdf

Good Day:

We are writing to advise at the meeting of Grand Valley Council on October 14, 2025, the following resolution was passed:

Resolution No.: 2025-10-17

Moved by: J. Jonker

Seconded by: P. Latam

BE IT RESOLVED THAT Council receives the Township of Melancthon resolution regarding Future of Natural Gas Expansion in Ontario

AND FURTHER THAT Council supports the resolution as carried by Township of Melancthon and directs staff to forward this resolution to Sylvia Jones MPP, the Minister of Energy and Mines, Ontario Energy Board, AMO and neighbouring municipalities in Dufferin County.

CARRIED

Regards,



Donna Tremblay, Dipl. M.M. | Deputy Clerk/Communications Coordinator

Town of Grand Valley | 5 Main Street North, Grand Valley, ON L9W 5S6

Tel: (519) 928-5652 ext. 224 | Fax: (519) 928-2275 | dtremblay@townofgrandvalley.ca

Denise Holmes

From: Tracey Atkinson <tatkinson@mulmur.ca>
Sent: Wednesday, October 15, 2025 10:11 AM
To: Ruth
Cc: Denise Holmes; Janet Horner
Subject: NDCC
Attachments: MyHoneywood Organizational Structure 2025.pdf; 2025-08-x NDCC Fundraising (TA).doc

Hi Ruth,

It was a pleasure speaking with you and we look forward to an opportunity to work with you.

Ruth/Denise - Please find attached the report to Council and attached mandate and organizational structure for the fundraising at the NDCC. These were part of our open agenda package in October, so feel free to include them in your package if they are helpful to show the new direction of the committee.

Thank you both!

Sincerely,

Tracey Atkinson, BES RPP MCIP Dipl M.M. | CAO | Planner
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext 222 | Direct Line: 705-980-1191 | tatkinson@mulmur.ca

[Receive our Newsletter](#)

[Donate to the Honeywood Arena Renovation Fund](#)

[Survey: How are we doing?](#)

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INFO 5
NOV 6 2025



STAFF REPORT

TO: Council
FROM: Tracey Atkinson, CAO
MEETING DATE: October 1, 2025
SUBJECT: Campaign Cabinet

PURPOSE:

To seek Council's direction regarding the Campaign Cabinet (CC) and fundraising committee.

BACKGROUND:

The CC was created following the May 1, 2024 Council meeting, with the following mandate:

1. **Develop, approve and manage a Fundraising Strategy for the short term (\$400,000) and long-term (\$8.5 million) capital improvements to the NDCC facility;**
2. **Develop the Fundraising Task Force Terms of Reference;**
3. **Oversee and coordinate fundraising activities with Fundraising Task Force; and**
4. **Coordinate and collect donations.**

ANALYSIS:

1. The CC created a fundraising strategy, with branding, communication strategy, committee structure, and a plan. The Cabinet was successful in raising funds through the donations, sponsorship, events and events run by others.

The short-term and long-term needs were reassessed and further developed through the work of the committee, and it was decided to focus on long-term capital improvements.

The fundraising strategy included the following revenue streams, each with a CC lead and individual approach: signature events, events by others, merchandise, long-driveways, commercial donors, donors and sponsorship.

2. A fundraising task force terms of reference was discussed and implemented. A formal reference document was not developed, due to the various leaders,

volunteer structure and continued involvement by the CC (or members of the CC) in each event. This organic development resulted in a loosely defined task force and the creation of a very strong and effective subset of CC with consistent resident leads.

3. CC created targets for signature events and recognized the need for fundraising events to be spearheaded by the community but channeled through the task-force (subset of CC). A target for two large events per year was set and a calendar was created.

In June 2025, a Not-for-Profit (North of 89 Alliance) was created to establish an at-arms-length fundraising committee that would be able to apply for grants, issue tax receipts, lottery licenses and continue to implement the fundraising strategy.

The Board of Directors consists of 3 of the CC members and three community members who have been strong supporters of fundraising Cobstock and Kraft Hockeyville.

The Not-For Profit's (NFP) objective is: to raise and distribute funds in the support of the North Dufferin community, fostering sustainable fundraising, enhancing quality of life, and empowering local residents through targeted programs, partnerships, and community driven initiatives.

The mandate to create a term of reference for a fundraising task force (as identified as Mandate #2) has been documented and fulfilled through the Articles of Incorporation for the NFP corporation. The Articles of Incorporation include the purpose, officers, directors, voting rights, administration details, rules and regulations governing operations, borrowing and use of profits and administration information. The CC also provided start-up money for the NFP such that it can be a self-sufficient, self-funding, self-governed and arms-length corporation from the Township. The NFP will support the fundraising activities as defined by the CC, but will operate independent of the CC. By carving off the fundraising component, mandate #3 of the CC has been fulfilled.

4. The CC determined the needs for communication and collection of donations, and created the MyHoneywood website, email, social media channels, and an on-line store (merchandise, event tickets, donations). The fundraising elements of the approach have migrated over to the NFP.

While the NFP takes on a significant role in raising funds, it does not include a focus on long-driveways, pledges and commercial sponsorship and donations. It is important to continue efforts on these revenue streams and maintain the

framework and support/encouragement for CC members. The Township will need to maintain continued opportunities for the receipt of donations and anonymous donations. Additional discussion may be warranted to ensure that the CC and NFP have clear lines related to mandates and messaging.

During the past year, the Business Plan has also been created and refined. The Township's financing limits, capital reserves, taxation, rentals, user fees and agreements have been reviewed. The revised Business Plan incorporates various funding options, including recognizing pledges by the community for funds and services, making the dressing room project more viable. As a result, the project now includes a 5 year goal, and annual targets for fundraising.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success.

ENVIRONMENTAL IMPACTS:

There are no environmental impacts anticipated with the development of an organizational structure for raising funds.

CONCLUSIONS/RECOMMENDATION:

It is recommended:

THAT Council update the mandate of CC as provided for in Schedule A to this report.

Submitted by: Tracey Atkinson, CAO, BES, MCIP, RPP, Dipl M.M.

MY HONEYWOOD CABINET
(Former NDCC Campaign Cabinet)
TERMS OF REFERENCE

1. PURPOSE

The MyHoneywood Cabinet (MyH”) is a group created by Council with a purpose to support the long-term financial needs for capital expenditures at the NDCC.

2. MANDATE

The Mandate of the MyH is to:

- **Manage a Fundraising Strategy for the dressing room addition (\$6 million) capital improvements to the NDCC facility with a target date of 2030;**
- **Coordinate and collect donations, with a focus on affluent individuals, family trusts and commercial businesses; and**
- **Liaison with and support the North of 89 Alliance Not-For-Profit (NFP).**

5. ACCOUNTABILITY

Report to CAO on progress and achievements. Council may request update reports at any time on specific projects or initiatives. CAO will provide support to MyH.

The NFP is a separate entity from MyH, and at its option may fundraise for other organizations. The Township reserves the right to withhold financial contributions, grants and the Loan should the NFP fundraise for an organization that is contrary to the interests of the Township of Mulmur and its residents.

6. REMUNERATION

No compensation shall be provided to members for their participation.

7. MEMBERS/VOTING

MyH structure to be comprised of approximately 5 to 7 members who are selected in consultation with Council and/or the CAO and have voting rights. Additional members may be added as identified by the MyH. The MyH will include:

- One Mulmur Council Representative;
- One Melancthon Council Representative;
- One representative from the Not-for-Profit
- Up to 4 members with expertise in corporate relations, sales and marketing, grants, donations, sponsorship or pledge collection or strong local connections
- Mulmur Chief Administrative Officer (non-voting) and

In addition to the members, the MyH may have an unlimited number of "Supporting Members" consisting of individuals and organizations who lead community initiatives, assist in fundraising and undertaken their own events outside of the NFP.

The general structure is illustrated on the attached drawing titled "MyHoneywood Campaign Structure".

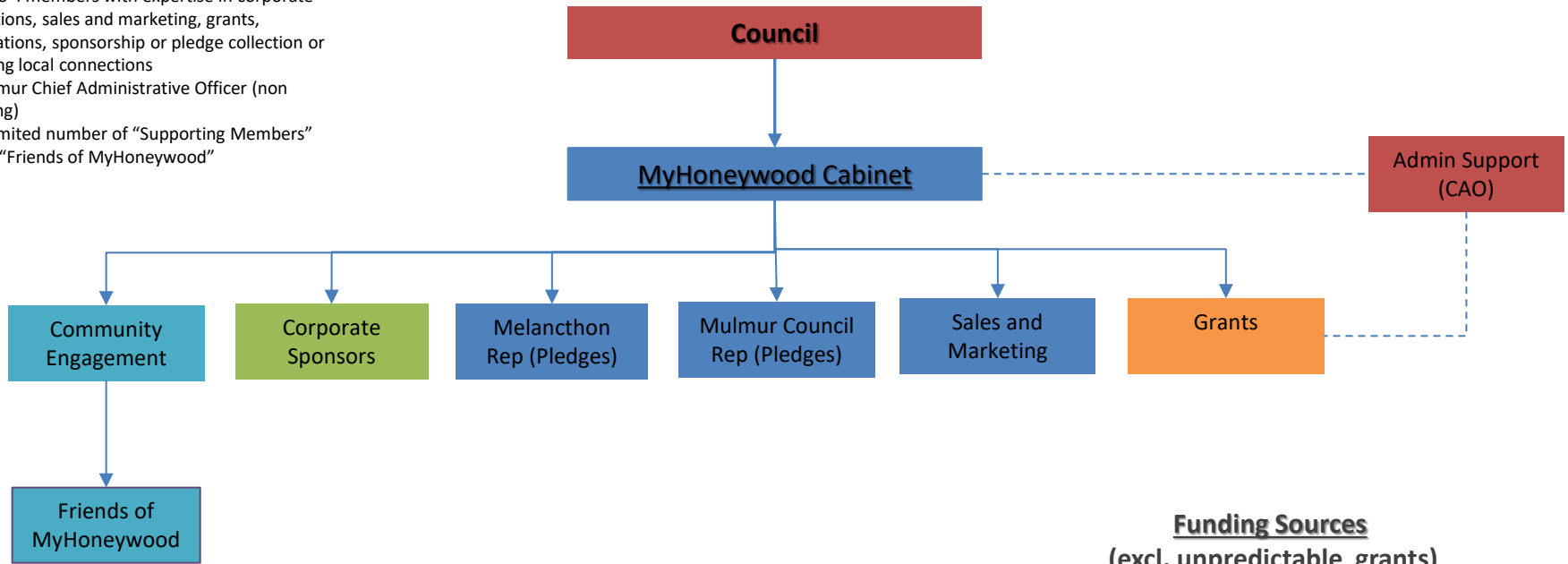
8. MEETING DETAILS, AGENDA, MINUTES & PROCEDURE

- a) This project is anticipated to have quarterly meetings for a term of approximately five years with members committing for two year terms.
- b) MtH meetings will not be open to the public.
- c) There will be no formal minutes but the CAO will make notes and track action items, as well as provide updates to Council in a written format.
- d) All spending shall be approved in advance by the CAO, and within the Township's approved budget.
- e) The MyH, through the Township Treasurer, will administer a Loan (Float) having a maximum value of \$5000 for expenses related to the Not-For-Profit events, reducing after each event by an amount equivalent to 10% of previous event profits, after which the NFP will be self-sustaining. The Not-For-Profit may apply for the annual grant program until it has reached its \$5000 float value.
- f) Council shall have the authority to dissolve the cabinet at any time without reason or notice.

CABINET STRUCTURE (8 members max)

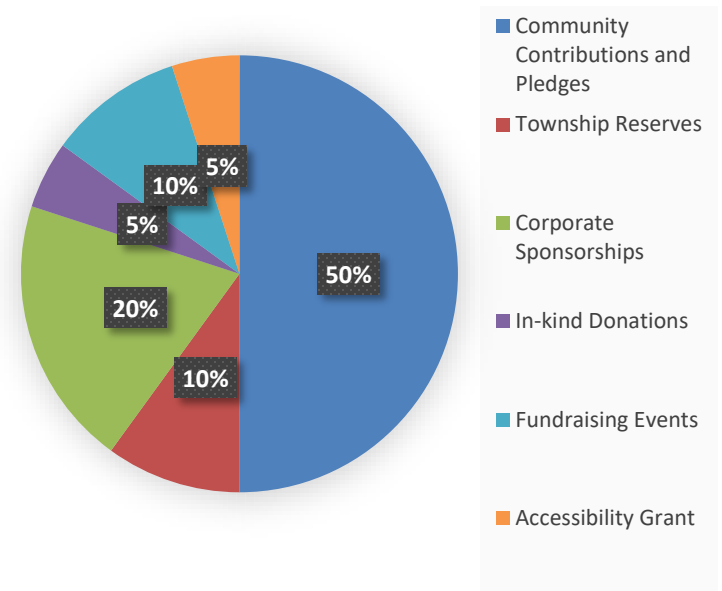
- One Mulmur Council Representative;
- One Melancthon Council Representative;
- One representative from the Not-for-Profit ;
- Up to 4 members with expertise in corporate relations, sales and marketing, grants, donations, sponsorship or pledge collection or strong local connections
- Mulmur Chief Administrative Officer (non voting)
- Unlimited number of "Supporting Members" and "Friends of MyHoneywood"

MY HONEYWOOD TEAM



- Friends of MyHoneywood**
- North of 89 Alliance
 - Community Initiatives
 - In-Kind Donations
 - Hill'n Dale
 - Women's Institute
 - Minor Hockey
 - Arena Users
 - Fore Honeywood
 - Garden Series
 - EDC Events

Funding Sources
(excl. unpredictable grants)





MEDIA RELEASE

FOR IMMEDIATE RELEASE

NVCA receives grant from Province of Ontario to improve water quality 'from brook to bay'

UTOPIA, Ontario (October 14, 2025) – The Nottawasaga Valley Conservation Authority (NVCA) has received \$100,000 from the Great Lakes Local Action Fund. This funding will help protect, restore and conserve the Nottawasaga River, Georgian Bay and the Great Lakes.

The Nottawasaga River is the largest river flowing into Georgian Bay. It originates near Orangeville and flows north for 150 kilometres to Georgian Bay at Wasaga Beach, collecting water from many rivers and streams and connecting wetlands.

NVCA, along with its partners and volunteers, will complete restoration work within critical cold-water streams, the main Nottawasaga River, and sensitive coastal wetlands in Georgian Bay to bring back ecological function to these areas.

"Our government is proud to support the Nottawasaga Valley Conservation Authority's efforts to protect and restore the Nottawasaga River and Georgian Bay through the Great Lakes Local Action Fund," said Todd McCarthy, Minister of the Environment Conservation and Parks. "This initiative empowers communities to take meaningful action to improve water quality and restore vital aquatic habitats, which will have a lasting impact on the health of waterways, ecosystems and communities across the Great Lakes Basin."

Habitats in the Nottawasaga River and its tributaries support naturally reproducing trout and salmon populations, which are vital for recreational sport fisheries throughout Lake Huron and the Great Lakes. These waterways are also home to many native fish species and aquatic wildlife that need healthy water to survive.

Human activities such as urban development and agriculture release sediment and excess nutrients into the Nottawasaga River, degrading water quality and harming aquatic habitats. Additionally, climate change exacerbates these issues by increasing water temperatures. Without intervention, the degradation of water quality and loss of cold water habitats will continue, negatively impacting the region's biodiversity, recreational opportunities, and economic activities.

INFO 6
NOV 6 2025

“We are very grateful for this funding from the Province of Ontario,” said Sarah Campbell, Aquatic Biologist at NVCA. “Restoring the Nottawasaga Watershed has always been community driven. Thanks to this grant, we will be able to engage local volunteers and work with partner groups including Nottawasaga Futures-South Simcoe Streams Network, Friends of the Mad River and Saugeen Ojibway Nation to continue essential restoration efforts.”

The Great Lakes Local Action Fund will help create vegetation buffers along watercourses, control invasive species, and restore aquatic habitats, which will collectively enhance the ecological health and resilience of the watershed in the face of climate change.

NVCA will be able to work with landowners and volunteers to plant 3,250 native streamside trees, create 820m² of shaded stream channel and aquatic habitat and 800m² of wetland habitat, install 700 metres of livestock fencing, remove 0.15 ha of invasive common reed (Phragmites) from the Silver Creek coastal wetland and monitor the abundance of larval Lake Sturgeon, a species at risk.

Volunteers are welcome to join restoration efforts from July to November. For more information, [please visit NVCA's website](#).

- 30 -

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist at 705-424-1479 ext.254, mleung@nvca.on.ca



TOWN OF SHELburne
COUNCIL RESOLUTION

No.

Date:

Moved:

Seconded by:

**Requested Vote to be
Recorded**

Yes

No

Yea

Nay

**Mayor Mills
Deputy Mayor Hall
Councillor Benotto
Councillor Fegan
Councillor Guchardi
Councillor Sample
Councillor Wegener**

INFO 7
NOV 6 2025

Denise Holmes

From: Michelle Hargrave <mhargrave@dufferincounty.ca>
Sent: Monday, October 27, 2025 3:18 PM
To: Denise Holmes
Subject: Melancthon Resolution - County Road 124
Attachments: 2025-10-09 Resolution - Melancthon - Public Safety Along County Road 124
Shelburne.pdf

Good Afternoon,

The attached Melancthon resolution regarding the speed limit on County Road 124 and installation of a sidewalk was on the October 23, 2025 County Council agenda.

Council reviewed the resolution and passed the following resolution in response:

THAT the correspondence from the Township of Melancthon, dated October 9, 2025, regarding public safety on Dufferin Road 124 in Shelburne, be received;

AND THAT staff discuss the concerns with the Town of Shelburne and report back to Council.

You can view the discussion regarding the resolution [here](#), it is 1 hour, 50 minutes, 43 seconds into the video. Please note we did have some audio issues at the beginning of the discussion so there is no sound for the first couple minutes.

Thank you,
Michelle

**Michelle Hargrave, Administrative Support Specialist, Clerk's Department | Office of the CAO
County of Dufferin** Phone: 519-941-2816 Ext. 2506
mhargrave@dufferincounty.ca | 55 Zina Street, Orangeville ON L9W 1E5

Dufferin County administrative staff have moved to a new office space! As of September 2, 2025, the Clerk's division can be accessed at 55 Zina Street on the second floor. Please note that building access is temporarily restricted to the doors at 10 Louisa Street (Orangeville Court House). For more details please visit www.dufferincounty.ca.

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INFO 8
NOV 6 2025



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525
Fax No. - (519) 925-1110

Website: www.melancthontownship.ca
Email: info@melancthontownship.ca

October 9, 2025

County of Dufferin
55 Zina Street
Orangeville, Ontario
L9W 1E5

Attention: Michelle Dunne, Clerk

Dear Michelle:

At the meeting of Council held on October 2, 2025, the following motion was introduced and passed:

Moved by White, Seconded by Moore

Be it resolved that: "Whereas the County of Dufferin undertook a pilot project to reduce speed limits in an attempt to increase public safety along County Road 124 from Highway 10 in Shelburne to Wansborough Way;

And Whereas safety would be further improved by the creation of a sidewalk that links walking trails and sidewalks in the town of Shelburne along the 124 corridor to the development at Wansborough Way;

And Whereas the pilot project has resulted in number of unintended consequences such as highway traffic using side streets, highway traffic, taking alternate routes through rural residential areas, highway traffic taking back country roads in an attempt to avoid the reduced speed limit zone among others;

Therefore, be resolved that the Council for the Township of Melancthon request the County of Dufferin to end the pilot project early, restore the speed limit to 60 on County Road 124 in the affected area and immediately undertake to create a sidewalk separated from the highway that joins the affected areas.

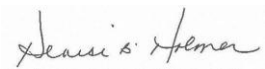
And that upon completion of the construction of the sidewalk apportion the cost of the sidewalk to the appropriate parties.

And that this motion be sent to all Dufferin County municipalities asking for their support.

And this motion be sent to Dufferin County for consideration. **Carried.**"

Thank you.

Yours truly,

A handwritten signature in cursive script that reads "Denise B. Holmes".

Denise B. Holmes, AMCT
CAO/Clerk

- c. Lower Tier Municipalities in Dufferin County

Denise Holmes

From: Michelle Hargrave <mhargrave@dufferincounty.ca>
Sent: Monday, October 27, 2025 2:42 PM
To: kaitdevore@gmail.com
Cc: Denise Holmes
Subject: Council Response - County Road 17 & County Road 19

Good Afternoon,

The Clerk at the Township of Melancthon forwarded us your correspondence regarding concerns about the intersection County Road 17 and County Road 19. It was placed on the October 23, 2025 Council agenda for discussion.

A report to reduce the speed limit at that intersection was also on the agenda. At the meeting, Council passed the following resolution:

THAT the report from the Director of Public Works/County Engineer, Report #PW-2025-009, Speed Limit Adjustment – Dufferin Road 17, dated October 23, 2025, be received;

AND THAT By-Law 2005-32 be amended to include the following 50 km/hr speed zone in Schedule F: Dufferin Road 17

From: A point situated at the east limit of Dufferin 17 in the Township of Mulmur.

To: A point situated 250 m west of Dufferin 19 in the Township of Mulmur;

AND THAT the By-law 2005-32 be amended to include the following 60 km/hr speed zone in Schedule G:

Dufferin Road 17

From: A point situated 250 m west of Dufferin 19 in the Township of Mulmur.

To: A point situated 1.25 km west of Dufferin 19 in the Township of Mulmur.

A by-law to amend the speed limits will be presented at the next Council meeting on November 13, 2025.

You can view the video recording of the [meeting here](#). The speed limit reduction report is discussed at 1 hour, 9 minutes, 11 seconds into the meeting and your correspondence is discussed at 2 hours, 17 minutes, 56 seconds into the meeting.

Thank you,
Michelle

**Michelle Hargrave, Administrative Support Specialist, Clerk's Department | Office of the CAO
County of Dufferin** Phone: 519-941-2816 Ext. 2506

mhargrave@dufferincounty.ca | 55 Zina Street, Orangeville ON L9W 1E5

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INFO 9
NOV 6 2025

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Denise Holmes

From: Michelle Hargrave <mhargrave@dufferincounty.ca>
Sent: Monday, October 27, 2025 3:24 PM
To: Denise Holmes
Subject: Application to Permit to Take Water Correspondence
Attachments: Ministry of Environment – Notification of Application for Permit to Take Water at 437159 4th Line, Melancthon – Strada Aggregates Inc. .pdf

Good Afternoon,

The attached correspondence from the Ministry of the Environment was reviewed by County Council at the meeting last week on October 23, 2025.

The Director of Development and Tourism, along with the Manager of Planning, are preparing comments regarding the application to send to the ERO. A copy will also be forwarded to all Dufferin municipalities.

You can view the discussion regarding the resolution [here](#), it is 2 hours, 5 minutes and 16 seconds into the video.

Thank you,
Michelle

Michelle Hargrave, Administrative Support Specialist, Clerk's Department | Office of the CAO
County of Dufferin Phone: 519-941-2816 Ext. 2506
mhargrave@dufferincounty.ca | 55 Zina Street, Orangeville ON L9W 1E5

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From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: Tuesday, October 21, 2025 11:50 AM
To: Michelle Dunne <mdunne@dufferincounty.ca>
Subject: Addition for the County Council Agenda on Thursday

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Hi Michelle,

Mayor White has asked me to forward you the attached document and request that it be added to this Thursday's County Council meeting for discussion.

Thank you.

Kind regards,

INFO 10
NOV 6 2025

Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

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Denise Holmes

From: Sarah Culshaw
Sent: Monday, October 6, 2025 11:15 AM
To: Denise Holmes
Subject: FW: Notification of Application for Permit to Take Water

From: ajay.persaud@ontario.ca <ajay.persaud@ontario.ca>
Sent: Monday, October 6, 2025 9:56 AM
To: info@dufferincounty.ca; clerk@dufferincounty.ca; Sarah Culshaw <sculshaw@melancthontownship.ca>;
planning@nvca.on.ca
Cc: ajay.persaud@ontario.ca
Subject: Notification of Application for Permit to Take Water

This E-mail message has been sent to you as a result of the requirements of Ontario's new Water Taking and Transfer Regulation (O.Reg 387/04). The regulation requires that the Ministry of the Environment and Climate Change notify municipalities and conservation authorities of applications for Permits to Take Water to withdraw water from locations within their jurisdiction.

You may examine the wording of the new Regulation online at the following web site:

http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_040387_e.htm

Notification of Application for Permit to Take Water

Ministry Reference Number:
4235-DL5A93

Applicant:

Strada Aggregates Inc.
30 Floral Pky
Vaughan, Ontario
L4K 4R1

Location of Water Taking(s):
437159 Line 4
NA
Lot 11 and 12, Concession 3
Melancthon Township, County of Dufferin

Ministry of the Environment Region:
West Central

Description:

This proposal is for an amendment to Permit To Take Water 3210-AKRL9C for aggregate washing purposes. Water will be taken from one (1) pond. Details of the water taking are as follows:

Permit type - Amendment

Source Name: Wash Pond

Purpose: Aggregate Washing

Maximum rate per minute (Litres): 6,000

Maximum number of hours of taking per day: 11

Maximum volume per day (Litres): 5,000,000

Maximum number of days of taking per year: 365

Earliest calendar date of taking (mm/dd): January 1st

Latest calendar date of taking (mm/dd): December 31st

Period of taking: 10 years

There are 3 categories of a Permit to Take Water:

- Category 1: water takings are anticipated to have a lower risk of causing an unacceptable environmental impact/interference
- Category 2: water takings are anticipated to having a higher potential of causing unacceptable environmental impact or interference
- Category 3: water takings are anticipated to have the highest potential of causing unacceptable environmental impact or interference

The proposed water taking qualifies as a Category 3 permit.

Permit type:

Amendment of Permit Number 3210-AKRL9C

Length of Taking:

10 years

Table A

Source Information and Water Taking Amount Applied For

	Source Name / Description:	Source: Type:	Taking Specific Purpose:	Taking Major Category:	Max. Taken per Minute (litres):	Max. Num. of Hrs Taken per Day:	Max. Taken per Day (litres):	Max. Num. of Days Taken per Year:	Zone/ Easting/ Northing:
1	Wash Pond	Pond Dugout	Aggregate Washing	Industrial	6,000	11	5,000,000	365	17 561618 4886971
							Total Taking:	5,000,000	

Comments should be directed to the following Contact Person:

Ajay Persaud
Ministry of the Environment

This E-mail message has been sent to you as a result of the requirements of Ontario Regulation 387/04. It is the responsibility of the municipality or Conservation Authority to determine the appropriate staff person to whom this notification should be forwarded. If you wish to have subsequent notification sent to a different person within your organization, please respond to this E-mail message with an alternate E-mail address and contact name. It is the responsibility of the municipality or conservation authority to ensure that any changes to the alternate E-mail address are reported to the Ministry.

Please note that any comments, concerns, or questions must be received by the Ministry within 30 days of the date of this message.



NVCA October 2025 Board Meeting Highlights

Next Meeting: November 28, 2025, held virtually

For the full meeting agenda, including documents and reports, visit [NVCA's website](#).

2024 First Quarter Budget Report

In the first nine months of operations of NVCA, expenditures are tracking slightly lower, with 63.03% of the budgeted expenses (with 75% of the budget year completed).

Revenues are also tracking just slightly behind, with 68.99% of the budgeted revenues recognized. The revenue shortfall is primarily due to fewer permitting and planning requests. This is partially offset by increased revenues from Camp Tiffin and events.

In response to the reduced revenues, staff have reduced expenditures through deferring the filling vacant Senior Planner position, as well as not backfilling for a maternity leave, resulting in an approximate savings of \$123,000.

Should this financial trend continue to year-end, NVCA is forecasted to end the fiscal year in a neutral position, supported by ongoing mitigation measures.

Upcoming Events

Planting the Riverbank

Help Friends of the Mad River and NVCA plant and propagate native shrubs to reforest the river banks!

Date: November 1, 2025, 1 pm – 3 pm

Location: Carruthers Memorial Conservation Area, South Avening, ON, on Airport Road (County Road 42) Clearview, ON

[Register here](#)

Tree plant in Beeton

Come out to help plant native trees and shrubs along the Beeton Creek!

Date: November 5, 2025, 10 am – 1 pm

Location: 6406 8 Line New Tecumseth, ON L0G 1A0

[Register here](#)

PA Day Camp Tiffin

Adopted from our traditional summer camp program, this special edition of Camp Tiffin encourages outdoor exploration, guided excursions in the forest fueled by student interest.

Dates: November 14, 2025

Location: Tiffin Centre for Conservation 8195 8th Line, Utopia ON

[Register here](#)

Denise Holmes

From: Kevin Powers <kevin.powers@projectadvocacy.ca>
Sent: Tuesday, October 28, 2025 9:58 AM
To: Denise Holmes
Subject: Permit To Take Water
Attachments: Strada -- PTTW -- Oct 28 2025.pdf

Hi Denise,

FYI, Strada is posting this on the website today to help dispel concerns that the company is already applying for a permit to take water as part of its quarry application.

The Permit To Take Water application is simply an amendment to the existing permit for the existing pit.

The two are unrelated.

Strada regrets any confusion the application may have caused.

--

Kevin Powers, Managing Principal

Project Advocacy Inc.

199 Bay St., Suite 3210

Toronto, Ontario

www.projectadvocacy.ca

[647-673-8407](tel:647-673-8407)



Permit To Take Water Application Update

Melancthon, Ontario -- October 28, 2025 – Strada Aggregates is committed to transparent communication with our community and wants to address recent concerns regarding our Permit to Take Water (PTTW) application for the Melanchthon Pit.

For the past 20 years, Strada has operated the Melanchthon Pit under an existing PTTW, responsibly managing water resources to support our aggregate production. The permit has been amended several times during that period to account for operational changes.

We are now seeking another amendment to this permit—not a change of operations—to increase our water allocation. This change is solely to accommodate the growing capacity of our existing washing pond, a key component of our closed-loop water recycling system.

As pit production has increased over time, this precautionary adjustment ensures we can maintain the pond's functionality without interruption, allowing us to recycle water efficiently and minimize freshwater usage.

We want to emphasize that this PTTW amendment will continue to have no impact on the quality or quantity of water in nearby wells. Our closed-loop design captures, treats, and reuses water on-site, protecting local groundwater resources. Independent assessments confirm that surrounding water supplies remain unaffected.

Importantly, this PTTW application is entirely separate from our ongoing application for a potential quarry development. The two are not connected in any way—our Melanchthon Pit aggregate washing operations continue as they have for two decades, and this amendment supports only water management above the water table at the existing pit.

We sincerely apologize for any confusion this may have caused among residents and stakeholders. At Strada, we value the trust of our community and regret if our separate applications have led to uncertainty.

We are here to listen and provide clarity—please reach out to our team with any questions.

Strada Aggregates remains dedicated to sustainable practices and being a good neighbor in Dufferin County. Thank you for your continued support and understanding.

Denise Holmes

From: Delegations (MMAH) <Delegations@ontario.ca>
Sent: Monday, October 20, 2025 10:10 AM
Subject: 2026 Rural Ontario Municipal Association (ROMA) Live Form

Hello

We'd like to inform you that the Municipal Delegation Request Form for the 2026 Rural Ontario Municipal Association (ROMA) Annual Conference is now available: [ROMA 2026 Municipal Delegation Form](#)

You can select either French or English using the global icon in the top right corner of the form. The deadline for submitting requests is **Tuesday November 18th, at 5:00 PM EST.**

Thank you!

Bonjour

Nous souhaitons vous informer que le formulaire de demande de délégation municipale pour le congrès annuel 2026 de la Rural Ontario Municipal Association (ROMA) est maintenant disponible: [ROMA 2026 Municipal Delegation Form](#)

Vous pouvez sélectionner le français ou l'anglais au moyen de l'icône de globe située dans la partie supérieure droite du formulaire. La demande doit être envoyée au plus tard, le Mardi 18 novembre 2025, 17 h HNE

Merci



October 27, 2025

Office of the Municipal Clerk
Township of Melancthon
157101 Highway #10
Melancthon ON L9V 2E6

By email: dholmes@melancthontownship.ca

Dear Township of Melancthon,

Re: 2026 Grand River Conservation Authority Draft Budget for Consultation

Please be advised that on October 24, 2025, the General Membership of the Grand River Conservation Authority (GRCA) approved the GRCA's Budget 2026 Draft #1 for consultation purposes. The approved motion is as follows:

THAT Report Number GM-10-25-90 – Budget 2026 – Draft #1 be approved for consultation purposes, circulated to all participating municipalities, and posted to the GRCA website.

This consultation circulation is required under [Ontario Regulation 402/22: Budget and Apportionment](#) which came into effect July 1, 2023, and sets out requirements for Conservation Authority budgets and municipal apportionment.

The [GRCA staff report and draft 2026 budget](#) outline the programs and services of the GRCA and how those programs are expected to be funded in 2026. The municipal apportionment information is attached here as well, for ease of reference.

This draft budget includes a total municipal apportionment amount of \$14,238,000 which represents a 3.5% increase over 2025. Municipal apportionment of General Operating Expenses, Category 1 Operating Expenses, and Category 2 Operating Expenses have been allocated to participating municipalities using Modified Current Value Assessment (MCVA) information in the watershed, which was provided by the Ministry of Natural Resources (MNR).

Under O.Reg.402/22, municipal apportionment and the budget must be approved at separate meetings. The Municipal Apportionment vote is scheduled to occur at the GRCA General Membership meeting on January 23, 2026, and the Final 2026 Budget vote is scheduled for the meeting on February 27, 2026.

Should you have any questions or feedback concerning the draft budget or municipal apportionment, please contact the undersigned.

Sincerely,

A handwritten signature in black ink that reads "Karen Armstrong".

Karen Armstrong,
Deputy CAO/ Secretary-Treasurer

ACT 2
NOV 6 2025

Grand River Conservation Authority Summary of Municipal Apportionment - 2026 Budget

Draft for October 2025

	% CVA in Watershed	2025 CVA (Modified)	2025 CVA in Watershed	CVA-Based Apportionment	2026 Budget General Operating Expenses*	2026 Budget Category 1 Operating Expenses*	2026 Budget Category 2 Operating Expenses*	2026 Budget Total Apportionment	2025 Actual Total Apportionment	% Change
Brant County	82.9%	8,261,080,919	6,848,436,082	3.08%	108,854	296,679	33,586	439,119	417,037	5.3%
Brantford C	100.0%	16,496,208,031	16,496,208,031	7.43%	262,203	714,626	80,901	1,057,730	1,018,547	3.8%
Amaranth Twp	82.0%	891,570,825	731,088,077	0.33%	11,620	31,671	3,585	46,876	44,515	5.3%
East Garafraxa Twp	80.0%	693,656,670	554,925,336	0.25%	8,820	24,040	2,721	35,581	35,355	0.6%
Town of Grand Valley	100.0%	658,134,422	658,134,422	0.30%	10,461	28,511	3,228	42,200	40,333	4.6%
Melancthon Twp	56.0%	646,397,562	361,982,634	0.16%	5,754	15,681	1,775	23,210	22,543	3.0%
Southgate Twp	6.0%	1,317,227,449	79,033,647	0.04%	1,256	3,424	388	5,068	4,652	8.9%
Haldimand County	41.0%	7,920,129,193	3,247,252,969	1.46%	51,614	140,673	15,925	208,212	200,742	3.7%
Norfolk County	5.0%	10,103,660,718	505,183,036	0.23%	8,030	21,885	2,478	32,393	31,589	2.5%
Halton Region	10.7%	51,406,109,099	5,479,852,401	2.47%	87,101	237,391	26,874	351,366	339,779	3.4%
Hamilton City	26.8%	101,728,598,671	27,212,400,145	12.25%	432,534	1,178,859	133,456	1,744,849	1,689,795	3.3%
Oxford County	35.7%	4,804,815,775	1,716,115,455	0.77%	27,277	74,343	8,416	110,036	107,510	2.3%
North Perth T	2.0%	2,597,387,936	51,947,759	0.02%	826	2,250	255	3,331	3,231	3.1%
Perth East Twp	40.0%	2,177,655,169	871,062,068	0.39%	13,845	37,735	4,272	55,852	54,089	3.3%
Region of Waterloo	100.0%	112,135,908,861	112,135,908,861	50.50%	1,782,374	4,857,800	549,940	7,190,113	6,960,138	3.3%
Centre Wellington Twp	100.0%	6,061,622,649	6,061,622,649	2.73%	96,348	262,593	29,728	388,669	358,987	8.3%
Erin T	49.0%	2,764,894,614	1,354,798,361	0.61%	21,534	58,691	6,644	86,869	82,570	5.2%
Guelph C	100.0%	29,458,533,371	29,458,533,371	13.27%	468,236	1,276,163	144,471	1,888,870	1,837,395	2.8%
Guelph Eramosa Twp	100.0%	3,048,245,188	3,048,245,188	1.37%	48,451	132,052	14,949	195,452	191,176	2.2%
Mapleton Twp	95.0%	2,032,932,118	1,931,285,512	0.87%	30,697	83,665	9,471	123,833	117,152	5.7%
Wellington North Twp	51.0%	2,025,261,218	1,032,883,221	0.47%	16,417	44,745	5,065	66,227	60,669	9.2%
Puslinch Twp	75.0%	2,955,815,044	2,216,861,283	1.00%	35,236	96,036	10,872	142,144	139,196	2.1%
Total		370,185,845,501	222,053,760,508	100.00%	3,529,488	9,619,513	1,089,000	14,238,000	13,757,000	3.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.

Denise Holmes

From: Kristine Pedicone [REDACTED]
Sent: Friday, October 24, 2025 10:15 AM
To: Denise Holmes
Cc: James McLean; Todd McIntosh; Dennis Scace; David Thwaites; Janet Burke
Subject: Heritage Committee

Good Morning,

After serving on the heritage committee for over two years I have made the decision to step away. I will finish out the term until the December meeting but will no longer be involved beginning January 2026!

I would like to thank the Melancthon township for giving me this opportunity as I have really enjoyed it. I wish all remaining on the committee the best of researching history!

Thank you!

--

Kristine

ACT 3
NOV 6 2025



**The Corporation of the
TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

STAFF REPORT

TO: Council

FROM: Sarah Culshaw, Treasurer

DATE: November 6, 2025

SUBJECT: Grant Requests

Recommendation:

That Council approve the Grant and Donation Application Policy, including the application process to be implemented by January 1, 2026, and that a budget amount for community grants and donation be established annually during the Township's regular budget deliberations.

Discussion:

The Township regularly receives multiple requests for grants and community donations throughout the year. In order to ensure consistency, transparency, and equitable distribution of municipal funds, it is recommended that the Grant and Donation Policy and application process be implemented in 2026.

A review of practices within other Dufferin County municipalities reveals the following:

- **Mulmur Township:** Have adopted a Grant Policy with a formal application process and have a 2025 allocation of \$4,000.00.
- **Town of Mono:** Do not currently have a written policy and have suspended donations for 2025 due to financial constraints.
- **Town of Grand Valley:** Are in the process of developing a formal policy and maintain an annual allocation of \$6,000.00.

- **Township of Amaranth:** Have no formal policy in place and have allocated \$3,450.00 in their 2025 budget.
- **Town of Shelburne:** Have a Grant Policy in place supported by an application and review process.

Implementing a structured policy will provide clarity and consistency for both applicants and Council, ensure alignment with the Township's fiscal priorities, and promote a transparent and accountable approach to community support funding.

Respectfully Submitted,

Sarah Culshaw, Treasurer

Reviewed By:

Denise Holmes, CAO/Clerk

Township of Melancthon

Grant and Donation Policy

Effective Date:

Approved By: Council Resolution



1. Purpose

The purpose of this policy is to establish a fair, transparent, and consistent process for the consideration and distribution of municipal grant and donation funds. The Township of Melancthon recognizes the valuable contributions of community organizations, local events, and volunteer groups that enhance the quality of life for residents. This policy ensures that limited municipal funds are allocated in a manner that supports community benefit, aligns with Council priorities, and maintains fiscal responsibility.

2. Scope

This policy applies to all requests for financial assistance, in-kind support, or fee waivers submitted to the Township of Melancthon by community organizations, non-profit groups, or individuals seeking municipal support for local initiatives or events.

3. Guiding Principles

- **Transparency:** The process for applying and approving grants shall be open and consistent.
- **Equity:** All applicants will be evaluated based on consistent criteria.
- **Accountability:** Recipients must use funds for their approved purpose and may be required to provide a brief report or proof of expenditure.
- **Fiscal Responsibility:** Funding levels will be reviewed annually as part of the Township's budget deliberations.

4. Eligibility Criteria

To be eligible for consideration, applicants must:

1. Be a non-profit organization, community group, or volunteer-based organization operating within the Township.
2. Provide services, programs, or events that benefit Township of Melancthon residents.

3. Demonstrate a need for financial assistance and show other funding or fundraising efforts.
4. Submit a completed application form and any required supporting documentation by the annual deadline.

The following are not eligible:

- For-profit businesses or individuals seeking personal financial assistance.
- Political organizations or activities.
- Religious organizations, unless the program or event benefits the general public.
- Groups with outstanding debts to the Township of Melancthon.
- Funding requests for retroactive events or projects.

5. Application Process

5. Applications must be submitted on the official Grant and Donation Application Form by February 1st of each year.
6. Late or incomplete applications may not be considered.
7. Applications will be reviewed by staff and presented to Council for consideration during annual budget deliberations.
8. Council may approve, deny, or amend requested amounts based on available funding and community benefit.
9. Successful applicants will be notified following Council approval.

6. Budget Allocation

The total amount available for community grants and donations will be established annually by Council during the Township's budget process. Funds will not be carried forward year to year unless otherwise directed by Council.

7. Accountability Requirements

- Use the funds only for the purpose approved by Council.
- Acknowledge the Township of Melancthon's contribution in event materials, signage, or communications where applicable.
- Provide, upon request, a short written summary or financial statement showing how the funds were used.

Failure to comply may result in ineligibility for future funding.

8. Administration

This policy will be administered by the Treasurer, or designate. Council retains final approval authority for all grant and donation allocations.

Appendix A: Grant and Donation Application Form
Township of Melancthon

Community Grant and Donation Application Form

Application Deadline: February 1



1. Applicant Information

Organization Name:	
Mailing Address:	
Contact Person:	
Phone Number:	
Email Address:	
Type of Organization:	<input type="checkbox"/> Non-profit <input type="checkbox"/> Community Group <input type="checkbox"/> Other (specify): _____

2. Project / Event Information

Name of Project or Event:	
Date(s):	
Location:	

Brief Description of the Project or Event:

How does this project/event benefit the residents of the Township? (Attach additional information if necessary)

3. Funding Request

Total Project/Event Cost:	\$ _____
Amount Requested from Township:	\$ _____
Other Sources of Funding (grants, fundraising, etc.):	
Have you received Township funding before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please specify year(s) and amount(s):	

4. Supporting Documentation (if applicable)

Please attach:

- A brief project or event budget.
- A copy of your organization's most recent financial statement (if available).
- Any promotional material or letters of support (optional).

5. Declaration

I/we declare that the information provided in this application is true and complete to the best of my/our knowledge and that the funds received will be used only for the purpose stated.

Signature: _____ Date: _____

Print Name: _____ Position/Title: _____

Submit Completed Applications To:

Township of Melancthon

Attn: Sarah Culshaw - Treasurer

157101 Highway 10, Melancthon, ON L9V 2E6

sculshaw@melancthontownship.ca

519-925-5525

OUR ASK #1 – A UNANIMOUS RESOLUTION

We urge Council to pass a unanimous resolution:
“Bearing in mind the gravity of the situation and
the importance of the concerns raised, we are not
until further notice in a position to support the
Strada application”

OUR ASK #2

- Use all the legal tools at your disposal to oppose the blast quarry
- Interim Control By-Law
- Conduct the by-law review: sends a powerful signal of intent, to the applicant and others

OUR ASK #3

- Maximize the use of all of Council's power as our elected representatives
- Convene Township public meeting by November 3
- Convene Township expert forums
- Revise the Township website and social to get the unanimous resolution out there.
- And more...



TOWNSHIP OF
Melancthon

TOWN HALL MEETING
6:00 – 8:00 P.M.
MONDAY, NOVEMBER 10, 2025
HORNING'S MILLS COMMUNITY HALL

AGENDA

6:00 p.m.

Welcome & Introductions

Darren White, Mayor, Township of Melancthon

**6:05 p.m. –
7:00 p.m.**

Discussion and Updates

1. Mennonite Road Safety Update
2. Official Plan and Zoning By-law Conformity Exercise Update
3. Strada Aggregates ARA & Planning Applications Update
4. Strategic Plan Update
5. County of Dufferin Advocacy
6. Township Awards – Council Award for Community Leadership, James Beachell Award (Heritage Committee) & Student Volunteer Award
7. 2026 Budget Expectations
8. Goals and Accomplishments, to date, for this term of Council

7:00 p.m.

Q & A with the Public

7:55 p.m.

Wrap up

AGREEMENT made this _____ day of _____ 2025.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

Hereinafter called "Southgate"

AND

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

Hereinafter called "Melancthon"

WHEREAS By-laws have been duly enacted by the corporate parties pursuant to the provisions of the Fire Protection and Prevention Act, as amended, to authorize an agreement between the parties; and

Whereas Southgate operates fire protection services and has assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a Department situated within the Township of Southgate and the Township of Melancthon is desirous of utilizing these services,

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties hereto, as follows;

1. In this agreement,

"Designate" means the Deputy Chief of the Dundalk Fire Department or a person who in the absence of the Fire Chief has the same powers and authority as the Fire Chief;

"Fire Area" means the fire area(s) of Melancthon as described in schedule "A" attached to and forming part of this agreement;

"Fire Chief" means the Fire Chief Official appointed for the Corporation of the Township of Southgate;

"Fire Department" means the Township of Southgate Fire Department (Dundalk);

"Fire Prevention and Protection Act" means the Fire Prevention and Protection Act, 1997, S.O 1997, c. 4, as amended.

"Fire Protection Services" means and includes activities defined in the Fire Protection and Prevention Act, more particularly described as: "includes fire suppression, fire prevention, fire safety education, inspections upon request of complaint, auto/farm/industrial accidents and extrications, hazardous material responses at operations level , contact and assist the Ontario Fire Marshalls Officer on fire investigations, medical assist responses, communications, training of persons involved in the provision of fire protection services and the delivery of all of those services".

2. Southgate will supply, except as hereinafter limited or excluded, fire protection services to Melancthon in the Fire Area as described in Schedule "A" attached to and forming part of this agreement.
3. Fire apparatus and personnel that will respond to occurrences in the Fire Area of the Township of Melancthon will constitute sufficient apparatus and firefighters to accomplish the specific services identified in the agreement, subject to Section (5) hereunder, and subject also to roads being impassable by reason of snow, water, mud, etc. which would prevent fire apparatus and personnel from reaching the incident.
4. Should the Fire Chief, or Designate, require assistance or believe assistance may

be required, by way of additional personnel, apparatus, or equipment, in addition to that provided by Section (3) above, at an occurrence in the Fire Area, such assistance shall be summoned under provisions of the fire protection agreement between Southgate and Melancthon. Should the Fire Chief, or Designate, require assistance, or believe assistance may be required, by way of personnel, apparatus or equipment, in addition to that provided by Southgate, the Fire Chief may invoke the applicable provisions of the Dufferin County or Grey County Mutual Aid Plans.

5. Notwithstanding Section (3) above, the Fire Chief, or Designate, may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in the Township of Southgate or elsewhere, under the provisions of the Dufferin County or Grey County Mutual Aid Plans. Similarly, the Fire Chief or designate may order the return of such apparatus, equipment or personnel that is responding to or is at the scene of an incident in the Fire Area to the Township of Southgate. In such cases, the Fire Chief, or Designate, may summon assistance in accordance with the provisions of the fire protection agreement or mutual aid plans referred to in Section (4) above.
6. The Fire Chief, or Designate shall use their best endeavors to prevent answering false alarms, but they shall not be required to unnecessarily delay the fire department when a call has been received to assure them that the call is not a false alarm.
7. The Fire Chief, or Designate, shall have full authority and control over any and all activities, in which the fire department may be engaged in the Fire Area of the Township of Melancthon.
8. The Fire Chief, or Designate, shall provide a written report to the Melancthon council or a committee of council annually, to report all incidents in the Fire Area to which the fire department has responded in the previous year. Any Melancthon by-law infractions will be reported to Melancthon within seven (7) days of the infraction.
9. A map of the Fire Area clearly indicating the civic address of each intersection has been provided. See Schedule "A" attached to and forming part of this agreement. Melancthon agrees to identify all streets and roads in the Fire Area by having them marked at all intersections. Melancthon agrees to identify all bridges in the Fire Area as to weight limits and advice of alternate routes for the apparatus to travel. Bridges identified as being unable to carry the weight of the fire apparatus shall be set out in Schedule "A" to and forming part of this agreement. Any such bridges, so identified, will either limit or exclude Fire Protection Services where the use of any of these bridges is required by a fire apparatus.
10. Melancthon is responsible for establishing and notifying in the manner and to the extent deemed necessary, residents and occupants of the Fire Area, of the procedures for reporting an emergency and of the services provided by the Fire Department.
11. Melancthon shall take whatever action is appropriate and necessary to have the Fire Chief appointed as "Chief Fire Official" for the Fire Area.
12. In consideration of the Fire Protection Services undertaken by Southgate in the Fire Area of the Township of Melancthon, Melancthon shall pay fees to Southgate as set out in Schedule "B" attached hereto and forming part of this agreement.
13. Notwithstanding anything herein, contained, no liability shall attach or accrue to Southgate for failing to supply Melancthon on any occasion, or occasions, any of the Fire Protection Services provided for in this agreement.
14. No liability shall attach or accrue to Melancthon by reason of any injury or damage sustained by personnel, apparatus, or equipment of the Fire Department while engaged in the provision of Fire Protection Services in the Fire Area.
15. The parties agree that this agreement may be amended at any time by mutual consent of the parties, after the party desiring the amendment(s) gives the other

party a minimum of thirty (30) days written notice of the proposed amendment(s).

16. So often as there may be any dispute between the parties to this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provisions of the Mutual Arbitrations Act, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitrations Act, the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitrations Act or any successor legislation.
17. In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.
18. The agreement shall be in force from January 1, 2026 for a term of five years ending December 31, 2030 and replaces the previous fire protection agreement and thereafter it shall be automatically renewed from year to year unless in any year either party gives notice to the other party as set out in Section (16).
19. Notwithstanding Section (18), either party giving written notice to the other party not less than twelve (12) months prior to the desired terminate date may terminate this agreement. In any case of termination prior to the twelve (12) month date, the fees specified in Section (13) will be applied on a pro rata basis using the same formula as applied previous to the termination date.
20. It is further agreed that these presents and everything herein shall respectively ensure to the benefit of and be binding upon the parties here to and their respective successors and assigns.

In Witness Whereof, this instrument has been executed by the duly authorized officers of the parties hereto, and their respective corporate seals affixed hereto, on the day and year first above written.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

PER: _____
Darren White, Mayor

PER: _____
Denise Holmes, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

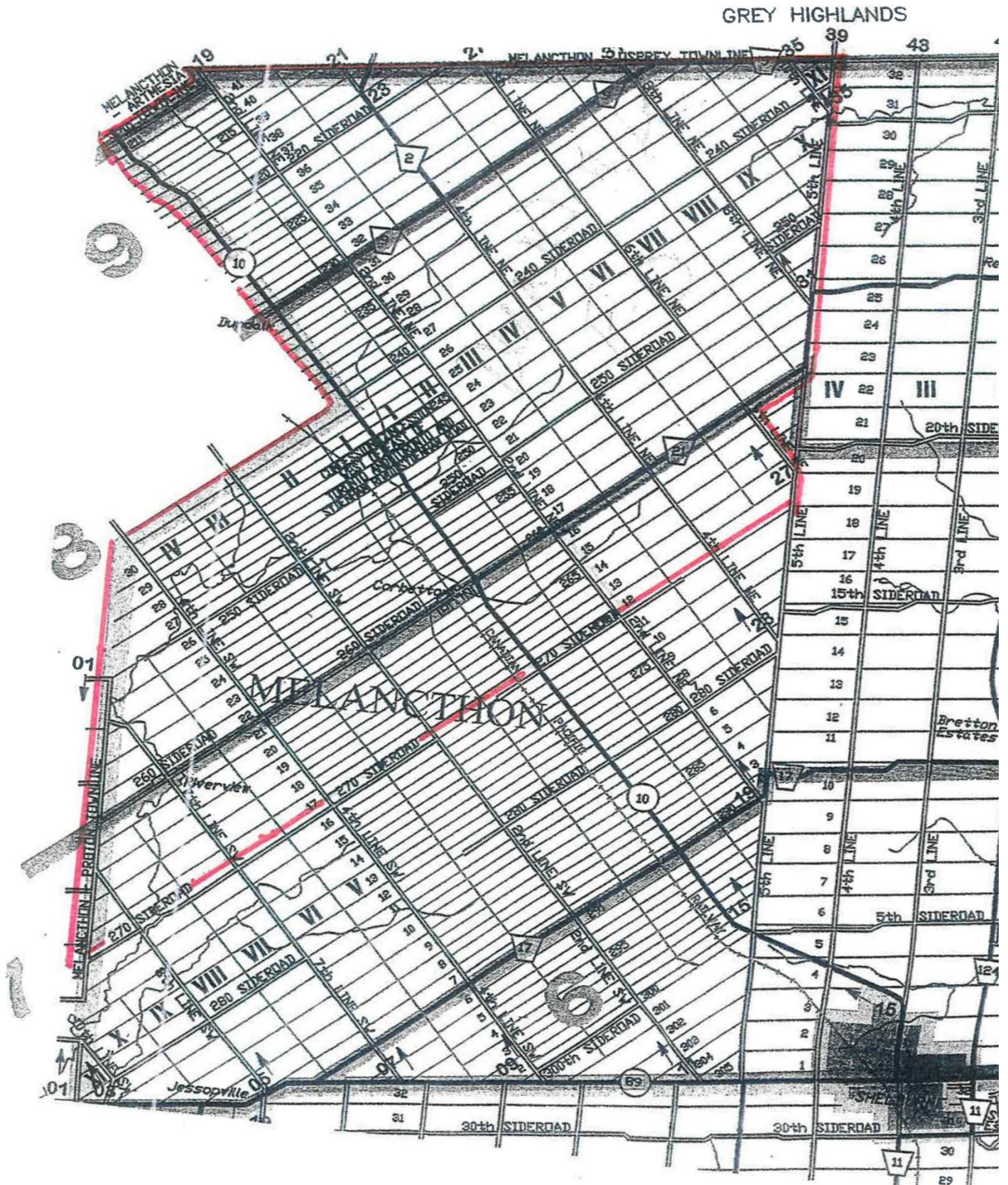
PER: _____
Brian Milne, Mayor

PER: _____
Lindsey Green, Clerk

SCHEDULE "A"

FIRE AREA SECTION OF MELANCTHON TOWNSHIP

The following map indicates the Fire Area of Melancthon for the purposes of the fire protection services agreement between Southgate and Melancthon.



SCHEDULE "B"

SERVICE FEES SECTION

Fire protection services fees payable by Melancthon to Southgate are as follows:

1. It is agreed that Melancthon will pay the following base amount annually:

2026 Fee for service	\$100,000.00
2027 Fee for service	\$105,000.00
2028 Fee for service	\$110,000.00
2029 Fee for service	\$115,000.00
2030 Fee for service	\$120,000.00

2. It is agreed that the base annual amount may be adjusted for major unforeseen incidents or other services provided by Southgate to Melancthon, as described under Section 1 of this agreement, that may exceed the base annual amount. Notwithstanding Section 16 of this agreement, in the event of exceptional occurrences relating to fire services during the term of this Agreement that have a negative financial impact to the Fire Department, Melancthon will agree to meet with the Chief Fire Official annually and review the facts. If at the end of the agreement, there was a shortfall as a result of exceptional occurrence(s), Melancthon would agree to cover the shortfall and/or work those costs into a new or amended Agreement.
3. It is agreed that in the event contracted services are requested by the Chief Fire Official for fire suppression, specialized rescue or investigation (may include, but not limited to rental equipment, cost of materials, damage, excavator) Southgate will invoice Melancthon for the actual costs of these services.
4. The Fire Chief, or designate, shall report all incidents attended in the fire area on or before the final day of the following month. All burn by-law infractions will be reported to the Melancthon CAO within seven (7) days of the infraction. All motor vehicle accidents or vehicle fires on Melancthon roads will be reported to the CAO on or before the final day of the following month and will include the OPP incident report number.

AGREEMENT made this 3rd day of February 2021.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

Hereinafter called "Southgate"

AND

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

Hereinafter called "Melancthon"

WHEREAS By-laws have been duly enacted by the corporate parties pursuant to the provisions of the Fire Protection and Prevention Act, as amended, to authorize an agreement between the parties; and

WHEREAS Southgate operated fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a department situated within the Township of Southgate,

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties hereto, as follows;

1. In this agreement,

"Designate" means a person who in the absence of the fire chief has the same powers and authority as the fire chief;

"Fire area" means the fire area(s) of Melancthon as described in schedule "A" attached to and forming part of this agreement:

"Fire Chief" means the chief of the Dundalk Fire Department;

"Fire department" means the Township of Southgate Fire Department (Dundalk);

"Fire protection services" means and includes activities defined in the Fire Protection and Prevention Act, more particularly describes as: "includes fire suppression, fire prevention, fire safety education, inspections upon request of complaint, auto/farm/industrial accidents and extrications, hazardous material responses on awareness level only, contact and assist OFM on fire investigations, medical assist responses, communications, training of persons involved in the provision of fire protection services and the delivery of all of those services".

2. Southgate will supply, except as hereinafter limited or excluded, fire protection services to Melancthon in the fire area as described in Schedule "A" attached to and forming part of this agreement.

3. Fire apparatus and personnel that will respond to occurrences in the fire area of Melancthon will constitute sufficient apparatus and firefighters to accomplish the specific services identifies in the agreement, subject to Section (5) hereunder, and subject also to roads being impassable by reason of snow, water, mud etc. which would prevent fire apparatus and personnel from reaching the incident.

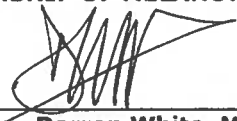
4. Should the fire chief, or designate, require assistance or believe assistance may be required, by way of additional personnel, apparatus, or equipment, in addition to that provided by Section (3) above, at an occurrence in the fire area, such assistance shall be summoned under provisions of the fire protection agreement between Southgate and Melancthon. Should the fire chief, or designate, require assistance, or believe assistance may be required, by way of personnel, apparatus or equipment, in addition to that provided by Southgate, the fire chief may invoke the applicable provisions of the Dufferin or Grey County Mutual Aid Plans.

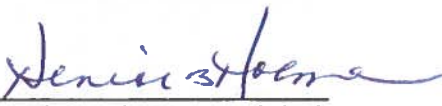
5. Notwithstanding section 3 above, the fire chief, or designate, may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in Southgate or elsewhere, under the provisions of the Dufferin or Grey County Mutual Aid Plan. Similarly, the fire chief or designate may order the return of such apparatus, equipment or personnel that is responding to or it at the scene of an incident in the fire area. In such cases, the fire chief, or designate, may summon assistance in accordance with the provisions of the fire protection or mutual aid agreements referred to in Section (4) above.
6. The fire chief, or designate shall use their best endeavors to prevent answering false alarms, but they shall not be required to unnecessarily delay the fire department when a call has been received to assure them that the call is not a false alarm.
7. The fire chief, or designate, shall have full authority and control over any and all activities, in which the fire department may be engaged in the fire area of Melancthon.
8. The fire chief, or designate, shall provide a written report to the Melancthon council or a committee of council annually, to report all incidents in the fire area to which the fire department has responded in the previous year. Any Melancthon by-law infractions or vehicle accidents will be reported to Melancthon within seven (7) days of the infraction.
9. A map of the fire area clearly indicating the civic address of each intersection has been provided. See Schedule "A" attached to and forming part of this agreement. Melancthon agrees to identify all streets, and roads in the fire area by having them marked at all intersections. Melancthon agrees to identify all bridges in the fire area as to weight limits and advice or alternate routes for the apparatus to travel. Bridges identified as being unable to carry the weight of the fire apparatus shall be set out in Schedule "A" to and forming part of this agreement. Any such bridges, so identified, will either limit or exclude fire protection services where the use of any of these bridges is required by a fire apparatus.
10. Melancthon will be responsible for establishing and notifying in the manner and to the extent deemed necessary, residents and occupants of the fire area, of the procedures for reporting an emergency and of the services provided by the fire department.
11. The Melancthon Township warrants by-law (s) have been enacted authorizing the activities and responsibilities of the fire chief under the Melancthon Township emergency planned, as in Schedule "C" attached to and forming part of this agreement.
12. Melancthon shall take whatever action is appropriate and necessary to have the fire chief appointed as "Chief Fire Official" for fire area. → By-law
11-2021
13. In consideration of the fire protection services undertaken by the Township in the fire area of Melancthon, Melancthon shall pay fees to the Township as set out in Schedule "B" attached hereto and forming part of this agreement.
14. Notwithstanding anything herein, contained, no liability shall attach or accrue to Southgate for failing to supply Melancthon on any occasion, or occasions, any of the fire protection services provided for in this agreement.
15. No liability shall attach or accrue to Melancthon by reason of any injury or damage sustained by personnel, apparatus, or equipment of the fire department while engaged in the provision of fire protection services in the fire area.
16. The parties agree that this agreement may be amended at any time by mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s).

17. So often as there may be any dispute between the parties to this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provisions of the Mutual Arbitrations Act, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitrations Act, the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitrations Act or any successor legislation.
18. In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.
19. The agreement shall be in force from January 1, 2021 for a term of five years ending December 31, 2025 and replaces the previous fire agreement and thereafter it shall be automatically renewed from year to year unless in any year either party gives notice to the other party as set out in Section (16).
20. Notwithstanding Section (18), either party giving written notice to the other party not less than twelve (12) months prior to the desired terminate date may terminate this agreement. In any case of termination prior to the twelve (12) month date, the fees specified in Section (13) will be applied on a pro rata basis using the same formula as applied previous to the termination date.
21. It is further agreed that these presents and everything herein shall respectively ensure to the benefit of and be binding upon the parties here to and their respective successors and assigns.

In Witness Whereof, this instrument has been executed by the duly authorized officers of the parties hereto, and their respective corporate seals affixed hereto, on the day and year first above written.


THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

PER: 
Darren White, Mayor

PER: 
Denise Holmes, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

PER: 
John Woodbury, Mayor

PER: 
Lindsey Green, Clerk

SCHEDULE "A"

FIRE AREA SECTION OF MELANCTHON TOWNSHIP

The following map indicated the Fire Area of Melancthon for the purposes of the fire protection services agreement between the Township and Melancthon.



SCHEDULE "B"

SERVICE FEES SECTION

Fire protection services fees payable by the Township of Melancthon to the Township of Southgate are as follows:

1. It is agreed that Melancthon will pay the following fees per year:

2021 Fee for service	\$60,000.00
2022 Fee for service	\$65,000.00
2023 Fee for service	\$70,000.00
2024 Fee for service	\$75,000.00
2025 Fee for service	\$80,000.00

2. It is agreed that for major unforeseen incidents or other services provided as described under Section 1 of this agreement that could exceed our base annual amount will be adjusted accordingly upon provisions of appropriate documentation. Notwithstanding Clause 16 of this agreement, in the event of an exceptional occurrences relating to fire services during the term of this Agreement that has a negative financial impact to the Southgate Fire Department, Melancthon will agree to meet with the Fire Board annually and review the facts. If at the end of the agreement, there was a shortfall as a result of exceptional occurrence(s), Melancthon would agree to cover the shortfall and/or work those costs into a new or amended Agreement"
3. It is agreed that in the event contracted services are requested by the Chief Fire Official for fire suppression, specialized rescue or investigation (may included but not limited to rental equipment, cost of materials, damage, excavator) Southgate will charge Melancthon the actual cost of these services.
4. Fire Chief or designate shall report all incidents attended in the fire area on or before the final day of the following month. All burn by-law infractions will be reported to the CAO for Melancthon within seven (7) days of the infraction. All motor vehicle accidents or vehicle fires on Melancthon roads will be reported to the Chief Fire Official on or before the final day of the following month and will include the OPP incident report number.
5. It is agreed that the base operating costs for Fire Protection Services will be indexed annually from year 2 to year 5. The Federal Consumers Price Index will be used to calculate the annual increase based on the October annual cost of living increase each year from Stats Canada. This will be added to the sum of the base operating Fire Protection Services each year of the last four (4) years of the agreement.

Dundalk Fire
Department



History

- On January 9th, 1950, the Dundalk Fire Department was official established by the Town of Dundalk.
- On January 1, 2000, the Village of Dundalk, the Township of Proton and the Township of Egremont, amalgamated together to create the Township of Southgate.
- The Dundalk Fire Department kept its name and is municipally owned by the Township of Southgate.



Service Area

- The Dundalk Fire Department provides service to the Township of Southgate, Township of Melancthon and Municipality of Grey Highlands.
- The Department covers approximately 642.68Km² or 248.14 mi² of area.
- In Melancthon the Department covers everything one lot line north of 270 sideroad between the Southgate Melancthon Townline and 5th line.



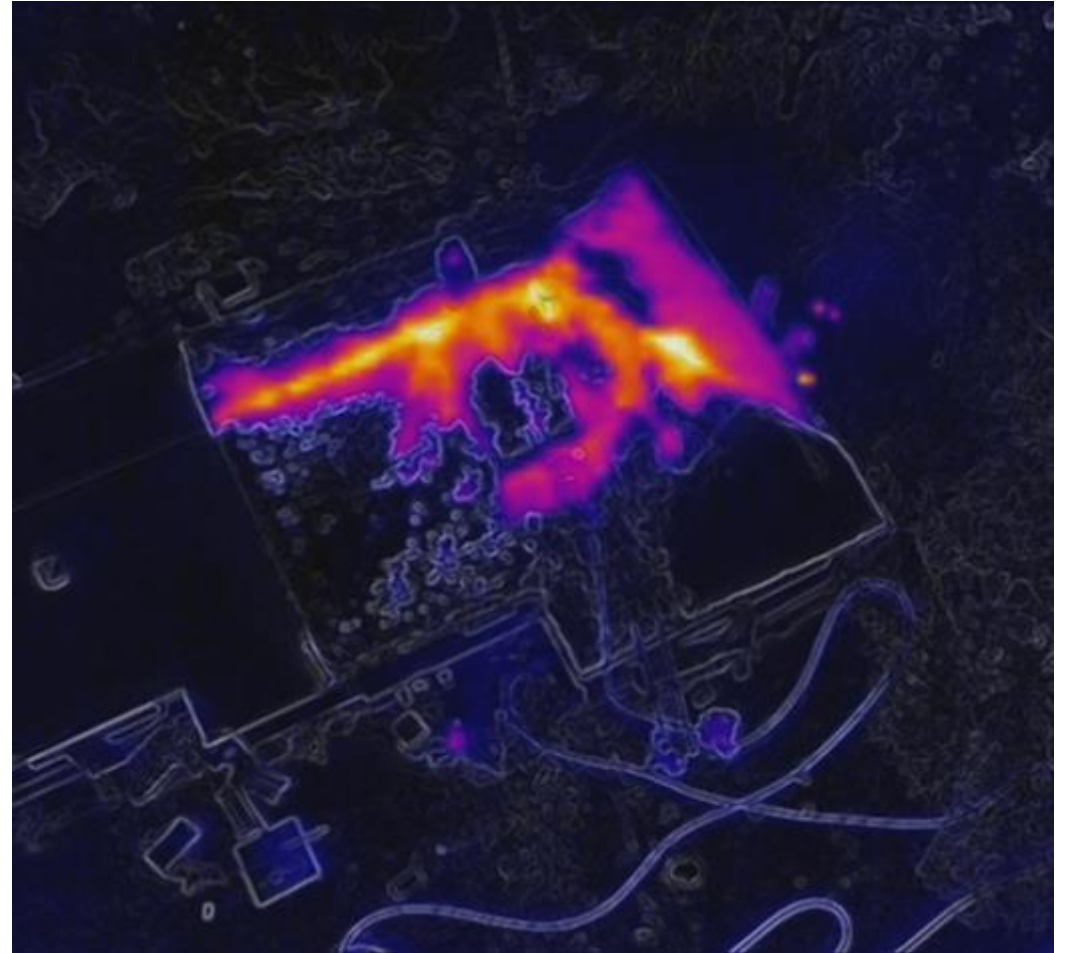
Apparatus

- 715 – 2021 Pierce Pumper Tanker
- 711 – 2024 Fort Garry Pumper Tanker
 - 710 - 2012 Fort Garry Pumper
 - 709 – 2007 Seagrave Tanker
- 701 - 2019 F250 (Deputy Chief)
 - 700 – 2023 F150 (Chief)
 - Future 78ft Aerial in 2028



Specialized Equipment

- UTV – Polaris Ranger
 - Rehab Trailer
 - Drone – DJI M4TD
- Extrication Air Bags



Staffing

- Full Time Fire Chief
- Full Time Deputy Chief/Fire Prevention Officer
 - Full Time Administrative Assistant
 - 22 Firefighters on Roster
 - Total complement 35 firefighters
- Consists of the following ranks: Captain, Leutenant, Firefighter and Auxiliary



Mandatory Certification

- The Department is fully compliant with mandatory certification
- All auxiliary members complete Firefighter I & II and Hazmat Operations within first year of hire
- Compliant with NFPA 1002, 1021, 1041, 1521
 - 1 certified Fire Investigator
 - 2 certified Fire Inspectors



Levels of Service

- Full service structural firefighting
 - Wildland firefighting
 - Hazmat operations
 - Auto extrication – operations
 - Machine rescue - technician
- All other specialties at awareness level
- Medical response – Standard first aid, BLS



Superior Tanker Shuttle Accreditation

- Commercial Level Accreditation of 2178
Liters Per Min
- Applies to residential buildings within 8km
of fire hall
- Applies to commercial buildings within 5km
of fire hall
 - Approximately 200 Properties in
Melancthon benefit from this



Melancthon Contract

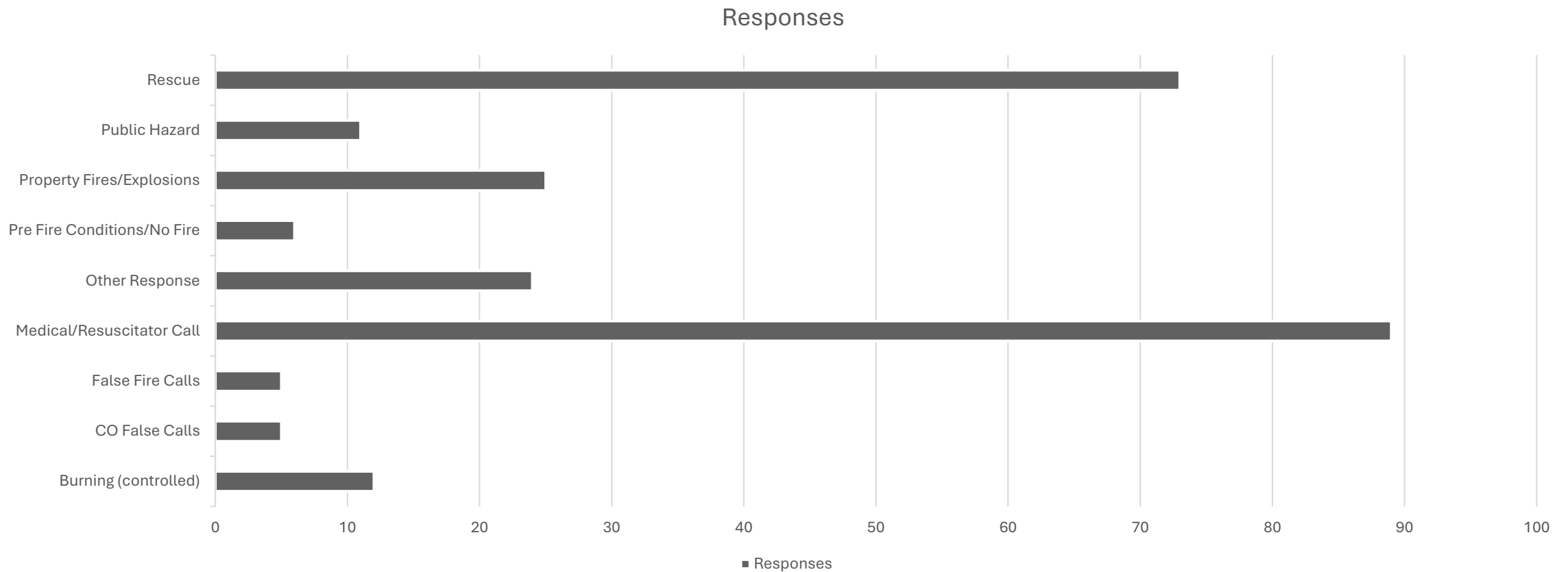
- Flat rate per year fee
- All of the levels of service for the Dundalk Fire Department are included into the agreement
 - Provide public education
 - Fire investigations as required
- Regulating open air burning in contract area
- Fire inspections on request and complaint basis only
 - MCEG group when required



Call History Melancthon

- 2020 – 28 Responses
- 2021- 26 Responses
- 2022 – 50 Responses
- 2023 – 53 Responses
- 2024 – 49 Responses
- YTD 2025 – 45 Responses

Response Breakdown Since 2020



Cost Increases

- Bunker gear in 2021 was \$2,200 currently \$3,200
- Fire Apparatus costs have almost double. Aerial apparatus in 2021 was 1.2 million, this year Southgate purchased one for 2.2 million
- Training cost increase once was \$65 dollars a course at the Fire College now ranges from \$200 – \$700 per course at RTC's



Cost Justification



Call volume has doubled in Melancthon since signing the previous agreement



Cost of fuel, equipment, training and apparatus have increased



Using \$2000 a call to cover wages, fuel, vehicle maintenance, fire investigations, site visits as per burn bylaw, fire prevention and inspections

Questions?